



**Teton
Conservation
District
Est. 1946**

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Teton Conservation District (TCD) May 2021 Board Meeting
May 19, 2021 at 1:00 p.m. | Location: 420 W. Pearl Ave., Jackson* and Zoom Video Conference
If attending in person, see address above. Masks optional.

Zoom Video Conference Invitation

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/86792952217>
If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215 8782, (929) 205-6099, (301) 715-8592, (312) 626-6799, (346) 248-7799
If calling by phone, you will be prompted to enter this Meeting ID: 867 9295 2217

TCD Meeting Members

Board Members: Steve McDonald, Dave Adams, Roby Hurley, Nate Fuller, Bob Lucas
Associate Board Members: Tom Breen, Sarah Hegg, Elizabeth Barczynski, Bob Weiss
Staff Members: Emily Hagedorn, Robb Sgroi, Morgan Graham, Emily Smith, Carlin Girard, Phoebe Coburn, and Tom Segerstrom
Partners & Guests: Luther Propst (Teton County Board of County Commissioners), Mary Moore (Bridger-Teton National Forest), Shelly Carroll (Woolpert Inc.)

TCD Meeting Agenda

Minutes and Treasurer’s Reports	10 minutes
Agency Reports, Guests, and Public Comment	30 minutes
Luther Propst (Teton County Board of County Commissioners)	
Mary Moore (Bridger-Teton National Forest)	
Adam Clark (Natural Resource Conservation Research) - See written report	
Board Reports	10 minutes
Dave Adams - Wyoming Association of Conservation Districts (WACD) Board	
Staff Reports and Staff Action Items	60 minutes
Small Water Project Programs (SWPP) Agreements	
Teton Raptor Center’s 2021 Raptor Fest Event	
TCD FY 2022 Draft Budget	
Old and New Business	10 minutes
Executive Session	20 minutes
<i>(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)</i>	

**Teton Conservation District (TCD) April 2021 Board Meeting Minutes
April 21, 2021 | Online Meeting**

Attendees:

TCD Board Supervisors: Steve McDonald, Roby Hurley, Dave Adams

TCD Associate Board Members: Elizabeth Barczynski, Sarah Hegg, Bob Weiss

TCD Staff: Tom Segerstrom, Carlin Girard, Emily Hagedorn, Robb Sgroi, Morgan Graham, Phoebe Coburn, Emily Smith

Guests: Mary Moore (Bridger-Teton National Forest), Adam Clark (Natural Resources Conservation Service), Luther Propst (Teton County Board of County Commissioners), Amy Verbeten (Friends of the Teton River), Renee Seidler (Jackson Hole Wildlife Foundation), Ryan Colyer (Biota Research and Consulting), Bryan Bedrosian (Teton Raptor Center), Kyle McDonald (Public)

Due to COVID-19, all meeting attendees participated in the meeting via a computer or phone. Steve, Roby, Dave, Tom, Bob Weiss, and Robb joined the meeting from the TCD boardroom.

Call to Order: Steve called the meeting to order at 1:02 p.m.

March 17, 2021 Meeting Minutes: Dave moved to approve the March 17, 2021 Board Meeting Minutes. Roby seconded. The motion carried.

March 2021 Treasurer's Report: Dave reviewed the March 2021 Treasurer's Report.

- Checks numbering 19903-19941 dated March 1-31, 2021: \$124,839.63
- Credit card charges: \$3,236.16
- Net credits for the month: \$26,797.89
- Operating Reserves Account Balance: \$501,071.69
- Committed Funds Savings Account: \$512,892.74
- Reconciled General Fund Checking Balance: \$805,758.70

Roby moved to approve the March 2021 Treasurer's Report. Steve seconded. The motion carried.

Guest Reports and Public Comment:

Luther Propst, Teton County Board of County Commissioners (TCBCC): 1) Teton County's FY 2022 budget will be approved in June 2021. Luther welcomed TCD input. 2) Both the Town and County are discussing the details of hiring environmental staff. 3) The TCBCC voted to ban fixed wing and helicopter scenic tours. The decision does not have management implications at this point, though could become permanent through congressional legislation. There was brief discussion on glider tours in Alta. 4) Tom notified Luther that the National Association of Conservation District's Pacific and Southwest Regions are scheduled to meet in Jackson on August 30 and 31, 2021. 5) Carlin provided an update to Luther that a section of the Hoback area is moving towards water district formation.

