



**Teton
Conservation
District
Est. 1946**

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Teton Conservation District (TCD) October 2020 Board Meeting
October 21, 2020 at 1:00 p.m. | Location: Zoom Video Conference

Zoom Video Conference Invitation

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/82392032133>

If joining the meeting by phone, dial one of the following phone numbers: (253) 215-8782, (346) 248-7799, (669) 900-6833, (301) 715-8592, (312) 626 6799, (929) 205-6099

If calling by phone, you will be prompted to enter this Meeting ID: 823 9203 2133

Meeting Members

Board Members: Steve McDonald, Dave Adams, Roby Hurley, Bob Lucas, and Nate Fuller

Associate Board Members: Tom Breen, Sarah Hegg, Elizabeth Barczynski, Bob Weiss

Staff Members: Emily Hagedorn, Robb Sgroi, Morgan Graham, Emily Smith, Carlin Girard, Phoebe Coburn, and Tom Segerstrom

Partners & Guests: Luther Propst (Teton County Board of County Commissioners), Adam Clark (Natural Resource Conservation Service), Tina Dean (Teton Soil Conservation District), Dr. Joe Holbrook (University of Wyoming), Chris Colligan (Greater Yellowstone Coalition), Leslie Steen (Trout Unlimited)

Agenda

Minutes and Treasurer's Report	10 minutes
<ul style="list-style-type: none"> TCD September 23, 2020 Meeting Minutes TCD-FCWID September 23, 2020 Quarterly Meeting Minutes TCD September Treasurer's Report 	
Agency Reports, Guests, and Public Comment	20 minutes
<ul style="list-style-type: none"> Luther Propst (Teton County Board of County Commissioners) Adam Clark (Natural Resource Conservation Service) 	
Board Reports	10 minutes
Staff Reports and Staff Action Items	90 minutes
<ul style="list-style-type: none"> Teton Soil Conservation District Funding Request – 2021 Soil Health Workshop Wildfire Risk Reduction Reimbursements Funding Reallocations University of Wyoming Funding Request – Red Fox Research Grand Teton National Park Foundation-TCD Memorandum of Agreement (MOA) Trout Unlimited Sewell Bank Stabilization Project Drinking Water Laboratory Services Request for Proposals (RFP) Karns Meadow Sign Project Request for Qualifications (RFQ) and Plan of Work FCWID Funding Extension 	
Old and New Business	10 minutes
Executive Session	10 minutes

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

**Teton Conservation District (TCD) September 2020 Board Meeting Minutes
September 23, 2020 | Online Meeting**

Attendees:

TCD Board Supervisors: Steve McDonald, Roby Hurley, Dave Adams, Bob Lucas

TCD Associate Board Members: Sarah Hegg, Bob Weiss, Elizabeth Barczynski

TCD Staff: Tom Segerstrom, Carlin Girard, Emily Hagedorn, Robb Sgroi, Morgan Graham, Phoebe Coburn, Emily Smith

Guests: Adam Clark (Natural Resources Conservation Service), Jonah Sloven (Sweet Hollow Farm), Scott Steen (Slow Food in the Tetons)

Due to COVID-19, all meeting attendees participated in the meeting via a computer or phone. Steve, Roby, Dave, and Tom joined by computer from the TCD boardroom.

Call to Order: Steve called the meeting to order at 1:11 p.m.

August 19, 2020 Meeting Minutes: Dave Moved to approve the August 19, 2020 Board Meeting Minutes. Roby seconded. All were in favor. Bob was absent until later in the meeting.

August 2020 Treasurer's Report: Dave reviewed the August 2020 Treasurer's Report.

- Checks numbering #19549 - #19594 dated August 1, 2020 – August 31, 2020: \$159,307.72
- Credit card charges: \$578.62
- Net credits for the month: \$13,383.32
- Operating Reserves Account Balance: \$501,042.58
- Committed Funds Savings Account: \$532,423.91
- Reconciled General Fund Checking Balance: \$352,568.32

Roby moved to approve the August 2020 Treasurer's Report. Dave seconded. All were in favor. Bob was absent.

Guest Reports and Public Comment:

Adam Clark (Natural Resource Conservation Service (NRCS)): Adam reported that NRCS's fiscal year is coming to an end. Contracts for the year are wrapping up. He reported an increased interest in high tunnels with six current projects. Adam attended the Area V meeting and expressed appreciation for TCD's work to organize Local Work Group (LWG) meetings. He recommended meeting with TCD following the Area V meeting to discuss the next LWG meeting. Adam noted the difficulties in combining input from the six different LWG's in Area V.

Board Reports:

Steve, Dave, and Roby all attended and reported on the recent Area V Meeting. Steve accompanied Working Dogs for Conservation and Teton County Weed & Pest District on their work on the Snake River searching for perennial pepperweed and salt cedar. Roby participated in a fish rescue with Trout Unlimited and Wyoming Game & Fish Department, which will soon appear in the media.

Staff Reports:

Emily Hagedorn-Wegher (Administrative Manager): Emily received the penalty funds back from the IRS that was contested regarding a quarterly payment in 2019. There was discussion on the Wyoming Association of Conservation District's (WACD) Convention, scheduled for November 16-18, 2020 in Torrington, WY. Dave, Steve, Tom, and Sarah are interested in attending. Roby could attend virtually. Steve noted other important upcoming dates.

Roby asked about the audit and the deficiency they found regarding standardized grant forms. There was discussion on the TCD grant program evolving towards a reimbursement-based structure. There was agreement that it will be good for TCD to review the structure of grants. Steve noted that he asked the auditors to track a sample of TCD grants as part of the audit process.

Information items in Emily's written staff report that were not discussed included: WACD and Wyoming Department of Agriculture Base Funding Requirements.

Robb Sgroi (Land Resources Specialist):

Robb complimented Sarah Hegg's recent Wyoming Public Radio interview on harlequin ducks. Sarah spoke about the project.

Robb introduced an action item regarding a grant application from Slow Food in the Tetons (SFT) for a project titled, "Small Farm Fund and Sweet Hollow Farm." Robb provided a summary of the grant request from Sweet Hollow Farm that was presented to the board at the August 2020 meeting for funding a high tunnel. Scott Steen told the board that SFT has intended to create a small fund for local farmers for some time. The Sweet Hollow Farm project provided an opportunity to initiate the Small Farmer Fund. SFT is considering evolving this into an annual opportunity. Jonah Sloven provided the board with some quantitative deliverables. Seventy-five percent of their produce will be sold at SFT markets, including the Farm Stand, online market, and People's market. With the added capacity the high tunnel will offer, they are hoping to double their Community Supported Agriculture (CSA) membership, though not all of the CSA members will be in Teton County, Wyoming. An estimated 55 percent of total sales will be generated in Teton County, Wyoming. **Dave moved to authorize the requested funding for the application from Slow Food in the Tetons titled 'Small Farm Fund and Sweet Hollow Farm' from the FY2021 budget in the Agriculture Program Area, and the line item Small Agriculture. Roby seconded.** Steve thanked Scott for his involvement. **All were in favor.** Bob was absent.

Robb introduced a second action item regarding a one-month extension request for a Small Water Project Program (SWPP) project agreement between TCD and Lorin Wilson. The deadline is currently set for October 1, 2020. The extension would not delay other deliverables due to the Wyoming Water Development Commission by the end of the year. Nicole Krieger, Robb, and Tom reviewed the document, though it was not included in the TCD board packet. Steve said he needed to recuse himself from all decisions regarding the Central Pipeline because he is a water right holder. Steve provided background that part of the installation was delayed due to a subdivision development project that will be served by the pipeline. Tom called Bob Lucas and asked him to join the meeting briefly so a decision could be made. Bob was able to join by phone at 1:43 p.m. **Dave moved to authorize the Chairman to sign the first amendment to the agreement between Lorin Wilson and TCD regarding the Central Pipeline irrigation improvement project. The original**

agreement is titled ‘Teton Conservation District/Owner Agreement Regarding Small Water Project Program’ and has a final signature date of June 26, 2019. Robb seconded. Bob, Roby, and Dave voted in favor and the motion carried. Steve recused himself.

Steve congratulated Robb on the National Association of Conservation District blog post that highlighted local wildfire risk reduction work.

There was discussion on range monitoring work on Bridger-Teton National Forest and the evaluation of the data collected. The contract with Y2 Consultants will close at the end of the calendar year.

Morgan complimented Robb and Phoebe on the recent social media post on air quality. Robb provided information on the best sources of information on air quality in our county. Wyoming Department of Environmental Quality plans to place more advanced real-time air quality instrumentation on High School Road. Dave asked for clarification that the Greater Yellowstone Coordinating Committee (GYCC) Clean Air Partnership applied for the grant mentioned in Robb’s report.

Information items in Robb’s written staff report that were not discussed included: Wildfire Risk Reduction Program updates.

Morgan Graham (GIS & Wildlife Specialist): Morgan introduced a discussion item regarding beginning a landowner cost-share program for native seed. Morgan summarized internal staff discussions on the logistics of such a program. There was discussion on the mechanism for reimbursing landowners, whether by monetary amount, square footage, or by providing the seed directly to the landowner. Dave talked about seed availability challenges, but expressed support for the program. Morgan said availability and cost is highly variable depending on the type of seed. Other conservation districts provide seed directly, rather than a cost-share. Morgan expressed interest in having a commitment from the landowner that the project will persist. Steve discussed the staff time involved with supplying seed mix(es) vs. administration of a cost-share program. Morgan thought it would make sense to offer a few different seed mixes (ex. shaded, garden bed (pollinator), agriculture, open land etc.) directly to landowners. Steve expressed support for that. Dave thought TCD could subsidize the seed in a similar way as well test kits to minimize staff time administration. Roby added a request to include a commitment from the landowner to control invasive species and implement no-till planting. The board expressed support for Morgan developing the program. No motion was needed. Dave and Sarah expressed support for involving landscapers.

Morgan received an invitation from Martina Kyle with Bridger-Teton National Forest (BTNF) to assess weed issues at a location near Turpin Meadows. The location is primarily used as a staging area for outfitters. The BTNF is concerned about overuse and site stewardship. Morgan queried the board on TCD’s receptiveness to support corral/infrastructure improvements to help alleviate the issue. The BTNF has been dedicating a disproportionate amount of resources to control houndstongue and musk thistle at the site. Carlin offered a question for discussion; would TCD support a project involving corral expansion if future management changes limited access to dispersed sites accessed from that staging area? Robb said that BTNF is moving towards increased management of designated dispersed sites and limiting sites elsewhere. Morgan said there was acknowledgement of the costs of different management methods and the importance of valuing user groups.

Morgan reminded the board of the Fox Creek Quarry Partners in Conservation (PIC) grant request in February 2020 that was not funded, but there was interest in the project. Morgan said there is an opportunity for a site visit. Dave, Roby, Steve, Carlin, and Bob expressed interest.

Morgan received a call from the “Natural Selection Tour,” a snowboarding event sponsored by Travis Rice. In the past, they have partnered with Conservation International to plant a tree in South America for each tree they remove to build a snowboarding course. They would prefer to advance local tree-planting partnerships. Thinking creatively, Morgan asked if TCD could connect the group with local mitigation/revegetation projects and would TCD consider offering matching funds. The board was not interested. Bob offered that unless the planted tree is well cared for, it will die. Morgan agreed and said he encouraged the group to not cut down any white bark pine.

Morgan asked if the board would entertain a presentation from Chris Colligan of Greater Yellowstone Coalition on elk and agricultural community coexistence at the October 2020 board meeting. The board expressed they would like to hear from them, but asked if something could be provided in writing ahead of time. Roby proposed that they be invited for a 15-minute presentation and then the board could determine if more information was desirable.

Information items in Morgan’s written staff report that were not discussed included: Plan of Work, MOA with Grand Teton National Park Foundation, social media, South Hwy 89 crossings, yellow-billed cuckoo surveys, native plant consults, mechanical weed control, rangeland monitoring, Office of State Lands and Investments, Surface Water Inventory presentation, Natural Resources Plan, and Recreation-Wildlife Co-Existence Project.

Emily Smith (Natural Resources Technician): Emily summarized her recent work, including annual Flat Creek sampling, the water quality mapping project, mechanical weed control at the Game Creek Trailhead, and rangeland monitoring. Roby complimented Emily on her work researching high tunnels. Roby offered that the Wyoming Association of Certified Planners could help her reach planning departments across the state.

Information items in Emily’s written staff report that were not discussed included: Well Testing, Teton County Planning Archives, and Wildfire Risk Reduction Program.

Carlin Girard (Water Resources Specialist and Associate Director): Carlin provided the board with an update on the septic system effluent monitoring study. Three sites are fully instrumented, and final fourth site has about 1/3 of its wells drilled, with the remaining four wells to be installed later this week. Monitoring will commence as soon as that’s finished. The last four wells were the hardest to drill due to a layer of large cobble. There was discussion on the mechanism for well-drilling. Bob offered some advice.

There was brief discussion on annual Flat Creek monitoring.

Carlin reported on the Cache Creek public art project—the instillation of the stencils and 12 metal interpretive signs is complete. Carlin and Phoebe have noticed people on Cache Creek Drive stopping to check out the project.

Information items in Carlin's written staff report that were not discussed included: Water Quality Mapping, Comprehensive Plan Water Amendments, Area V Meeting, Teton County Public Works Quarterly Meeting.

Phoebe Coburn (Communications Specialist):

Phoebe presented an action item regarding the grant contract between TCD and Wyoming Department of Agriculture (WDA) for the Karns Meadow sign project. **Dave moved to authorize the TCD Executive Director to sign the Grant Agreement between Wyoming Department of Agriculture and Teton Conservation District for the \$6,000 grant awarded by the Wyoming Department of Agriculture to TCD for the Karns Meadow Educational Sign Project. Roby seconded.** Roby asked a question regarding where in the TCD budget were the funds allocated for this project; Phoebe responded in the Communications, Education and Outreach line item. **All were in favor.** Bob was absent.

Dave moved to approve the FY 2020 Annual Report, including any changes directed by the board, and submit the final report to the Wyoming Association of Conservation Districts and Wyoming Department of Agriculture. Roby seconded. Roby suggested a wording change, which Phoebe will make before submitting the report. **All in favor.** Bob was absent.

Phoebe noted that the Candidate Water Forum event will take place from 12:00 to 2:00 p.m. on October 8, 2020.

Phoebe provided the board with an update on conversations with Meta Dittmer with Teton County Weed & Pest regarding promoting Morgan's Nature Notebook video lessons in schools.

Information items in Phoebe's written staff report that were not discussed included: Flat Creek sampling, website updates, Conservation Currents (Fall Newsletter), Headwaters Ad, 2020 – 2025 Strategic and Long-Range Plans, and FY 2021 Plan of Work.

