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Teton Conservation District August 2020 Board Meeting August 19, 2020 at 1:00 p.m. | Location: Zoom Video Conference

Zoom Video Conference Invitation:

If joining the meeting by computer or tablet, go to: https://us02web.zoom.us/j/88038372262

If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215 8782, (929) 205-6099, (301) 715-8592, (312) 626-6799, (346) 248-7799

If calling by phone, you will be prompted to enter this Meeting ID: 880 3837 2262

Meeting Members:

Board Members: Steve McDonald, Dave Adams, Nate Fuller, Bob Lucas, and Roby Hurley **Associate Board Members:** Tom Breen, Sarah Hegg, Elizabeth Barczynski, and Bob Weiss

Staff Members: Emily Hagedorn, Robb Sgroi, Morgan Graham, Emily Smith, Carlin Girard, Phoebe Coburn,

and Tom Segerstrom

Partners & Guests: Adam Clark (Natural Resource Conservation Service), Jonah Sloven (Sweet Hollow

Farm), Dustin Havel (Jackson Hole Airport)

Agenda:

Minutes and Treasurer's Report

10 minutes

Agency Reports, Guests, and Public Comment

20 minutes

Adam Clark (Natural Resource Conservation Service)

Board Reports 10 minutes

Staff Reports and Staff Action Items

60 minutes

Forms for WACD and WDA: Proof of Bonding, Risk Management Practices, Pursuing Local Funding, and Educational Function for Elected Officials

Wyoming Game and Fish Commission and TCD Grant Agreement

High Tunnel Season Extension Grant Application

USGS Fish Creek Gaging Contract

USGS Hot Spring Pathogen Contract

Airport Drinking Water Project Grant Application

Old and New Business 10 minutes

Executive Session 20 minutes

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

Teton Conservation District (TCD) July 2020 Board Meeting Minutes July 15, 2020 | Online Meeting

Attendees:

<u>TCD Board Supervisors</u>: Steve McDonald, Roby Hurley, Dave Adams, Nate Fuller <u>TCD Staff</u>: Tom Segerstrom, Carlin Girard, Emily Hagedorn, Robb Sgroi, Phoebe Coburn, Emily Smith

<u>Guests</u>: Adam Clark (Natural Resources Conservation Service), Luther Propst (Teton County Board of County Commissioners), Mary Moore (Bridger-Teton National Forest), Amy Verbeten (Friends of the Teton River), Scott Steen (Slow Food in the Tetons)

Due to COVID-19, all meeting attendees participated in the meeting via a computer or phone.

<u>Call to Order:</u> Steve called the meeting to order at 1:02 p.m.

<u>June 17, 2020 Meeting Minutes:</u> Dave moved to approve the June 17, 2020 board meeting minutes. Roby seconded. All were in favor. Nate was absent for the vote.

June 2020 Treasurer's Report: Dave reviewed the June 2020 Treasurer's Report.

- Checks numbering #19443 #19496 dated June 1, 2020 June 30, 2020: \$123,728.58
- Credit card charges: \$3,818.44 (Addition Error: \$3,819.43 Note changes in Emily's August 2020 Staff Report)
- Net credits for the month: \$237,092.34
- Operating Reserves Account Balance: \$501,034.06
- Committed Funds Savings Account: \$1.85
- Reconciled General Fund Checking Balance: \$ 1,082,665.37

Dave noted that funds from the Committed Funds Savings Account were temporarily transferred to the General Checking Account to accommodate end of fiscal year requirements. Roby moved to approve the June 2020 Treasurer's Report. Dave seconded. All were in favor. Nate was absent for the vote.

Guest Reports and Public Comment:

Luther Propst (Teton County Board of County Commissioners (TCBCC)): Luther reported that the Town and County released the Town and County Comprehensive Plan Update for a 45-day public comment period. On July 27, 2020 the TCBCC will hold a workshop on Natural Resource Land Development Regulations and Natural Resource Technical Advisory Board. Luther asked for TCD input prior to the workshop. Summer tourism and sales tax revenue are higher than expected. Luther expressed hopes that a conservation planner could be hired. There was discussion on the proposed developments on Jackson Hole Hereford Ranch and Lockhart land in South Park. Luther invited input from TCD. The developments could impact Flat Creek. Tom reported that Cody Conservation District is considering asking the public to vote on mill levy funding. Tom requested that Luther relay the advantages of partnering with a funded conservation district to the Park County Commissioners. Robb notified Luther that the Teton

Area Wildfire Protection Coalition sent out a letter to 660 residences introducing them to rapid wildfire risk assessments and an associated survey.

Adam Clark (Natural Resource Conservation Service (NRCS)): NRCS is obtaining signatures on project contracts, including dirt ditch to pipeline, fencing, and high tunnel projects. Tom said the Surface Water Inventory could offer water right information. There was discussion on high tunnels. Scott Steen offered that the local agricultural community is interested in high tunnels. There was discussion on both Land Development Regulations and building codes impeding the construction of high tunnels in Teton County.

Mary Moore (Bridger-Teton National Forest (BTNF)): Mary updated the board that the BTNF has reached phase 1 of reopening. Most staff are teleworking and limited services are available to the public. Visitation is up on BTNF land. They are monitoring fuels conditions to determine if and when fire restrictions become necessary. Mary spoke about the Alkali feedground litigation, the first quarterly Rivers Stakeholder Group meeting, and use planning for Teton Pass. The BTNF has responded to the 450 comments received on the Snow King Environmental Impact Statement (EIS). They expect the final EIS to be published in fall 2020. There was discussion on range monitoring, Teton Area Wildfire Protection Coalition efforts, designated diffuse camping directives, and parking control and amenity improvements in high-use areas. Carlin reported to Mary that he has been working to help facilitate conservations with landowners adjacent to the National Elk Refuge.

Board Reports:

<u>Dave Adams:</u> Dave reported on the recent Wyoming Association of Conservation District (WACD) meeting in Casper. The meeting focused state budget cuts that will impact conservation districts. WACD's budget was cut by 10 percent, and will likely be followed by another 10 percent cut. WACD will not be reducing support for individual conservation districts. They have not yet reduced the water program's budget, citing the importance of water quality monitoring. Bobbie Frank is retiring. They are interviewing replacement candidates. Dave discussed WACD voluntary dues. Dave proposed that TCD contribute supplemental dues to support WACD, which could also encourage other districts with stable funding to do the same. **Dave made a motion to contribute an additional \$12,500 in supplemental dues to WACD from TCD's Partnering Funds line item. Roby seconded.** There was a discussion on the base funding that conservation districts receive from WACD. **All were in favor.** Nate was absent.

Staff Reports:

Emily Hagedorn-Wegher (Administrative Manager): Emily reported she is finishing end of fiscal year tasks. She's working with the auditor to coordinate a remote audit. Emily discussed the upcoming TCD board of supervisors' election. August 19, 2020 and September 16, 2020 are the next scheduled board meeting dates. Steve will not be available on September 16, 2020. The next Flat Creek Water Improvement District meeting date will be determined.

Robb Sgroi (Land Resources Specialist: Robb introduced an action item regarding a funding request from Slow Food in the Tetons to support the Kids Cooking & Farming Camp. Scott Steen provided an update that the funding amount requested has been reduced because two of the

five camps have been cancelled. After discussion, it was decided that the board would award \$6,000 on a reimbursement basis. Dave moved to support Slow Food Kid's Cooking & Farming Camp in the amount of \$6,000, with \$3,000 from the FY21 Communications - Events line item and \$3,000 from the FY21 Agriculture - Small Agriculture line item. Roby seconded. All were in favor. Nate was absent. Scott provided the board with a link to a PBS segment that featured the online marketplace that TCD provided funding support for.

Robb introduced an action item regarding the contract for the Small Water Project Program (SWPP) Jensen Canyon project. There was discussion on the timing and details of the project. Dave stated that he must recuse himself from the decision because he is a water right holder. Tom called Nate to see if he could briefly join the meeting so that a vote could take place.

Robb introduced an action item regarding the SWPP agreement between TCD and the Wyoming Game and Fish Department. Construction is planned to begin September 1, 2020. Roby moved to authorize the Chairman to sign the agreement titled Grant Agreement Between the Wyoming Game and Fish Commission and Teton Conservation District Grant Agreement No.: R01005. Dave seconded. All were in favor. Nate was absent.

Robb introduced the action item regarding the proposed Wildfire Risk Reduction Program guidelines. Tom noted that Nate had questions on the chainsaw, equipment, and mileage rates. Tom asked that Robb follow up with Nate after the meeting. Dave moved to approve the Wildfire Risk Reduction Program Guidelines – Neighborhood Road Corridor and Common Space. Roby seconded. All were in favor. Nate was absent.

Robb reported that the Wyoming State Forestry Division's Community Protection Program Grant, a wildfire grant, was awarded for the north end of Fish Creek road and that range monitoring is underway. There was brief discussion on the fencing support TCD provided on the Johnson Meadow. Robb said a wildlife-friendlier design was used.

Nate joined the meeting at 2:26 p.m. Steve reintroduced the action item regarding the contract for the SWPP Jensen Canyon project. Nate moved to sign the agreement titled Teton Conservation District/Turner Resor Small Water Project Program Agreement Project No. 2020-04. Roby seconded. All were in favor. Dave recused himself. Nate left the meeting at 2:32 p.m.

Information items in Robb's written staff report that were not discussed included: Small Acreage Agriculture Regulations, Small Water Project Program proposals, and Wildfire Risk Reduction Program updates, and development reviews.

Morgan Graham (GIS & Wildlife Specialist): Morgan was absent due to field work. Roby asked if Morgan or Tom could provide further detail on the sage grouse habitat evaluation referred to in Morgan's written staff report. Tom expanded on Morgan's staff report.

Information items in Morgan's written staff report that were not discussed included: Morgan's Nature Notebooks, rotenone treatments in Game Creek, Trout Friendly Lawns, Wildlife Capture public comment, Bighorn Sheep Lamb survey, Yellow-billed Cuckoo survey, Teton Raptor Center RaptorFest, Teton County Planning, and Hardware Update/Setup.

<u>Emily Smith (Natural Resources Technician):</u> Emily reported that she has been in the field twice and has been going through the onboarding process.

Carlin Girard (Water Resources Specialist and Associate Director): Carlin introduced Amy Verbeten of Friends of the Teton River. TCD has had a Memorandum of Agreement (MOA) in place with Friends of Teton River for water quality monitoring since 2017. Carlin introduced a motion to revise the MOA to allow funds to be dedicated to a fish screening project. Dave moved to approve and sign the amended Memorandum of Agreement with Friends of the Teton River to expand the scope of funding partnership to include stream and fisheries enhancement, and agricultural best practices. Roby seconded. There was discussion on the location of Hog Canal. Roby noted an error that Dave was listed as Chair. All were in favor. Nate was absent. Amy thanked the board and invited them on a site visit.

Carlin introduced an action item regarding the U.S. Geological Survey (USGS) Fish Creek gauging station. The gauging station will be shut down due to budget cuts. It was recently vandalized and is inoperable. Carlin asked if the board would support a cost-share with USGS to keep the station running. It has been in operation in 27 years. Carlin expressed it's an important gauge for flooding concerns. Phoebe also expressed support. Carlin proposed that TCD support the station with \$12,680 annually. Dave moved to support the USGS Fish Creek gauging station with \$11,000 in funding from the FY21 Water Program-Temperature at Gaging Stations line item and \$1,680 from Partnering Funds, for a total of \$12,680 in funding. Roby seconded. Steve expressed that the funding should be awarded as a reimbursement. There was clarification discussion on the timing of the funding. All were in favor. Nate was absent.

Carlin provided the board with an update on the septic system effluent study. The project is moving forward to implementation soon. Carlin reported that the draft Water Resource Priorities whitepaper was sent to Luther. There was discussion on the Twin Creek project.

Information items in Carlin's written staff report that were not discussed included: Hoback drinking water updates, technician onboarding, well water inquiries, and Game Creek non-native fish treatment.

<u>Phoebe Coburn (Communications Specialist):</u> Phoebe reported to the board on the draft 2020-2025 Long-Range Plan. There was only one public comment received. Phoebe updated the board on the positive feedback she and Morgan have received on Morgan's Nature Notebook. She informed the board of the grant the JH Clean Water Coalition received to double the ad run for Trout Friendly Landscapers & Businesses.

Information items in Phoebe's written staff report that were not discussed included: Conservation Currents, Field Notes, JH Clean Water Coalition updates, and a revised Well Test Kit brochure.

<u>Tom Segerstrom (Executive Director):</u>

Tom introduced the action item regarding the adoption of the 2020-2025 Long-Range Plan. Dave moved to adopt the 2020-2025 TCD Strategic and Long-Range Plan, including public

comments as discussed, requiring all elected Supervisors to sign. Roby seconded. All were in favor. Nate was absent.

Tom introduced an action item regarding granting permission to the Wyoming Department of Agriculture and Cody Conservation District Board of Supervisors to create links to TCD's website and social media. It was decided a motion was not necessary, but all board members present expressed support for granting permission.

There was discussion on an Infill Study requested by Teton County and Town of Jackson Planning Directors. Roby promoted the completion of this capacity analysis using selected GIS parameters as a support tool for the Town and County. Discussions with Morgan will determine the process. Steve said his only concern was keeping tasks manageable with staff time and resources.

There were no objections to signing the draft letter to the Wyoming Game and Fish Commission regarding potential changes to trapping regulations.

<u>Adjournment:</u> Roby moved to adjourn the regular TCD board meeting at 3:16 p.m. Dave seconded. All were in favor. Nate was absent.

Submitted by:		
•	Phoebe Coburn	Date
Supervisor:		
		Date
Supervisor:		
		Date
Supervisor: _		
1		Date

Teton Conservation District - Monthly Treasurer's Report

July 31, 2020

Debits for the month:

Checks written between

July 1 and June 31, 2020 Junlycredit card charges of \$97,867.47 \$4,279.69

Credits for the month:

regular income sources

Mill Levy from Teton County \$40,587.42
General Fund Checking Interest from Wells Fargo Bank \$6.47
Committed Funds Savings Interest - Wells Fargo Bank \$2.81
Operating Reserve Account Income from First Interstate \$4.26
Well Test Kit Sales (12 sales) \$682.00

other income sources

Wyoming Game & Fish CWD Surveillance Grant-returned

\$5,000.00

Total Credits for July

\$46,282.96

Investments and Maturity Dates	Initial Invested	% Income	% Return	
Operating Reserves Account	@ First Interstate Ba	ank		
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$1,038.32	0.55%	\$501,038.32
total	\$500,000.00		total	\$501,038.32
Committed Funds Saving Acc	ount @ Wells Fargo	Bank		
Previous Committed Balance				\$1.85
Transfers in or out	Transfer Committe	ed Funds In		\$603,467.55
	Transfer Committe	ed Funds Ou	t	\$36,772.92
Interest Income, prev\$+new%			0.03%	\$2.81
			total	\$566,699.29
	Total Funds in In	vestments		\$1,067,737.61

Ending Summary and Following Month's In	nformation to Date	as of 7/31/20
General Fund Checking Account Balance	0.01%	\$487,020.62
Outstanding Checks		\$22,592.71
Reconcilled QuickBooks Balance		\$464,427.91
Mill Levy to be collected in August		\$12,778.41
Checks written so far for the month of August		\$82,200.22

Addition to the Treasurer's Report:	FY20 Spent to Date	e & Income	8/11/2020	13% of FY
Income:	Budgeted:	Income to Date:	Receivables:	Received %
Regular Income:				
Mill Levy	\$1,599,200.00	\$53,365.83	\$1,545,834.17	3.3%
Interest Income	\$2,500.00	\$13.54	\$2,486.46	0.5%
Well Test Kit Sales	\$5,000.00	\$779.20	\$4,220.80	15.6%
WDA Base Funding + WACD WQ	\$8,823.50	\$0.00	\$8,823.50	0.0%
Unanticipated Income	\$2,500.00	\$0.00	\$2,500.00	0.0%
Project Grants & Pass Thrus:				
FY20 GTNP Gaging Stations	\$18,350.00	\$0.00	\$18,350.00	0.0%
Rangeland Health Assessment	\$20,000.00	\$0.00	\$20,000.00	0.0%
Wyoming Water Development Proj.	\$373,200.00	\$0.00	\$373,200.00	0.0%
Unanticipated Grants/Reimb.	\$5,000.00	\$0.00	\$5,000.00	0.0%
Total	\$2,034,573.50	\$54,158.57	\$1,980,414.93	2.7%
Program Expenses:	Budgeted:	Spent to Date:	Remaining:	Spent %
Agriculture Assistance-Cropland	\$561,000.00	\$0.00	\$561,000.00	0.0%
Agriculture Assistance-Rangeland	\$62,310.00	\$0.00	\$62,310.00	0.0%
JHWMA Cooperative Project	\$65,000.00	\$0.00	\$65,000.00	0.0%
Mapping Resources & GIS	\$2,000.00	\$0.00	\$2,000.00	0.0%
Sustainability Projects				,
Air Quality	\$2,000.00	\$0.00	\$2,000.00	0.0%
TAWPC/WUI Program	\$129,400.00	\$5,335.00	\$124,065.00	4.1%
MOA Partner Funding	\$91,084.00	\$0.00	\$91,084.00	0.0%
PIC Grants and Partnering Funds				
PIC Grant \$ Available in FY 2021	\$100,000.00	\$0.00	\$100,000.00	0.0%
PIC Grant Funds Committed	\$0.00	\$0.00	\$0.00	0.0%
TCD Partnering \$ Available FY21	\$81,645.51	\$14,180.00	\$67,465.51	17.4%
TCD Partnering Funds Committed	\$14,180.00	\$12,500.00	\$1,680.00	88.2%
Project Funds Carried Over from FY20	\$218,980.21	\$30,728.73	\$188,251.48	
Communications & Outreach	\$42,500.00	\$823.40	\$41,676.60	1.9%
Water Quality Program				
Water Quality Projects	\$398,250.00	\$29,382.33	\$368,867.67	7.4%
Flat Crk Water Improvement Dist.	\$25,000.00	\$0.00	\$25,000.00	0.0%
USGS Partnering Projects	\$85,960.00	\$0.00	\$85,960.00	0.0%
MOA Partner Funding	\$85,111.00	\$0.00	\$85,111.00	0.0%
Wildlife Projects	\$82,000.00	\$0.00	\$82,000.00	0.0%
MOA Partner Funding	\$35,000.00	\$0.00	\$35,000.00	0.0%
Total	\$2,067,240.72	\$92,949.46	\$2,053,060.72	4.5%
Operation Expenses:	Budgeted:	Spent to Date:	Remaining:	Spent %
General Office Expense	\$81,600.00	\$9,989.43	\$71,610.57	12.2%
Supplies & Equipment	\$49,000.00	\$3,315.00	\$45,685.00	6.8%
Communications & Travel	\$18,750.00	\$1,129.79	\$17,620.21	6.0%
Professional Expenses	\$78,400.00	\$16,282.00	\$62,118.00	20.8%
Payroll Expenses	\$813,650.00	\$61,784.93	\$751,865.07	7.6%
Meeting Expenses	\$8,600.00	\$0.00	\$8,600.00	0.0%
Total	\$1,050,000.00	\$92,501.15	\$957,498.85	8.8%