Adam Clark, Natural Resources Conservation Service (NRCS): 1) Adam provided the board with an update on the status of NRCS funding opportunities and projects. 2) Adam requested a meeting with Tom to discuss the development of a Memorandum of Understanding (MOU). 3)

The Local Work Group meeting will take place on May 11, 2021. Energy Conservation Works and Lower Valley Energy will present on energy audit services and TCD will present on irrigation infrastructure and Small Water Project Program funding opportunities.

Mary Moore, Bridger-Teton National Forest (BTNF): Steve thanked Mary for the press release that was produced by BTNF on rangeland monitoring. Mary updated the board on a few topics: 1) The Final Record of Decision for Snow King Mountain Resort development was approved. Phase 1 efforts focus on expanding beginner skier slopes. Roby asked for more detail on the timber sale to Snow King; the BTNF sold the trees to Snow King that will be removed to accommodate development. 2) The time when winter closures are lifted is changing from 12:00 a.m. on May 1 to 6:00 a.m. on May 1. 3) The Teton Pass Corridor Planning Project was approved through the Federal Lands Access Program, which is expected to be completed within a year. 4) Prescribed burns are ongoing, including Taylor Mountain and Mosquito Creek, targeting areas near the Wildland Urban Interface (WUI). 4) BTNF is expecting high visitation this summer. 5) Snow pack is below average and most of the west has been declared to be in a drought; the BTNF is preparing for fire season. 5) Robb reported that the Teton Area Wildfire Protection Coalition (TAWPC) provided comments for a Forest Service Region 4 newsletter.

Amy Verbeten, Friends of the Teton River (FTR): Carlin introduced Amy Verbeten, Executive Director of FTR. FTR is a TCD Memorandum of Agreement partner. Amy provided the board with an update on projects they were able to complete with TCD's support this year, including: water quality testing; stream temperature and streamflow monitoring; project identification and planning, including irrigation infrastructure project designed to promote aquifer recharge; and upgrades to fish screens on South Leigh Creek. Amy described plans for the coming year.

Board Reports: Roby reported that the Jackson Town Council approved priorities for the next two years; one priority is water quality, including wastewater treatment, stormwater management, and wastewater planning. Roby provided more detail on plans for a wastewater treatment study. Carlin said the sewer rate and capacity study is nearing completion.

Staff Reports: *Please refer to the previous month's board packet to find information items included in written staff reports that were not discussed during the meeting.*

Emily Hagedorn-Wegher (Administrative Manager): Information Items: Emily reported that the latest mill levy estimate for 0.85 mill would be \$1.7 million. She has found Teton County's estimates to be 20%-25% lower than actual in recent years. Emily is expecting to exceed the budgeted mill levy by as much as \$371,000. Emily proposed using the actual mill levy received in FY 21 as a basis for FY 22 budgeting. TCD must make the FY 22 mill levy request by July 1, 2021. Teton County will deliver final property value estimates to Emily in May 2021. Dave suggested waiting until then to make a decision regarding adjusting the mill levy request amount.

Robb Sgroi (Land Resources Specialist): Robb introduced a grant request submitted by Jerome and Christine Young to realign the Gaffney Ditch. Ryan Colyer, Fluvial Morphologist at Biota, thanked the board and provided more detail on the project. There was discussion on the Wyoming Department of Transportation's (WYDOT) involvement and the road easement area. Carlin described site visits and offered that this project is a good interim step to help cultivate a WYDOT partnership in the future. **Dave moved to approve the request titled 'Gaffney Ditch Realignment and Improvement Project' in the amount of \$9,000 from the FY 2021 line-**

item ‘Irrigation Infrastructure.’ Roby seconded. Bob Lucas was absent from the meeting, but Tom conveyed that Bob communicated he was in favor in the project. **The motion carried.**