Tom Segerstrom (Executive Director):

Tom introduced an action item for the FY 2021 Plan of Work. **Dave moved to approve the TCD Draft Fiscal Year 2021 Plan of Work. Roby second. All were in favor.** Bob was absent.

Dave moved to shift the Veterans Day Holiday from November 11, 2020 to November 27, 2020 for TCD employees. Roby seconded. All were in favor. Bob was absent.

Tom introduced an action item regarding a draft letter to the Office of State Lands and Investments (OSLI). Tom summarized the letter included in the board packet. Steve noted some typos and grammatical errors. **Dave moved to submit a letter, with further board member edits, to OSLI requesting that TCD be consulted prior to considering development proposals on State Trust Parcels within the District. Steve seconded.** Roby said he supported the letter in general, but offered some concerns. Roby thought OSLI would not be as sensitive to wildlife concerns, but rather agriculture and monetary impacts would be more important to emphasize. Roby suggested highlighting that wildlife displacement could cause more wildlife-vehicle collisions, and ultimately cost the state more money. Roby said he would like the opportunity to work with staff to recraft the letter to change the emphasis. There was discussion on ramifications regarding neighboring properties if the parcel on Highway 390 were to be sold. Dave emphasized the urgency of the letter

and suggested asking Wyoming Department of Agriculture and Wyoming Association of Conservation Districts to submit a letter amplifying TCD's concerns. There were questions on the process that the OSLI is following. Tom said that the only process he is aware of is what is outlined in House Bill 162, but said further conversations regarding process with OSLI could be informative. Roby felt more action should be taken and suggested it may be worth addressing each parcel separately. Roby offered compliments to staff for putting together the inventory; Morgan reported that Wyoming Game & Fish data was used under the assumption that a state entity would defer to state wildlife data. Morgan agreed with Roby that conserving wildlife habitat may not resonate with OSLI, unless presented in conjunction with hunting values. **Steve, Dave, and Roby were in favor and motion passed unanimously.** Bob was absent.

Amy Ramage, Teton County Engineer, reached out to TCD regarding the recent accident on Highway 22 that killed a 17-year-old local student who swerved to avoid hitting a moose. Amy wants to strengthen Highway 22 wildlife crossing initiatives. She sent a letter calling to activate a team and asked for TCD staff support. Morgan, Carlin, and Tom are interested in dedicating staff time to the effort. The board expressed support.

Tom reported a Town of Jackson wastewater steering committee is developing and is seeking TCD staff participation. Carlin provided clarification that the Town of Jackson treatment facility is conducting a self-assessment and is forming the steering committee to help guide the assessment. The board expressed support.

Tom noted the SysCon letter included in the board packet that was provided to Teton County. There was discussion about TCD's participation in SysCon and some of the SysCon entities' interests in the state land parcels.

Roby discussed Grand Targhee Resort's Master Plan and asked if TCD must have an approved Natural Resources Plan before TCD can participate as a cooperating agency. Tom said an approved plan is not necessary.

Roby thanked Tom for the explanation of why Wyoming Game & Fish Department staff can no longer participate in developing county Land Development Regulations. There was brief discussion.

Robb added an information item that TCD is submitting a letter of support for a grant application to the U.S. Department of Agriculture's State and Private Forestry Division to support the revision of the Community Wildfire Protection Plan. The current plan was developed in 2005 and last revised in 2014.

Information items in Tom's written staff report that were not discussed included: Wyoming Association of Conservation District supplemental voluntary dues, Integrated Solid Waste and Recycling, Flat Creek Watershed Improvement District, and Teton County Public Works Quarterly Meeting.

Executive Session:

Dave moved to adjourn regular session and enter into executive session at 3:33 p.m. under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing personnel and real estate matters. Roby seconded. All were in favor. Bob was absent.

Roby moved to adjourn the executive session and resume the regular TCD meeting at 3:59 p.m. Dave seconded. All were in favor. Bob was absent.

Dave moved that having completed her probationary employment period and having received a favorable evaluation, Emily Smith will receive the current TCD housing stipend, but her current wages will remain unchanged. Roby seconded. All were in favor. Bob was absent.

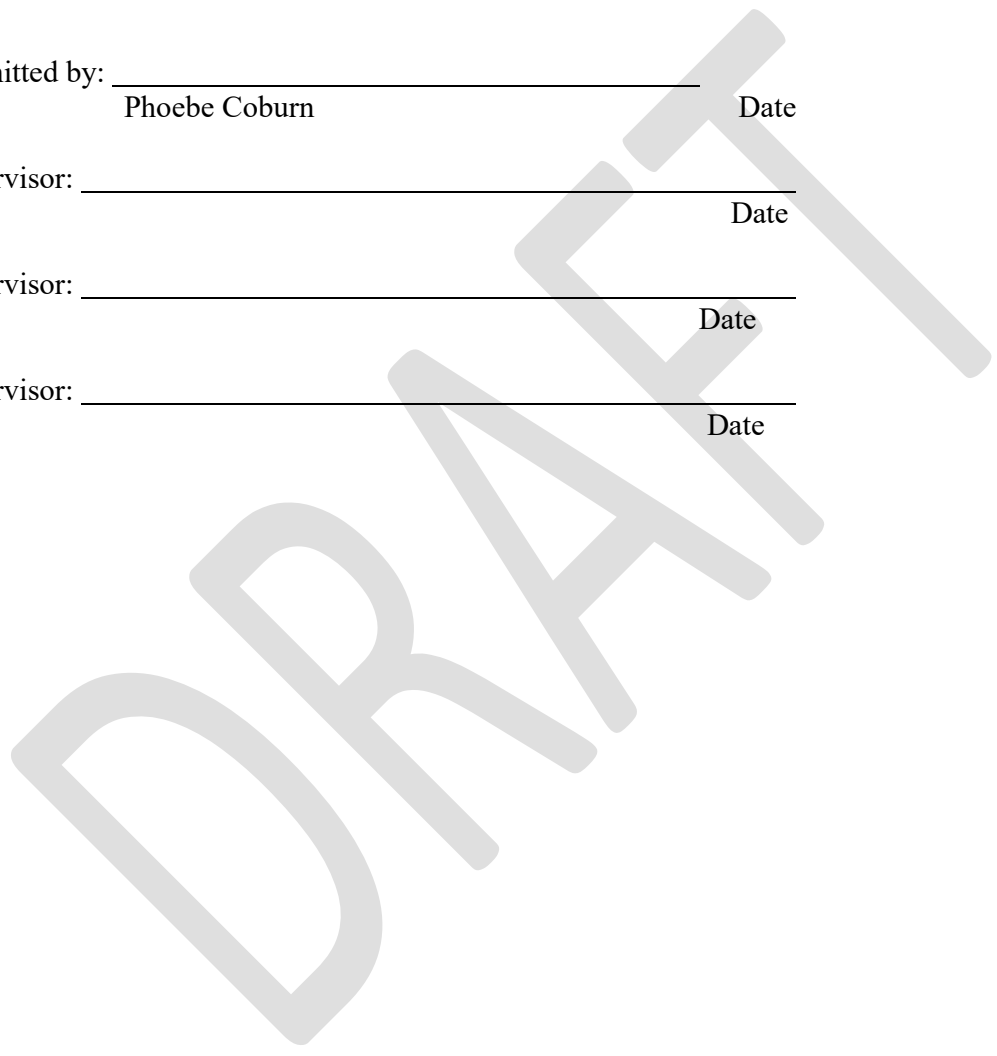
Adjournment: Dave moved to adjourn the meeting at 4:00 p.m. Roby seconded. All were in favor. Bob was absent.

Submitted by: _____
Phoebe Coburn Date

Supervisor: _____
Date

Supervisor: _____
Date

Supervisor: _____
Date



TCD & FCWID JOINT QUARTERLY BOARD MEETING
 Wednesday, September 23, 2020 @ 12 p.m.

Annual Board of Supervisors Field Trip
Meet @ 12 Noon at corner of Powderhorn Lane and Crabtree Lane

Minutes

I. Call to order. Bill Wotkyns.

TIME: 12:01 p.m.

PRESENT:

TCD BOARD OF SUPERVISORS: Steve McDonald (*Chair*), Dave Adams (*Vice-Chair and Treasurer*), Roby Hurley (*Secretary*), ~~Nate Fuller (*Supervisor*)~~, and ~~Bob Lucas (*Supervisor*)~~; Associate board members: Elizabeth Barczynski, Sarah Hegg, ~~Bob Weiss~~, Tom Breen

FCWID BOARD OF DIRECTORS AND STAFF: Bill Wotkyns (*Chair*), Sandy Buckstaff (*Secretary*), Nannette Beckley (*Treasurer*), Derek Ellis (*Director*), and Johnny Ziem (*Director*). Staff: Deb Barracato (*Administrative Manager*)

TCD STAFF: Tom Segerstrom (*Executive Director*)

PUBLIC: Brooke Stallings (Alder Environmental) and Mary Springer

II. Joint Minutes.

- A.** Approval of June 17, 2020 TCD & FCWID Joint Quarterly Board Meeting Minutes –
FCWID Secretary, Sandy Buckstaff.

Motion to approve the June 17, 2020 TCD & FCWID Joint Quarterly Board Meeting Minutes by the Teton Conservation District Board of Supervisors.

MOTION BY: Dave Adams.

SECONDED: Roby Hurley.

DISCUSSION: Flat Creek Water Improvement District board approved the minutes at their last regular meeting.

RESULT: Motion carries 3/0.

III. Introductions and Comments from the Public.

Brooke Stallings with Alder Environmental demonstrated the automated system on Thaw Well #2.

IV. FCWID Quarterly Progress Report – FCWID Chairman, Bill Wotkyns.

- V. Walking field trip to see Thaw Well #2 automation system, Wort ditch diversion location, and rocks slated for removal this fall, followed by a quick drive to Stacey Lane to see the site of the**

waste removal project across the creek from Franz Camenzind's house as well as the installed berm at the Peggy Douglas/810 West properties.

VI. **Executive Session.** N/A

VII. **Adjournment.** Motion by Sandy Buckstaff, seconded by Dave Adams; adjourned at 12:42 p.m.

Teton Conservation District - Monthly Treasurer's Report

September 30, 2020

Debits for the month:	
<u>Checks written between</u>	
September 1 and September 31, 2020	\$132,884.09
September credit card charges of	\$1,775.09

Credits for the month:	
<u>regular income sources</u>	
Mill Levy from Teton County	\$100,532.57
General Fund Checking Interest from Wells Fargo Bank	\$3.31
Committed Funds Savings Interest - Wells Fargo Bank	\$4.37
Operating Reserve Account Income from First Interstate	\$4.12
Well Test Kit Sales (11 sales)	\$550.00
<u>other income sources</u>	
WY Dept of Ag - Annual Base Funding FY21	\$8,823.50
Internal Revenue Service - Penalty Reimbursement	\$1,105.86
Total Credits for September	\$111,023.73

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$1,046.70	0.55%	\$501,046.70
total	\$500,000.00		total	\$501,046.70
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$532,423.91
Transfers in or out	Transfer Committed Funds In			\$0.00
	Transfer Committed Funds Out			\$0.00
Interest Income, prev\$+new%			0.03%	\$4.37
			total	\$532,428.28
Total Funds in Investments				\$1,033,474.98

Ending Summary and Following Month's Information to Date		as of 9/30/20
General Fund Checking Account Balance	0.01%	\$409,656.79
Outstanding Checks		\$63,707.32
Reconcilled QuickBooks Balance		\$345,949.47
Mill Levy to be collected in October		\$57,716.85
Checks written so far for the month of October		\$49,033.67

Addition to the Treasurer's Report:	FY20 Spent to Date & Income	10/12/2020	29% of FY	
Income:	Budgeted:	Income to Date:	Receivables:	Received %
Regular Income:				
Mill Levy	\$1,599,200.00	\$211,615.25	\$1,387,584.75	13.2%
Interest Income	\$2,500.00	\$38.05	\$2,461.95	1.5%
Well Test Kit Sales	\$5,000.00	\$1,729.20	\$3,270.80	34.6%
WDA Base Funding + WACD WQ	\$8,823.50	\$8,823.50	\$0.00	100.0%
Unanticipated Income	\$2,500.00	\$1,250.86	\$1,249.14	50.0%
Project Grants & Pass Thrus:				
FY20 GTNP Gaging Stations	\$18,350.00	\$0.00	\$18,350.00	0.0%
Rangeland Health Assessment	\$20,000.00	\$0.00	\$20,000.00	0.0%
Wyoming Water Development Proj.	\$373,200.00	\$0.00	\$373,200.00	0.0%
Unanticipated Grants/Reimb.	\$5,000.00	\$5,000.00	\$0.00	100.0%
Total	\$2,034,573.50	\$228,456.86	\$1,806,116.64	11.2%
Program Expenses:				
<u>Agriculture Assistance-Cropland</u>	\$561,000.00	\$0.00	\$561,000.00	0.0%
<u>Agriculture Assistance-Rangeland</u>	\$62,310.00	\$71.34	\$62,238.66	0.1%
JHWMA Cooperative Project	\$65,000.00	\$0.00	\$65,000.00	0.0%
<u>Mapping Resources & GIS</u>	\$2,000.00	\$2.68	\$1,997.32	0.1%
Sustainability Projects				
Air Quality	\$2,000.00	\$0.00	\$2,000.00	0.0%
TAWPC/WUI Program	\$129,400.00	\$52,630.17	\$76,769.83	40.7%
MOA Partner Funding	\$91,084.00	\$0.00	\$91,084.00	0.0%
PIC Grants and Partnering Funds				
PIC Grant \$ Available in FY 2021	\$100,000.00	\$0.00	\$100,000.00	0.0%
PIC Grant Funds Committed	\$0.00	\$0.00	\$0.00	0.0%
TCD Partnering \$ Available FY21	\$81,645.51	\$44,180.00	\$37,465.51	54.1%
TCD Partnering Funds Committed	\$44,180.00	\$15,005.00	\$29,175.00	34.0%
Project Funds Carried Over from FY20	\$218,980.21	\$30,728.73	\$188,251.48	
<u>Communications & Outreach</u>	\$42,500.00	\$5,405.30	\$37,094.70	12.7%
Water Quality Program				
Water Quality Projects	\$398,250.00	\$46,191.03	\$352,058.97	11.6%
Flat Crk Water Improvement Dist.	\$25,000.00	\$0.00	\$25,000.00	0.0%
USGS Partnering Projects	\$85,960.00	\$0.00	\$85,960.00	0.0%
MOA Partner Funding	\$85,111.00	\$0.00	\$85,111.00	0.0%
<u>Wildlife Projects - General Program Exp.</u>	\$82,000.00	\$0.00	\$82,000.00	0.0%
MOA Partner Funding	\$35,000.00	\$0.00	\$35,000.00	0.0%
Total	\$2,067,240.72	\$194,214.25	\$2,023,060.72	9.4%
Operation Expenses:				
<u>General Office Expense</u>	\$81,600.00	\$20,753.11	\$60,846.89	25.4%
<u>Supplies & Equipment</u>	\$49,000.00	\$8,373.55	\$40,626.45	17.1%
<u>Communications & Travel</u>	\$18,750.00	\$2,487.20	\$16,262.80	13.3%
<u>Professional Expenses</u>	\$78,400.00	\$34,088.97	\$44,311.03	43.5%
<u>Payroll Expenses</u>	\$813,650.00	\$187,094.45	\$626,555.55	23.0%
<u>Meeting Expenses</u>	\$8,600.00	\$0.00	\$8,600.00	0.0%
Total	\$1,050,000.00	\$252,797.28	\$797,202.72	24.1%