FY 2021- Budget Line Items	Comr	nitted Funds Savi	ings Account Ite	ms as	of 7/31/20
Line Item Descripton		Budgeted Amt.	Paid Out	Check #	Remaining
Small Water Project Program Projects					
Munger Mountain Project	FY17	\$5,000.00	\$0.00		\$5,000.00
Central Pipeline Irrigation	FY18	\$5,000.00	\$0.00		\$5,000.00
Game Creek Irrigation System Improve.	FY19	\$5,000.00	\$0.00		\$5,000.00
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$0.00		\$5,000.00
7 Mile Ranch Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$0.00		\$5,000.00
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00
subtotal		\$50,000.00	\$0.00	total	\$50,000.00
Project , MOA & PIC Carryover from FY 20 Bu	udget				
Backyards & Barnyards	FY20	\$750.00	\$0.00		\$750.00
Star Valley CD/Haderlie Farm	FY20	\$250.00	\$0.00		\$250.00
Yellowstone-Teton Clean Cities - FY20 MOA	FY20	\$7,784.00	\$0.00		\$7,784.00
Trout Unlimited - FY20 MOA	FY20	\$27,620.00	\$0.00		\$27,620.00
FY 2020 PIC Grants					
Huidekoper Ranch - Lockwood Ditch	FY20	\$3,080.00	\$3,080.00	19543	\$0.00
Linn Ranch - Lily Lake Resevoir	FY20	\$2,500.00	\$0.00		\$2,500.00
University of WY-Great Grey Owl Population	FY20	\$7,859.99	\$0.00		\$7,859.99
Vet Initiative - Moose Herd Investigation	FY20	\$5,000.00	\$0.00		\$5,000.00
WY Wildlife Advocates - Watch for Wildlife	FY20	\$2,000.00	\$0.00		\$2,000.00
Huidekoper Ranch - Vegetation Production	FY20	\$1,739.00	\$0.00		\$1,739.00
UW Haub School - Bighorn Sheep Disease	FY20	\$10,000.00	\$0.00		\$10,000.00
GTNP Foundation - Kelly Hayfields Project	FY20	\$10,000.00	\$0.00		\$10,000.00
Origin Media-Backcountry Conservation Film	FY20	\$10,000.00	\$0.00		\$10,000.00
Teton Botanical - Native Plan Garden	FY20	\$3,000.00	\$0.00		\$3,000.00
J-W Subdivision - Nitrate Treatment Proj.	FY20	\$8,618.73	\$8,618.73	19544	\$0.00
Montana State University - Butterflies	FY20	\$5,000.00	\$0.00		\$5,000.00
Teton Plants - Native Plant List	FY20	\$2,870.00	\$0.00		\$2,870.00
subtotal		\$108,071.72	\$11,698.73	total	\$96,372.99
Reimbursable Grants Carried Over FY20					
Bar W Agriculture - Soil Regeneration	FY20	\$4,622.00	\$0.00		\$4,622.00
Slow Food in the Tetons - Farmer's Market	FY20	\$8,000.00	\$0.00		\$8,000.00
Jim Wilson - Gated Pipe Irrigation Project	FY20	\$21,650.00	\$19,030.00	19555	\$2,620.00
Elk Ranch - Headgate Project	FY20	\$9,469.07	\$0.00		\$9,469.07
Slow Food in the Tetons-Community Garden	FY20	\$5,775.50	\$0.00		\$5,775.50
River Meadows Subdivision - Fire Mitigation	FY20	\$924.00	\$0.00		\$924.00
subtotal					\$31,410.57

Budget Line Items for FY 2021 Budget				
Leave Liability and Deductibles for FY21	FY21	\$10,000.00	\$0.00	\$10,000.00
Futher Claims and Fees Remaining	FY21	• 1,00000	\$0.00	\$467.92
Energy Conservation Works	FY21		\$0.00	\$17,500.00
Yellowstone-Teton Clean Cities	FY21		\$0.00	\$15,584.00
JHWMA Request + \$20K from FY20 MOA	FY21		\$0.00	\$65,000.00
Jackson Hole Wildlife Foundation	FY21	. ,	\$0.00	\$25,000.00
Town of Jackson	FY21		\$0.00	\$89,250.00
Integrated Solid Waste & Recycling	FY21	•	\$0.00	\$27,000.00
Flat Creek Watershed Improvement District	FY21	1 Section of the second of the second	\$0.00	\$25,000.00
Trout Unlimited	FY21	. ,	\$0.00	\$52,250.00
Friends of the Teton River	FY21		\$0.00	\$32,831.00
Grand Teton National Park Foundation	FY21		\$0.00	\$10,000.00
				,,
subtotal		\$369,882.92	\$11,698.73	total \$369,882.92
Partnering Funds Grants	FY21	Beginning Bal.	Committed	Partnering Remaining
List to Date		\$81,641.51	\$14,180.00	\$67,461.51
WACD Additional Dues	July	\$12,500.00	\$12,500.00	\$0.00
Fish Creek Gaging Station	July	\$1,680.00	\$0.00	pending
subtotal		\$14,180.00		\$0.00
Line Item & PIC Grants (Now/ Reimbursed)				40:00
Slow Food in the Tetons Kid's Camps	July	\$6,000.00	\$0.00	pending
subtotal				\$0.00
Account Reconciliation				
				ject Balance \$221,490.00
Transferred budgeted committed funds in		Transfer from		Plus \$371,437.29
Transferred accumulated interest or funds ou	t	Transfer to che	_	Minus \$36,698.73
		Absorb	ing Further Accoun	
			Current Proje	ect Balances \$566,696.48
		Dan Zarra Irak	nat Anarimi I - t - 1	40.00
			est Accumulated	\$0.00
			est Accumulated rom this month	\$0.00 \$2.81
Reconcilled Monthly Balance			rom this month	

Teton Conservation District

Register: Wells Fargo Checking From 07/01/2020 through 07/31/2020

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/01/2020	AJE#01 FY21		Wells Fargo Savings		231,981.51 X		850,683.86
07/07/2020			Well Test Kit Sales	Deposit	×	100.00	850,783.86
07/08/2020	AJE#9 FY21		Bank Service Charges	July Direct Deposit	16.00 X		850,767.86
07/10/2020	19501	Wyoming Retirement System	WRS Retirement Liability	19	5,459.00 X		845,308.86
07/10/2020	19502	Nelson Engineering	Project/Program Expenses:Con	Septic Monitoring Pr	7,116.30 X		838,192.56
07/10/2020	19503	WACD	Payroll Expenses:Employer Me	Dental for Juy & Au	587.70 X		837,604.86
07/10/2020	19504	Lower Valley Energy	-split-	Office Electiricty an	55.37 X		837,549.49
07/10/2020	19505	West Bank Sanitation	Cleaning Contract & Supplies	Sanitation for June	34.12 X		837,515.37
07/10/2020	19506	Brilliantly Done, Inc.	Cleaning Contract & Supplies	June Office Cleaning	250.00 X		837,265.37
07/10/2020	19507	Factory IT	Office Supplies:Computer Tech	July & August IT Ser	2,190.00 X		835,075.37
07/10/2020	19508	National Indeminity	Liability Insurance & Bonds	FY21 Insurance Pre	2,517.00 X		832,558.37
07/10/2020	19509	Hess D'Amours & Krieger, L	Legal & Accounting Services	Legal Counsel	465.00 X		832,093.37
07/10/2020	19510	Jim's Trophy Room	Project/Program Expenses:Dist	E. Smith name tags	30.00 X		832,063.37
07/10/2020	19511	Silver Star Communications	-split-		256.31 X		831,807.06
07/10/2020	19512	AgTerra Technologies, Inc.	Project/Program Expenses:Sup	Monthly User Fee	35.00 X		831,772.06
07/10/2020	19513	Russel Altman	Project/Program Expenses:Proj	Wildfire Risk Reduc	2,000.00 X		829,772.06
07/10/2020	19514	Morgan W Graham	Administrative Mileage	Employee Mileage f	182.51 X		829,589.55
07/10/2020	19515	Robert M Sgroi	Administrative Mileage	Employee Mileage	199.44 X		829,390.11
07/12/2020			Mill Levy	Deposit	×	40,587.42	869,977.53
07/15/2020	19516	Carlin E Girard	-split-		2,916.45 X		867,061.08
07/15/2020	19517	Emily E Hagedorn	-split-		2,433.16 X		864,627.92
07/15/2020	19518	Emily P Smith	-split-		1,466.46 X		863,161.46
07/15/2020	19519	Morgan W Graham	-split-		2,103.84 X		861,057.62
07/15/2020	19520	Phoebe T Coburn	-split-		2,345.81 X		858,711.81
07/15/2020	19521	Robert M Sgroi	-split-		2,559.43 X		856,152.38
07/15/2020	19522	Tom Segerstrom	-split-		3,415.67 X		852,736.71
07/15/2020	19523	Electronic Federal Tax Paym	-split-	83-0247879	5,517.08 X		847,219.63 9
07/15/2020	19524	Empower Retirement 457(b)	-split-		X 00.068		846,329.63

Register: Wells Fargo Checking From 07/01/2020 through 07/31/2020

Sorted by: Date and Order Entered

Date	Number	Daved	Account	Memo	Payment	Denosit	Ralance
Date	i millor	I ayec	АССОИНІ	ИМ	1	neodor	Банану
07/15/2020	19525	WCDEA	Dues & Subscriptions	FY21 WCDEA Dues	175.00		846,154.63
07/15/2020	19526	W / S Holding #1, LLC	Rent	August Office Rent	4,697.19		841,457.44
07/15/2020	19527	Nelson Engineering	Project/Program Expenses:Con	VOID: Septic Monit	×		841,457.44
07/15/2020	19528	TMBR Creative Agency	Project/Program Expenses:Com	Trout Friendly Lawn	625.00 X		840,832.44
07/21/2020			-split-	Deposit	×	5,200.00	846,032.44
07/22/2020	AJE#2 FY21		-split-	Transfer to savings t	48.75 X		845,983.69
07/22/2020	AJE#2 FY21		Wells Fargo Checking [split]		×	74.19	846,057.88
07/22/2020	AJE#3 FY21		Wells Fargo Savings		×	5,000.00	851,057.88
07/22/2020	AJE#4 FY21		-split-	Committed Funds tra	7,022.29 X		844,035.59
07/22/2020	AJE#4 FY21		Wells Fargo Checking [split]	Committed Funds tra	359,415.00 X		484,620.59
07/23/2020	AJE#5 FY21		Wells Fargo Savings		×	20,000.00	504,620.59
07/23/2020	AJE#8 FY21		Wells Fargo Savings	MSU Butterfly Proje	5,000.00 X		499,620.59
07/26/2020	19531	Void Check for Records	Uncashed Aged or Voided Che	VOID:	×		499,620.59
07/27/2020	19540	VSP of Wyoming	Payroll Expenses:Employer Me	August Vision Insura	43.92 X		499,576.67
07/27/2020	19541	Blue Cross Blue Shield of W	Payroll Expenses:Employer Me	August Health Insura	4,994.00 X		494,582.67
07/27/2020	19542	CNA Surety	Liability Insurance & Bonds	Sgroi Employee Bond	350.00		494,232.67
07/27/2020	19543	Nate Fuller	Project/Program Expenses:Proj	Huidekoper Ranch	3,080.00		491,152.67
07/27/2020	19544	J-W Subdivision	Project/Program Expenses:Proj	Nitrate Treatment Pr	8,618.73		482,533.94
07/27/2020	19545	Tom Segerstrom	Project/Program Expenses:Travel	June Mileage Reimb	62.10		482,471.84
07/27/2020	19546	Jackson Curbside Inc.	Cleaning Contract & Supplies	Recycling for June/J	165.00		482,306.84
07/29/2020	19547	Rotary Club of Jackson Hole	Dues & Subscriptions	Quarterly Dues	275.00		482,031.84
07/29/2020	19548	MasterCard	Credit Card Charges - Raw	July Credit Card Cha	4,279.69		477,752.15
07/29/2020	AJE#6 FY21		Wells Fargo Savings		×	11,698.73	489,450.88
07/29/2020			-split-	Deposit	×	382.00	489,832.88
07/31/2020	19529	Carlin E Girard	-split-		2,916.45 X		486,916.43
07/31/2020	19530	Emily E Hagedorn	-split-		1,963.06 X		484,953.37
07/31/2020	19532	Emily P Smith	-split-		1,466.46 X		483,486.91 ⁹
07/31/2020	19533	Morgan W Graham	-split-		2,103.84 X		481,383.07

8/11/2020 3:00 PM

Register: Wells Fargo Checking From 07/01/2020 through 07/31/2020

Sorted by: Date and Order Entered

464,421.44 479,037.26 476,477.83 473,062.16 Balance 467,712.51 466,822.51 464,427.91 6.47 Deposit × × Payment C × × 3,415.67 5,349.65 890.00 2,401.07 2,559.43 2,345.81 2nd Quarter WC & ... 83-0247879 Deposit Memo Payroll Expenses:Worker's Co... Interest Income Account -split--split--split--split--split-Electronic Federal Tax Paym... Wyoming Dept. of Workforc... Empower Retirement 457(b) Phoebe T Coburn Tom Segerstrom Robert M Sgroi Number 19534 19535 19536 19537 19538 19539 07/31/2020 07/31/2020 07/31/2020 07/31/2020 07/31/2020 07/31/2020 07/31/2020 Date

497,867.47

Teton Conservation District Deposit Detail July 2020

Туре	Num	Date	Name	Account	Amount
Deposit		07/07/2020		Wells Fargo Ch	100.00
			Well Test Kit Par	Well Test Kit Sales	-100.00
TOTAL					-100.00
Deposit		07/12/2020		Wells Fargo Ch	40,587.42
			Teton County	Mill Levy	-40,587.42
TOTAL					-40,587.42
Deposit		07/21/2020		Wells Fargo Ch	5,200.00
			Wyoming Game	Miscellaneous In	-5,000.00
			Well Test Kit Par	Well Test Kit Sales	-50.00
			Well Test Kit Par Well Test Kit Par	Well Test Kit Sales Well Test Kit Sales	-50.00 -50.00
			Well Test Kit Par	Well Test Kit Sales	-50.00 -50.00
TOTAL					-5,200.00
Deposit		07/29/2020		Wells Fargo Ch	382.00
			Well Test Kit Par	Well Test Kit Sales	-50.00
			Well Test Kit Par	Well Test Kit Sales	-50.00
			Well Test Kit Par	Well Test Kit Sales	-50.00
			Well Test Kit Par	Well Test Kit Sales	-50.00
			Well Test Kit Par Well Test Kit Par	Well Test Kit Sales Well Test Kit Sales	-132.00 -50.00
TOTAL					-382.00
Deposit		07/31/2020		Wells Fargo Sa	2.81
			Wells Fargo Bank	Interest Income	-2.81
TOTAL					-2.81
Deposit		07/31/2020		Wells Fargo Ch	6.47
			Wells Fargo Bank	Interest Income	-6.47
TOTAL					-6.47
Deposit		07/31/2020		First Interstate	4.26
			First Interstate B	Interest Income	-4.26
TOTAL					-4.26