Robb presented a Small Water Project Program (SWPP) agreement with Ducks Unlimited (DU). Changes were made to the agreement template, which will carry forward in future SWPP contracts. **Dave moved to authorize the Chairman to sign the agreement titled ‘TCD/DU SWPP Agreement Project No. 2021-04.’ Roby seconded.** Roby commented in support and asked about effluent monitoring opportunities. Carlin will follow up. **The motion carried.**

Information items: 1) Robb and Emily Smith worked to quantify the number of agriculture properties that are adjacent to county-maintained roads. Robb and Emily shared a few examples of agriculture properties with frontage on county-maintained roads. There are 460 agriculture parcels in the county; 111 of those have frontage along county-maintained roads, totaling 46-miles of county-maintained roads adjacent to agriculture parcels. There was discussion on the scale of potential TCD partnerships for these types of fencing projects.

Morgan Graham (GIS & Wildlife Specialist): Morgan introduced Bryan Bedrosian and a request from Teton Raptor Center (TRC) for a sage grouse monitoring project. Bryan thanked the board and offered more detail on the project. There was discussion about the sample size and locations of leks. Molted feathers and possibly fecal samples will be collected without disturbing the birds. Bryan commented that this data will be useful in future discussions of sage grouse translocations. **Dave moved to approve TRC’s line-item funding request ‘Assessing current genetic health of declining sage-grouse in Teton County’ in the amount of \$7,300 from the FY 2021 line-item ‘Sage-Grouse Local Working Group.’ Roby seconded. The motion carried.**

Morgan reported on a conversation with Nicole Krieger regarding sole-source selection under TCD’s procurement policy for lidar data collection. Morgan drafted a memo for the board to consider and approve during the public meeting. **Dave moved to approve the memo titled ‘Documentation of Sole Source Selection of Woolpert, Inc. for Teton County Quality Level (QL) 1 Lidar Acquisition.’ Roby seconded. The motion carried.**

Morgan reported that Nicole’s comments on the draft contract between TCD and Woolpert Inc. for lidar data collection largely pertained to formatting and the schedule of work. The board’s discussion was focused on the fact that the contract only applies to the lidar data upgrade to QL 1; all other work would fall under the contract between Woolpert Inc. and the other entities contracting for the initial flight. **Dave moved to authorize the board chair to sign the Professional Service Agreement between TCD and Woolpert Inc., for lidar data upgrade to Quality Level (QL) 1. Roby seconded.** The board acknowledged that by signing the contract, TCD was also committing to expending necessary funding. Dave emphasized the importance of data use and engaging users. There was discussion on opportunities to sell the data and the staffing costs associated with that. **The motion carried.**

Morgan reported that the Jackson Hole Weed Management Association (JHWMA) presented a revised MOU to renew their partnership with TCD and other agencies. **Dave moved to renew the MOU with Jackson Hole Weed Management Association. Roby second. All were in favor.** A final copy will be delivered to TCD for board chair signature.

Emily Smith (Natural Resources Technician): Information items: 1) Emily and Carlin submitted a Freedom of Information Act request from the Environmental Protection Agency (EPA) for water quality data in Teton County, WY. There was discussion on the process for organizing this data. 2) Emily completed Flat Creek water quality monitoring data entry. Tom emphasized the significance of this task and the board offered their congratulations to Emily.

Carlin Girard (Water Resources Specialist and Associate Director): Information items: 1) Carlin received a request for septic system monitoring data, which was denied because the research is ongoing and the data is incomplete. 2) Carlin summarized other recent work, including Aquatic Crossings and Jackson Hole Clean Water Coalition activities.

Phoebe Coburn (Communications Specialist): Information Items: 1) Phoebe and Carlin provided some highlights from the Trout Friendly Landscaper & Business Certification event that took place on April 20, 2021. The 3-hour online event was successful, with over 40 attendees. The landscaping industry has embraced the commercial certification program. 2) Phoebe presented on video production at the Wyoming Conservation Districts Employee Association Training. 3) There was brief discussion on the whiteboard video that is in production.