FY 2021- Budget Line Items		Committed Funds Savings Account Items			as of 9/30/20
Line Item Description		Budgeted Amt.	Paid Out	Check #	Remaining
Small Water Project Program Projects					
Munger Mountain Project	FY17	\$5,000.00	\$0.00		\$5,000.00
Central Pipeline Irrigation	FY18	\$5,000.00	\$0.00		\$5,000.00
Game Creek Irrigation System Improve.	FY19	\$5,000.00	\$0.00		\$5,000.00
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$0.00		\$5,000.00
7 Mile Ranch Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$0.00		\$5,000.00
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00
	<i>subtotal</i>	\$50,000.00	\$0.00	total	\$50,000.00
Project , MOA & PIC Carryover from FY 20 Budget					
Backyards & Barnyards	FY20	\$750.00	\$0.00		\$750.00
Star Valley CD/Haderlie Farm	FY20	\$250.00	\$0.00		\$250.00
Yellowstone-Teton Clean Cities - FY20 MOA	FY20	\$7,784.00	\$0.00		\$7,784.00
Trout Unlimited - FY20 MOA	FY20	\$27,620.00	\$15,250.00	19586	\$12,370.00
<i>FY 2020 PIC Grants</i>					
Huidekoper Ranch - Lockwood Ditch	FY20	\$3,080.00	\$3,080.00	19543	\$0.00
Linn Ranch - Lily Lake Reservoir	FY20	\$2,500.00	\$0.00		\$2,500.00
University of WY-Great Grey Owl Population	FY20	\$7,859.99	\$0.00		\$7,859.99
Vet Initiative - Moose Herd Investigation	FY20	\$5,000.00	\$0.00		\$5,000.00
WY Wildlife Advocates - Watch for Wildlife	FY20	\$2,000.00	\$0.00		\$2,000.00
Huidekoper Ranch - Vegetation Production	FY20	\$1,739.00	\$0.00		\$1,739.00
UW Haub School - Bighorn Sheep Disease	FY20	\$10,000.00	\$0.00		\$10,000.00
GTNP Foundation - Kelly Hayfields Project	FY20	\$10,000.00	\$0.00		\$10,000.00
Origin Media-Backcountry Conservation Film	FY20	\$10,000.00	\$0.00		\$10,000.00
Teton Botanical - Native Plant Garden	FY20	\$3,000.00	\$0.00		\$3,000.00
J-W Subdivision - Nitrate Treatment Proj.	FY20	\$8,618.73	\$8,618.73	19544	\$0.00
Montana State University - Butterflies	FY20	\$5,000.00	\$0.00		\$5,000.00
Teton Plants - Native Plant List	FY20	\$2,870.00	\$0.00		\$2,870.00
	<i>subtotal</i>	\$108,071.72	\$26,948.73	total	\$81,122.99
Reimbursable Grants Carried Over FY20					
Bar W Agriculture - Soil Regeneration	FY20	\$4,622.00	\$0.00		\$4,622.00
Slow Food in the Tetons - Farmer's Market	FY20	\$8,000.00	\$0.00		\$8,000.00
Jim Wilson - Gated Pipe Irrigation Project	FY20	\$21,650.00	\$19,030.00	19555	\$2,620.00
Elk Ranch - Headgate Project	FY20	\$9,469.07	\$0.00		\$9,469.07
Slow Food in the Tetons-Community Garden	FY20	\$5,775.50	\$0.00		\$5,775.50
River Meadows Subdivision - Fire Mitigation	FY20	\$924.00	\$0.00		\$924.00
	<i>subtotal</i>	\$50,440.57			\$31,410.57

Budget Line Items for FY 2021 Budget				
Leave Liability and Deductibles for FY21	FY21	\$10,000.00	\$0.00	\$10,000.00
Futher Claims and Fees Remaining	FY21	\$467.92	\$0.00	\$467.92
Energy Conservation Works	FY21	\$17,500.00	\$0.00	\$17,500.00
Yellowstone-Teton Clean Cities	FY21	\$15,584.00	\$0.00	\$15,584.00
JHWMA Request + \$20K from FY20 MOA	FY21	\$65,000.00	\$0.00	\$65,000.00
Jackson Hole Wildlife Foundation	FY21	\$25,000.00	\$0.00	\$25,000.00
Town of Jackson	FY21	\$89,250.00	\$0.00	\$89,250.00
Integrated Solid Waste & Recycling	FY21	\$27,000.00	\$0.00	\$27,000.00
Flat Creek Watershed Improvement District	FY21	\$25,000.00	\$0.00	\$25,000.00
Trout Unlimited	FY21	\$52,250.00	\$0.00	\$52,250.00
Friends of the Teton River	FY21	\$32,831.00	\$0.00	\$32,831.00
Grand Teton National Park Foundation	FY21	\$10,000.00	\$0.00	\$10,000.00
	subtotal	\$369,882.92	\$26,948.73	total \$369,882.92
Partnering Funds Grants	FY21	Beginning Bal.	Committed	Partnering Remaining
List to Date		\$81,641.51	\$44,180.00	\$37,461.51
WACD Additional Dues	July	\$12,500.00	\$12,500.00	\$0.00
Fish Creek Gaging Station	July	\$1,680.00	\$0.00	pending
Airport Drinking Water Project Grant	Aug.	\$30,000.00	\$0.00	pending
	subtotal	\$44,180.00		\$0.00
Line Item & PIC Grants (Now/ Reimbursed)	FY21			
Slow Food in the Tetons Kid's Camps	July	\$6,000.00	\$0.00	pending
	subtotal			\$0.00
Account Reconciliation				
			Previous Project Balance	\$532,416.48
<i>Transferred budgeted committed funds in</i>	Transfer from checking - in		Plus	\$0.00
<i>Transferred accumulated interest or funds out</i>	Transfer to checking - out		Minus	\$0.00
				\$0.00
			Current Project Balances	\$532,416.48
			Previous Interest Accumulated	\$7.43
			New Interest from this month	\$4.37
Reconciled Monthly Balance		Actual Balance 9-30-20		\$532,428.28

Teton Conservation District

10/13/2020 10:24 AM

Register: Wells Fargo Checking
 From 09/01/2020 through 09/30/2020
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/03/2020			-split-	Deposit		X	100.00	367,918.32
09/04/2020	19595	Electronic Federal Tax Paym...	-split-	83-0247879	5,172.63	X		362,745.69
09/04/2020	19596	Empower Retirement 457(b)	-split-		890.00	X		361,855.69
09/04/2020	19597	Wyoming Retirement System	WRS Retirement Liability	61	6,349.92	X		355,505.77
09/04/2020	19598	MasterCard	-split-	August CC Charges	578.62	X		354,927.15
09/04/2020	19599	Factory IT	-split-		1,110.97	X		353,816.18
09/04/2020	19600	Silver Star Communications	-split-		256.31	X		353,559.87
09/04/2020	19601	Teton Media Works, Inc.	Project/Program Expenses:Adv...	Advertising for August	372.00	X		353,187.87
09/04/2020	19602	WACD	Payroll Expenses:Employer Me...	Dental Premium for ...	587.70	X		352,600.17
09/04/2020	19603	CNA Surety	Liability Insurance & Bonds	Roby Hurley Bond	350.00	X		352,250.17
09/04/2020	19604	Michael Lissner	Project/Program Expenses:Proj...	Wildfire Risk Reduction	2,000.00	X		350,250.17
09/04/2020	19605	Larry Bemis	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	1,924.00	X		348,326.17
09/04/2020	19606	Lewis Lee	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	2,000.00			346,326.17
09/04/2020	19607	TJ McCann	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	2,000.00	X		344,326.17
09/04/2020	19608	Charlotte Moats	Project/Program Expenses:Proj...	Wildfire Risk Reduction	1,881.25	X		342,444.92
09/04/2020	19609	CNA Surety	Liability Insurance & Bonds	Emily Smith Bond	350.00	X		342,094.92
09/09/2020			-split-	Deposit		X	100.00	342,194.92
09/09/2020	AJE#13 FY21		Bank Service Charges		17.00	X		342,177.92
09/14/2020			Mill Levy	Deposit		X	100,532.57	442,710.49
09/15/2020	19610	Carlin E Girard	-split-		2,916.45	X		439,794.04
09/15/2020	19611	Emily E Hagedorn	-split-		1,963.06	X		437,830.98
09/15/2020	19612	Emily P Smith	-split-		1,466.46	X		436,364.52
09/15/2020	19613	Morgan W Graham	-split-		2,103.85	X		434,260.67
09/15/2020	19614	Phoebe T Coburn	-split-		2,345.81	X		431,914.86
09/15/2020	19615	Robert M Sgroi	-split-		2,559.43	X		429,355.43
09/15/2020	19616	Tom Segerstrom	-split-		2,973.35	X		426,382.08
09/22/2020	19617	Electronic Federal Tax Paym...	-split-	83-0247879	5,172.63	X		421,209.45
09/22/2020	19618	Empower Retirement 457(b)	-split-		890.00	X		420,319.45

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Teton Conservation District

10/13/2020 10:24 AM

Register: Wells Fargo Checking

From 09/01/2020 through 09/30/2020

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/22/2020	19619	VSP of Wyoming	Payroll Expenses:Employer Me...	October VSP Premium	43.92	X	420,275.53
09/22/2020	19620	Blue Cross Blue Shield of W...	Payroll Expenses:Employer Me...	October BCBS Prem...	6,542.00	X	413,733.53
09/22/2020	19621	WACD	Dues & Subscriptions	Plant Materials Cent...	31.62		413,701.91
09/22/2020	19622	Brilliantly Done, Inc.	Cleaning Contract & Supplies	Office Cleaning for ...	312.50		413,389.41
09/22/2020	19623	CNA Surety	Liability Insurance & Bonds	Graham & Segerstro...	700.00		412,689.41
09/22/2020	19624	West Bank Sanitation	Cleaning Contract & Supplies	August Sanitation Se...	35.01		412,654.40
09/22/2020	19625	Lower Valley Energy	-split-	Office Electricity an...	93.89		412,560.51
09/22/2020	19626	Robert M Sgroi	Administrative Mileage	Mileage Reimburse...	102.93		412,457.58
09/22/2020	19627	Emily P Smith	Administrative Mileage	Mileage Reimburse...	39.68		412,417.90
09/22/2020	19628	SPL	Project/Program Expenses:Wel...	24 Well Test Kits	2,835.00		409,582.90
09/22/2020	19629	Jackson Hole Trout Unlimited	-split-	MOA - Adopt a Trou...	15,250.00		394,332.90
09/22/2020	19630	W / S Holding #1, LLC	Rent	October Office Rent	4,697.19		389,635.71
09/22/2020	19631	United States Geological Sur...	-split-	Snow Chem + Fish ...	7,105.00		382,530.71
09/22/2020	19632	Toran Accounting, LLC	Legal & Accounting Services	June, July & Aug cas...	1,012.50		381,518.21
09/22/2020	19633	Jones-Simkins, P.C.	Legal & Accounting Services	FY20 Audit payment...	6,653.00		374,865.21
09/22/2020	19634	Ilka Graphics	Project/Program Expenses:Con...	Annual Report Grap...	795.00		374,070.21
09/22/2020	19635	Hess D'Amours & Krieger, L...	Legal & Accounting Services	Audit Letter Service	60.00		374,010.21
09/22/2020	19636	Nelson Engineering	Project/Program Expenses:Con...	Septic System Project	11,068.95		362,941.26
09/22/2020	19638	Heather Matthews	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	2,000.00		360,941.26
09/22/2020	19639	AgTerra Technologies, Inc.	Project/Program Expenses:Sup...	Software User Fee	35.00		360,906.26
09/22/2020	19640	White Matthews	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	781.25		360,125.01
09/22/2020	19641	Jared Smith	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	3,000.00		357,125.01
09/22/2020	19643	Thomas Quantrille	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	2,000.00		355,125.01
09/22/2020	19646	Teton Media Works, Inc.	Project/Program Expenses:Adv...	September Advertising	1,098.80		354,026.21
09/22/2020	19645	Steven Epstein	Project/Program Expenses:Proj...	Wildfire Risk Reduc...	2,000.00		352,026.21
09/22/2020	19642	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X	352,026.21
09/22/2020	19644	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X	352,026.21
09/22/2020	19637	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X	352,026.21

Teton Conservation District

10/13/2020 10:24 AM

Register: Wells Fargo Checking
 From 09/01/2020 through 09/30/2020
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/23/2020			-split-	Deposit	X	10,279.36	362,305.57
09/24/2020	AJE#14 FY21		Bank Service Charges		31.00 X		362,274.57
09/30/2020			Interest Income	Deposit	X	3.31	362,277.88
09/30/2020	19647	Carlin E Girard	-split-		2,916.45 X		359,361.43
09/30/2020	19648	Emily E Hagedorn	-split-		1,963.06 X		357,398.37
09/30/2020	19649	Emily P Smith	-split-		1,466.46 X		355,931.91
09/30/2020	19650	Morgan W Graham	-split-		2,103.85 X		353,828.06
09/30/2020	19651	Phoebe T Coburn	-split-		2,345.81 X		351,482.25
09/30/2020	19652	Robert M Sgroi	-split-		2,559.43 X		348,922.82
09/30/2020	19653	Tom Segerstrom	-split-		2,973.35 X		345,949.47