Credit Card Record Sheet for the month of July 2020

date	item	vendor	project	ref#	\$
6.21		adole	Nort-ship		56.17
6.22	envelopes	Stoples	office supplies	1	21.49
6.22	Nortoge	USPS	port + ship	l	80,25
6.27	porloge	USPS	port ship		49.70
6-25	tripod w/ bog	amazon	El+ Outreach		25.99
6.24	printing	Copyrochs	· Comm. Print.	3028	74.73
6.26	comera w/ bit	anozon	El + Outreach	7411	661.9
6.30	advertising	Buchroil	Comm. ads		400.0
	minting.	Copyworks	Commillient.	6986	62.0
7.8	posloge	USVS	post & slip		29.75
7.9	Comera lens	*Credit*	returned	4434	-125.0
7.21	Software	alobe	Subscription	4454	56.1
6.23	magenta inle	amojos	office supplies	9119	24.26
6.24	block ink	amozon	office supplies		43,34
6.24	yellow + cyan enle	amengon	office supplies		48.52
	annual payroll	Intuit QB	accounting		650.00
	folders + Sursors	Stoples	office Supplies		15,29
7.10	binders + tabr	Stoples	office supplies	J	100.44
	USBrocewer	amozon	Office Supplies	4500	12.67
6.28	Ooching station	Lenoro	Computer Sys	1756	230,99
7.01	Loptop	Lenovo		7349	565.9
7.03	Histori Imagery microphone	Logitech	1	4437 2712	0,99
7-11	Software	D	, ,	7670	137.79
1-11	Jojuwas	vuo v	survivo que se esta esta esta esta esta esta esta	# 427	9.69

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Name of Client: **Teton Conservation District** Statement Date: July 31, 2020 Bank: Wells Fargo Bank 000-0337175 Account No: **Bank Statement** Prior Month Reconciled Balance 1,082,665.37 Balance As of 7/31/2020 Add Debits: 100.00 Add Deposits in Transit: 40,587.42 5,200.00 74.19 5,000.00 20,000.00 382.00 11,698.73 6.47 **Total Debits** \$ 83,048.81 **Total Deposits** \$ Sub-Total 1,165,714.18 Sub-Total **Less Credits:** 708,362.07 **Less Checks Outstanding: Total Credits** 708,362.07 (See List Below) \$ 22,592.71 Bank Balance - Per General Ledger \$ 457,352.11 Bank Balance - Per Reconciliation

		Checks Outstanding	g			Quick	Books Reconciliation
Number		Amount	Name				
19	9525	175.00			\$	464,427.91	Month End QB F
19	9526	4,697.19					
19	9538	890.00			Adjustr	nents to be poste	ed in QuickBooks:
19	9542	350.00					
19	9543	3,080.00					
19	9544	8,618.73					
19	9545	62.10					
19	9546	165.00					
19	9547	275.00					
19	9548	4,279.69					
					\$	464,427.91	Adjusted QB Regist
page 2 t	total			15	\$	464,427.91	Reconciled Balance
page 3 t	total	-	_				_
		\$ 22,592.71	•		\$	-	Difference

Emily Hagedorn-Wegher, Administrative Manager

Action Item:

Program Area: Administration

• WACD/WDA Required Items for Base Funding: WACD and WDA require a few forms be presented and approved at a Board Meeting before being submitted as part of each Conservation District's Base Funding Requirements. These are the: Proof of Bonding Form, Risk Management Practices Form, Pursuing Local Funding Form, and the Educational Function for Elected Officials Form.

Recommended Motion: Move to approve the Proof of Bonding, Risk Management Practices, Pursuing Local Funding and Educational Function Forms, have the forms signed by the Board Chairman, and submit them as required as part of the requirements to receive Base Funding from the Wyoming Department of Agriculture.

Information Item:

Program Area: Administration

- **TCD FY2021 Budget**: The final TCD Fiscal Year 2021 Budget has been accepted by the Wyoming Department of Audit and distributed to the required entities. I will provide copies of the Final FY20 Budget and Income/Spent and Approved FY21 TCD Budget (see supplemental items).
- TCD FY2020 Audit: I have been working with the crew from Jones Simkins on the FY 20 Audit. I have provided them with the information that they require and we are finishing up some of the supporting documentation and general questions/verifications.
- Treasurer's Report Corrections: There are a couple of corrections to the previous credit card reports. The total for the May Credit Card Report read \$336.01, but should have been \$337.01. I gave the bank at dollar at the time the credit card charges were paid when the cashier brought it to my attention. A charge on the June Credit Card Report was listed as \$56.17, but should have been \$57.16. The total for the report was correct.
- **New Staff Member:** We have welcomed Emily Smith as our new Technician, and I have covered the items on our new hire checklist with her. We are lucky to have her at TCD.

Upcoming 2020 TCD Calendar of Events:

August 19	Regular TCD Board Meeting	1pm via Zoom
September 11	Area V Meeting in Evanston	All Day Meeting
September 16	Quarterly Joint TCD/FCWID Meeting/Field Trip	Noon Quorum Zoom
September 16	Regular TCD Board Meeting	1pm via Zoom
October 21	Regular TCD Board Meeting	1pm via Zoom

cal Year 2021 - Final Draft Budget					Final Figures as of July 1, 2020
Fiscal Year Ending Summary	FY 2020			FY 2021	Filial Figures as Of July 1, 2020
Ending General Fund Checking Balance	\$566,011.62			\$863,687.01	estimate only
Ending Operating Reserve Fund Bal.	\$500,000.00			\$500,000.00	Operating Reserve kept at \$500K at First Interstate Bank
Commited Funds Savings Account Bal.	\$221,773.31			\$218,980.21	*Varies according to commitments and pay out dates
Total Cash on Hand at end of FY	\$1,287,784.93			\$1,582,667.22	valies according to commitments and pay out dates
Total Gasil Oil Haild at elid Oil 1	φ1,201,104.93			Ψ1,302,001.22	
Income Summary for Fiscal Year					
Regular Income	\$1,512,523.13			\$1,618,023.50	reg. income + .85 mill estimate from Teton County Assessor
Project Grants & Pass Throughs	\$387,683.00			\$416,550.00	proj. income + pass-thrus
Total FY Income	\$1,900,206.13			\$2,034,573.50	
-	40.40=.004.00			40.047.040.70	T () () () () () () () () () (
Total funds available for FY	\$3,187,991.06			\$3,617,240.72	Total of all funds available in FY 2020
Expense Summary for Fiscal Year					
Program Expenses	\$1,694,141.06			\$2,067,240.72	
Operational Expenses	\$993,850.00			\$1,050,000.00	
Total Expenses	\$2,687,991.06			\$3,117,240.72	
All Available Funds	\$3,187,991.06			\$3,617,240.72	
Fiscal Year Expenses	\$2,687,991.06			\$3,117,240.72	
Operating Reserves Fund	\$500,000.00			\$500,000.00	
Difference	\$0.00			\$0.00	
		ions for FY 2020 ar			
Regular Income	Budgeted FY 20	Income to Date	%	FY2021 Proposed	Notes:
Teton County Mill Levy	\$1,487,500.00	\$1,770,067.03	119%	\$1,599,200.00	.85 mill figure - Est. 04/13/20 Teton County Treasurer
Interest Income	\$2,500.00	\$1,259.10	50%	\$2,500.00	Slightly increasing interest rates %
Well Test Kit Sales	\$7,200.00	\$5,803.51	81%	\$5,000.00	Sale of 30 well test kits at \$50 each
WDA Annual Base Funding	\$12,823.13	\$12,823.13	100%		·
•	* *			\$8,823.50 \$3,500.00	WDA Base(\$8823.50), no WACD-WQ(even # FY)
Unanticipated Income	\$2,500.00 \$4,542,533,43	\$8,614.90 \$4,708,567,67	345%	\$2,500.00 \$4,648,033,50	Sponsorships & donations
sub-total Project Grants & Pass Thru	\$1,512,523.13	\$1,798,567.67	119%	\$1,618,023.50	1.07 X
Project Grants & Pass Tillu					
FY 2020 GTNP Gaging Stations	\$18,070.00	\$18,070.00	100%	\$18,350.00	Pass through - estimate for FY 2021
Fish Creek Sampling Partnership	\$44,000.00	\$17,866.87	41%	\$0.00	Partnership Complete
Wyoming Water Development Level 1	\$297,613.00	\$48,340.00	16%	\$373,200.00	WWDO Pass Through , 6 ongoing & 5 new w/ \$5k TCD each
Rangeland Health Assessment Program	\$23,000.00	\$3,000.00	13%	\$20,000.00	RHAP Grant - WDA (\$20,000)
Unanticipated Grants	\$5,000.00	\$554.02	11%	\$5,000.00	Unexpected Grants
sub-total	\$387,683.00	\$87,830.89	23%	\$416,550.00	1.07 X
Grand Total Income	\$1,900,206.13	\$1,886,398.56	99%	\$2,034,573.50	1.07 X
TCD Program Budgets			0,	EV0004 B	
TCD Agricultura Ducament	Budgeted FY 20	Spent to Date	%	FY2021 Proposed	Notes:
TCD Agriculture Program					
Ag Cropland Projects					
Irrigation Infrastructure	\$50,000.00	\$7,500.00	15%	\$75,000.00	Mtce, planning, improvements, emergencies. Range & cropland
•	\$50,000.00	\$10,000.00	20%	\$55,000.00	11 projects, NTE \$5,000 per project (perhaps 5 NEW in FY 21 =
TCD Support for SWPP Projects			16%	\$373,200.00	Pass Through from WWDO to TCD, 6 ongoing & 5 new
TCD Support for SWPP Projects Wyoming Water Development / SWPP	\$297,613.00	\$48,340.00			
TCD Support for SWPP Projects		\$48,340.00		\$5,000.00	WY Water Dvlpmt Commission. Hoback study mtgs/outreach (N
TCD Support for SWPP Projects Wyoming Water Development / SWPP		\$48,340.00 \$0.00	0%	\$5,000.00 \$800.00	WY Water Dvlpmt Commission. Hoback study mtgs/outreach (N Information to constituents/applicants - ex. Mailing
TCD Support for SWPP Projects Wyoming Water Development / SWPP Level I Study	\$297,613.00		0% 51%		Information to constituents/applicants - ex. Mailing
TCD Support for SWPP Projects Wyoming Water Development / SWPP Level I Study SWPP Outreach	\$297,613.00 \$800.00	\$0.00		\$800.00	Information to constituents/applicants - ex. Mailing
TCD Support for SWPP Projects Wyoming Water Development / SWPP Level I Study SWPP Outreach Small Agriculture	\$297,613.00 \$800.00 \$20,000.00	\$0.00 \$10,297.00	51%	\$800.00 \$43,000.00	Information to constituents/applicants - ex. Mailing Full Circle, UW Haub, Slow Food Tetons, Vert. Harvest, labor, er
TCD Support for SWPP Projects Wyoming Water Development / SWPP Level I Study SWPP Outreach Small Agriculture Soil Testing & Analysis	\$297,613.00 \$800.00 \$20,000.00 \$300.00	\$0.00 \$10,297.00 \$0.00	51% 0%	\$800.00 \$43,000.00 \$1,000.00	Full Circle, UW Haub, Slow Food Tetons, Vert. Harvest, labor, en Cost Share the analysis of soil samples