Tom Segerstrom (Executive Director): 1) Tom reported on the Wyoming Conservation Districts Employee Association panel discussion that he and Carlin took part in. 2) Tom provided an update on housing opportunities for TCD employees. 3) Tom presented draft letters to the Town of Jackson and Teton County regarding environmental staffing for board consideration. Roby asked to table the letters for further discussion at a later date. 4) The board discussed the the FY 22 draft budget. They decided to change the name of line 156 from ‘ToJ TC Environmental Department’ to ‘Environmental Department Cost Share.’ 5) Bob Weiss congratulated Robb on a presentation he gave to the TAWPC ambassador group. 6) The TCD May 2021 Board meeting will be open to the public in person, but an option to join by Zoom will be available.

Executive Session: Dave moved to enter into executive session at 4:10 p.m. under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing personnel matters. Roby second. The motion carried.

Adjournment: Dave moved to adjourn the executive session and the regular TCD meeting at 4:28 p.m. Roby seconded. The motion carried.

Submitted by: _____
Phoebe Coburn Date

Supervisor: _____
Date

Supervisor: _____
Date

Supervisor: _____
Date

Teton Conservation District - Monthly Treasurer's Report **April 30, 2021**

Debits for the month:	
<u>Checks written between</u>	
April 1 and 30, 2021	\$130,849.58
April credit card charges of	\$3,797.86

Credits for the month:	
<u>regular income sources</u>	
Mill Levy from Teton County	\$37,882.19
General Fund Checking Interest from Wells Fargo Bank	\$6.73
Committed Funds Savings Interest - Wells Fargo Bank	\$4.22
Operating Reserve Account Income from First Interstate	\$4.12
Well Test Kit Sales (14 sales)	\$701.49
<u>other income sources</u>	
State of Wyoming - Karn's Meadow Sign Grant	\$6,000.00
State of Wyoming - SWPP Game Creek Irrigation	\$7,229.53
State of Wyoming - Rangeland Health Grant to TCD	\$20,000.00
Total Credits for April	\$71,828.28

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$1,075.81	0.55%	\$501,075.81
total	\$500,000.00		total	\$501,075.81
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$512,892.74
Transfers in or out	Transfer Committed Funds In			\$30,450.00
	Transfer Committed Funds Out			\$25,362.42
Interest Income, prev\$+new%			0.03%	\$4.22
			total	\$517,984.54
Total Funds in Investments				\$1,019,060.35

Ending Summary and Following Month's Information to Date		as of 4/30/21
General Fund Checking Account Balance	0.01%	\$782,805.77
Outstanding Checks		\$14,207.96
Reconcilled QuickBooks Balance		\$768,597.81
Mill Levy to be collected in May		\$147,473.54
Checks written so far for the month of May		\$10,147.78