\$132,884.09

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10:35 AM

10/13/20

Teton Conservation District
Deposit Detail
September 2020

Type	Num	Date	Name	Account	Amount
Deposit		09/03/2020		Wells Fargo Ch...	100.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
TOTAL					-100.00
Deposit		09/09/2020		Wells Fargo Ch...	100.00
			Wells Fargo Bank	Well Test Kit Sales	-50.00
			Wells Fargo Bank	Well Test Kit Sales	-50.00
TOTAL					-100.00
Deposit		09/14/2020		Wells Fargo Ch...	100,532.57
			Teton County	Mill Levy	-100,532.57
TOTAL					-100,532.57
Deposit		09/23/2020		Wells Fargo Ch...	10,279.36
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			State of Wyoming	Cooperative Proj...	-8,823.50
			Internal Revenue...	Unanticipated/Sp...	-1,105.86
			Well Test Kit Par...	Well Test Kit Sales	-100.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
TOTAL					-10,279.36
Deposit		09/30/2020		Wells Fargo Ch...	3.31
			Wells Fargo Bank	Interest Income	-3.31
TOTAL					-3.31
Deposit		09/30/2020		Wells Fargo Sa...	4.37
			Wells Fargo Bank	Interest Income	-4.37
TOTAL					-4.37
Deposit		09/30/2020		First Interstate ...	4.12
			First Interstate B...	Interest Income	-4.12
TOTAL					-4.12

Credit Card Record Sheet for the month of September 2020

	date	item	vendor	project	ref#	\$
TS ↓	8-22	wipes	Wal-Mart	cleaning	3285	4.74
	9-09	tape measure	ACE Hardware	WQ supply	1839	39.99
EH ↓	8-24	software	Microsoft	Computer Sup	5531	105.99
	9-14	stencils	Staples	office supply	4035	14.92
PC ↓	8-24	printing	SmartPress	Communitat.	0331	220.15
	9-16	postage	USPS	post + ship	2099	31.95
RS ↓	9-09	adhesive	Big R Ranch	wildfire Proj.	0442	12.14
MG ↓	9-03	Historic Imagery	Amazon	Mapping	0367	1.01
	9-11	software	Adobe	Computer Sup	6250	56.17
CG ↓	9-01	batteries	ACE Hardware	WQ supply	0550	41.97
	9-01	pens	Staples	office supply	6747	5.28
	9-02	WQ filters	Med Tech	WQ supply	8380	445.00
	9-01	standards for WQ	Hoeh Company	WQ supply	0259	476.45
	9-11	meal	New York Sub	Area V food	7099	21.87
	9-14	fuel	Exxon Mobil	vehicle \$	6108	35.97
	9-16	shipping	UPS Store	WQ samples	2591	252.09
	9-16	H ₂ O for WQ	Stone Drug	WQ supply	9835	9.40

\$ 1775.09

BANK RECONCILIATION

Name of Client: Teton Conservation District Statement Date: September 30, 2020 DA
 Bank: Wells Fargo Bank Account No: 000-0337175 10/12/2020

<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Prior Month Reconciled Balance</td> <td style="width: 40%; text-align: right; border: 1px solid black;">\$ 352,568.32</td> </tr> <tr> <td colspan="2">Add Debits:</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">100.00</td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">100.00</td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">100,532.57</td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">10,279.36</td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">3.31</td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Total Debits</td> <td style="border: 1px solid black; text-align: right;">\$ 111,015.24</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Sub-Total</td> <td style="border: 1px solid black; text-align: right;">\$ 463,583.56</td> </tr> <tr> <td colspan="2">Less Credits:</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">96,908.69</td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Total Credits</td> <td style="border: 1px solid black; text-align: right;">\$ 96,908.69</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Bank Balance - Per General Ledger</td> <td style="border: 1px solid black; text-align: right;">\$ 366,674.87</td> </tr> </table>	Prior Month Reconciled Balance	\$ 352,568.32	Add Debits:		100.00		100.00		100,532.57		10,279.36		3.31		Total Debits	\$ 111,015.24	Sub-Total	\$ 463,583.56	Less Credits:		96,908.69		Total Credits	\$ 96,908.69	Bank Balance - Per General Ledger	\$ 366,674.87	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Bank Statement</td> <td style="width: 40%;"></td> </tr> <tr> <td>Balance As of</td> <td style="text-align: right;">9/30/2020</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">\$ 409,656.79</td> <td></td> </tr> <tr> <td colspan="2">Add Deposits in Transit:</td> </tr> <tr> <td style="border: 1px solid black;"></td> <td></td> </tr> <tr> <td style="border: 1px solid black;"></td> <td></td> </tr> <tr> <td style="border: 1px solid black;"></td> <td></td> </tr> <tr> <td style="border: 1px solid black;"></td> <td></td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Total Deposits</td> <td style="border: 1px solid black; text-align: right;">\$ -</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Sub-Total</td> <td style="border: 1px solid black; text-align: right;">\$ 409,656.79</td> </tr> <tr> <td colspan="2">Less Checks Outstanding:</td> </tr> <tr> <td>(See List Below)</td> <td style="text-align: right; border: 1px solid black;">\$ 63,707.32</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">Bank Balance - Per Reconciliation</td> <td style="border: 1px solid black; text-align: right;">\$ 345,949.47</td> </tr> </table>	Bank Statement		Balance As of	9/30/2020	\$ 409,656.79		Add Deposits in Transit:										Total Deposits	\$ -	Sub-Total	\$ 409,656.79	Less Checks Outstanding:		(See List Below)	\$ 63,707.32	Bank Balance - Per Reconciliation	\$ 345,949.47
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Checks Outstanding		
Number	Amount	Name
16931	7,105.00	
19606	2,000.00	
19621	31.62	
19622	312.50	
19623	700.00	
19624	35.01	
19625	93.89	
19626	102.93	
19627	39.68	
19628	2,835.00	
19629	15,250.00	
19630	4,697.19	
19632	1,012.50	
19633	6653.00	
19640	781.25	
19634	795.00	
19635	60.00	
19636	11068.95	
19636	2000.00	
19638	35.00	
page 2 total	8,098.80	
page 3 total	-	
	\$ 63,707.32	

QuickBooks Reconciliation	
\$ 345,949.47	Month End QB Register Balance
Adjustments to be posted in QuickBooks:	
\$ 345,949.47	Adjusted QB Register Balance
\$ 345,949.47	Reconciled Balance
\$ -	Difference

BANK RECONCILIATION

Name of Client:	Teton Conservation District	Statement Date:	September 30, 2020	DA
Bank:	Wells Fargo Bank	Account No:	000-0337175	10/12/2020

Checks Outstanding - Continued		
Number	Amount	Name
19641	3,000.00	
19643	2,000.00	
19645	2,000.00	
19646	1,098.80	

Checks Outstanding - Continued		
Number	Amount	Name

page 2 Total: \$ 8,098.80

Emily Hagedorn-Wegher, Administrative Manager

Information Item:

Program Area: Administration

- **TCD FY2020 Audit:** We are continuing to advance through the audit process with the Jones Simkins team. The Wyoming Department of Audit (DoA) requires that the Census Form 32 be completed and turned in by September 30 each year. We have completed that task, and as anticipated, they have sent us a letter letting us know that we have to have an audit. We have a copy of the required response form that *must be signed by the Treasurer and Chairman, then submitted back to the DoA prior to October 31, 2020*. A representative from Jones Simkins will likely join us for the December, 2020 TCD Board Meeting to give highlights of the Fiscal Year 20 Audit and answer any questions. We are continuing to follow up to the auditor's recommendations for expanding and improving grant communications and consistency. I have discussed some possible options with Tom, and I anticipate that we will have some suggestions for discussion in December, 2020.
- **Accounting:** We will be moving consistent monthly charges (things like phone, sanitation, and power) to be paid by credit card instead of by check. This will save time, checks, and make sure that we don't pay late and incur late fees. We will still verify the charges and include each invoice with the credit card bill.
- **WACD Convention:** The Annual WACD Convention is scheduled to be held in person Torrington, WY November 16-18, 2020 with online access to some agenda items. We have 4 rooms reserved in Torrington and I am happy to register people who are interested in either attending in person or online for the event. Please let me know by Oct. 23, 2020 if you want to attend in person or online and I will set up and pay for your registration.

Upcoming 2020 TCD Calendar of Events:

October 21	Regular TCD Board Meeting	1pm via Zoom
November	No Board Meeting This Month	
November 16-18	WACD Convention in Torrington, WY	On-Site/Virtual
November 26-27	TCD Office Closed for Thanksgiving	
December TBD	Quarterly Joint TCD/FCWID Meeting	TBD via Zoom
December 16	Regular TCD Board Meeting	1pm via Zoom
December 25	TCD Office Closed for Christmas	
January 1, 2021	TCD Office Closed for New Year's Day	

Robb Sgroi, Land Resources Specialist

Action Items:

Program Area: Agriculture

- **Ag Cropland Projects:** The Teton Soil Conservation District, submitted a request for financial support (see Supplemental Items) to host a soil health workshop. The workshop will host two speakers, for an audience of 50 people, discussing high altitude growing, carbon cycling and diversity, and improving soil function. The workshop would be open to Teton County, Wyoming producers.

Recommended Motion: *Move to authorize the requested funding in the amount of \$4,000.00 for the application titled '2021 Soil Health Workshop' from the FY2021 budget in the Agriculture Program Area, and the line item 'Ag Producer Outreach'.*

Program Area: Vegetation

- **Wildfire Risk Reduction Program:** I have obligated reimbursement funds to landowners beyond funds available in the line item 'Wildfire Risk Reduction Reimbursements'. A summary of finances and recommendations is provided (see Supplemental Items).

Recommended Motion: *Move to reallocate funds within the FY2021 budget, consisting of the balance of the line item 'Contracted Wildfire Risk Overviews', in the amount of \$13,625.00, \$5,000 from 'Wildfire Research (WiRe) project' and \$10,393.67 from 'TCD Partnering Funds' to 'Wildfire Risk Reduction Reimbursements' for a total of \$29,018.67.*

Information Items:

Program Area: Agriculture

- **Small Water Project Programs (SWPP):** Three SWPP grant awardees produced documentation (e.g. permits, plans) to move their projects to an adequate level to receive support for moving to the construction phase. Those projects include the Game Creek Irrigation System Improvement project (recently physically completed), the Horse Creek Fish Passage and Irrigation Improvement project, and the 7-Mile Ranch – Rural Community Fire Suppression project in the Granite Creek drainage. This was a significant amount of work from both the proponents and myself. New applications for SWPP funding were submitted by proponents, to be considered for the annual grant cycle. Five (5) applications are being internally vetted, after discussions with numerous proponents. , Staff recommendations will be provided to the Board of Supervisors at the December 2020 regular meeting before forwarding applications on to the Wyoming Water Development Office for their review. Consideration of TCD allocations of funds will be considered at that time. Information will be disseminated on potential Supervisor site visits of the projects in the weeks ahead.

Program Area: Planning and Development

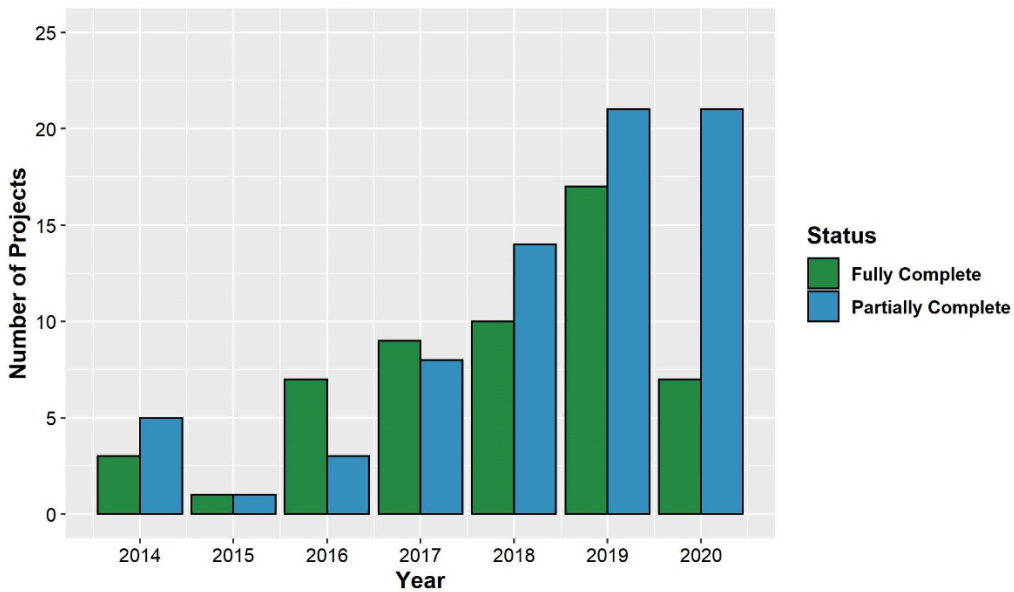
- **Development Reviews:** TCD received one request for review of development from Teton County Planning. Written comment was prepared and sent but after the deadline. The development review was for parcel and unit number adjustments to the Planned Unit Development of Blue Mountain Bench, west of Fish Creek Road. This is a decades long planned development currently consisting of eleven residential parcels, accompanied by

large acreage forest and hay/cropland parcels. The proposed Development Plan proposed adjustments to the configuration of lot boundaries. Minimal comment was internally developed.

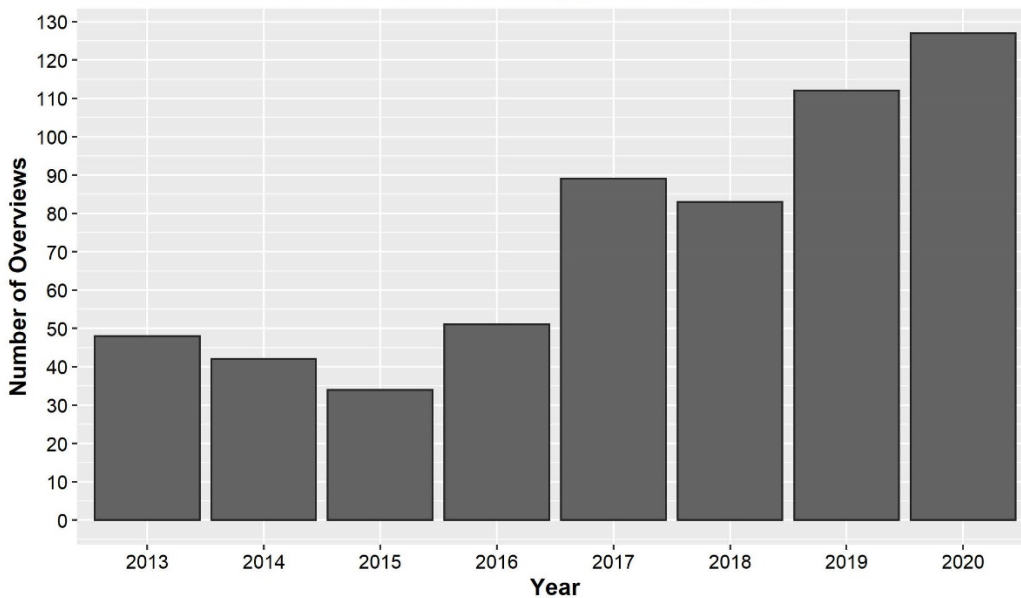
Program Area: Vegetation

- Wildfire Risk Reduction Program (WRRP):** The community continues to request services for wildfire risk reduction, most visibly through Wildfire Risk Overviews (WRO). Figures on quantity of WROs completed to date, as well as landowner projects, are below. Thanks to Emily Smith for her continuous work to input current and historic program data, to build the graphs below, and to navigate managing data for complex landownership such as condominiums.