Ag Rangeland Projects

Rangeland Data Collection	\$53,000.00	\$6,405.00	12%	\$26,310.00	BTNF RHAP(\$6.31K), Multi-Dist.Tall Forb (\$20K)
Range Data Management	\$5,000.00	\$0.00	0%	\$8,000.00	Vegetation GIS pilot & future projects (VGS)
Supplies, rentals	\$1,000.00	\$0.00	0%	\$1,000.00	Stock/tack/trailer Rentals for Monitoring
Livestock Fencing Grant	\$5,000.00	\$0.00	0%	\$25,000.00	Livestock Containment Projects (Fish Crk Rnch)
Misc Agr Projects	\$2,000.00	\$500.00	25%	\$2,000.00	Misc landowner requests
Restoration of Lands for Agr Productivity	\$1,000.00	\$0.00	0%	\$0.00	Monitoring, Planning, Sampling (combined Agr. BMPs)
•	φ1,000.00	ψ0.00	0 70	•	
Natl Elk Refuge project	¢c7 000 00	¢C 005 00	00/	\$0.00	Monitor past TAC project seed purchase for next (NEW) Shifted to Wildlife
sub-total	\$67,000.00	\$6,905.00	0%	\$62,310.00	0.93 X
					MOA Boutoou Funding
JH Weed Mgmt Association	#05.000.00	#05.000.00	4000/	#0.00	MOA Partner Funding
Horseback Treatment and Monitoring	\$25,000.00	\$25,000.00	100%	\$0.00	TCWP covering cost in FY2021 (Shift)
Trailheads & Trails.	\$5,000.00	\$5,000.00	100%	\$20,000.00	GTNP, BTNF, CTNF, private lands. (SHIFT)
Snake River- Pilot- Working Dogs	\$5,000.00	\$5,000.00	100%	\$5,000.00	Pilot: amplify detections on River-Salt Cedar/Pepperweed (NEW)
Aerial Cheatgrass Treatments	\$20,000.00	\$0.00	N/A	\$40,000.00	\$20k unspent last year + \$20k FY2021. Large scale (New)
sub-total	\$55,000.00	\$35,000.00	64%	\$65,000.00	1.18 X
Agriculture Program sub-total	\$544,913.00	\$118,042.00	22%	\$688,310.00	1.26 X
TCD Mapping Resources and GIS					
Historical Aerial Imagery Website	\$1,000.00	\$600.98	60%	\$1,000.00	Imagery web hosting on Teton Co site, storage
Equipment & Software	\$2,500.00	\$1,366.31	55%	\$0.00	Software maintenance for LP360 (Shift Admin)
Plotter Replacement	\$12,000.00	\$0.00	0%	\$0.00	Plotter Replace - FY 2020, Printerheads, Paper (SHIFT-Admin)
Gis/Mapping Contractor Contingency	, , , , , , , , , , , , , , , , , , , ,	,		\$1,000.00	Line from Water Program Area
Mapping Resources & GIS sub-total	\$15,500.00	\$1,967.29	13%	\$2,000.00	0.13 X
mapping recourses a Gio cas total	\$10,000.00	Ψ1,007120	10 70	Ψ2,000.00	5.16 A
TCD Sustainability Program					
Air Quality Monitoring Program	#4.000.00	ሲ	00/	# 0.00	Mahila Air Station requite GVCC group (Completed)
Wyoming DEQ Assistance	\$4,000.00	\$0.00	0%		Mobile Air Station results. GYCC group. (Completed)
USGS Snow Chemistry Contract	\$4,600.00	\$0.00		\$0.00	Sampling, shipping, equipment reimbursement (Shift-Water Program)
GYCC air qual (AQ) committee, AQ info				\$2,000.00	Disseminate mobile air qual station results. GYCC activities (New)
sub-total	\$8,600.00	\$0.00	0%	\$2,000.00	0.23 X
TCD Wildfire Risk Reduction					
Workshops & Advertising	\$5,000.00	\$1,237.39	25%	\$4,000.00	HOA, Special Districts, other presentations
Wildfire Risk Reduction Reimbursements	\$55,000.00	\$65,380.00	100%	\$75,000.00	25 homes @ \$3,000 ea (cost share)
Contracted Wildfire Risk Overviews				\$20,000.00	contracted WROs (NEW line, recurring activity)
Neighborhood Scale Veg Mgmt	\$6,000.00	\$0.00	0%	\$15,000.00	Cost-Share contractor projects: Locations TBD (Special District Outreach)
Rural Fire Water Supply Planning	\$8,000.00	\$0.00	0%	\$5,000.00	Develop Surface Water Source Information w/ JHFEMS
Fire Resistive Plants Landscaping	\$8,000.00	\$0.00	0%	\$2,000.00	Dvlp, distribute fire resisitive plant utilization publication
Software & Supplies	\$2,500.00	\$1,036.20	16%	\$3,000.00	Tablet emergency replacement, software license, software programming,
Wild Fire Ambasador Program	\$2,000.00	\$0.00	0%	\$400.00	Support ambasssador group activites
Wildfire Research (WiRe) project	Ψ2,000.00	ψ0.00	070	\$5,000.00	Implement social science project (New)
sub-total	\$86,500.00	\$67,653.59	78%	\$1 29,400.00	1.50 X
Sub-total	φου,300.00	ψ01,000.09	7 0 70	φ129, 4 00.00	1.50 X
Integrated Solid Waste & Recycling					MOA Partner Funding
	¢16,000,00	¢16,000,00	100%	¢10 000 00	_
Recycling, HHW & E-Waste	\$16,000.00	\$16,000.00	100%	\$18,000.00	Responsible E-Waste Disposal - disposal opportunities scarce
E-Waste Containers	\$3,500.00	\$3,500.00	100%	\$3,500.00	50% of Shipping Container Cost Increase
GTNP Food Waste Pilot	\$1,500.00	\$1,500.00	100%	\$1,500.00	ISWR In-house food waste composting program
Food Waste Planning Intern	\$3,850.00	\$3,850.00	100%	\$0.00	Staffing
Carcass Disposal				\$4,000.00	Incinerator Plan, Design, Permitting (NEW)
sub-total	\$24,850.00	\$24,850.00	100%	\$27,000.00	1.09 X
Energy Conservation Works					MOA Partner Funding
Green Power Program	\$8,500.00	\$8,500.00	100%	\$5,000.00	Program Promotion (Currently @ 11% - Target 15%)
Commercial Energy Efficiency	\$5,000.00	\$5,000.00	100%	\$5,000.00	Discount for Energy Audit from USDA Rural Development Grant
Residential Solar Cost Share Grants	\$0.00	\$0.00	0%	\$0.00	Using their previously granted funds of \$17,000
Energy Efficiency Program Administraton	\$0.00	\$0.00	0%	\$0.00	Using their previously granted funds of \$1,650
Residential Energy Conservation Kits	•			\$7,500.00	LVE members LED light, Showhead + Shower Temperature Valve
Workforce Construction Pilot Project				\$0.00	Cost-share template protocols
sub-total	\$13,500.00	\$13,500.00	100%	\$17,500.00	1.30 X
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Yellowstone-Teton Clean Cities Promo CNG Vehicles in Teton County Develop Electronic Vehicle Market	\$15,184.00 \$2,200.00	\$9,600.00 \$0.00	63% 0%	\$2,000.00 \$6,000.00	MOA Partner Funding In addition to previously granted funds of \$5,584 project extention request In addition to previously granted funds of \$2,000 project extention request
Jackson Hole Emmissions Inventory	\$2,500.00	\$2,500.00	100%	\$7,584.00	In Committed Funds - FY19 Carry Over as shown in the lines above
sub-total	\$19,884.00	\$12,100.00	61%	\$15,584.00	0.78 X
	·			·	
Public Involvement					
Hand Weed-Pull Event				\$1,000.00	JHWMA/Pathways supported pathway weed pull (NEW)
sub-total				\$1,000.00	1.00 X
Wyoming Dept. of Transportation					
Living Snow Fence				\$30,000.00	Hwy390 project. Const & mtce. OSLI, WYDOT, WSFD, Resor (New)
sub-total				\$30,000.00	1.00 X
TCD Sustainability Program sub-total	\$153,334.00	\$118,103.59	77%	\$222,484.00	1.45 X
Community Partnership Program					
TCD Partnering Funds	\$161,988.49	\$42,498.28	26%	\$81,645.51	TBD June 2020 Board Meeting + Dedicated Tax Projection Errors (ToJ MOA?)
PIC Grants Available	\$100,000.00	\$15,500.00	16%	\$100,000.00	One annual cycle
Committed Funds Projects for FY20	\$19,834.57	\$17,014.57	86%	\$218,980.21	Multiple outstanding TCD and Line Item Grants
Community Infrastructure Project					Mil Levy Projection Correction TBD June 2020 Board Meeting (NEW)
Grants & Partnering Funds sub-total	\$281,823.06	\$75,012.85	27%	\$400,625.72	1.42 X
TCD Water Resources Projects					
	4	40.010.00	4-04	4	
Flat Creek Sampling, 303d	\$5,000.00	\$2,243.80	45%	\$5,000.00	Macro-Invertebrate & WQ sampling
Fish Creek Sampling Partnership	\$88,000.00	\$8,646.94	10%	\$0.00	(Complete)
Fish Creek Sampling				\$40,000.00	(New) Fish Creek Sampling & Stakeholder Nutrient Redux, Watershed Planning
Flat Creek Water Improvement Dist.	\$33,600.00	\$34,250.97	102%	\$25,000.00	Well Monitoring(\$9k),Easements(\$6K),Wort Div.Permit(\$6k),Excavation(\$4k)
WID Elections (TCD) & Meeting Ads	\$2,400.00	\$1,048.97	44%	\$0.00	Public Notices for Joint Quarterly Meetings (2019 election)
Well Test Kits & Ads	\$25,000.00	\$11,290.00	45%	\$25,000.00	Well Test Kits (40% Reimburse)
Monitoring Well Network	\$1,000.00	\$0.00	0%	\$0.00	(Complete)
Best Management Practices	\$30,000.00	\$2,334.53	8%	\$30,000.00	Trout Friendly Lawn Fertilizer, stormwater, septic/sewer, snow storage, other
Equine Corral Runoff Management	\$12,000.00	\$0.00	0%	\$12,000.00	Equine BMPs , On the Ground Pilot Project(s)
E.Coli	\$1,000.00	\$0.00	0%	\$0.00	E. Coli Testing as Requested + Supplies (Shift)
Standards & Lab	\$3,000.00	\$225.40	8%	\$4,000.00	Calibration of all water quality equipment for one year, E.Coli Tests
Septic System Cost Share	\$600.00	\$150.00	25%	\$0.00	Funding for Septic Pumping or conversion Incentive (Complete)
Database Tech on Retainer	\$1,000.00	\$0.00	0%	\$0.00	Technical Assistance Contractor (Shift to Mapping & GIS Line Item)
Septic System Monitoring Project	\$50,000.00	\$10,806.50	0%	\$140,000.00	Septic System Efficacy Project,Cost-Share Potentials,Likely Teton County \$60k
Town-Cnty Water Programs	\$96,500.00	\$96,500.00	0%	\$89,250.00	Town-Cnty Waste & Stormwater Planning(\$31.25K), Town Improvements(\$50K), Treatment Forum(\$8K)(
Hoback Water Quality	\$50,000.00	\$29,889.40	0%	\$50,000.00	Collaboration with County Dist. Formation, Stakeholder Recommended Projects
Well Test Chemical Mapping	\$10,000.00	\$3,000.00	0%	\$3,000.00	Map Chemical Gradients, Zedi data in tabular form, TCD maps, publish digitally
sub-total	\$409,100.00	\$200,386.51	49%	\$423,250.00	1.03 X
LICCO Doutes ampleire Duncia ata					
USGS Partnership Projects Est. TCD Coging Stations	ድጋስ ኃላስ ሳሳ	¢20, 240, 00	1000/	<u> </u>	Year Three of Five Year Contract w/ Annual Contracted Increase
Est. TCD Gaging Stations	\$20,240.00	\$20,240.00	100%	\$20,560.00	
Est. Gros Ventre Gaging Stations	\$6,350.00	\$6,350.00	100%	\$6,450.00	Year Three of Five Year Contract w/ Annual Contracted Increase
Est. GTNP Gaging Stations	\$18,070.00	\$18,070.00	100%	\$18,350.00 \$11,000.00	Year Three of Five Year Contract w/ Annual Contracted Increase
Temperatrue at Gaging Stations	\$11,000.00	\$0.00	0%	\$11,000.00	Tempearture logging at 7 key stream gages
USGS Source Tracking	\$30,000.00 \$35,000.00	\$0.00	0% 100%	\$0.00	Not currently planned Contribution to USGS/MDEO sediment study in Flat Creek
Flat Creek Sediment	\$25,000.00 \$4,600.00	\$25,000.00	100% 0%	\$25,000.00 \$4,600.00	Contribution to USGS/WDEQ sediment study in Flat Creek
USGS Snow Chemistry Contract sub-total	\$4,600.00 \$110,660.00	\$0.00 \$69,660.00	63%	\$ 85,960.00	Sampling, shipping, equipment reimbursement (Shift-Water Program) 0.78 X
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Trout Unlimited					MOA Partner Funding
Kids Fishing Day MOA	\$500.00	\$500.00	100%	\$500.00	Sponsorship:Supplies and Promotion
Adopt-A-Trout Kids Program	\$1,500.00	\$0.00	0%	\$1,000.00	USGS speaker costs, supplies, Spread Creek field trip
Lake Creek Ranch Diversion	\$9,620.00	\$0.00	0%	\$10,280.00	Final Design (Multi-Year Project)
Granite Creek Divsersion Design Review	\$1,500.00	\$0.00	0%	\$0.00	Postponed
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Sawall Banch hank atability accoment	¢15 000 00	00.02	0%	¢25,000,00	In addition to SWDD. Material bauling and staging (\$600K Multi Veer Project)
Sewell Ranch bank stability assessment Black Rock Diversion	\$15,000.00	\$0.00	0%	\$25,000.00 \$15,500.00	In addition to SWPP, Material hauling and staging (\$600K Multi-Year Project) In addition to SWPP,no-rise hydrologic model(\$300K) project (NEW)
sub-total	\$28,120.00	\$500.00	2%	\$52,280.00	1.86 X
Friends of the Teton River					MOA Partner Funding
Friends of the Teton River	\$9,961.00	\$9,961.00	100%	\$10,287.00	Water Quality,Temperature,Stream Flow Monitoring WY Side
Program ID	\$2,730.00	\$2,730.00		\$3,544.00	Landowner Outreach - Overpayment error/Emily will resolve
Hog Canal Fish Screen	***		1000/	\$19,000.00	Replace and Automate (NEW: MOA Amendment Required)
sub-total	\$12,691.00	\$12,691.00	100%	\$32,831.00	2.59 X
TCD Water Resouces Projects sub-total	\$560,571.00	\$283,237.51	51%	\$594,321.00	1.06 X
TCD Wildlife Projects					
Wildlife Inventory Flights	\$2,500.00	\$4,775.15	191%	\$0.00	Non-Game, Sage Grouse, Other (Unused in FY20)
Habitat Improvements	\$15,000.00	\$0.00	13170	\$15,000.00	Pollinator Prog.(Xerces Soc.Implement, Hives), Aerial Seeding, Burn Monitor(Shift)
Native Plants Projects	Ψ10,000.00	ψ0.00		\$17,000.00	Native Plant Projects incl. NER Restoration, seed purchases (NEW) Shift from Agr.
Sage-Grouse Local Working Group				\$10,000.00	LWG Support: Genetic Baseline Testing, Translocation Costs, Flights (NEW)
Wildlife Attractant Mitigation	\$20,000.00	\$14,999.40		\$10,000.00	Wildlife proofing gardens/compost (DECREASE)
Support Wildlife Data Collection	\$20,000.00	\$19,020.00	95%	\$30,000.00	Nongame, Migration, Disease, Graduate Research, GYCC Support (INCREASE)
Field Equipment	\$5,000.00	\$0.00	3373	\$0.00	Playback, Amphibian Monitoring, Optics Equipment, etc. (expected FY20)
sub-total	\$62,500.00	\$38,794.55	62%	\$82,000.00	1.31 X
Ones d Tatan National Barb Farm dation					MOA Deuts on English
Grand Teton National Park Foundation				¢40,000,00	MOA Partner Funding
Kelly Hayfields	¢0.00	\$0.00		\$10,000.00	Native seed propagation/equipment
sub-total	\$0.00	\$0.00		\$10,000.00	1.00 X
Jackson Hole Wildlife Foundation					MOA Partner Funding
Website & Technology	\$2,000.00	\$2,000.00	100%	\$0.00	Data Management & Website User Interface Improvements (DECREASE)
Wildlife/Vehicle Collision	\$7,000.00	\$7,000.00	100%	\$7,000.00	Hwy 22 & 390, Teton Pass (west), N. Hwy 89
Wildlife Friendlier Fencing	\$10,000.00	\$10,000.00	100%	\$10,000.00	Fence Modification with willing landowners (materials & crew logistics)
Nature Mapping Jackson Hole	\$8,000.00	\$8,000.00	100%	\$8,000.00	Data sorting, Analysis and Reporting, In-house capacity
sub-total	\$27,000.00	\$27,000.00	100%	\$25,000.00	0.93 X
	400 500 00	A A T T A A T	= 40/	A 44 = 200	
TCD Wildlife Program sub-total	\$89,500.00	\$65,794.55	74%	\$117,000.00	1.31 X
TCD Communications Program					
Education & Outreach Efforts	\$10,000.00	\$2,510.00	25%	\$12,000.00	Ed./outreach,activities,signage,etc.(JHCWC dog waste,Karns Mdw signs(carryover))
Events	\$10,500.00	\$5,156.06	49%	\$8,000.00	Event sponsorships, speaker costs, space rentals, promotion, food etc.
Cache Creek Flow Painting Project	\$7,000.00	\$7,000.00		\$0.00	Cache Creek Flow Painting Project (Completed)
www.tetonconservation.org website	\$1,000.00	\$216.00	22%	\$1,000.00	Domain hosting, website upkeep, Squarespace
TCD Promotions, Advertising & Outreach	\$10,000.00	\$10,306.77	103%	\$0.00	Newspaper, Buckrail & Social Media Ads, Paid Outreach (Shift Out)
Advertising & Promotions				\$13,500.00	All newspapers, online media platforms, social media, radio, video, etc. (Receiving Shift)
Printing	\$10,000.00	\$3,594.84	36%	\$8,000.00	Newsletters, annl reprts, brochures, reports, mailings, graphic design, etc.
TCD Communication Prog. sub-total	\$48,500.00	\$28,783.67	59%	\$42,500.00	0.88 X
Program Budget Summary	FY2020	Spent To Date	222/	FY 2021	Change
TCD Agriculture Program	\$544,913.00	\$118,042.00	22%	\$688,310.00	1.26
GIS & Mapping	\$15,500.00 \$453.334.00	\$1,967.29	13%	\$2,000.00	0.13
Sustainability Projects	\$153,334.00	\$118,103.59	77%	\$222,484.00	1.45
Tech. Assistance Grants & Partnering Water Passuress Projects	\$281,823.06 \$560,571,00	\$75,012.85	27% 51%	\$400,625.72 \$504,331,00	1.42
Water Resources Projects	\$560,571.00	\$283,237.51	51% 74%	\$594,321.00 \$117,000,00	1.06
Wildlife Projects Communications	\$89,500.00 \$48,500.00	\$65,794.55 \$28,783.67	74% 59%	\$117,000.00 \$42,500.00	1.31 0.88
Program Budget Total	\$1,694,141.06	\$690,941.46	41%	\$2,067,240.72	1.22 X
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Operations Expenses

General Office Expenses					
Rent & Office Fixtures	\$57,500.00	\$66,819.39	116%	\$64,350.00	Contract + 3% Apr-June, snow & landscape,
Facility Contingency	\$15,000.00	\$89.00	1%	\$10,000.00	Contingency for additional facility costs, contract expansion potential
Cleaning	\$4,000.00	\$3,907.21	98%	\$4,500.00	Monthly cleaning & cleaning supplies
Electricity	\$2,000.00	\$991.40	50%	\$1,500.00	Electricity for the year
Recycling & Garbage	\$1,500.00	\$589.97	39%	\$1,250.00	Weekly garbage and semi-weekly recycling
sub-total	\$ 80,000.00	\$72,396.97	90%	\$81,600.00	1.02 X
3ub-total	ψου,σου.σο	Ψ1 2,330.31	30 /0	ψο 1,000.00	1.02 X
Supplies & Equipment					
Office Supplies	\$4,000.00	\$4,436.93	111%	\$5,000.00	Office supplies & equipment + Copier Maintenance \$1000
Postage & Shipping	\$750.00	\$809.60	108%	\$1,000.00	Office postage, shipping & supplies expense, increased communication
Computer System Maintenance	\$25,750.00	\$18,102.36	70%	\$42,000.00	Maint/Repair/Replace/update software/protection,offsite backup,audit,server(from Mapping)
Employee Safety Equip. & Training	\$1,500.00	\$0.00	0%	\$1,000.00	Safety Training and Equipment
sub-total	\$32,000.00	\$23,348.89	73%	\$49,000.00	1.53 X
Communications 9 Travel					
Communications & Travel Landline/Cell Phones	\$7,500.00	\$2,064.60	28%	\$7,500.00	Monthly landline and cell phone expense reimbursements
Internet Service		\$910.47	61%		
	\$1,500.00 \$7,500.00			\$1,250.00	internet service & hookup fee
TCD Vehicles, Trailer & Equip.	\$7,500.00 \$46.500.00	\$4,092.88	55%	\$10,000.00 \$48.750.00	Vehicle Maintenace/Supplies, Fuel & Mileage
sub-total	\$16,500.00	\$7,067.95	43%	\$18,750.00	1.14 X
<u>Professional Expense</u>					
Legal & Accounting	\$35,000.00	\$35,271.74	101%	\$35,000.00	\$15,000 audit + legal+Employee/Board bonds+Direct Deposit Fees(Advertizing Removed)
Liability Insurance & Bonds	\$10,000.00	\$11,171.00	112%	\$10,000.00	Office, vehicle & LGSIP insurance policies
Memberships, Dues & Supscriptions	\$18,250.00	\$15,610.91	86%	\$22,500.00	WACD(\$12.5K)NACD(\$750)RC&D(\$200)WASD(\$1K)Rotary(\$1.1K)Cloud(\$750)&BYBY(\$750)
TCD Equipment & Clothing Stipend	\$1,400.00	\$257.48	18%	\$600.00	TCD Logo Clothing for Staff and Board Members
Board Travel & Supplies	\$2,500.00	\$760.65	30%	\$1,500.00	Board members travel expenses for meeting/meeting supplies (Alta Incl.)
Employee Training: All Staff	\$1,500.00	\$229.11	15%	\$1,000.00	Professional Trainings funds available for all staff (TBD)
Training - RS	\$1,000.00	\$156.84	16%	\$1,000.00	Arborist CEUs, Wildfire Mitigation CEUs, Microsoft Word Class
Training - MG	\$4,300.00	\$1,008.57	23%	\$1,000.00	GIS, Native Plant, Wildlife Society, Wilderness First Aid,
Training - CG	\$1,000.00	\$0.00	0%	\$1,000.00	Wetland Training, Water Quality Training
Training - EH	\$1,500.00	\$0.00	0%	\$800.00	Quickbooks on-line and Google Products training
Training - TS	\$400.00	\$503.61	126%	\$500.00	Wildlife Society Meeting
Training - PC	\$800.00	\$370.00	46%	\$1,000.00	Videography, other media training
Training - Tech	\$800.00	\$491.07	61%	\$500.00	New Tech 5/2020
Strategic and Long Range Planning	\$10,000.00	\$10,000.00	100%	\$2,000.00	Plan Printing Costs
TCD Report Printing + Advertising	\$2,000.00	\$0.00	0%	\$0.00	Miscellaneous Publications Supplemental to Communications(See Communications
sub-total	\$90,450.00	\$75,830.98	84%	\$78,400.00	0.87 X
Meeting & Misc. Expense	#0.400.00	#4.040.40	F00/	#4.000.00	TCD Monthly 9 Chapiel Mostings : Food
TCD Regular Meetings	\$2,400.00	\$1,348.18	56%	\$1,600.00	TCD Monthly & Special Meetings + Food
WACD Area Meeting	\$500.00	\$321.88	64%	\$500.00	Annual Area 5 Meeting
WACD State Meeting	\$2,500.00	\$2,505.07	100%	\$3,000.00	Annual WACD Meeting w/lodging and meals
WACD / WCDEA Meetings	\$1,500.00	\$288.71	19%	\$1,000.00	WACD topic meetings + Wy. Associaton of Special Districts
Other Meetings	\$2,000.00	\$482.97	24%	\$1,500.00	Business Meals (Interagency and Partner Meetings)
Miscellaneouse Expense	\$1,000.00	\$50.00	5%	\$1,000.00	Unanticipated expenses
sub-total	\$9,900.00	\$4,996.81	50%	\$8,600.00	0.87 X
Operations (no payroll) Budget Total	\$228,850.00	\$178,644.79	78%	\$236,350.00	1.03 X
Employee Payroll Expense					
Employee Wages	\$530,000.00	\$595,034.22	112%	\$555,000.00	Current Salary Rate for FY 2020 + small increase TBD
Employer Payroll Taxes	\$42,000.00	(in wages)		\$44,000.00	Employer pays 0.0765% of wages in taxes - *TCD net amount
Worker's Compensation	\$16,000.00	\$10,009.64	63%	\$16,000.00	6 Full Time and 1 Part Time Staff
Health & Dental Insurance	\$84,000.00	\$74,528.96	89%	\$82,500.00	Health & Dental premium for FY 2021
Employer Retirement Expense	\$73,000.00	(in wages)		\$100,650.00	18.12% of salaries, per WRS as of 07/01/2020
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WRS/Unemployment /Leave Liability Personal Health Savings Accounts Overtime sub-total	\$10,000.00 \$0.00 \$10,000.00 \$765,000.00	\$0.00 \$4,038.37 \$683,611.19	0% 89%	\$10,000.00 \$3,500.00 \$2,000.00 \$813,650.00	Unemployment,leave and liabi Board Insurance Choices Pooled All Staff Including Emp 1.06 X	
Operations + Payroll Expense Total	\$993,850.00	\$862,255.98	87%	\$1,050,000.00	1.06 X	
Budget Grand Totals	\$2,687,991.06	\$1,553,197.44	58%	\$3,117,240.72	1.16 X	
					Program/Admin Cost Ratio	66 34