Addition to the Treasurer's Report:		FY21 Spent to Date & Income	5/11/2021	85% of FY	
<i>Income:</i>	<i>Budgeted:</i>	<i>Income to Date:</i>	<i>Receivables:</i>	<i>Received %</i>	
Regular Income:					
Mill Levy	\$1,599,200.00	\$1,657,936.11	-\$58,736.11	103.7%	
Interest Income	\$2,500.00	\$138.18	\$2,361.82	5.5%	
Well Test Kit Sales	\$5,000.00	\$3,932.17	\$1,067.83	78.6%	
WDA Base Funding + WACD WQ	\$8,823.50	\$8,823.50	\$0.00	100.0%	
Unanticipated Income	\$2,500.00	\$2,411.20	\$88.80	96.4%	
Project Grants & Pass Thrus:					
FY21 GTNP Gaging Stations	\$18,350.00	\$0.00	\$18,350.00	0.0%	
Rangeland Health Assessment	\$20,000.00	\$20,000.00	\$0.00	100.0%	
Wyoming Water Development Proj.	\$373,200.00	\$35,588.23	\$337,611.77	9.5%	
Unanticipated Grants/Reimb.	\$5,000.00	\$14,320.26	-\$9,320.26	286.4%	
Total	\$2,034,573.50	\$1,743,149.65	\$291,423.85	85.7%	
Program Expenses:					
<u>Agriculture Assistance-Cropland</u>	<i>Budgeted:</i> \$561,000.00	<i>Spent to Date:</i> \$53,257.99	<i>Remaining:</i> \$507,742.01	<i>Spent %</i> 9.5%	
<u>Agriculture Assistance-Rangeland</u>	\$62,310.00	\$40,091.34	\$22,218.66	64.3%	
JHWMA Cooperative Project	\$65,000.00	\$50,000.00	\$15,000.00	76.9%	
<u>Mapping Resources & GIS</u>	\$2,000.00	\$616.67	\$1,383.33	30.8%	
Sustainability Projects					
Air Quality	\$2,000.00	\$0.00	\$2,000.00	0.0%	
TAWPC/WUI Program	\$129,400.00	\$85,875.89	\$43,524.11	66.4%	
MOA Partner Funding	\$91,084.00	\$24,429.67	\$66,654.33	26.8%	
PIC Grants and Partnering Funds					
PIC Grant \$ Available in FY 2021	\$48,220.00	\$0.00	\$48,220.00	0.0%	
PIC Grant Funds Committed	\$51,780.00	\$13,064.56	\$38,715.44	0.0%	
TCD Partnering \$ Available FY21	\$81,645.51	\$69,593.67	\$12,051.84	85.2%	
TCD Partnering Funds Committed	\$69,593.67	\$21,372.65	\$48,221.02	30.7%	
Project Funds Carried Over from FY20	\$218,980.21	\$85,832.73	\$133,147.48	39.2%	
<u>Communications & Outreach</u>	\$42,500.00	\$19,418.24	\$23,081.76	45.7%	
Water Quality Program					
Water Quality Projects	\$398,250.00	\$117,222.75	\$281,027.25	29.4%	
Flat Crk Water Improvement Dist.	\$25,000.00	\$19,000.00	\$6,000.00	76.0%	
USGS Partnering Projects	\$85,960.00	\$67,258.58	\$18,701.42	78.2%	
MOA Partner Funding	\$85,111.00	\$28,250.50	\$56,860.50	33.2%	
<u>Wildlife Projects</u> - General Program Exp.	\$82,000.00	\$39.75	\$81,960.25	0.0%	
MOA Partner Funding	\$35,000.00	\$14,620.32	\$20,379.68	41.8%	
Total	\$2,067,240.72	\$709,945.31	\$1,983,026.73	34.3%	
Operation Expenses:					
<u>General Office Expense</u>	<i>Budgeted:</i> \$81,600.00	<i>Spent to Date:</i> \$56,802.56	<i>Remaining:</i> \$24,797.44	<i>Spent %</i> 69.6%	
<u>Supplies & Equipment</u>	\$49,000.00	\$25,176.71	\$23,823.29	51.4%	
<u>Communications & Travel</u>	\$18,750.00	\$4,264.08	\$14,485.92	22.7%	
<u>Professional Expenses</u>	\$78,400.00	\$43,891.32	\$34,508.68	56.0%	
<u>Payroll Expenses</u>	\$813,650.00	\$619,077.70	\$194,572.30	76.1%	
<u>Meeting Expenses</u>	\$8,600.00	\$3,953.31	\$4,646.69	46.0%	
Total	\$1,050,000.00	\$753,165.68	\$296,834.32	71.7%	