Wildfire Risk Reduction Projects Completed (October 6, 2020)



Wildfire Risk Overviews Completed Annually (October 6, 2020)





**Teton
Conservation
District
Est. 1946**

Teton Conservation District Grant Application

Project Title: **2021 Soil Health Workshop**

Date submitted: **10/03/2020** Application ID: **FY21_AGR_011**

Applicant Information:

Applicant Representative: **Tina Dean**

Applicant Entity: **Teton Soil Conservation District Idaho**

Type of applicant: **Conservation District**

Mailing address: **275 Old Railroad Way, Driggs, ID, 83422**

Phone: **208-243-4546** Email: **tetonscd@silverstar.com**

Project Information:

Total Project Budget: **\$15,500.00** Funding Requested: **\$4,000.00**

Project Start Date: **01/01/2020** Anticipated Project End Date: **01/28/2021**

Program Area(s): **Land**

Grant Information:

Grant Type: **Vegetation**

Requested Funding Schedule: **Reimbursement**

Requested Final Report Deadline: **February 1, 2021**

Assigned Staff Member(s): **Robb Sgroi**

Applicant Signature:

Name: **Tina Dean**

Date: **10/03/2020**

Teton Conservation District Grant Application Narrative

Applicant Entity: Teton Soil Conservation District Idaho

Project Title: 2021 Soil Health Workshop

Date: September 24, 2020 **Application ID:** FY21_AGR_011

Please Note: Strong grant application narratives will speak to Teton Conservation District's mission, and present a cohesive set of goals and deliverables that must clearly relate to your budget components. Teton Conservation District's mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment.

1. **Please outline the primary goals of your project in bullet form. You may add bullets as necessary. (200 words max.)**
 - To provide local Teton County (Idaho & Wyoming) Ag-Producers an opportunity for continuing education, networking and discussion about proven methods for healthy soil, moisture retention and increased soil integrity.
 - To provide noted speakers, workshops, tours and valuable information locally.
 - To promote networking and problem solving within our area, encouraging conversations and solutions for Teton Idaho and Teton Wyoming Ag-Producers.
2. **Describe how Teton Conservation District funding would support the goals of the project.**
Support from Teton County Wyoming would mean that we could provide a venue large enough to support 50 participants with social distancing measures.
3. **Provide a project overview, including specific bulleted deliverables described in measurable terms.** Our goals for this work shop are:
 - ✓ ***offer local, farmers and ranchers an opportunity to attend a soil health workshop right here.**
 - ✓ ***To offer solutions and ideas for local issues (high altitude, short season) farming.**

Originally this workshop would have drawn from out of our area as well, and would have included Wyoming and Idaho USDA employees. With the new pandemic precautions, we have changed our view to a more intimate setting with around 50 as a cap, with producers, district supervisors, just local USDA representatives, and our District employees (YOU).

Brendon Rocky will share his Biotic Management System; focusing on Carbon Cycling and Diversity. Ray Archuletta will share his theory of Biomimicry strategies and Agroecological Principles for improving soil function on a national scale, sharing high altitude ideas and solutions.

Teton Soil Conservation feels that having a quality well attended workshop locally will help with networking, sharing ideas, with each other and with the districts. We are striving to let our farmers and ranchers know that they are important and that we are a resource willing to provide information, education and support with their business.

Teton Conservation District Grant Application Narrative

Applicant Entity: Teton Soil Conservation District Idaho

Project Title: 2021 Soil Health Workshop

Date: September 24, 2020 **Application ID:** FY21_AGR_011

4. How will you evaluate how well you reached your goals and accomplished your deliverables? (200 words max.) We intent to keep a check in log to verify attendance; name, location of operation and type of ranch/farm. We will give them the opportunity to be on a mailing list for other tours, workshops, programs. We will also have participants fill out a questionnaire/survey; what programs they'd like to see, speakers for the next workshop, would they like to participate in a local farm tour (done in early August) and of course an evaluation of the workshop, information provided etc.

5. Please list your partners and briefly describe the role they play in your project. (200 words max.)

1. Friends of the Teton River (Zena Wolcott)- part of that planning committee and has contributed a match of \$4,000.
2. Idaho SWC (Brian Reed)- planning and support.
3. Teton County Idaho through our annual funding.

6. Additional information. (Optional, 200 words max.)

We have included transportation in our budget, for a possible charter bus to bring any Wyoming participants that live in Jackson, and any district employees who would like to attend:

Teton Conservation District Grant Application - Project Budget Worksheet

Applicant Entity: Teton Soil Conservation District, **Project title:** Soil Health Workshop
Date: 10-3-2020 **Project ID:** FY21_AGR_011

Project Component/Activity Description	TCD Grant Funds Requested	Applicant Matching Funds (Cash)	Applicant Matching Funds (In-Kind)	Partner #1 Matching Funds (Cash or In-Kind)	Total
2021 Soil Health Workshop	4,000.00	3,000.00	4,000.00	4,500.00	\$ 15,500.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL	\$ 4,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,500.00	\$ 15,500.00

Partner #1: Friends of the Teton River.

Insert or delete columns for additional funding partners as necessary. See the sample budget in the second worksheet of this docu

Teton Conservation District Grant Application - Project Budget Worksheet

Applicant Entity: Teton Soil Conservation Project **Project title:** 2021 Soil Health Workshop
Date: January 28, 2021 **Project ID:** FY21_AGR_011

Project Component/Activity Description	TCD Grant Funds Requested	Applicant Matching Funds (Cash)	Applicant Matching Funds (In-Kind)	Partner #1 Matching Funds (Cash or In-Kind)	Total
Advertising	\$ -	\$ 2,000.00			\$ 2,000.00
Venue	\$ 2,500.00	\$ -		\$ 1,500.00	\$ 4,000.00
Food/Beverages	\$ 500.00	\$ 1,500.00		\$ 1,000.00	\$ 3,000.00
Transportation Fees	\$ 1,000.00	\$ 500.00			\$ 1,500.00
Speakers	\$ -	\$ 3,000.00		\$ 2,000.00	\$ 5,000.00
TOTAL	\$ 4,000.00	\$ 7,000.00	\$ -	\$ 4,500.00	\$ 15,500.00

Partner #1: Friends of the Teton River Partner

FY2021 Budget, Line Item 'Wildfire Risk Reduction Reimbursements'
 Budgeted: \$75,000
 Spent: \$44,150.17. Remaining: \$30,849.83.

Remaining obligations (through Funding Request Forms, and based on cost estimates for projects) to landowners for projects, from Wildfire Risk Reduction Program commitments. (These are unpaid projects with obligations):
 \$59,868.50

Difference between remaining Wildfire Risk Reduction Reimbursements line item and obligated amount:
 -\$29,018.67 (\$30,849.83 - \$59,868.50)

Total reallocation requests within TCD FY2021 budget (Difference between budgeted and obligated):
 \$29,018.67

Potential funding sources from FY2021 budget line items

Contracted Wildfire Risk Overviews
 Budgeted: \$20,000. Spent: \$6,375. Remaining: \$13,625

Wildfire Research (WiRe) project.
 Remaining: \$5,000

TCD Partnering Funds: Remaining \$37,461.51. Requested: \$10,393.67.

Total FY2021 budget line items listed above: \$29,018.67 (\$13,625 + \$5,000 + \$10,393.67)

Morgan Graham, GIS Wildlife Specialist

Action Items:

Program Area: Wildlife

- **University of Wyoming (UW):** Dr. Joe Holbrook of UW's Haub School of Environment and Natural Resources has submitted a line-item funding request to examine dietary and spatial interactions between recreationists and red fox in Grand Teton National Park (GTNP) (see Supplemental Materials). This collaborative research with GTNP aligns with the TCD Long-Range Plan action of supporting human occupation of space in an ecologically sensitive manner and mitigation of wildlife attractants. The request could be supported with the Support Wildlife Research line of the FY21 TCD budget.

Recommended Motion: *Move to award \$10,000 from the approved "Support Wildlife Research" Line item, in support of University of Wyoming's investigation of dietary and spatial interactions between recreationists and red fox in Grand Teton National Park.*

Program Area: Vegetation/Wildlife

- **Grand Teton National Park Foundation (GTNPF):** A Memorandum of Agreement has been drafted, reviewed, and signed by GTNPF (see Supplemental Materials). This agreement streamlines the consistent support TCD has provided to GTNPF for the Kelly Hayfields Restoration Project the last five fiscal years (fencing, seeder, tractor, seed increases). \$10k is currently budgeted in FY21.

Recommended Motion: *Move to authorize TCD Board Chair to sign the Grand Teton National Park Foundation—Teton Conservation District Memorandum of Agreement.*

Information Items:

Program Area: Communications

- **Social Media:** I helped produce an elk bugle post for Instagram and Fall edition of Conservation Currents Newsletter.
- **Outreach:** Developing migration and hibernation curriculum for elementary and middle school groups. Delivered material to Coombs Outdoors. Collaborating to incorporate Next Generation Science Standards into curriculum for Munger Elementary.

Program Area: Wildlife

- **Greater Yellowstone Coalition (GYC):** GYC Wildlife Program Coordinator Chris Colligan will be present to provide a brief overview of collaborative Elk Occupancy Agreements with potential landowners.
- **Upper Snake River Basin Sage-Grouse: Local Working Group:** The group considered grant proposals pertaining to wind energy infrastructure, and cheatgrass/fence mapping in the Gros Ventre drainage. The group opted to delay allocating funds until Wyoming Game and Fish Department (WGFD) makes an official decision on the translocation of birds into the Gros Ventre. WGFD acknowledged the suitability of Gros Ventre habitat based on vegetation data collected in summer 2020, but is awaiting a winter habitat assessment prior to a final decision.
- **Wyoming Chapter-The Wildlife Society (WYTWS):** I authored an article regarding the Great American Outdoors Act on behalf of the WYTWS Legislative Committee (see Supplemental Materials).

- **Wildlife-Vehicle Collisions:** Two radar speed feedback signs were installed on WY 22 in Wilson. The project was executed by Jackson Hole Wildlife Foundation, Wyoming Department of Transportation, and Teton County Engineering with funding assistance from TCD.

Program Area: Vegetation

- **Pollinator Plantings:** Consulting with Montana Conservation Districts, Teton Plants, Wyoming Natural Resource Conservation Service, and Teton County Weed and Pest to develop acceptable pollinator seed mixes.
- **Mechanical Weed Control:** Total dry weight of musk thistle seed heads collected in summer 2020 was 120 lbs.
- **Cheatgrass:** Mark Daluge and myself were featured in the Jackson Hole News and Guide's annual edition of [Headwaters](#) for cheatgrass monitoring on East Gros Ventre Butte.
- **Fox Creek Quarry:** Owner Dennis Parker reported he proceeded with his proposed restoration project (~400 trees) and would prefer to postpone a reclamation discussion to a site visit by the Supervisors during the summer of 2021.

Program Area: GIS & Mapping / Information Technology

- **Managing for Recreation-Wildlife Co-Existence in Jackson Hole Project:** Completion of Data Use Agreement with Grand Teton National Park. Developing analysis and reporting of Cascade Canyon, Jenny Lake, and Lupine Meadows trail counter data.
- **Traffic Count Data:** Assisted graduate students from Teton Science Schools with sourcing and formatting of Wyoming Department of Transportation traffic data to investigate air quality impact on abundance of lichen in aspen stands.



**Teton
Conservation
District
Est. 1946**

Teton Conservation District Grant Application

Project Title: Dietary and Spatial Interactions between Recreationists and Red Fox in Grand Teton National Park

Date submitted: 10/12/2020 Application ID: FY20_WLD_010

Applicant Information:

Applicant Representative: Dr. Joseph Holbrook

Applicant Entity: University of Wyoming

Type of applicant: University

Mailing address: 804 E Fremont St, Laramie, WY, 82072

Phone: (307)766-5030

Email: Joe.Holbrook@uwyo.edu

Project Information:

Total Project Budget: \$92,000.00 Funding Requested: \$10,000.00

Project Start Date: 10/01/2020 Anticipated Project End Date: 09/30/2022

Program Area(s): Wildlife

Grant Information:

Grant Type: Line Item Request

Requested Funding Schedule: Reimbursement

Requested Final Report Deadline: February 1, 2022

Assigned Staff Member(s): Morgan Graham

Applicant Signature:

Name: Joseph Holbrook

Date: 10/12/2020

Teton Conservation District Grant Application Narrative

Applicant Entity: Dr. Joseph Holbrook, University of Wyoming

Project Title: Dietary and Spatial Interactions between Recreationists and Red Fox in Grand Teton National Park

Date: 10/12/2020 **Application ID:** FY20_WLD_010

Please Note: Strong grant application narratives will speak to Teton Conservation District's mission, and present a cohesive set of goals and deliverables that must clearly relate to your budget components. Teton Conservation District's mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment.

1. Please outline the primary goals of your project in bullet form. You may add bullets as necessary. (200 words max.)

*The goal of our research is to better understand how red fox seasonally interact with recreationists inside one of the most recreated places in the U.S. The overall aim of this work is to advance our understanding of fox ecology at the wildlife-human interface, while simultaneously informing recreation management actions to **limit human-wildlife conflict**. Our specific goals include:*

- *Characterize seasonal variation in red fox diet using stable isotope analysis, and evaluate how that relates to human-mediated food sources (e.g., fish from anglers, human snack foods).*
- *Assess how proximity to recreation sites (e.g., campgrounds, roads, trails, fishing spots) and seasonal visitation rates influences seasonal variation in space use (e.g., territory size, shape, and overlap) of red fox using GPS collars.*

To achieve these goals, we will leverage substantial previous investments/effort made by both GTNP and the University of Wyoming. We will use hair samples from individual red fox and stable isotope analysis to understand seasonal variation in fox diet. In addition, we will use GPS data from ~25 red fox collared during 2016 - present to evaluate seasonal changes in territory attributes.

2. Describe how Teton Conservation District funding would support the goals of the project. (200 words max.)

The Teton Conservation District funding would directly support goal #2 of the project. Currently, we have GPS data from 13 red fox. We need to purchase additional GPS collars to increase our sample size to ~25 fox to adequately address our questions about seasonal variation in red fox space use with respect to human activities.