Robb Sgroi, Land Resources Specialist

Action Items:

Program Area: Agriculture

Small Water Project Program (SWPP): TCD serves as the sponsor for the SWPP and the grants it provides. An agreement for the South Flat Creek Fish Passage and Channel Restoration Project was drafted (see Supplemental Materials for the agreement; electronic links to Exhibit A, Wyoming Water Development Commission- TCD agreement and Exhibit B, SWPP application, are linked here and here and here). The agreement is between Wyoming Game and Fish Commission and TCD.

Recommended Motion: Move to authorize the Chairman to sign the agreement titled 'Grant Recipient Agreement Between Wyoming Game and Fish Commission and Teton Conservation District Grant Agreement No. R01004 Grantor Project No. 2020-02'.

Program Area: Agriculture

Small Agriculture: Sweet Hollow Farm prepared a line item budget request (see Supplemental Materials), to support construction of a high tunnel at their Teton Valley, Idaho, leased farm area. The project is financially supported by a Natural Resources Conservation Service grant, and tangential financial support, as well as a letter of support, have been provided by Teton Soil Conservation District (TSCD) in Driggs, Idaho. Deliberation of the request should consider the out of district and state location of the project, as well as public benefit to Teton County, WY, residents who have access to the proponent's products.

Recommended Motion: Move to authorize funding for the application titled 'High Tunnel Season Extension', through the FY2021 budget in the Agriculture Program Area, and the line item Small Agriculture.

Information Items:

Program Area: Agriculture

Hoback Level I Watershed Study: Tom Segerstrom and I participated in the Wyoming Water Development Office's (WWDO) meeting that brought together sponsors (Sublette County Conservation District, Star Valley Conservation District, TCD), qualified contractors, Commissioners, and WWDO staff. The purpose was to review WWDO's Request for Proposals for the Hoback/Greys River Level I Study. SCCD, as the actual applicant, has guided the RFP content to be very similar to the Big Sandy Level I Watershed Study.

Range Monitoring and Management: TCD, Y2 Consultants, and the Bridger-Teton National Forest are accomplishing the final elements of field work identified in our two-year contract with Y2. We have been on the Lava Creek and Leeks Canyon Allotments, selecting upland monitoring sites and collecting data. Thanks to Emily Smith for two field days, tolerating biting insects and patiently participating in the process of using clues to find existing sites.

Program Area: Restoration and Sustainability

Wildfire Risk Reduction Program (WRRP): Demand for Wildfire Risk Overviews (WRO) is high, with very little marketing besides direct communication from staff, arborists recommending the program, and word of mouth between neighbors. TCD's contractor has positive intent and good interpersonal interactions with clients, but struggles to meet the demands of the contract during the busy growing season. I presented advice and strategy to the

River Meadows Homeowners Association annual meeting, a brief but fruitful meeting resulting in additional requests for WROs. The letters sent to ~660 landowners describing the future written survey and ongoing rapid risk assessments of homes has resulted in six calls for service. Myself and other Teton Area Wildfire Protection Coalition members are supporting Jackson Hole Fire/EMS in developing a Western States Wildland Urban Interface grant, in the amount of \$200,000, to revise the Teton County Community Wildfire Protection Plan. This step was strongly recommended by Barry Tye, District Forester, Wyoming State Forestry Division.

GRANT RECIPIENT AGREEMENT BETWEEN WYOMING GAME AND FISH COMMISSION AND TETON CONSERVATION DISTRICT

Grant Agreement No.: R01004 Grantor Project No.: 2020-02

Project Title: South Flat Creek Fish Passage and Channel Restoration

Grant Amount: \$35,000.00

Performance Period: May 20, 2020 through November 01, 2021

Agency Project Coordinator: Anna Senecal, 307-249-5815 / Anna.Senecal@wyo.gov Grantor Project Coordinator: Robb Sgroi, 307-733-2110 / Robb@Tetonconservation.org

- 1. Parties. The parties to this Grant Recipient Agreement (Agreement) are the Wyoming Game and Fish Commission, by and through the Wyoming Game and Fish Department (Agency), whose address is: 5400 Bishop Boulevard, Cheyenne, WY 82006 and the Teton Conservation District (Grantor), whose address is: P.O. Box 1070/420 W. Pearl Avenue, Jackson, Wyoming, 83001.
- Purpose of Agreement. The purpose of this Agreement is to set forth the terms and conditions under which the Grantor shall provide grant funds to the Agency to use for projects described herein.
- 3. <u>Term of Agreement</u>. This Agreement is effective when all parties have executed it (Effective Date). The Performance Period of the Agreement is from May 20, 2020 through November 01, 2021 (Performance Period). All services shall be completed during this Performance Period.

Payment.

- A. In accordance with Wyo. Stat. §§ 23-1-302 (a)(x) and (a)(xi), and 23-1-501, the Grantor hereby grants an amount not to exceed thirty-five thousand dollars and zero cents (\$35,000.00) to the Agency to perform the activities directly related to the project described herein during the Performance Period of this Agreement.
- B. Of these total funds, thirty-five thousand dollars and zero cents (\$35,000.00) originate from the Wyoming Water Development Commission (Commission) Small Water Project Program, administered by the Grantor. Distribution of these funds shall be up to thirty-five thousand dollars and zero cents (\$35,000.00), or fifty percent (50%) of total project costs, whichever is less.

Grant Recipient Agreement between
the Wyoming Game and Fish Commission and
Teton Conservation District
Grant Agreement No. R01004/Grantor Project No. 2020-02
Page 1 of 7

- C. Payment of funds from the Grantor to the Agency shall be made following receipt by the Grantor of proper documentation of expenditures, and within thirty (30) days of the Grantor's receipt of funds from the Commission, as more particularly set forth in Paragraph 6.J below.
- D. Each payment obligation of the Grantor is conditioned upon the availability and payment of funds from the Commission, as appropriated or allocated for the payment of this obligation. If funds from the Commission are not allocated and available for the project, or if funds from the Commission are otherwise discontinued, the Agreement may be terminated by the Grantor at the end of the period for which the funds are available. The Grantor shall notify the Agency at the earliest possible date if funds are not going to be available, and of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Grantor in the event this provision is exercised, and the Grantor shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the Grantor to terminate this Agreement in order to provide similar services to another party or landowner.
- E. No payment shall be made for work performed or materials purchased before both:
 - (i) The Grantor provides the Agency with a copy of the "Notice to Proceed" letter from the Wyoming Water Development Office; and
 - (ii) The Effective Date of this Agreement, unless approval for such expenditures was issued in advance.
- F. Any unused portion of funds will be returned from the Agency to the Grantor no later than ninety (90) days after this Agreement expires or the project is complete, whichever is earlier. In addition, the Agency specifically agrees that in the event it fails to complete the project under the terms of this Agreement, the Agency will refund all monies received for the project from the Grantor. All refunded monies received by the Grantor that were obtained from the Commission will be returned to the Commission.
- 5. **Project Activities.** The project activities to be performed by the Agency are:
 - A. Implement the South Flat Creek Fish Passage and Channel Restoration improvements pursuant to guidelines described in Exhibit A, South Flat Creek Fish Passage and Channel Restoration Application, a copy of which is attached to and incorporated into this Agreement by this reference.

- Responsibilities of Agency. The Agency agrees to:
 - A. Use grant funds only for the activities specified in this Agreement. No other use is authorized.
 - B. Maintain adequate accounting records that properly disclose the source and application of grant funds, and make records available for audit by the Grantor upon request.
 - C. In instances where the land on which the project is being conducted is not owned by the Agency, provide a copy of the agreement between the landowner and the Agency demonstrating that the landowner has approved the project.
 - D. Acquire and submit to the Grantor for approval all public access agreements, permits, plans and specifications, funding participation agreements, and construction budgets requested by the Grantor.
 - E. Acquire or otherwise meet a series of prerequisites, which may include but not necessarily be limited to:
 - (i) Substantiation of the public benefit that will be derived from the project;
 - (ii) Certification by an appropriate land management or resource management entity that the project will meet expectations and that appropriate engineering standards, as approved by the Grantor, will be adhered to;
 - (iii) Right-of way, public access agreements and option agreements;
 - (iv) Easements on public lands, if required;
 - (v) Environmental assessments;
 - (vi) Section 401, Clean Water Act, Certification;
 - (vii) Section 404, Clean Water Act, Permit;
 - (viii) DEQ Permit to Construct;
 - (ix) Final Plans and Specifications approved by the Grantor;
 - Incidental work required to prepare the project for construction;

- (xi) Approval by the Grantor of final plans specifications and construction budgets, which shall include revisions, deletions, or mitigation resulting from meeting items (i) through (x) above.
- F. The Agency shall not initiate implementation of or commence construction on the project prior to receipt of the written approval of the Grantor.
- G. In instances where the land on which the project is being conducted is not owned by the Agency, the Agency shall, with assistance from the Grantor if requested, secure permission from the landowner allowing the Grantor and the Grantor's representatives, as well as the Commission and the Commission's representatives, access onto project site for inspection and to collect necessary resource data, defined by Wyo. Stat. § 6-3-414. The Agency shall assist in any logistics/planning necessary to ensure the above access is available.
- H. The Agency shall have settled all claims, paid all project expenses, and submitted for all reimbursement funds by September 01, 2021. No funds will be paid by the Grantor for expenditures made after the end-date specified, and the Agency shall be solely responsible for payment of any expenses incurred or claims received after the end-date.
- 1. The Agency shall ensure the continued operation and maintenance of the Project via a plan with the landowner and/or infrastructure owner or otherwise, which plan shall delineate responsibilities for all costs, including labor, for all operation, maintenance and repairs.
- J. Remit the following information prior to final reimbursement:
 - (i) Final inspection and certification of completion by Agency and Agency's Professional Engineer or Professional Geologist.
 - (ii) Before, during, and after photographs of the project.
 - (iii) A copy of an operation and maintenance plan for the project, which shall be developed in accordance with accepted engineering practices.
 - (iv) Signed contractor invoices.
 - (v) Any applicable finalized State Engineer's Office paperwork
 - (vi) As built drawings.

7. Responsibilities of Grantor. The Grantor agrees to:

- A. Make grant funds available to the Agency as specified above and in Exhibit B, Wyoming Water Development Commission Agreement, a copy of which is attached to and incorporated into this Agreement by this reference. Grant funds will be disbursed by the Grantor to the Agency upon approval of this Agreement by all parties.
- B. Review materials, permits, documents, and other materials submitted by the Agency in a timely manner.

8. General Provisions.

- A. Amendments. Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Audit and Access to Records. The Grantor and its representatives shall have access to any books, documents, papers, and records of the Agency related to this Agreement or the project.
- C. Applicable Law, Rules of Construction, and Venue. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- D. Counterparts. This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantor of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.
- E. Entirety of Agreement. This Agreement, consisting of seven (7) pages; Exhibit A, South Flat Creek Fish Passage and Channel Restoration Application, consisting of sixteen (16) pages; and Exhibit B, Wyoming Water Development Commission Agreement, consisting of six (6) pages; represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.

- F. Notices. All reports, forms, notices and communications arising out of, or from, the provisions of this Agreement shall be in writing and directed to the attention of the Agency's or Grantor's contact person either by regular mail or delivery in person at the addresses provided under this Agreement.
- G. Sovereign Immunity and Limitations. Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming, the Commission, and Agency expressly reserve sovereign immunity by entering into this Agreement and the Grantor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, et seq., and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- H. Termination of Agreement. This Agreement may be terminated upon written notification delivered in person or by regular mail, if either party fails to perform in accordance with the terms of this Agreement.
- Third-Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. <u>Signatures</u>. The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of signature last affixed to this page.

John Kennedy, Deputy Director Wyoming Game and Fish Department	Date
Meredith Wood, Chief Fiscal Officer	Date
GRANTOR: Feton Conservation District	
Steve McDonald, Chair, Board of Supervisors Authorized Signatory for Grantor	Date
ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM	
Tyler M. Renner, Assistant Attorney General	6/8/2020 Date



Teton Conservation District Grant Application

Project Title: **High Tunnel Season Extension**

Date submitted: **07/22/2020** Application ID: **FY21_AGR_009**

Applicant Information:

Applicant Representative: Jonah Sloven

Applicant Entity: Sweet Hollow Farm

Type of applicant: **Business**

Mailing address: 545 Cemetery Rd, Victor, ID, 83455

Phone: 515-556-3687 Email: jonah.sloven@gmail.com

Project Information:

Total Project Budget: **\$20,500** Funding Requested: **\$7,600**

Project Start Date: **09/01/2020** Anticipated Project End Date: **10/15/2020**

Program Area(s): Agriculture

Grant Information:

Grant Type: Line Item Request

Requested Funding Schedule: Reimbursement

Requested Final Report Deadline: February 1, 2021

Assigned Staff Member(s): Robb Sgroi

Applicant Signature:

Name: Jonah Sloven Date: 07/22/2020

Applicant Entity: Sweet Hollow Farm

Project Title: High Tunnel Season Extension

Date: 7/19/20 **Application ID:** FY21_AGR_009

Please Note: Strong grant application narratives will speak to Teton Conservation District's mission, and present a cohesive set of goals and deliverables that must clearly relate to your budget components. Teton Conservation District's mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment.

1. Please outline the primary goals of your project in bullet form. You may add bullets as necessary. (200 words max.)

- Build a 30'x96' high tunnel for season extension and climate-controlled organic growing
- Improve soil health while reducing soil erosion through no-till sustainable farming
- Conserve water use
- Decrease use of fertilizer and other inputs
- Update farm infrastructure allowing us to continue to develop our business
- Incorporate modern tools to realize our local business' potential
- Continue serving the community local produce
- Increase farm's capacity to serve our community high quality produce

2. Describe how Teton Conservation District funding would support the goals of the project. (200 words max.)

Support from the Teton Conservation District would allow us to realize the goal of installing a new high tunnel designed specifically for our unique soil and climate. This high tunnel would allow for greater control over temperature, humidity and water use, expanding our growing season and minimizing inputs. Over the coming seasons, reducing fertilizer use and fine-tuning irrigation in the high tunnel will prevent soil erosion and leeching, allowing us to increase yield while improving soil health. In support of our mission to serve fresh, healthy produce to our community, TCD's funding could jumpstart our business by equipping our farm with the modern tools necessary to be competitive, while helping us to sustain the rich agricultural legacy of the valley.