FY 2021- Budget Line Items		Committed Funds Savings Account Items			as of 04/30/21
Grant Description		Budgeted Am	Paid Out	Check #	Remaining
Small Water Project Program Projects		FY			
Central Pipeline Irrigation	FY18	\$5,000.00	\$5,000.00	19813	\$0.00
Game Creek Irrigation System Improve.	FY19	\$5,000.00	\$3,484.76	19957	\$1,515.24
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$0.00		\$5,000.00
7 Mile Ranch Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$0.00		\$5,000.00
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00
Spread Creek Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Mill Creek Irrigation Project - Phase II	FY21	\$5,000.00	\$0.00		\$5,000.00
Owl Creek Subdivision - Fire Water Storage	FY21	\$5,000.00	\$0.00		\$5,000.00
	<i>subtotal</i>	\$60,000.00	\$8,484.76		\$51,515.24
Project , MOA & PIC Carryover: FY 20 Budget		Due			
Backyards & Barnyards	FY20 ok	\$750.00	\$750.00	19853	\$0.00
Star Valley CD/Haderlie Farm	FY20 ok	\$0.00	\$0.00	canceled	\$0.00
Yellowstone-Teton Clean Cities - FY20 MOA	FY20 ok	\$0.00	\$0.00	(2x budget)	\$0.00
Trout Unlimited - FY20 MOA	FY20 ok	\$24,870.00	\$24,870.00	19629 & 19807	\$0.00
<i>FY 2020 PIC Grants</i>					
Huidekoper Ranch - Lockwood Ditch	FY20 ok	\$3,080.00	\$3,080.00	19543	\$0.00
Linn Ranch - Lily Lake Reservoir	FY20 2/22	\$2,500.00	\$0.00		\$2,500.00
University of WY-Great Grey Owl Population	FY20 2/22	\$7,859.99	\$0.00		\$7,859.99
Vet Initiative - Moose Herd Investigation	FY20 ok	\$5,000.00	\$5,000.00	19918	\$0.00
WY Wildlife Advocates - Watch for Wildlife	FY20 6/21	\$2,000.00	\$0.00	ext req	\$2,000.00
Huidekoper Ranch - Vegetation Production	FY20 2/22	\$1,739.00	\$0.00		\$1,739.00
UW Haub School - Bighorn Sheep Disease	FY20 2/22	\$10,000.00	\$0.00		\$10,000.00
GTNP Foundation - Kelly Hayfields Project	FY20 ok	\$10,000.00	\$10,000.00	19875	\$0.00
Origin Media-Backcountry Conservation Film	FY20 ok	\$10,000.00	\$10,000.00	19916	\$0.00
Natn'l Museum of WL Art-Native Plnt Grdn	FY20 ok	\$3,000.00	\$3,000.00	19833	\$0.00
J-W Subdivision - Nitrate Treatment Proj.	FY20 ok	\$8,618.73	\$8,618.73	19544	\$0.00
Montana State University - Butterflies	FY20 2/22	\$5,000.00	\$0.00		\$5,000.00
Teton Plants - Native Plant List	FY20 ok	\$2,870.00	\$2,560.00	19631	\$310.00
	<i>Reallocated Funds for Projects</i>	\$10,784.00	\$0.00		\$10,784.00
	<i>subtotal</i>	\$108,071.72	\$67,878.73		\$40,192.99
Reimbursable Grants Carried Over FY20					
Bar W Agriculture - Soil Regeneration	FY20 2/22	\$4,622.00	\$0.00		\$4,622.00
Slow Food in the Tetons - Farmer's Market	FY20 ok	\$8,000.00	\$8,000.00	19752	\$0.00
Jim Wilson - Gated Pipe Irrigation Project	FY20 ok	\$19,030.00	\$19,030.00	19555	\$0.00
GTNP Elk Ranch - Headgate Project	FY20 4/21	\$9,469.07	\$0.00		\$9,469.07
Slow Food in the Tetons-Community Garden	FY20 ok	\$0.00	\$0.00	cancelled	\$0.00
River Meadows Subdivision - Fire Mitigation	FY20 ok	\$924.00	\$924.00	19919	\$0.00
	<i>Reallocated Funds for Projects</i>	\$8,395.50	\$0.00		\$8,395.50
	<i>subtotal</i>	\$50,440.57	\$27,954.00		\$22,486.57