3. Provide a project overview, including specific bulleted deliverables described in measurable terms. (400 words max.)

Teton Conservation District Grant Application Narrative

Applicant Entity: Dr. Joseph Holbrook, University of Wyoming

Project Title: Dietary and Spatial Interactions between Recreationists and Red Fox in Grand Teton National Park

Date: 10/12/2020 **Application ID:** FY20_WLD_010

Overview

- *The preservation of intact wildlife communities within National Parks often generates worldwide interest and abundant recreation, which is the case for Grand Teton National Park (GTNP) in western Wyoming. Grand Teton National Park contains 17 carnivore species (including montane red fox) and most recently received 3.5 million visitors in 2018. Indeed, the density of recreationists in GTNP is extensive, and **human-wildlife conflicts are unavoidable.***
- *One **human-wildlife conflict** of increasing concern within GTNP is the interaction between recreationists and red fox. Foxes are frequently observed in campgrounds, often raid picnic areas, and sometimes seek fish remains left by anglers. Park managers are faced with a difficult situation of preserving this valued ecological and wildlife resource (i.e., red fox), yet also **minimizing the potential for human-fox conflicts.***
- *The goal of our research is to better understand how red fox seasonally interact with humans. The overall aim of this work is to advance our understanding of fox ecology at the **wildlife-human interface** while simultaneously informing recreation management actions to **limit human-wildlife conflict.** Deliverables from this work will not only be relevant to **human-wildlife conflict** within Grand Teton, but could also extend to Yellowstone National Park and the greater Jackson area.*

Approach

*This study will take place in Grand Teton National Park, Wyoming. To address our goals, we will evaluate how red fox interact with humans via two approaches. First, we will assess the relative reliance of different red fox on human-based foods using diet analysis with stable isotopes. Currently, it is unclear if most fox are exploiting human-based foods, or a subset of fox that have been food conditioned based on their experience. Second, we will evaluate seasonal changes in red fox space use to assess how differing individuals interact with high visitation areas. This could inform deterrent strategies in an attempt to **limit red fox-human conflict.** For instance, red fox may be engaging more with human dominated areas during evening hours than the day; this would indicate deterrents should be implemented disproportionately at night.*

Deliverables

- *Outcomes of this work will help shape communication strategies, signage and outreach campaigns, and stipulations on human food availability with respect to red fox.*
- *Additionally, outcomes of this work will help inform the timing and extent of red fox deterrent campaigns with the **aim of limiting negative human-wildlife interactions.***

Teton Conservation District Grant Application Narrative

Applicant Entity: Dr. Joseph Holbrook, University of Wyoming

Project Title: Dietary and Spatial Interactions between Recreationists and Red Fox in Grand Teton National Park

Date: 10/12/2020 **Application ID:** FY20_WLD_010

4. How will you evaluate how well you reached your goals and accomplished your deliverables? (200 words max.)

*We have a Master's of Science student working on this collaborative project for 2-3 years. The University of Wyoming and Grand Teton National Park are working hand-in-hand to accomplish our goals and deliverables. We will measure the success of this project using two metrics. First, peer-reviewed scientific manuscripts are the gold-standard foundation to science-based decision making. We expect 2-3 manuscripts will be developed and published that will address our primary goals listed above in #1. Second, because this project is highly collaborative, we will measure our success by the integration of our work into management decision-making within Grand Teton National Park; this could be through education & outreach campaigns, signage development throughout the park, or contribution to a management strategy concerning fox deterrents with the aim of **limiting human-wildlife conflicts**.*

5. Please list your partners and briefly describe the role they play in your project. (200 words max.)

Currently, our partners including Grand Teton National Park and the Haub School of Environment and Natural Resources, University of Wyoming. Partners from Grand Teton are playing a pivotal role in terms of scoping the management issues, contributing to research design, providing logistical support, and capturing\sampling red fox. Partners from the University of Wyoming are developing the research design, aiding in capturing and sampling red fox, and mentoring our MS student working on the project.

6. Additional information. (Optional, 200 words max.)

Teton Conservation District Grant Application - Project Budget Worksheet

Applicant Entity: Dr. Joseph Holbrook - University of Wyoming, **Project title:** Dietary and spatial interactions between recreationists and red fox in Grand Teton National Park
Date: 10/12/2020 **Project ID:** FY20_WLD_010

Project Component/Activity Description	TCD Grant Funds Requested	Applicant Matching Funds (Cash)	Applicant Matching Funds (In-Kind)	Partner #1 Matching Funds (Cash or In-Kind)	Partner #2 Matching Funds (Cash or In-Kind)	Total
Initial fox collaring efforts, monitoring, & diet analysis				32000		\$ 32,000.00
MS student stipend, tuition, fees, and research funds for 2 years					50000	\$ 50,000.00
5 GPS collars for red fox (\$2000 per unit * 5 units = \$10k)	\$ 10,000.00					\$ 10,000.00
						\$ -
						\$ -
						\$ -
TOTAL	\$ 10,000.00	\$ -	\$ -	\$ 32,000.00	\$ 50,000.00	\$ 92,000.00

Partner #1: Grand Teton National Park, **Partner #2:** Haub School of Environment & Natural Resources - University of Wyoming

MEMORANDUM OF AGREEMENT
Between
Grand Teton National Park Foundation
And
Teton Conservation District

I Parties: This Memorandum of Agreement (the "MOA") is made and entered into this ____ day of _____, 2020 (the "Effective Date" by and between Grand Teton National Park Foundation (GTNPF), whose address is 115 East Pearl Avenue, Suite 201, Jackson, Wyoming 83001, P.O. Box 249, Moose, Wyoming 83012, and Teton Conservation District, a duly organized Wyoming Conservation District (the "TCD"), whose address is 420 West Pearl Avenue, P.O. Box 1070, Jackson, Wyoming 83001.

II Background: The GTNPF is a private non-profit 501(c)3 organization that funds projects that enhance Grand Teton National Park's cultural, historic and natural resources and helps others learn about and protect the Park. TCD is a local government entity whose mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment. GTNPF is acting as a funding organization for efforts by Grand Teton National Park to restore native plant communities to extensive areas of the Park that were historically converted to domesticated grasses for hay production but are no longer in production. This project has very long timeframes and is implemented incrementally on an annual basis. TCD has been providing annual grants to GTNPF for this and other projects for multiple years due to the congruence with TCD's mission, strategic plan and implications for successful restoration of native plant communities with locally sourced seed.

III Purpose: The purpose of this MOA is to document and solidify both parties' mutual interest in large-scale production of local native plant seed to successfully restore native plant communities and wildlife habitat in Grand Teton National Park and Teton County. This document identifies roles and responsibilities of the parties in support of their common objectives in order to provide the greatest impact for these important efforts for the benefit of people and the environment. In addition, the MOA identifies the independent sovereignty of each party while facilitating a relationship that may foster mutually agreed upon mechanisms and relationships for the sharing of information, technologies and/or materials.

IV Term of the MOA: This MOA shall commence upon the Effective Date above and renews annually unless terminated by either of the parties, in writing.

V Responsibilities: This MOA records TCD's interest in financially supporting GTNPF in order to assist Grand Teton National Park in the restoration of historical agricultural hayfields and/or other ecologically degraded areas. This includes the production of locally harvested native plant seed to maintain the genetic structure of local plant communities, and demonstration of reclamation techniques and processes that facilitate the restoration of high ecological function and stability in the area.

Responsibilities of GTNPF:

1. The GTNPF will follow the annual funding request and reporting process found in Appendix A.

Responsibilities of TCD:

1. TCD will meet with GTNPF staff in February each year to review the financial request for the coming TCD Fiscal Year (July 1- June 30).
2. Purpose and need as well as matching funds will be reviewed at the staff level.
3. As appropriate, TCD staff will include the GTNPF funding request within the TCD draft budget line items for review by the TCD Board of Supervisors and the public.
4. If approved, finalized funding will become available July 31 upon request as up-front or reimbursement of documented expenses as agreed prior to approval.

Review Cycle: GTNPF and TCD will meet at the request of either party, to review this MOA and to make possible modifications, as appropriate. The agreement may be modified at any time by mutual consent. All modifications to this agreement will be incorporated as written amendments to the agreement. The agreement may be terminated by either group after a sixty (60) day notification of intent to terminate. If either party terminates this agreement, all work in progress will be completed.

Points of Contact and Notices:

Notices related to termination and/or modification of this MOA shall be in writing and given to the parties at the addresses provided under this MOA, either by regular mail, delivery person, or email. Emails sent to TCD shall be sent to the then-current Wildlife & GIS Specialist and to the Executive Director of TCD. Emails from TCD to GTNPF shall be sent to the then-current director of Foundations and Special Gifts and Chief Operating Officer and Vice-President.

Grand Teton National Park Foundation:

Grand Teton National Park Foundation
P.O. Box 249
Moose, Wyoming 83012
307-732-0629
Mark Berry, Chief Operating Office and Vice-President (mark@gtnpf.org)

Teton Conservation District:

Teton Conservation District
P.O. Box 1070
Jackson, WY 83001
307-733-2110
Morgan Graham, GIS and Wildlife Specialist (morgan@tetonconservation.org)
Tom Segerstrom, Executive Director (tom@tetonconservation.org)

VI General Provisions:

Amendments: Any changes, modifications, revisions or amendments to this MOA which are mutually agreed upon by the parties shall be incorporated by written instrument, executed and signed by all parties of this MOA. No verbal amendments are permitted. If there is interest by TCD or GTNPF to expand this MOA to include further mutual partnership, this will be done so in advance of the TCD budget process, which begins in March each year, with expansion being authorized according to each party's needs.

Page 2 of 4, Memorandum of Agreement between Teton Conservation District and

Grand Teton National Park Foundation

Applicable Law: The Laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this MOA. The courts of the State of Wyoming shall have jurisdiction over any action arising out of the MOA, and over the parties, and the venue shall be the Ninth Judicial District, Teton County, Wyoming.

Entirety of Agreement: This MOA represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral. Where any portion of this MOA is in conflict with state statute, state statute shall govern.

Severability: Should any portion of this MOA be judicially determined to be illegal or unenforceable, the remainder of the MOA shall continue in full force and effect, and either party may re-negotiate the terms affected by the severance.

Immunity: The TCD does not waive its governmental immunity by entering into this MOA, and each party fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOA.

Indemnification: Each party shall assume the risk of any liability arising from its own actions or omissions or the actions or omissions of its employees, volunteers and agents at all times. Neither party agrees to insure, defend or indemnify the other, subject to negligence or willful misconduct. By entering into this MOA, TCD does not take on the liability for the welfare of people or their property.

VII Signatures: In witness whereof, the parties to this MOA through their duly authorized representative have executed this MOA on the days and dates set forth below, and certify that they have read, understood, and agreed to the terms and conditions of this MOA as set forth herein.

Signed: _____

Leslie A. Mattson, President, GTNPF

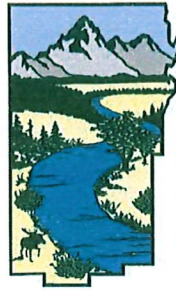
Date: _____

10.7.20

Signed: _____

Steve McDonald, Board Chair, TCD

Date: _____



**Teton
Conservation
District
Est. 1946**

MEMORANDUM

TO: Teton Conservation District's Memorandum of Agreement Partners, Appendix A
FROM: Tom Segerstrom
DATE: December 27, 2017
SUBJECT: Memorandum of Agreement Partners Grant Funding Guidelines

1. MOA partners who would like to request funding for the following fiscal year will contact the TCD Executive Director and provide a request which includes a budget, narrative and timeline for the expenditure of the funding requested. The Executive Director should be contacted prior to March 1 for funding that will be granted in the next fiscal year beginning July 1.
2. The requested MOA funding will be included in the TCD Fiscal Year budget, subject to approval by the TCD Board.
3. If all, or a portion, of the requested funding is approved, an award letter will be generated to be signed by the MOA partner. Once the award letter has been signed by the MOA partner and returned to TCD, the funding is available with the new fiscal year (starts July 1).
4. The MOA partner can invoice TCD for their approved funding in advance of their project's completion or TCD can hold the funds in its Committed Funds Account until the project has been completed. Please notify TCD of the request timeline when signing the award letter.
5. As stipulated in the award letter, the reporting component for this funding requires that you send; 1) project photos (before and after is often most appropriate) with captions and photographer credits, 2) a summarizing report, and 3) a financial report to us by August 1, (TCD will provide you templates for 2 & 3). TCD needs to include this information in its Fiscal Year Annual Report, and potentially on our website.

6. If your project will not be completed by end of the fiscal year that it was funded, you must submit an extension proposal by March 1 of the grant fiscal year in order for TCD to consider an extension to the funding timeline. TCD will provide a form to use for this. If you are granted an extension, you will still need to provide a report by the following August 1. Please note this report to be a “project status report” as opposed to a “final report.” A final report will need to be provided upon project completion or August 1 of the following fiscal year at the latest. Multiple year projects will need to provide a report by August 1 of each fiscal year. If a project exceeds the timelines approved and no extension is granted, TCD will require the funds be returned.

Thank you for applying for a TCD MOA partner grant. Please don't hesitate to contact us if you have any questions or would like further assistance.

Title: Across the Aisle—Washington agrees on historic funding for conservation

As we approach election day, bipartisanship seems like an invertebrate on the endangered species list—obscure and rare.

To juxtapose, let's take the opportunity to highlight the recently passed [Great American Outdoors Act](#) (GAOA), a law that addresses mounting maintenance costs of federal land and permanently funds the Land and Water Conservation Fund (LWCF). Late civil rights luminary Representative John Lewis introduced the original bill as the Taxpayer First Act in 2019, but the bill underwent substantial revisions over the following year and a half. President Donald Trump signed the bill into law on August 4th, 2020.

Existing funding is not sufficient to meet the mounting cost of conservation in the United States. The GAOA helps to cover conservation funding gaps via two mechanisms: the National Parks and Public Land Legacy Restoration Fund (NPPLRF) and the Land and Water Conservation Fund (LWCF).

Under the NPPLRF, 50% of all federal tax revenue from oil, gas, coal, or alternative energy developments on federal land or water over the next 5 years will be deposited into a fund, up to a maximum of \$1.9 billion annually. From this fund, 70% will be allocated to the National Park Service, 15% to the U.S. Forest Service, and the remaining 15% split equally amongst the U.S. Fish and Wildlife Service, Bureau of Land Management, and Bureau of Indian Education. Nearly \$20 billion are necessary to address maintenance backlogs on federal lands, and NPPLRF will help with this backlog. Projects will prioritize improved accessibility for persons with disabilities. At least 65% of funding within each agency will support maintenance on docks, restrooms, campground, and trails projects, and remaining funds may support paved/unpaved roads, bridges, tunnels, and paved parking. After 5 years, the General Accounting Office will conduct a study to examine the efficacy of the NPPLRF.