3. Provide a project overview, including specific bulleted deliverables described in measurable terms. (400 words max.)

At the close of this year's growing season, the construction of the high tunnel will begin in early fall. A small team of local contractors and community members will ensure the site is level before establishing a durable foundation. The pre-fabricated high tunnel design, along with experienced crew members will ensure assembly is smooth and straightforward. The targeted

Applicant Entity: Sweet Hollow Farm

Project Title: High Tunnel Season Extension

Date: 7/19/20 **Application ID:** FY21_AGR_009

completion date is October 15th 2020. The total anticipated project cost is \$20,500. Measurable deliverables for this high tunnel project are as follows:

• Extend our season by at least 1 month on either end

• Double our current CSA (Community Supported Agriculture) share membership

- Increase our production space by 25%
- Increase our production yield by 25%
- Increase the soil organic matter content in the tunnel by 30%
- Increase the worm population in that plot by 20%

4. How will you evaluate how well you reached your goals and accomplished your deliverables? (200 words max.)

- This year our first seeds were sown in the ground on April 17 and our last harvest will be
 on late September. With the added season extension of the tunnel an extra month on
 either end is possible.
- Currently we have 9 CSA members that we provide a weekly harvest share to. If the tunnel is constructed, we will be able to serve at least 18 members.
- The house will be 30'x96', which is 25% more space than we currently have in production.
- Comparing our harvest logs we expect to see a 25% increase in harvest yield.
- Our current soil organic matter levels are at 4.6% and we hope at the end of next season to see levels around 6%. Lab soil testing provided by TSCD.
- Before construction we will take a sample of the number of worms present in a sample area, and then again after a season of being under climate-controlled cultivation to compare worm population density as an indicator of soil health.

5. Please list your partners and briefly describe the role they play in your project. (200 words max.)

Our farm was recently granted \$7400 toward the purchase of a high tunnel by the Natural Resource Conservation District through their Environmental Quality Incentive Program. This amount is intended for the base cost of high tunnel materials, but is insufficient for covering necessary modifications to the high tunnel for our challenging climate, as well as construction costs. The Teton Soil Conservation District has also granted us \$500 for their Soil Health program to further our conscientious farming practices. We currently have 9 CSA members in our immediate community of Mountainside Village who have committed to buying 12 weeks of produce. Finally, we are partnered with Slow Food in the Tetons who assist in our produce

Applicant Entity: Sweet Hollow Farm

Project Title: High Tunnel Season Extension

Date: 7/19/20 Application ID: FY21_AGR_009

distribution, generating important income for continuing the farm. The additional support from the TCD would allow us to meet the expectations of these shareholders and realize the full potential of this project.

6. Additional information. (Optional, 200 words max.)

Our goal is to begin construction later this season. Ideally, we have the tunnel constructed and can plant into it this season and overwinter some crops to give us even more of a jumpstart next spring. Our team consists of our two owners/farmers, Jonah and Ben. Jonah comes from a background in environmental science and various outdoor pursuits and Ben's experience in outdoor programming is pivotal for the success of the farm and involvement of the community. We have been living in the valley for over 15 years combined and truly wish to better the community with clean and local food. Maintaining a diversified farm business in the modern market is a labor of love, especially in our challenging climate. This grant would drastically help us to continue with our passion while protecting the area we love through sustainable agriculture.

Teton Conservation District Grant Application - Project Budget Worksheet

Applicant Entity: Sweet Hollow Farm Project title: High Tunnel

Date: 7/20/20 Project ID: FY21_AGR_009

Project Component/Activity Description	CD Grant Funds Requested	Match	plicant ing Funds Cash)	Matc	pplicant hing Funds In-Kind)	Match	rtner #1 ning Funds or In-Kind)	Matchi	ner #2 ng Funds or In-Kind)	Total
Basic High Tunnel Materials	2600		•	,	•		7400		•	\$ 10,000.00
Tunnel Upgrades and Controllers	3000	,	3000							\$ 6,000.00
Construction	2000				2000					\$ 4,000.00
Soil Testing and Monitering								\$	500.00	\$ 500.00
										\$ -
										\$ -
										\$ -
TOTAL	\$ 7,600.00	\$	3,000.00	\$	2,000.00	\$	7,400.00	\$	500.00	\$ 20,500.00

Partner #1: NRCS, Partner #2:TSCD.

Estimate

Nolt'S MIDWEST Produce Supplies Ph. 641 228-4496 Fax 641 228-4258 3160 140th ST noltsmidwest@mailbug.com Charles City, IA 50616

Estimate Number	Date
21476e	07/16/2020

Bill To:

SLOVJONA50 JONAH SLOVEN Sweet Hollow Farm VICTOR, ID 83455

Ship To:

SWEETHOLLOWORGANIC@GMAIL.COM
JONAH SLOVEN Sweet Hollow Farm
545 CEMETARY RD 515 556-3687
VICTOR, ID 83455

Qty	Unit	Item #	Item Name	Rate	Amount
1	ea	Z30964	30x96 4' Spacing (5' Side) Grnhs Frame	5,800.00	5,800.00
1	ea	T4614150	14x150' 6 Mil Tufflite IV	168.00	168.00
1	ea	GGA500	70003-901 3/4"x500 Batten Tape	31.75	31.75
2	ea	GEA0600	IB60-C 3 Bolt Blower 60 CFM w/Cord	56.00	112.00
2	ea	GEA1481	MIB148 4 bolt Mounting Kit	17.00	34.00
2	ea	PPT06	97539 6"x48 Poly Patch Tape	21.00	42.00
6	Bag/100	GFA2121	09853 1" #12 SS Self Drilling TEKS	11.00	66.00
3	Bag/100	GFA21215	09854 1-1/2" #12 SS Self Drilling TEKS	16.30	48.90
1	ea	T4648	TIV648 48x100' 6 Mil Tufflite IV	384.00	384.00
1	ea	KIR48	K50 IR/AC 48x100' 6 Mil Klerks	441.60	441.60
11	Pieces	GFA10	WL12 12' Single WireLock Base	8.55	94.05
3	Bundle/50	GFA104	21-ZZW4-50 4' ZigZag Wire	36.00	108.00
16	ea	GFA1080	DWL12 12' DOUBLE WireLock Base	19.80	316.80
16	ea	GFA1081	Aluminum Splice Plates	0.00	0.00
50	ea.	GPSC020	2-3/8" Slide Clamp, No holes	1.80	90.00
24	Pieces	GFA5RBC	8' Roll-Bar Cap	4.00	96.00
2	ea	GFA5LVM60	LVM60/24Px1.3 Low Volt Motor Pkg, 24v NOTE: LEFT or RIGHT	260.00	520.00
2	ea	GFA5LVML	LSARL-LVM Limit Switch Assy, Low Volt for RollLock	90.00	180.00
1	ea	GFA5VCU40	40-AEGIS TEC Touchscreen Controller	1,095.00	1,095.00
2	ea	GGP130816S	1.315 x 16 Rnd x 99" Swedged	7.92	15.84
1	ea	GFA5RPHRL	RPHRLS9 Roll-pipe Hangr /Roll-lock 9/	37.50	37.50
1	Spool/350'	GFA5CR	1/4"Rope NeoBraid Black 100% poly	34.75	34.75
1	Bag/25	GFA5RH	Aluminum Rope Hook RHAlumx500	27.00	27.00
26	ea	ZEB06003	679-0042 6" ZP Eye Bolt 3/8"	0.90	23.40
16	Pieces	GFA5RL1	720-RL12 12' Roll-Lock & Splice Plate	36.00	576.00
46	ea	Z1306BFP	6 ft 1.315" Brace, Flat+Punchx2	10.54	484.84
46	ea	GFA3237	2-1/2" Beveled Brace Bands	0.80	36.80

Qty	Unit	Item #	Item Name	Rate	Am é ūnt
46	ea	GFA31315	1-3/8" Beveled Brace Bands	0.55	25.30
92	ea	GCB015	5/16x1-1/2" Galv Carriage Bolt	0.13	11.96
92	ea	GN 1	5/16" Galv. Nut	0.05	4.60
4	ea	JHF2	VDB20G 20" EZ-Breeze Fan 3492 cfm	124.00	496.00
2	ea	GEA801	VC012 Thermostat 1 stage Cool / Heat	27.50	55.00
1	ea	EF 136	36" SS EuroEmme Fan 43600SS	790.00	790.00
2	ea	EF 436ANGL	Mtg Brkt - Angle for 36" Fan	0.00	0.00
1	ea	JAS54	VRSG54A-C 54" Alum. Shutter, double	198.00	198.00
1	ea	JAS1	VRS1260 Motorized Shutter Kit	76.00	76.00
2	ea	GEA224	24" Air Jumper Tube	15.00	30.00
1	ea	GFA5HS	25-PS Poly Sealer, Hand Held, 110V	98.00	98.00
1	ea	MPTP150	PTP150SS0121 LP w/SS Heat Exchang	945.00	945.00
1	ea	MPTP175	PTP175SS0121 LP w/SS Heat Exchang	1,020.00	1,020.00
2	ea	GGP131214S Cut in 1/2, Use To Hang Heaters	1.315 x 14 Rnd x 147" Swedged	14.20	28.40
8	ea	GCC1315	3PN0000 1-3/8 x 1-3/8" Cross Connectr	1.90	15.20
-1	ea	XD	Discount Percent	5.00	-732.88
1	ea	XS	Shipping Charges, Prepaid & Add	1,850.19	1,850.19

Notes: Total: \$ 15,775.00

Gothic frame with 5' straight sides, Featuring: 2-3/8" dia arches with W-bracing on 4' spacing. You will need (treated) lumber to frame gables (2x4/4x4), for baseboards (2x8/2x10), and doors. Includes 2 layers of plastic, 36" exhaust fan, 54" air inlet shutter, two heaters & and automated 2 stage inflatable roll-up sides with roll-lock. You may need electrical wiring, propane and water lines. Optional items we carry are: Drop Curtains, roll-lock (recommended to lockdown roll-up sides especially when heating),

polycarbonate and galvanized square tubing (for gables), black ground cover, temperature alarms, purlins/conduit for hanging baskets or plant support & shade cloth.

We supply only a pile of steel, boxes of hardware, aluminum, plastic, several pages of instructions, this catalog and our phone no. You need to figure out what all the parts are and where they go, do all the site work, hammering, leveling, cutting, drilling, lifting and finally avoid flying a kite when you pull the plastic!

Customer Signature:	
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D. Dining and Education

The Farmer will host on the farm dining experiences featuring locally produced food and make the site available for the study of small scale holistic food production and sustainable living practices.

E. Annual Review

On or about the first week of October each year an annual review meeting and farm tour will be conducted with SHF owners and lessor and representatives of Mountainside Village Homeowners. The purpose of the review is to have an open communication between SHF and Mountainside Village Homeowners, to voice opinions of changes desired in farm practices and for SHF to provide education about organic agriculture. It is the Intent of these annual reviews to communicate openly so as to avoid misunderstandings about farm operations and expectations.

F. Subleasing

Not to assign this lease or sublet any part of the premises without the written consent of lessor.

G. Preserve Integrity of Premises

Not to break up established water courses or ditches, or undertake any other operation that will injure the leased premises.

H. Insurance

Lessee shall procure and maintain during the term of this lease agreement, insurance, as follows:

A. Public liability and property damage insurance with a responsible insurance company with limits of not less than \$100,000.00 for injury to two or more persons in one occurrence, and \$500.00 for damage to property.

B. Such insurance shall cover all risks arising directly or indirectly out of lessee's activities on the above described land whether or not related to an occurrence cause or contributed to be lessor's negligence; such insurance hall protect lessee against the claims of lessor on account of the obligations assumed by lessee in this agreement; and such insurance shall protect lessor and lessee against claims of third persons.

H. Care of Orchards and Berry Patches

To properly and timely cultivate, prop, prune and, in general, care for the fruit trees and shrubs on the described property in a first class husbandry-like manner consistent with the principles of organic agriculture.

Section V Lessee's Rights

A. Buildings

Farmer may construct any necessary out buildings which are approved by landowner or design review committee. To include, but not limited to, tool shed, wash station, greenhouse, outhouse, bathrooms, shade house, distribution area. Buildings and other improvements will also be subject to plan review and permit requirements by the Mountainside Village Design Review Committee and local municipalities.

B. Animals

Farmer may have farm animals and pets to the extent that they do not pose a health hazard and such that they do not create any more nuisances than domestic pets. Animal husbandry shall

Farm Lease

Lessee SHF R. Less

be subject to approval by lessor or homeowners association. It is understood that the use of the garden is primarily for growing of crops and that the care for animals on the property would be a secondary use. Odors and noise from farm animals shall be limited such that they do not become a nuisance or deterrent to residential or camping uses in the areas adjacent to the farm including the area of the current corral and ephemeral spring.

C. Water & Mountainside Village Association

Farmer agrees to pay the annual fee for shares of water rights to the Mountainside Village Property Owners Association (MsV POA) the value of 5 water shares from the Trail Creek Water Company (\$120 in 2020). The lessor or MsV POA will pay Trail Creek Water Company (TCWC) for use of water by SHF at the time it pays its annual water bills for the entire 120 acre parcel of Mountainside Village. This contract entitles Farmer to 1 share per acre managed from TCWC during the growing season when TCWC is supplying water. Farmer is subject to any restrictions and limitations of water usage imposed by TCWC. Lessee agrees to pay all equipment, operation and maintenance, repair, diversion, and dispersion costs and charges connected with the use of water on the land conveyed by this lease for whatever purpose or purposes: provided, however, that lessor shall pay for below ground repairs to the irrigation system caused by normal wear and tear that the Lessee is unable to manage. This lease gives farmers access to all common lands of Mountainside Village for recreational purposes and access to the Mountainside Village Pavilion on Village Way and The Old Jackson Highway for produce distribution and sales. The use of the Pavilion will need to be scheduled through the Mountainside Village Association and will be subject to limitations, rules, regulations and restrictions of the Association.

Section VI Default, Compensation for Damage, Arbitration

A. If either party alleges a violation of this agreement and if the parties are not able to resolve the dispute, the dispute shall be resolved by an arbitrator who will be selected and who will act according to the rule of the American Arbitration Association. Compensation for the arbitrator shall be divided equally between the lessor and lessee.

B. The parties agree that if a proper settlement cannot be reached between them at the close of the period of tenancy, they will submit all matters of disagreement to an arbitrator and will abide by the decision of that arbitrator. The selection and compensation of the arbitrator shall be as provided in Clause A.

Signatures
- Lal - Date 3-4-20.
Lewrence E. Thal
Mountainside Inc.
Barilfon Date 7-4-2070
Benjamin Hawkins
Sweet Hollow Farm LLC
Date 3-4-200
Jonah Sloven Sweet Hollow Farm LLC
DMCG[Ollow Will FFO



275 Old Railroad Way Driggs ID 83422 208-354-2680/tetonscd@silverstar.com

July 27, 2020

Dear Teton Soil Conservation District - Wyoming,

Teton SCD in Idaho has granted Sweet Hollow Farm \$500 for soil health efforts to be used in their best practices. In support of Sweet Hollow Farm, we would be happy to offer our services in their efforts to receive assistance from Wyoming Teton Soil Conservation District's grant program.

If needed, any grant funds for Sweet Hollow Farm from Wyoming Teton Soil Conservation District may be issued to Teton SCD and our office will re-issue those funds in the exact amount to the directors of Sweet Hollow Farm. Please advise our office of any needed steps for this to happen.

We as a conservation district appreciate the partnership with Wyoming's Teton SCD in any form, the ability for an Idaho citizen to also be eligible for a grant through the Wyoming office shows exceptional community spirit and we are glad to be part of that.

Please let Tina Dean our office manager know what steps must be taken on our end to help Sweet Hollow Farm to much needed resources.

Sincerely

J/. Lynn Bagley

Chairman Teton SCD

Morgan Graham, GIS Wildlife Specialist

Information Items:

Program Area: Administration

- Annual Report: Mapping/GIS, Wildlife, and Vegetation sections.
- **Grant Tracking**: Coordination with FY20 grant recipients. Follow up with grantees who filed progress reports in previous years. Corroborating carry-over funding.

Program Area: Communications

• **Nature Notebook:** Completed episodes on native vs. invasive thistles, birding by ear, and campfire etiquette.

Program Area: Wildlife

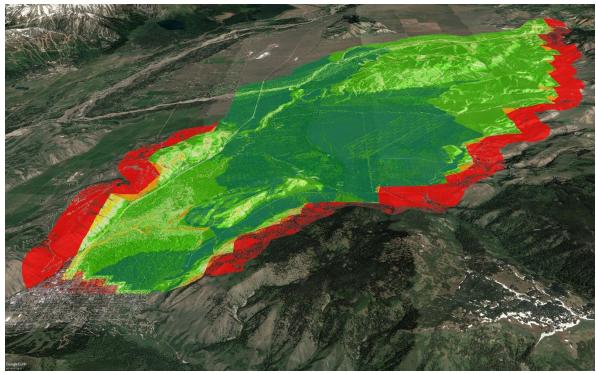
- Sage-Grouse: Participated in interagency Habitat Assessment Framework training and data collection in Breakneck Flat. Wyoming Game and Fish Department and Bridger-Teton National Forest staff are driving the process to qualify grouse winter habitat, and assess the feasibility of translocating grouse into the Gros Ventre drainage.
- Yellow-billed Cuckoo: Completed two, point county surveys at Schwabacher's Landing with zero cuckoo detections.
- **Furbearer Trapping**: Reviewed public comment and TCD letter to Wyoming Game and Fish Commission regarding permitted trapping in high-use recreational areas.