Budget Line Items for FY 2021 Budget					
Leave Liability and Deductibles for FY21	FY21 tcd	\$10,000.00	\$0.00		\$10,000.00
Further Claims and Fees Remaining	FY21 ok	\$467.92	\$467.92	19771	\$0.00
Energy Conservation Works	FY21 6/21	\$17,500.00	\$0.00		\$17,500.00
Yellowstone-Teton Clean Cities	FY21 6/21	\$15,584.00	\$0.00		\$15,584.00
JHWMA Request + \$20K from FY20 MOA	FY21 ok	\$50,000.00	\$50,000.00	19784	\$0.00
Jackson Hole Wildlife Foundation	FY21 6/21	\$25,000.00	\$4,620.32	19782	\$20,379.68
Town of Jackson	FY21 6/21	\$89,250.00	\$0.00		\$89,250.00
Integrated Solid Waste & Recycling	FY21 ok	\$23,000.00	\$23,000.00	19748	\$0.00
Flat Creek Watershed Improvement District	FY21 ok	\$19,000.00	\$19,000.00	19852	\$0.00
Trout Unlimited	FY21 ok	\$52,250.00	\$500.00	19956	\$51,750.00
Friends of the Teton River	FY21 ok	\$32,831.00	\$27,750.50	19719	\$5,080.50
Grand Teton National Park Foundation	FY21 ok	\$10,000.00	\$10,000.00	19875	\$0.00
<i>Reallocated Funds for Projects</i>		\$25,000.00	\$0.00		\$25,000.00
<i>subtotal</i>		\$369,882.92	\$135,338.74		\$234,544.18
Partnering Funds Grants	FY21	Beginning Bal	Committed	Reallocated	Remaining
List to Date		\$81,641.51	\$69,573.67	\$44,179.50	\$56,247.34
WACD Additional Dues	July ok	\$12,500.00	\$12,500.00	19551	\$0.00
Fish Creek Gaging Station	July tcd	\$1,680.00	\$1,680.00	19631	\$0.00
Airport Drinking Water Project Grant	Aug. 6/21	\$30,000.00	\$0.00		\$30,000.00
Wildfire Risk Reduction Program	Oct. tcd	\$10,393.67	\$6,367.66	various	\$4,026.01
Septic Effluent Contract Addn'l Monitoring	Jan. tcd	\$15,000.00	\$0.00		\$15,000.00
<i>subtotal</i>		\$69,573.67	\$20,547.66		\$49,026.01
Line Item & PIC Grants (Now/ Reimbursed)	FY21				
<i>FY2021 Line Items</i>					
Slow Food in the Tetons Kid's Camps	July ok	\$6,000.00	\$6,000.00	19915	\$0.00
Slow Food Sweet Hollow High Tunnel	Sept. ok	\$6,100.00	\$6,100.00	19753	\$0.00
UW Red Fox Research in GTNP	Oct. 2/22	\$10,000.00	\$0.00		\$10,000.00
Mill Creek Pipeline Irrigation Project	Dec. 2/21	\$1,954.00	\$0.00		\$1,954.00
Buffalo Bill Center of the West - WL Project	Dec. 2/22	\$10,000.00	\$0.00		\$10,000.00
Robinson Wildlife Friendly Fencing Project	Jan. 2/22	\$10,743.82	\$0.00		\$10,743.82
BTNF Black Rock - Invasive Species Mgmt.	Feb. 2/22	\$9,277.00	pending	advance	pending
WY Nature Conservancy-Wildfire Resiliance	Feb. 2/22	\$19,500.00	\$0.00		\$19,500.00
Slow Food in the Tetons May Park Fencing	Mar 2/22	\$7,000.00	\$0.00		\$7,000.00
Snake River Associates - Perimeter Fencing	Mar 2/22	\$7,150.00	\$0.00		\$7,150.00
Jerome Young - Gaffney Ditch Realignment	Apr. 2/22	\$9,000.00	\$0.00		\$9,000.00
Teton Raptor Center - Sage Grouse	Apr. 2/22	\$7,300.00	\$0.00		\$7,300.00
<i>FY 2021 PIC Grants</i>					
Grand Teton National Park Big Horn Sheep	FY21 2/22	\$5,000.00	\$5,000.00	19952	\$0.00
Vet Initiative for Endangered Wildlife-Moose	FY21 2/22	\$5,000.00	\$0.00		\$5,000.00
JH Land Trust - Greenspace: Cache Creek	FY21 2/22	\$25,000.00	\$0.00		\$25,000.00
UW/Kelsey Ruehling - Microbial Pollution	FY21 2/22	\$3,780.00	\$0.00		\$3,780.00
Teton County - Don't Feed the Wildlife Prog.	FY21 2/22	\$5,000.00	pending	advance	pending
Wyoming Stargazing - Lights Out Program	FY21 2/22	\$5,064.56	\$5,064.56	19920	\$0.00
Jackson Hole Public Arts - Wild Walls Mural	FY21 2/22	\$3,000.00	\$3,000.00	19953	\$0.00
<i>Reallocated Funds for Projects - \$48,220</i>					
<i>subtotal</i>		\$155,869.38	\$25,164.56		\$116,427.82