The GAOA also permanently funds the LWCF, a law that has previously required funds to be allocated on an annual basis. The LWCF was established in 1964 and is primarily financed by royalties on offshore drilling, with a small percentage generated from the sale of federal lands and taxes on boat fuel. Since its inception, nearly \$20 billion have been allocated to federal, state, and local governments to improve access to recreation and protect natural resources. The LWCF was reauthorized—but not funded—in 2019, reducing a substantial pool of funding opportunities for many governmental agencies. However, with the passage of the GAOA, the LWCF has secured \$900 million per year. In [Wyoming](#), the vast majority of LWCF grants have helped establish or redevelop community recreational amenities such as parks, golf courses, ball fields, shooting ranges, rodeo grounds, and ski lifts. [Notable habitat conservation projects](#) supported by LWCF include the Bear River Watershed Conservation Area, the Bighorn Canyon National Recreation Area, Cokeville Meadows National Wildlife Refuge, Fossil Butte National Monument, and the North Platte River Special Recreation Management Area.

Despite broad bipartisan support, the Wyoming Congressional delegation unanimously opposed the legislation. Senator [Mike Enzi](#) asserted the act contributed to the national debt and failed to account for the federal maintenance costs beyond five years. Senator [John Barrasso](#) expressed support for the LWCF and its positive impact on communities throughout Wyoming, but he did not support the bill over concerns about long-term maintenance funding and the federal government continuing to bite off more than it can chew. Representative [Liz Cheney](#) expressed dismay that taxpayer dollars would support the conversion of private land to public without a viable plan for funding the existing maintenance bill.

Most media outlets have considered the GAOA the biggest win for conservation in a generation. It passed the House and Senate with unusual bipartisan support, with 310 of 435 Representatives and 73 of 100 Senators supporting the bill. With 92% of federal lands occurring in 12 western states, politicians effectively lobbied for its passage as an economic stimulus for economies of the Mountain West. With the exponential increase in outdoor recreation, reliable funding for public land infrastructure is a priority. Here's hoping this uncommonly popular piece of legislation can help.

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Well Test Kit Data:** Organized the 2020 well test kit data we received from SPL labs and merging it with the data we already had. Looked up additional property information and organized the data in a way so that it may be used in future projects.
- **Water Quality Mapping Project:** Currently working diligently with Carlin on the mapping portion, looking for the best means of accurately representing the water quality information collected through gradient mapping.
- **Flat Creek USGS Turbidity Monitoring:** Cleaned the USGS upstream turbidity monitor and checked accuracy through taking a hand-held turbidity reading each week.

Program Area: Wildfire

- **Wildfire Risk Reduction Program:** Assisted Robb in updating the excel spreadsheet outlining all the properties participating in WRRP as of the beginning of October, 2020. Created a corresponding ArcMap shapefile and Google Earth kmz file with the updated property and project information. Created graphs using R Studio to accurately represent the number of overviews and partially and fully completed projects by year. Additionally, created a spreadsheet to track the amount of funds requested and paid out so far in Fiscal Year 2021, organized by project. Visited one of our now finish project locations to document the amount of work completed before work area was cleaned up, see the picture below.



Carlin Girard, Water Resource Specialist and Associate Director

Information Items:

Program Area: Water Resources

Trout Unlimited Memorandum of Agreement (MOA): Trout Unlimited has requested that our current \$25,000 of MOA funding allocated for Sewell Bank Stabilization materials hauling and staging, be adjusted so that 50% can go towards final design. To date, we have paid \$15,000 for 30% design. There will likely be another request following the outstanding request for implementation.

Recommended Motion: *Move to adjust the Trout Unlimited project description for the Sewell Bank Stabilization Project to include funding for the final project design.*

Drinking Water Well Testing Laboratory Services: The water testing lab that TCD has used for roughly ten years has stopped all water testing services. As a result, I have drafted a request for proposals (RFP) to solicit water labs to submit proposals to take over this service (see Supplemental Materials). I am requesting Board approval to move forward with the submission of this RFP, and bring forward a contract for Board review as soon as possible.

Recommended Motion: *Move to authorize staff to submit a Request for Proposals through the Public Purchase website bid process for drinking water laboratory services for the Drinking Water Well Test Kit Program.*

Information Items:

Program Area: Water Resources

- **Septic Effluent Study:** At this time, all four of the sites have completed monitoring well installations, and monitoring is set to being in the last week of October. I organized a site visit to assess the completed monitoring arrays and tour the sites with project partners from Teton County and TCD Board members.
- **Water Quality Mapping:** Emily Smith continues to work on mapping, and has produced maps in draft form.
- **Teton County Wastewater Planning:** I have been drafting partnership agreements, which are being reviewed at the staff level. Dan Leemon of Protect Our Water JH is working on a scope of work.
- **Town of Jackson Wastewater Facility Assessment:** I attended the first meeting of a steering committee that was convened by the town of Jackson to guide an independent review of the Jackson wastewater treatment facility.

Program Area: Communications

- **Candidate Water Forum:** Phoebe and I spent a considerable amount of time over the last month finalizing version 3 of the Water Resources White Paper and working on logistics for this candidate forum. It was held digitally on Oct 8th, 2020, but is now available to observe via video at tclib.org. I met with a few candidates prior to the event.

Request for Proposals: Water Quality Testing Laboratory Services



**Teton
Conservation
District
Est. 1946**

Teton Conservation District Contact Information:
Carlin Girard: Water Resources Specialist
carlin@tetonconservation.org
420 W. Pearl Ave, PO Box 1070, Jackson WY, 83001
Office: 307-733-2110, Cell: 307-774-5264, Fax: 307-733-8179

Request for Proposals (RFP): Water Quality Testing Laboratory Services

Teton Conservation District, in northwest Wyoming

Posted: October 21th, 2020

Bid Due: Submit proposals via email to carlin@tetonconservation.org, no later than **5pm on October 30th, 2020**.

Additional Information: www.tetonconservation.org

Solicitor Information:

Teton Conservation District (TCD) is tasked with conservation of water resources within Teton County, WY. This is accomplished through partnerships with local government, businesses, citizens, and non-governmental organizations. TCD reserves the right to amend this RFP and postpone submission deadlines.

Project Purpose:

Availability of residential drinking water well testing is limited in Teton County, WY because no laboratories capable of chemical testing are located within the county. TCD has sought to facilitate access to drinking water well testing for its district members through a cost-share program and by having test kits readily available for walk-in sales at its Jackson office. The water lab that TCD has historically worked with is no longer providing water testing services, and therefore, TCD is soliciting proposals from professional water testing laboratories to fill our current void in water testing capabilities.

This RFP solicits proposals from Environmental Protection Agency certified water quality laboratories to provide cost estimates for **residential well water test kits with bottles, shipping containers, overnight shipping labels, and analysis.**

Scope of Work:

TCD seeks to identify a laboratory that will provide water testing services for our residential drinking water well testing program. This is a continuation of an existing cost-share program TCD has operated, with a new contract envisioned for a five-year period. The laboratory will sell test kits to TCD in bulk (roughly 20 at a time), based on a predetermined set of analytes (see Analytes section below). These test kits will then be sold from the TCD office in Jackson, WY to local customers at a discounted rate, with TCD covering the cost difference. Customers will ship samples directly to the laboratory. Results will be returned to the customer upon sample analysis. Sample results for every test kit sold by TCD will be compiled by the lab semi-annually or annually and provided to TCD. When customers have additional analytes, they would like tested, the customer would work directly with the laboratory. In recent years, TCD has dispensed about 120 test kits a year.

Analytes: Four scenarios for analysis (A, B, C, and D) are shown below, and individual cost-estimates and shipping requirements are requested for each.

Scenario A: The analytes of scenario A are the base set, and include: chloride, fluoride, nitrate, nitrite, pH, sodium, sulfate, total dissolved solids, and total hardness.

Scenario B: The analytes of scenario B include: chloride, fluoride, nitrate, nitrite, pH, sodium, sulfate, total dissolved solids, total hardness, **lead, and arsenic.**

Scenario C: The analytes of scenario C include: chloride, fluoride, nitrate, nitrite, pH, sodium, sulfate, total dissolved solids, total hardness, **total coliforms, and E. coli.**

Scenario D: The analytes of scenario D include: chloride, fluoride, nitrate, nitrite, pH, sodium, sulfate, total dissolved solids, total hardness, **lead, arsenic, total coliforms, and E. coli.**

Proposed Timeline: This is a conceptual timeline and TCD reserves the right to make adjustments.

October 21st, 2020: Publicly post RFP and contact three regional laboratories.

October 30th, 2020: RFP closes.

November 6th, 2020: Finalize review of RFPs and contact laboratories.

November 20th, 2020: Finalize contract with chosen laboratory, which will be for a five-year period, or until either party seeks adjustment.

Bid Information:

Laboratories are asked to provide an itemized cost estimate based on the Scope of Work, as well as the four scenarios from the Analyte section. TCD also asks that interested laboratories submit a proposal that considers the requested elements, but also considers alternatives, improvements, and challenges. Based on proposals submitted, this project may be adjusted to reflect suggestions.

Project Deliverables:

A series of deliverables will be due throughout the course of the project, including the following:

- 1) The completion of a signed contract, which outlines the agreed upon project and costs.
Bulk delivery from the laboratory to TCD of appropriate sample bottles, shipping containers, and paid postage for roughly 20 test kits.
- 2) TCD will be invoiced at the time that the well test kit bulk shipment occurs.
- 3) Delivery of sample results to the well owner, using the well owner's specified method of reporting (email, mail, etc.), which shall include flagging of any analyte that exceeds drinking water criteria, and any other relevant context of sample results.
- 4) Delivery of compiled bulk sample results to TCD on a

Proposal Requirements:

- 1) Project budget that breaks out each scenario, and includes:
 - a. cost of analysis,
 - b. cost of shipping,
 - c. cost of additional staff time,
 - d. and, a description of shipping requirements for each scenario.
- 2) A table of minimum reporting limits and analytical method number used for each analyte.
- 3) An explanation of the technical ability and confidence in your laboratory's ability to conduct the sampling, given the number of samples, the analytes included, shipping challenges, and ability to meet the needs of TCD's well water testing program.
- 4) A statement that highlights any foreseeable problems completing this project with proposed solutions.

Fee and Payment:

Cost proposals shall be submitted per the Proposal Requirements as detailed in this RFP and shall identify the costs associated with each scenario. Payment will be made on a cost per well test kit basis at the time of each bulk purchase by TCD. The laboratory will invoice TCD at the time of each bulk purchase.

Cost of Submittal Preparation:

Any costs incurred by a laboratory responding to this RFP in anticipation of receiving a contract award shall be the responsibility of the laboratory submitting the response. TCD shall not reimburse the laboratory for any such expenses.

Acceptance:

This RFP provides interested laboratories with the necessary information to enable them to prepare and submit information for consideration by TCD.

TCD reserves the right to enter into further discussions with any laboratory based solely upon the initial response to the RFP and the right to negotiate the cost and project scope with the selected laboratory if it is deemed to be in the best interest of TCD.

If TCD is unable to negotiate a final scope of services and professional fee with TCD's first choice, TCD reserves the right to negotiate with other laboratories who submitted a response to the RFP.

Submittal Deadline:

A .pdf of the proposal must be received by email to TCD (carlin@tetonconservaton.org) by **October 30th, 2020 at 5:00pm**. Submittals shall be valid for a period of forty-five (45) days from receipt by TCD. Submittals received after the date and time specified above shall be considered late and be considered at the full discretion of TCD.

Consortiums, joint ventures, or teams submitting offers will not be considered responsive unless it is established that contractual responsibility rests solely with one individual, firm, or corporation. TCD will contract with one laboratory only in conjunction with the services solicited in this RFP.

Phoebe Coburn, Communications Specialist

Action Items:

Program Area: Water

Karns Meadow Sign Project: The next steps in the Karns Meadow Sign Project is to release a Request for Qualifications (RFQ) (see Supplemental Materials) for an artist and submit a Plan of Work to Wyoming Department of Agriculture (WDA), in accordance with TCD's grant contract with WDA. A committee of TCD and Town of Jackson Public Works staff will select an artist according to the criteria outlined in the RFQ and present a contract with the selected artist for TCD Board approval at the December 2020 board meeting. The Plan of Work has not been written yet, but will mirror the TCD-WDA grant contract and RFQ.

Recommended Motion: *Move to authorize staff to submit an annual Plan of Work for the Karns Meadow Sign Project to WDA and release the RFQ.*

Information Items:

Program Area: Communications

- **Conservation Currents:** I released the Fall 2020 issue of our e-newsletter on October 1, 2020. You can view it here: www.tetonconservation.org/conservationcurrents
- **Morgan's Nature Notebook:** Morgan and I filmed an episode of Morgan's Nature Notebook on fall native seed planting and how to prepare your garden for winter. I will edit it and release it soon. The Campfire Soup episode from August 2020 was re-posted by the Jackson Hole News & Guide last week, which increased the video's views significantly, demonstrating that our videos continue to provide value for months (maybe years?) after they're released.
- **FY 2020 Annual Report:** I incorporated suggested edits from the board and submitted the final Annual Report to WDA and WACD. I am in the process of ordering print copies. Last year, we mailed roughly 50 copies to our partners. Please let me know if there is any particular organization or individual that you would like included on this year's mailing list. You can also find the final Annual Report on our website: www.tetonconservation.org/annualreport-budget
- **Blog/Social Media:** Our social media over the past month focused on the Cache Creek Public Art Project, Flat Creek Water Quality Sampling, and promoting the Candidate Water Forum. With Morgan's help we also put together a fun wildlife blog post on elk bugling: www.tetonconservation.org/blog/2020/9/30/its-bugle-season.

Program Area: Water

- **Candidates Water Forum:** Much of my time over the past couple of weeks was dedicated to helping Carlin produce the Water Resources White Paper v3 (which can be downloaded from our website: www.tetonconservation.org/candidate-water-forum-2020) and promoting the Candidate Water Forum held on October 8, 2020. We hovered between 50 and 60 live viewers throughout the forum. The forum was recorded and can be viewed on our website, at the same link listed above. I'm hopeful that people will

continue to watch the recording—I can keep you updated on how many people view the recording.

- **Cache Creek Public Art Project:** This project continues to get attention—Town of Jackson communications staff got in touch with me wanting to continue to promote the project on social media etc. I spent a few hours helping Public Art install the last of the signs and stencils.