Program Area: Vegetation

- **Teton County Planning:** Conducted two walk and talks with private landowners to deliver plant identification and restoration advice.
- **Mechanical Weed Control:** Removed approximately 50 lb. of musk thistle seed heads from treatment sites identified by Teton County Weed and Pest. Plan on incorporating strategic areas into an annual monitoring and treatment schedule.
- **Cheatgrass Monitoring:** Assisted Teton County Weed and Pest with annual cheatgrass line-point intercept transects on East Gros Ventre Butte.

Program Area: GIS & Mapping / Information Technology

- Hardware Update/Setup: Laptop acquisition and setups and software licensing was completed.
- **2019 Aerial Imagery:** Acquired individual tiles of 2019 Teton County aerial imagery. Working with Factory IT to create adequate space on the server for upload.
- Surface Water Inventory (SWI): Met with Mike Robertson and Mabel Jones of Wyoming Water Development Office (WWDO) to answer technical questions regarding feasibility of flow modelling. WWDO strives to create a statewide Decision Support System to track surface water consumptive use and allocation.
- **Technician GIS:** Assisting Emily S. with training.
- Town of Jackson (ToJ): Met with ToJ staff to discuss their adoption of Esri software.
- **National Elk Refuge**: Completed modelling exercise to identify high suitability locations for continued reseeding with native grasses.



Reseeding suitability model on the National Elk Refuge. Darkest green is highest potential.

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Administration

• Continued getting up to speed on the different programs, projects and software I will be assisting with and using. Morgan and Carlin have assisted with my training and familiarization with ArcGIS and R Studio.

Program Area: Water Resources

- **Well Testing:** Assisted Phoebe with selling Water Testing kits, learning how to do the process.
- Water Quality Project: Created a spatial analysis geodatabase in ArcMap to illustrate all of the Public Water System locations for EPA water testing as well as the locations of Well Test Kit data that is being included in the study
- **Teton County Planning Archives:** Scanned the Teton County Growth and Development Alternatives (1976), Proposed Comprehensive Plan, Implementations Alternatives and Water Quality Management Program (1977) and Water Quality Management Program (1978) in order to have a digital copy of each. Allows TCD to share them with partners and individuals.
- Flat Creek: Participated in training on the Flat Creek turbidity and sediment load testing with USGS. This was followed by an audit to allow me to assist in collecting water samples to assess turbidity and sediment concentration in Flat Creek.

Program Area: Vegetation

• **Mechanical Weed Control:** Assisted Morgan in removing musk thistle seed heads from the field off of Fall Creek Road at the North Munger Mountain trailhead. Managed to make a real impact as we filled a brown-paper yard waste bag with seed heads.

Program Area: Agriculture

• Range Monitoring and Management: As a part of a project between TCD, Y2 Consultants, and the Bridger-Teton National Forest, spent two days in the field assisting in collecting field data and using historical data sheets and photographs to locate historical survey location.

Program Area: Wildfire

• Ignition Resistance Parcels: Assisted Robb in creating an ArcMap shapefile and Google Earth kmz file of the Ignition Resistance Parcels data from JH Fire & EMS. Worked to make the layer user friendly and easy to understand from a visual stand point with concise and straight-forward data connected to each parcel.

Carlin Girard, Water Resource Specialist and Associate Director Action Items:

• United States Geologic Service (USGS) Fish Creek Gage Contract: At the July, 2020 Board Meeting, supervisors agreed to cost-share on the operation of the Fish Creek stream gage, after the WY State Engineers Office pulled funding and USGS planned to end its operation. USGS has provided TCD with their standard multi-year contract, which enables funding cost-share to occur, and syncs with existing USGS stream gage contracts (see Supplemental Materials). The cost-share period does not break over our fiscal year, and instead breaks in September. Therefore, cost break down for TCD is \$2,505 from now through September, 2020; \$10,175 from September, 2020 to September, 2021; and, \$10,465 for the following year.

Recommended Motion: Move to authorize the TCD Board Chairman to sign the USGS Contract for Fish Creek gaging and commit \$12,675 to be allocated for the period of operation from August, 2020 – September, 2021.

- United States Geologic Service (USGS) Hot Spring Contract Extension: USGS has requested that TCD sign a contract amendment to extend the USGS Hotspring Pathogen project end date. While our funds are expended, the project is ongoing due to the backlog at genetics labs. The amendment is shown to have no change in funding contributions, but does show a one-year extension the contract (see Supplemental Materials).
 Recommended Motion: Move to authorize the TCD Board Chairman to sign the Amendment to the USGS Hot Spring Pathogen Contract to extend the end date to June 30, 2021.
- Jackson Hole Airport Grant Request: The Jackson Hole Airport has requested TCD financial partnership on drinking water testing and mitigation for poly- and perfluoroalkyls substances (PFAS). This group of emerging contaminants are unregulated, but recommended lifetime ingestion concentrations are extremely low—70 parts per trillion. In addition to their origination in waterproofing and non-stick product development, they are also found in firefighting foam designed for petroleum fires. It has been used in trainings at the airport over time, and this prompted their voluntary testing, first, on site, and then later in the sub-division west of the runway. Well testing at roughly 50 wells has demonstrated the presence of these chemicals, with only a few above 70 parts per trillion, but only a handful showing non-detections. The airport is requesting \$60,000 to go towards addition testing and installation of whole home treatment systems (see Supplemental Materials).

Recommended Motion: Move to award \$___of funding from Water Resource Best Management Practice Line Item [and \$___of funding from the TCD Partnering Fund] to the Airport Drinking Water Project.

<u>Information Items:</u>

Program Area: Water Resources

• *E. coli* Signage: The Teton District Health Officer moved forward with posting signage at those sections of Flat Creek and Fish Creek that Wyoming Department of Environmental Quality sampling has showed *E. coli* concentrations above the primary contact recreation standards. These signs include a statement that swimming and tubing is

- not recommended. I am not opposed to signage, but would have focused on more general awareness regarding the risk of incidental <u>ingestion</u> from natural surface waters.
- Comprehensive Plan Amendments: Town and County Public Works Departments met with the planning directors from these respective entities to discuss Comprehensive Plan Amendments for water quality. I was able to attend this meeting and am working with this team to develop text amendments. At this meeting, it was envisioned that each of our entities would participate in a joint letter requesting the agreed upon language.
- **Hoback Drinking Water:** I convened six southern Teton County residents who expressed interest in District formation. We met, identified roles and next steps. The district sponsors are coordinating with Teton County Administrator, Alyssa Watkins, for district formation cost-sharing. We also have a budget line item that could help offset initial district formation costs, but we have not yet received a financial request.
- Septic Effluent Study: At this time, two leach fields have been full instrumented with sampling well arrays, and another is partially complete. The final location has been identified after Brad Nielson decided not to move forward with the study. We are seeking to procure this final access agreement signature. So far, the direct push, impact driven well installation method has proven possible at all but one site. Completion at this site may require an auger or potentially a small drilling rig. I will confer with Tom and Board members before moving forward with modifications to the well installation method.
- Water Quality White Paper: Per Commissioner Propst's request, I have completed a white paper on water quality topics, which I have shared with partners and the board.
- **Public Inquiries:** I have field many calls over the last month pertaining to our well test kits, PFAS at the airport, and Fish Creek and Flat Creek *E. coli* exceedances.
- **Technician Duties:** I am in tight coordination with our new technician Emily Smith. We are working jointly on the well water mapping project and are making strong progress.



United States Department of the Interior

U.S. GEOLOGICAL SURVEY Wyoming-Montana Water Science Center 3162 Bozeman Ave Helena, MT 59601

July 28, 2020

Mr. Carlin Girard Water Resources Specialist Teton Conservation District 420 West Pearl Ave Jackson, WY 83001

Dear Mr. Girard:

Attached is our standard joint-funding agreement for the project(s) Wyoming-Montana Water Science Center Water Resources Investigations, during the period July 1, 2020 through September 30, 2022 in the amount of \$23,145 from your agency. U.S. Geological Survey contributions for this agreement are \$15,230 for a combined total of \$38,375. Please sign and return one fully-executed original to Jennifer Walgrave at the address above or jwalgrave@usgs.gov.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **August 20**, **2020**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Kirk Miller by phone number (307) 775-9168 or email kmiller@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Jennifer Walgrave at phone number (406) 457-5916 or email at jwalgrave@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

John M Kilpatrick Director

Attached 20RSJFA030

Form 9-1366 (May 2018)

U.S. Department of the Interior U.S. Geological Survey Joint Funding Agreement FOR

Water Resource Investigations

Customer #: 6000000863 Agreement #: 20RSJFA030 Project #: RS00FN6

TIN #: 83-0247879

Fixed Cost Agreement YES[X]NO[]

THIS AGREEMENT is entered into as of the July 1, 2020, by the U.S. GEOLOGICAL SURVEY, Wyoming-Montana Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Teton Conservation District party of the second part.

- 1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.
- 2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00
 - (a) \$15,230 by the party of the first part during the period July 1, 2020 to September 30, 2022
 - (b) \$23,145 by the party of the second part during the period July 1, 2020 to September 30, 2022
 - (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.
- 3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.
- 4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.
- 5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.
- 6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.
- 7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.
- 8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices).

Form 9-1366 (May 2018)

U.S. Department of the Interior U.S. Geological Survey Joint Funding Agreement FOR

Customer #: 6000000863 Agreement #: 20RSJFA030 Project #: RS00FN6 TIN #: 83-0247879

Water Resource Investigations

9. Billing for this agreement will be rendered <u>annually</u>. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

	USGS Technical Point of Contact		Customer Technical Point of Contact
Name: Address:	Kirk Miller Supervisory Hydrologist - Hydrologic Data Section Chief 521 Progress Circle Ste 6	Name: Address:	Carlin Girard Water Resources Specialist 420 West Pearl Ave Jackson, WY 83001
Address.	Cheyenne, WY 82007-9660	Telephone:	Jackson, WT 03001
Telephone: Fax: Email:	(307) 775-9168 (307) 778-2764 kmiller@usgs.gov	Fax: Email:	carlin@tetonconservation.org
	USGS Billing Point of Contact		Customer Billing Point of Contact
Name:	Jennifer Walgrave Budget Analyst	Name:	Emily Hagedorn
Address:	3162 Bozeman Ave Helena, MT 59601	Address:	Teton Conservation District P.O. Box 1070
Telephone: Fax:	(406) 457-5916 (406) 457-5900	Telephone:	Jackson, WY 83001 (307) 733-2110
Email:	(406) 457-5990 jwalgrave@usgs.gov	Fax: Email:	emily@tetonconservation.org
	U.S. Geological Survey United States Department of Interior		Teton Conservation District
	<u>Signature</u>		<u>Signatures</u>
Ву		Ву	Date:
Name: John Title: Directo	•	Name: Title:	
		By Name:	Date:
		Title:	
		Ву	Date:
		Name: Title:	

COOPERATIVE WATER RESOURCES PROGRAM Teton Conservation District USGS Wyoming-Montana Water Science Center Federal Fiscal Years 2020 through 2022

Fiscal Year Brief description	Teton CD	USGS	Total
2020 Fish Creek streamgage and water temperature (par	tial year) \$2,505	\$1 , 670	\$4,175
2021 Fish Creek streamgage and water temperature	\$10,175	\$6 , 780	\$16,955
2022 Fish Creek streamgage and water temperature	\$10,465	\$6 , 780	\$17,245
TOTAL	\$23,145	\$15,230	\$38,375

Modification 1

UNITED STATES DEPARTMENT OF THE INTERIOR U. S. GEOLOGICAL SURVEY MODIFICATION OF JOINT FUNDING AGREEMENT FOR

Wyoming-Montana Water Science Center, Midcontinent Region

This modification is for agreement 19RSJFA020, dated March 22, 2019.

respe	ective authorities	agree that subject to the avai there shall be maintained in detention County hot springs, herei	cooperation for assessn				
2. Th	e agreement is	hereby X increased / decre	eased by \$ 0 to read as f	ollows:			
(a) (b)	\$30,000 \$45,000	by the party of the first part during the period March 22, 2019 to June 30, 2021 by the party of the second part during the period					
billing day p	March 22, 2019 to June 30, 2021 3. Billing documents are to be rendered <u>quarterly</u> . Payments of bills are due within 60 days after the billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30 day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983).						
	L	ieological Survey Inited States rtment of Interior	Teton C	onservation District (WY)			
		<u>Signature</u>		<u>Signature(s)</u>			
	ne: John M. Ki e: Center Direc	•	_ By Name: Title:	Date:			
			By Name: Title:	Date:			
			By Name:	Date:			

Title:



Teton Conservation District Grant Application

Project Title: Voluntary PFAS Mitigation

Date submitted: **8/7/2020** Application ID: **FY21_WTR_005**

Applicant Information:

Applicant Representative: **Dustin Havel**

Applicant Entity: Jackson Hole Airport Board

Type of applicant: Airport Board

Mailing address: PO Box 159, JACKSON, WY, 83001

Phone: **307-413-1532** Email: **dustin.havel@jhairport.org**

Project Information:

Total Project Budget: \$425,379.50 Funding Requested: \$60,000.00

Project Start Date: **08/11/2020** Anticipated Project End Date: **06/30/2021**

Program Area(s): Water

Grant Information:

Grant Type: Line Item Request

Requested Funding Schedule: Reimbursement

Requested Final Report Deadline: February 1, 2021

Assigned Staff Member(s): Carlin Girard

Applicant Signature:

Name: **Dustin Havel** Date: **8/7/2020**

Applicant Entity: Jackson Hole Airport

Project Title: Voluntary PFAS Mitigation

Date: 7-29-2020 Application ID: FY21_WTR_005

Please Note: Strong grant application narratives will speak to Teton Conservation District's mission, and present a cohesive set of goals and deliverables that must clearly relate to your budget components. Teton Conservation District's mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment.

1. Please outline the primary goals of your project in bullet form. You may add bullets as necessary. (200 words max.)

The Jackson Hole Airport recently conducted well water testing on property and learned of the presence of PFOS/PFOA compounds in some wells. As an environmental steward and trusted neighbor, the Airport is proactively investigating the potential for per- and polyfluoroalkyl substances (PFAS) to be found in groundwater adjacent to Airport property.

The primary goal of this project is to improve drinking water quality for residents near the airport. To achieve this goal, the Airport has offered to test and install whole house filtration systems at residences located near the airport. While the Airport has already committed to purchasing and installing treatment units, applying TCD grant funds towards this objective will help showcase TCD involvement.

Additional background provided under #3.

2. Describe how Teton Conservation District funding would support the goals of the project. (200 words max.)

The Airport understands the necessity of this effort and has prioritized this project above all current environmental initiatives. With the support of TCD, the Airport will be able to immediately address water quality issues by installing filters on residential homes near the airport.

It is important to note that this work and associated costs were not originally outlined in the Airport's annual budget process, as these water quality impacts were unknown. However, the Airport Board annually sets aside funding for environmental initiatives like our Recycling Program, Fly Quiet Program, and related environmental needs, and are drawing upon these funds to help cover the costs of this effort.

Request: The Airport is requesting the support of TDC to assist with the cost of water testing (\$500 per test) and the installation of whole house filtration systems (\$1,250 per system) not to exceed \$60,000 during the next 12 months. Although we are requesting \$60,000 to help fund this project, any amount of funding that TCD would be willing to contribute would be beneficial.

Applicant Entity: Jackson Hole Airport

Project Title: Voluntary PFAS Mitigation

Date: 7-29-2020 Application ID: FY21_WTR_005

Water testing cost have and will vary, but anticipate future pricing around \$700 per test. Filter installation cost will vary, but we budgeted around \$2,500 per unit installed.

3. Provide a project overview, including specific bulleted deliverables described in measurable terms. (400 words max.)

Background:

- The airport recently conducted well water testing for PFOS/PFOA (two compounds in PFAS included in the U.S. EPA's Lifetime Health Advisory [LHA] limit of 70 ppt) at residences located near the airport. The testing area was based on the direction of groundwater flow (determined by USGS) from on-airport wells in which PFAS was detected. Residents were contacted and testing was conducted on a voluntary basis. Of the 45 residences within the testing area, 32 well owners volunteered to have their wells tested.
- Results indicated that ninety percent of the wells contained levels of PFOS/PFOA below 46 ppt, with some results indicating non-detect. Only one home tested slightly above the LHA at 70.3 ppt.
- In an abundance of caution and in an effort to improve water quality, the Airport has offered to install whole house filtration systems (NSF certified to remove 97.9% of PFOS/PFOA) at all 45 residences, even those that showed non-detect or did not volunteer for testing.

Measurable results related to the filtration systems include:

- o Installation of the whole house filtration systems
- Additional sampling post-filtration system installation to confirm effectiveness (to be conducted at a scientifically significant sample of homes receiving systems)
- Conduct additional sampling outside of the original testing boundary to determine the extent of PFAS migration

4. How will you evaluate how well you reached your goals and accomplished your deliverables? (200 words max.)

To evaluate how well we reach our goal of improving water quality, the Airport will conduct additional well sampling (post-filtration system installation) once filters are operational, to confirm that the systems are functioning as designed. This testing event will be conducted at a scientifically significant sample of homes, specifically focused on those with higher concentrations of PFAS.

Applicant Entity: Jackson Hole Airport

Project Title: Voluntary PFAS Mitigation

Date: 7-29-2020 Application ID: FY21_WTR_005

The Airport will also conduct additional sampling outside of the original testing boundary to determine the extent of the PFAS migration, and will continue to implement mitigation measures, as needed.

5. Please list your partners and briefly describe the role they play in your project. (200 words max.)

Throughout this process the Jackson Hole Airport has been in consistent communication with local, state and federal agencies, including the TCD, NPS, FAA, and WYDEQ. Specifically, the Airport has coordinated closely with the Wyoming Department of Environmental Quality (WDEQ), informing them of investigation plans, testing results and next steps.

Currently, the airport has no funding partners on this project.

6. Additional information. (Optional, 200 words max.)

The Jackson Hole Airport Board and staff are committed to being environmental stewards and embracing their value statement of "People Helping People." While not legally required to conduct this PFAS investigation, the Airport believes it is the right thing to do. Our goal is to be a good neighbor and to continue these investigations (and associated mitigation efforts) to best protect our community and the environment.

We greatly appreciate TCD's previous support on the Stormwater Detention and Filtration System and believe that it was a very good example of how the airport voluntarily worked to improve water quality. That goal was achieved only through partnerships and support from numerous parties. It our hope that, with TCD's continued support, we can further improve water quality and align with TCD's mission to protect natural resources for the health and benefit of people and the environment.

Teton Conservation District Grant Application - Project Budget Worksheet

Applicant Entity: Jackson Hole Airport Board Project title: Water Quality Improvement Project Date: 08-07-2020 Project ID: FY21_WTR_005

Project Component/Activity Description	TCD Grant Funds Requested	Applicant Matching Funds (Cash)	Applicant Matching Funds (In-Kind)	,	Partner #2 Matching Funds (Cash or In-Kind)	
Initial Off Airport PFAS Investigatory Plan - Phase I	\$ -	\$ 168,997.50	\$ -	\$ -	\$ -	\$ 168,997.50
Off Airport PFAS Investigatory Plan - Phase II	\$500 per test (NTE \$60,000 total)	remainder	\$ -	\$ -	\$ -	\$ 128,382.00
PFAS Filter Installation	\$1,250 per filter (NTE \$60,000 total)	remainder	\$ -	\$ -	\$ -	\$ 128,000.00
TOTAL (NTE)	\$ 60,000.00	\$ 365,379.50	\$ -		\$ -	\$ 425,379.50

Partner #1: N/A, Partner #2: N/A.

Phoebe Coburn, Communications Specialist

Information Items:

Program Area: Communications

• Morgan's Nature Notebook (MNN): 1) We filmed three MNN episodes this month, but I haven't had a chance to edit all of them yet. Topics included identifying Jackson Hole thistle vs. musk thistle, birding by ear, and extinguishing campfires. We approached

Lesley Williams-Gomez with Bridger-Teton National Forest (BTNF) staff about amplifying their fire prevention messaging. Then, serendipitously, Ashton Green (also with BTNF) approached us and asked if we would consider a MNN episode on campfires. We filmed the episode on August 7, 2020 with Lesley Williams-Gomez. I hope to have it edited and posted before the board meeting. We were star-struck when Smokey Bear made a guest appearance...

2) So far, MNN episodes have been



opportunistic. Our first episode was shown in 4th grade classrooms at the tail end of the school year. Teachers were appreciative and provided positive feedback. With the possibility schools being partially online this year, I'm wondering if the Board would be supportive of TCD staff more formally promoting MNN episodes in schools. If so, I would like to approach the Next Generation Science Partners group about this idea and possibly cater MNN episodes to state science standards or take requests from teachers on topics.

Program Area: Water

- **Karns Meadow Sign:** The Wyoming Department of Agriculture and the Wyoming Association of Conservation Districts awarded TCD a \$6,000 grant that we applied for in May 2020 to construct the Karns Meadow sign! Carlin and I are hoping to get this project rolling right away.
- Candidates' Water Forum/Natural Resources Forum: Carlin has reached out to a few of our regular partners to gauge interest on: a) hosting a candidate forum, and b) whether the focus of the forum should be water or open it up more widely to other conservation/natural resource topics. Carlin and I are eager to hear the Board's level of interest and opinion on the topic(s).
- Cache Creek 'Daylighting' Jackson Hole Public Art Project: Carlin and I met over Zoom with the graphic artist, Matt Grimes, regarding written and visual content for the Cache Creek signage portion of the 'daylighting' project. We have both been advising on sign content, and the signs are now final.
- Jackson Hole Clean Water Coalition (JHCWC): Melody Ranch HOA has expressed interest in learning more about Trout Friendly Lawn practices for their common space, as

- well as pond maintenance. Carlin and I will be presenting at their HOA meeting on August 18, 2020 (via Zoom).
- Water Timeline: I assisted Carlin in constructing a visual representation of the history of water issues and projects in Teton County, which Carlin delivered to Luther Propst.
- **Snake River Gateway Tour:** Carlin and I were attended a tour of the Snake River Gateways project with Molly Ruffle of Grand Teton National Park Foundation.
- United States Geological Service (USGS) Fish Creek Gauging Station: I assisted Carlin with a press release and promotion surrounding TCD's decision to fund the USGS Fish Creek Gauging Station and the vandalism that has occurred at the site. An article in the JH News & Guide by Mike Koshmrl is expected. When appropriate, TCD will also post the story on our blog and social media.

Program Area: Administration

- **FY20 Annual Report:** We will present a final draft at the September 2020, board meeting for your approval. Our Annual Report is due to WDA and WACD on October 1, 2020.
- New Computer: I got a new computer, which is lightyears faster than my old. The transition was not smooth, but it's up and running now and will ultimately save me a lot of time. Emily Smith took over my old computer. A big thank you to Morgan for all of his IT support throughout the process.
- **Grant administration:** With the August 1, 2020 Final or Progress Report deadline for many grantees, I spent more time than average on grant administration this month.

Tom Segerstrom, Executive Director

Information Items:

Program Area: Administration

- Legal Fund Board Action Public Comment: Steve Thomas, former Teton County Commissioner in the early 1990's, who now lives in Thermopolis, called to say that he felt that it is inappropriate the use of TCD taxpayer dollars to donate to the Wyoming Association of Conservation Districts (WACD) legal fund. WACD is a party to the reauthorization of the Upper Green River grazing allotments, which authorizes the taking of up to 72 grizzly bears over 10 years in the Upper Green River. I explained that TCD has benefitted from the WACD legal fund, particularly in regard to legal interpretations of annual legislative changes, the Open Records Act, etc. So, the board supported the donation. I also noted that the Supervisors discussed the fact that the WACD board controls the expenditure of those funds and they may be used in support of actions that TCD might not favor. It was also noted that the Attorney General was now largely unavailable to provide legal opinions for Districts and that WACD contracts the legal services for WY's Conservation Districts. Steve wanted to register his disapproval.
- Links to TCD Website and Social Media: It was conveyed that through Wyoming Department of Agriculture that the TCD website and social media is always available for use by other Districts and the State.
- **Memorandum of Agreement (MOA) Partners**: MOA award letters are being provided in regard to the funding available through TCD's FY 2021 budget subject to annual reports.
- Wyoming Association of Conservation Districts (WACD) Supplemental Voluntary Dues: A check for FY 2021 Supplemental WACD Dues, and a letter of explanation was sent to the chairmen of the WACD board of directors.

Program Area: Sustainability

- Energy Conservation Works (ECW): ECW welcomed two new board members, Mr. Dan Butcher and Ms. Katy Bolbacher. ECW will be resuming their Strategic Planning effort, which was interrupted by COVID 19 logistical considerations.
- Integrated Solid Waste and Recycling (ISWR): Commodities are still sickly. ISWR conducted a cost to benefit analysis for carcass incineration. Incineration is not cost effective. As a result, hauling at \$200 per ton to Rock Springs or Sublette County is the likely alternative. Anyone who brings a carcass will pay a hauling fee. The landfill cap testing was completed on July 18, 2020. Revegetation will resume in the fall seeding window with the hope to be complete by the end of October. Compost infrastructure is going in. With TCD funding assistance, a 20,000-gallon tank and water/electrical lines are being installed for the hill-top composting station. The elk-proof fence panels are currently down, in order to install the waterline

Program Area: Planning and Development

- Town of Jackson Infill Study: Roby informed me that the components of an infill study were already completed by the contractor as part of the Town's Water/Sewer Rate and Capacity Study.
- Update to the Natural Resource Protection Land Development Regulation (NR LDR): Roby and I met with County Commissioner, Luther Propst and discussed the

potential for a step-wise approach to the Teton County NR LDR update based on the work that the Planning Department did with the Natural Resource Stakeholder's Group in 2018.

Program Area: Water

• Flat Creek Watershed Improvement District (FCWID): The regular meeting lacked a quorum but they took public comments. Joe Burke reported as a Teton County Public Health board member regarding the signage on Flat and Fish Creek resulting from the 2017 *E. coli* monitoring exceedance. Carlin further explained the meaning of the scientific results relative to ubiquitous conditions of surface water in the US. The FCWID/TCD Joint Meeting will be by Zoom at noon on September 16, 2020 prior to the TCD regular meeting. A TCD quorum is required.

Program Area: Wildlife

• Wyoming Game and Fish Commission (WGFC) Trapping Regulations: TCD comments were reviewed by board members and provided to the WGFC.

TCD Elected Official and Agency Education Contacts, FY 2020

Event	Date	Present	Topics/Subjects
			Employee Housing, Commercial Events on Private Land and Impacts to surrounding Federal
Interagency Breakfast	07.23.19	US Senate	Lands,
			Range monitoring, RHAP Grants, Tall Forb ESD's, Historical range monitoring data digitization,
		Nikki Brunner	Beaver colony data collection
			and remote sensing, Hoback Junction Area water quality meetings and special district formation,
		County Commissioners	Senator Enzi's open senate
		Mark Newcomb	seat and local staffing, Office space opportunities,
		Wy. Game and Fish Dept.	
		Doug McWhirter	
		U.S. Forest Service	
		Tricia O'Conner	
		Town of Jackson	
		Arne Jorgensen	
			Joint agency housing/office needs and potential for collaborative ventures. Game and Fish
Interagency Breakfast	09.24.19	County Commissioners	Department district office move to
			to Pinedale. Bridge and Pathway protection on the Gros Ventre River at Highway 189. Hoback
		Mark Newcomb	Water quality Stakeholder
			Group formation and public interest. Elk refuge tours for other agencies Wolf-human
		Wy. Game and Fish Dept.	interactions. Introduction of Elk
		Brad Hovinga	Refuge Manager.
		U.S. Forest Service	
		Derek Ibarguen	
		Town of Jackson	
		Arne Jorgensen	
		National Elk Refuge	
		Katherine Spomer	
			Gros Ventre River Levee Expansion Implementation loss of riverine function and expansive
County Commissioner Meeting	09.17.19	County Commissioners	maintenance obligations
		Mark Newcomb	and alternatives
		Luther Propst	
		Mark Barron	
		Greg Epstein	
		Natalia Macker	
County Commissioner Meeting	10.07.19	County Commissioners	Carlin Girard, Gros Ventre River Levee Expansion implementation conclusion
		Mark Newcomb	

Luther Propst Mark Barron Greg Epstein Natalia Macker

Town of Jackson Stormwater Special Purpose Excise Tax Proposals Relative to Cache and Flat

10.08.19 **Town Council Members** Creek Impairments

Arne Jorgensen

Jim Stanford

County Commissioners

Luther Probst Natalia Macker

Gros Ventre River Levee Treatment discussion, conclusions, need to be in communication on

County Commissioner other issues confirmed

Mark Newcomb

Bear conflict management, Town and County Comprehensive Plan Update, Transportation/Start

10.22.19 **County Commissioners** Bus, Gros Ventre River

Bank Stabilization, Helicopter tours GTNP/BTNF Wilderness Areas, Snow King Development Plan,

Mark Newcomb Wild animal carcass

disposal, Sage Grouse Technical Team, Trish O'Conner regional temporary assignment, County

Mark Barron and TCD Natural Resource Plan

Wy. Game and Fish Dept. Katherine Spomer Return to Washington DC interim Manager and NER Step-Down Plan

Brad Hovinga

U.S. Forest Service

Derek Ibarguen

Town of Jackson

Arne Jorgensen

National Elk Refuge

Katherine Spomer

Grand Teton National Park

Gopaul Nugybaul

Energy Conservation ECW 11.08.19 Town Council

Rotary Meeting

Interagency Breakfast

Emissions Report and collaborative steps for reducing energy use - TCD role: Water Use, Natural

Jonathan Schecter Resource Planning

Natural Resource Conservation Mountain Town Competition

Personal Visit 11.10.19 Town Council

		Jonathan Schecter	Town/County Comprehensive Plan Update-Section 1: Natural Resource Stewardship - Tracking Plan effects. Landscape Scale
			Collaboration, Metrics, Tracking, Reporting, Town Natural Resource Staffing,
Interagency Breakfast	11.26.19	Town Council	Wildlife migration corridor designations, Legislative Committees work to block Teton County employee housing requirements, Effects of human activity on wildlife, Karn Meadow Park plans by Town, Observed moose
		Arne Jorgensen	distribution relative to population
	(County Commissioner	
		Mark Barron	
Coincidental Meeting	01.27.20	Mayor	Carlin causaul conversation regarding climate change actions and orchestration thereof.
		Pete Muldoon	
			Natural Resource Plan coordination with the County in regard to the grant from the State,
Phone Conversation	01.27.20	County Commissioner	timeframes, content, level of
			coordination with the County Planning Department, outcome with Federal agencies including the
		Luther Propst	FAA, Elk Refuge feeding,
			grant funding, potetnail funding in 2022
			Employee housing, Transportation- wildlife crossings, Helicopter tours - FAA, Nation Elk Refuge
Interagency Breakfast	01 28 20	County Commissioners	Step-Down Plan & private land
interagency breakiest	01.20.20	county commissioners	imacts, Mountian Goat Removal - Bighorn Sheep, Town store closures and turnover, Natural
		Mark Newcomb	Resource Plans for County and TCD,
			Irrigation Infrastructure on Wolff Meadows/Pinto Ranch, Hoback Area water quality community
		Mark Barron	work, Black Rock Tourism Cabin,
	,	Wy. Game and Fish Dept.	
		Brad Hovinga	
	1	U.S. Forest Service	
		Town of Jackson	
		Arne Jorgensen	
	1	National Elk Refuge	
		Katherine Spomer	
		Grand Teton National Park	
		Gopaul Nugybaul	

National Park Service D.C.

Pam Bruleine

Senator Barasso's Office

Jeremy

Nolan Rap

Senator Enzi's Office

Nikki Brenner

Rep. Cheney's Office

Lindy Linn

02.25.20 County Commisioners

Federal level actions on mountain goat reduction, Employee housing, Comprehensive water

planning, Forest planning,

Elk & bison feedground numbers state and federal, Wildlife tourism, Commercial office space, J.H.

Mark Barron Hill Climb, Law enforcement

Mark Newcomb Big horn sheep & recreation public meetings

Senator Enzi's Office

Nikki Brenner

US Forest Service

Josh Nichols

National Elk Refuge

Chris Dipple

Teleconference

Interagency Breakfast

03.24.20 County Commissioners

Summer staffing needs and approach to sceening for Covid-19

Natalia Macker No Report Mark Newcomb No Report

Will investigate when business summer staffing will arrive from Chamber of Commerce - suspect

Alyssia Watkins hiring in April

Town of Jackson

Hallie Morton-Levinson No report

Teton County Weed & Pest

Erika Edmiston Currently hiring 20+ summer seasonals

Grant Teton National Park

Some enforcement personnel back, Delaying all hiring. 100+ concessionaire staff hiring in April-

Gopaul Noojibal working with the Park

U.S. Forest Service

29 permanent seasonals returning from local & region. Delaying hiring of wildland fire crews.

Tricia O'Connor Requesting isolation prior to work

WY Game & Fish

Brad Hovinga Hiring 3-4 positions as usual

Congressional Delegation

Lindy Linn Working remotely, available and willing to provide updates

Pam Brulene Same

Nikki Brunner Same

St. John's Health

Tom Kinney Preparing for a hiring surge for summer

State Senator

Mike Gierau Listening, No Report

TCD Regular Board Meeting	04.15.20 County Commissioner Luther	, , , , , , , , , , , , , , , , , , , ,
Hoback Drinking Water Teleconf.	04.20.20 County Commissioners Natalia County Administrator Alyssa W	Maker Status and recommendations
Phone Conversation	04.23.20 County Commissioner Luther	MOA proactive dedication to long-term County projects with long-term suuport from TCD from mill levy projection overages Propst overage examples and protential projects.
TCD Regular Board Meeting	06.17.20 County Commissioner Luther	County Liaison attended by teleconference: Hoback Drinking Water Stakeholders Outcomes & TCD Water Quality Planning White Propst Paper Request