Request for Qualifications for Karns Meadow Interpretive Sign Project



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Introduction

With a grant awarded by Wyoming Department of Agriculture and Wyoming Association of Conservation Districts, Teton Conservation District (TCD) and Town of Jackson Public Works Department are announcing a Request for Qualifications (RFQ) for a site-specific interpretive/educational sign(s) at Karns Meadow in Jackson, Wyoming. **A total budget of \$11,000 has been allocated for this project.** This budget is inclusive of all artist fees, fabrication, travel, and all other project-related expenses. **Applications must be submitted by email to TCD (phoebe@tetonconservation.org) by 5:00 p.m. (MT) on November 4, 2020.** For more information, contact Phoebe Coburn, Communications Specialist, Teton Conservation District at phoebe@tetonconservation.org or (307) 733-2110.

Site Description

Karns Meadow is 40-acre open wetland area located in the town of Jackson, Wyoming. The east side of Karns Meadow serves as a stormwater treatment wetland. The snow that is removed from town-owned streets and stored on the Rodeo Grounds adjacent to Karns Meadow melts directly into the meadow by design. The snowmelt carries disproportionate amounts of sediment and road-derived salts, metals, and hydrocarbons with it. The constructed series of sedimentation and wetland basins filter up to 27 percent of the stormwater runoff from the town of Jackson, removing ~90 percent of the pollutant load and significantly improving the physical and chemical quality of urban runoff entering Flat Creek. This video provides further background on the stormwater wetland: www.youtube.com/watch?v=UjtzTNW5mHo&feature=emb_logo.

As a whole, Karns Meadow is ecologically rich, serving as a wildlife corridor between East Gros Ventre Butte and Snow King (U.S. National Forest Service land). It's heavily utilized by birds for nesting and migratory stopover habitat. Four species of Greatest Conservation Need, including Brewer's sparrow, common yellowthroat, MacGillivray's warbler, and willow flycatcher, have been identified in avian surveys of the meadow. Moose, mule deer, elk, and beaver also frequent the area.

Project History

This educational project arose from the 2019 Flat Creek Watershed Improvement Plan (www.tetonconservation.org/flat-creek-watershed-management-plan). The purpose of the plan is to guide and document the restoration of water quality in Flat Creek to meet the state's designated uses for the waterbody, protect and restore riparian habitat, improve aquatic habitat to maintain native trout populations, and balance human use with the creek's ecological functions.

Among other priorities, the top two water resource issue priorities identified in the plan are 1) sediment loading from stormwater runoff to Cache Creek and Flat Creek and, 2) loss of riparian vegetation and habitat along Cache Creek and Flat Creek. The Karns Meadow sign will be centered around both of these priorities—the stormwater treatment and habitat values of the wetland. The plan also identifies the importance of changing human behavior to control pollutants at their source. Education is the first key step in changing human behavior. As a main human-access point to Flat Creek, Karns Meadow is an ideal location for increasing community awareness of the creek's impaired status.

Project Vision

The goal of this project is to create a permanent, science-based interpretive sign describing the stormwater treatment and wildlife values of Karns Meadow. The sign will present captivating written and illustrated information on Flat Creek's impaired status, how the Karns Meadow wetland functions as a stormwater treatment system, and the habitat and wildlife values of the meadow. The sign also has the potential to impact water quality by educating the community on urban stormwater, how the wetland treats stormwater, and wetland ecology.

Currently, the Town of Jackson funds many of its stormwater infrastructure projects through the Special Excise Purpose Tax, which requires ballot approval. This signage is the best opportunity to showcase how public funds are expended to address stream impairment in Flat Creek. By taking advantage of a rare opportunity to highlight stormwater treatment, we hope to maintain public support for water quality initiatives.

There is currently no information at the park describing Karns Meadow's importance for water quality and as a wildlife sanctuary in the middle of the town of Jackson. Even though this wetland system is addressing the largest single stormwater pollutant load to Flat Creek, many people are not aware of the service Karns Meadow provides, nor the mechanics of how a stormwater wetland functions. In addition to educating passersby and users of the meadow on water quality and stormwater, the sign will act as a gathering point and instructional tool for organized groups. In 2019, 140 students from elementary through graduate school, visited the site to learn about stormwater treatment and wetland and stream ecology.

Project Objectives and Tasks

Objective 1: Sign Design

Task 1.1: Content Research & Creation (\$7,000): The selected contract artist will complete content research and original illustrated and written content creation over the course of three months (January 1, 2020 – March 31, 2021). For this portion of the work, the artist will be paid \$7,000 to be delivered as two payments—the first upon signing a contract with TCD and the second upon project completion and installation (by June 15, 2021). TCD staff will provide technical expertise and informational interviews to ensure the artist is creating accurate science-based content. TCD and Town of Jackson Public Works staff are available to provide feedback to the artist throughout the process. TCD and Town of Jackson Public Works staff will approve the final sign design before fabrication begins (May 1, 2021).

Task 1.2: Product Design & Fabrication Management (\$1,000): The contracted artist will be paid \$1,000 to manage the physical product's structural design and fabrication to meet all identified scopes and constraints, to be paid upon project completion and installation (by June 15, 2020). See Fabrication section below for further detail.

Objective 2: Fabrication and Installation

Task 2.1: Fabrication (\$3,000): The sign will be fabricated under the direction of the contracted artist. The artist will coordinate with a contracted sign manufacturer that is pre-approved by TCD staff. The sign will be fabricated according to final approved

content and design plans. The artist will ensure the final product is of durable construction with high-quality printed graphics. The estimated cost for fabrication is \$3,000, to be paid directly by TCD to the contracted sign manufacturer.

Task 2.2: Installation (\$1,000): Sign installation will be completed by Town of Jackson Public Works staff as an in-kind contribution to the project. The estimated value of installation labor and materials is \$1,000.

Project Budget

Objective 1: Sign Design	Budgeted Funds
Task 1.1: Content Research & Creation	\$7,000.00
Task 1.2: Product Design & Fabrication Management	\$1,000.00
Total Objective 1	\$8,000.00
Objective 2: Fabrication and Installation	
Task 2.1: Fabrication	\$3,000.00
Task 2.2: Installation	In-kind
Total Objective 2	\$3,000.00
Project Totals:	\$11,000.00

**A one-time adjustment of anything less than fifteen percent (15%) of the total project budget may be moved from one objective to another, upon approval by TCD.*

Project Timeline

October 21, 2020	RFQ posted
November 4, 2020	Applications due by 5:00 p.m. (MT)
November 12, 2020	Artist selection decision and announcement
December 30, 2020	Artist-TCD contract signed by artist and Board Chair of the TCD Board of Supervisors.
January 1, 2020 – March 31, 2020	Sign research and design.
April 1, 2021	Complete draft of sign content and design to be delivered for final comments and changes.
May 1, 2021	Final sign design to be approved by TCD and Town of Jackson Public Works. Artist to submit final work to fabricator for fabrication and construction. Installation planning begins.
June 15, 2020	Sign fabrication and installation completed.

Artist Responsibilities

This project will primarily be administered by TCD staff, who will select the artist, provide support to the artist by offering project management assistance, coordinate informational interviews with experts and stakeholders, advise on written content, and approve final sign content and design. Town of Jackson Public Works staff will be involved with artist selection,

approval of final sign content and design, and sign installation. The contracted artist will lead project design and management and will be responsible for the following:

- Manage and allocate the \$11,000 budget, according to the budget provided.
- Deliver all project invoices and receipts of expenditures to TCD.
- Develop illustrated and written content, for review and final approval by TCD and Town of Jackson Public Works.
- Provide TCD and Town of Jackson Public Works with an opportunity(s) to review and make comments on content and design before finalization.
- Place partners logos on the sign(s). Subject to change, partner logos will include TCD, Town of Jackson, Wyoming Department of Agriculture, and Wyoming Association of Conservation Districts.
- Ensure the content of the sign does not necessitate a specific location (ex. directional language such as east/west).
- Coordinate sign design, fabrication, and installation within to-be-determined design constraints outlined by Town of Jackson Public Works and Teton County/Jackson Parks and Recreation Department.
- Provide final renderings to contracted sign fabricator (pre-approved by TCD).
- Oversee panel print management and sign design and fabrication to ensure a quality product.
- Coordinate sign installation with Town of Jackson Public Works, with assistance from TCD as necessary.
- Provide final renderings of work, including original artwork and written content, to TCD. Final renderings of all content developed for the project can be used for future not-for-profit use by TCD, Town of Jackson Public Works, Wyoming Department of Agriculture, Wyoming Association of Conservation Districts, and other partners.

Application Procedure

Completed applications must be submitted to TCD by email to phoebe@tetonconservation.org by 5:00 p.m. (MT) on November 4, 2020. Incomplete or late submissions will be reviewed at TCD's discretion. To be considered, applicants must submit all of the RFQ components listed here:

1. **Cover Letter/Statement of Interest** (one-page maximum):
 - a. Contact information: Name, Address, Phone, Email, Website (optional)
 - b. Cover Letter/Statement of Interest: Please include a description of your vision for the site and state the desired materials to be used, general layout/size of artwork, theme, any related experience, and artistic ambitions
2. **Resume** (two-page maximum)
3. **Supporting Images/Files:** Photos, sketches, drawings, renderings, and written content are encouraged. Please submit no more than 15 images or documents. Files should be labelled as Last name, First name, and number (i.e. CoburnPhoebe1). For large files, such as photos or artist portfolios, file-sharing programs such as Dropbox or Google Drive are welcomed.
4. **Image/File Identification Sheet:** Each identification statement must correspond to the numbers of your submitted files. List by file name (i.e. CobrunPhoebe1) and provide a

brief description of the file. Include information regarding materials, dimension, and project budget if applicable.

Selection Process

This RFQ is the sole selection process for a contracted artist. Applicants will be reviewed by a committee of Teton Conservation District and Town of Jackson Public Works staff. All applicants will receive notification by email. Submissions will be evaluated on the following criteria:

- Quality and applicability of portfolio
- Demonstrated scientific/ecological literacy
- Demonstrated ability translating scientific concepts into understandable and engaging written and illustrated content
- Familiarity with the local community and ecology
- Experience with sign fabrication and installation
- Ability to work with multiple entities including governmental entities
- Ability to work within the constraints of landowners and governmental processes

Tom Segerstrom, Executive Director

Action Items

Program Area: Water

Flat Creek Watershed Improvement District (FCWID): Request to extend FY2020 Funds to same projects in FY 2021.

Dogwood Access Armoring and Easement - \$1,180.50 FY2020 funds were unexpended, plus \$4,000 FY 2021 (TOTAL \$5,180.50 would then be available for approved project)

Recommended Motion: *Move to extend FY 2020 unexpended funding to the FCWID for the Dogwood Access Armoring and Easement Work totaling \$1,180.50 and require that FY2021 MOA Funds be granted as reimbursements without further extensions.*

Information Items:

Program Area: Administration

- **Facility:** Due to rampant Elk County Inn clientele parking in TCD reserved parking spots, I stenciled “Reserved” signs on the new asphalt and purchased two “Reserved Parking” signs at a cost of \$100.

Program Area: Planning and Development

- **Office of State Lands and Investments (OSLI):** A letter requesting consultation prior to the development of State Trust Lands was crafted by Roby and Steve as subsequently sent to OSLI on September 25, 2020 as directed by the Board. WACD and WDA are aware of TCD’s concerns but not committed to any action. WACD reported that the Stockgrowers checked with their members in Teton County at the time of the bill and there was no opposition. It was further reported that Teton County Representative District 22 Andy Schwartz introduced the bill to begin with. I spoke to Kate Mead about the legislation and as a school board member and an attorney who has specialized in State Trust Land Laws NM and WY), she invited any Supervisor to contact her. I have her email and phone number.
- **Wyoming Game and Fish Department (WGFD):** My further enquiry to Doug McWhirter (Biologist Supervisor) into the level of involvement by WGFD in County’s update in the Natural Resource Protection Land Development Regulations generated the following response (answers in BOLD):

*“I think that this means that WGFD will not be participating in any teams set up to develop the County’s “Natural Resource Management Plan” and will not participate in the required public review process of their completed draft plans. WGFD will, however, provide information, if the County or their hired contractor, can ask specific questions. Is that the case?” **You are correct, we cannot serve as a member of a planning team. The distinction between providing technical assistance and review however is less clear, and I am seeking clarification. To me it could be as subtle as not preferring Option A (wildlife friendly fence specifications) over Option B (woven wire fencing), but instead stating wildlife friendly fences are better than woven wire fences. Either way, it seems there is an avenue to have our expertise considered.***

“More importantly, does this also mean that WGFD will not review any proposed amendments to the Town and County’s Natural Resource Protection LDR’s if

asked?” Again, I think this may depend on the subtle differences between providing technical assistance and providing a review. I do tend to see the LDRs as the implementation mechanism of the plan, and therefore a part of the plan. Stay tuned.

- **Grand Targhee Resort Development:** Should TCD provide the Forest service with a written request to become a cooperating agency?

Program Area: Sustainability

- **Integrated Solid Waste and Recycling (ISWR):** Reports that following several setbacks, the water delivery system to the Food Compost site above the landfill that TCD contributed toward will be complete by November 1, 2020. I volunteered to help brainstorm solutions for disposing of small propane and pepper spray canisters locally. If you have any thoughts, please let me know.
- **Yellowstone-Teton Clean Cities (YTCC):** Regional meeting reported that a transportation goal is to facilitate the development of “on-board renewable Compress Natural Gas electrolysis hydrogen generation” for the heavy-duty, commercial trucking in the near future.

Program Area: Water

- **Flat Creek Watershed Improvement District (FCWID):** The FCWID presented their proposed design changes to the Wort Diversion to Kelly Lockhart. The purpose was to adapt the diversion to use removable board that could be removed during winter flooding periods versus large boulders in the stream. The design that does not cross the entire stream and was therefore unacceptable to Kelly although he offered to continue to work with the FCWID. The FCWID will now look for other ways to prevent upstream property from flooding. Kelly was concerned about rock weir removals near the diversion. FCWID assured Kelly that the removals were 50-100 yard above the Wort Diversion. Kelly recommended keeping the rocks stored near the creek for future use and not selling them.
- **Kate Mead:** Our former Supervisor contacted me the evening of the Candidate Forum to discuss water issues in the County. She shared information regarding the Munger Mountain Elementary School drinking water and waste water systems. I provided the Water White Paper. She encouraged any Supervisor to contact her in regard to Teton County State Trust Land Development as a school board member and a State Land Legal expert 733-066 or kate@meadlaw.net.
- **Cache Creek Tube:** Johnny Ziem reported to the Flat Creek Watershed Improvement District that the Town will be completing the upgrades to the Cache Creek Tube this fall and then begin to place multiple stormwater treatment vaults into the system next spring.

Program Area: Wildlife

- **Bridger-Teton National Forest (BTNF):** The BTNF’s Recreation – Wildlife Impacts Stakeholder’s Group is resuming meetings on virtually in the afternoon of October 22, 2020.