Account Reconciliation		
	Previous Balance	\$512,892.74
<i>Transferred budgeted committed funds in</i>	Transfer from checking - in	\$30,450.00
<i>Transferred accumulated interest or funds out</i>	Transfer to checking - out	\$25,362.42
		\$0.00
		\$517,980.32
	Previous Interest Accumulated	\$32.57
	New Interest from this month	\$4.22
Reconciled Monthly Balance	Actual Balance 04-30-21	\$517,984.54

	Previous Balance	\$512,892.74
<i>Transferred budgeted committed funds in</i>	Transfer from checking - in	\$30,450.00
<i>Transferred accumulated interest or funds out</i>	Transfer to checking - out	\$25,362.42
		\$0.00
		\$517,980.32
	Previous Interest Accumulated	\$32.57
	New Interest from this month	\$4.22
Reconciled Monthly Balance	Actual Balance 04-30-21	\$517,984.54

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05/11/21

Teton Conservation District
Deposit Detail
April 2021

Type	Num	Date	Name	Account	Amount
Deposit		04/06/2021		Wells Fargo Ch...	50.00
			Wells Fargo Bank	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		04/09/2021		Wells Fargo Ch...	33,229.53
			State of Wyoming	Project Grants t...	-6,000.00
			State of Wyoming	Cooperative Pro...	-7,229.53
			State of Wyoming	Project Grants t...	-20,000.00
TOTAL					-33,229.53
Deposit		04/14/2021		Wells Fargo Ch...	37,882.19
			Teton Area Advi...	Mill Levy	-37,882.19
TOTAL					-37,882.19
Deposit		04/14/2021		Wells Fargo Ch...	200.89
			Wells Fargo Bank	Well Test Kit Sa...	-200.89
TOTAL					-200.89
Deposit		04/15/2021		Wells Fargo Ch...	100.30
			Well Test Kit Pa...	Well Test Kit Sa...	-100.30
TOTAL					-100.30
Deposit		04/20/2021		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		04/21/2021		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		04/23/2021		Wells Fargo Ch...	150.30
			Well Test Kit Pa...	Well Test Kit Sa...	-100.30
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-150.30
Deposit		04/27/2021		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Project/Program...	-50.00
TOTAL					-50.00

Teton Conservation District
Deposit Detail
 April 2021

Type	Num	Date	Name	Account	Amount
Deposit		04/28/2021		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		04/30/2021		Wells Fargo Ch...	6.73
			Wells Fargo Bank	Interest Income	-6.73
TOTAL					-6.73
Deposit		04/30/2021		Wells Fargo Sa...	4.22
			Wells Fargo Bank	Interest Income	-4.22
TOTAL					-4.22
Deposit		04/30/2021		First Interstate ...	4.12
			First Interstate ...	Interest Income	-4.12
TOTAL					-4.12

Teton Conservation District

5/11/2021 1:34 PM

Register: Wells Fargo Checking

From 04/01/2021 through 04/30/2021

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/06/2021			Well Test Kit Sales	Deposit		X	50.00	802,969.20
04/07/2021	19942	MasterCard	-split-	March CC Charges	3,236.16	X		799,733.04
04/07/2021	19943	Brilliantly Done, Inc.	Cleaning Contract & Supplies	February and March ...	500.00	X		799,233.04
04/07/2021	19944	Teton Heritage Landscaping ...	Project/Program Expenses:Proj...	Snow Removal from ...	1,000.00	X		798,233.04
04/07/2021	19945	Robert Comey, P.G.	Project/Program Expenses:Proj...	2021 Snow Sampling	420.00	X		797,813.04
04/07/2021	19946	AlphaGraphics	Project/Program Expenses:Adv...	TAWPC Mailer	1,556.68	X		796,256.36
04/07/2021	19947	Teton Media Works, Inc.	-split-	Meeting and SWPP ...	333.30	X		795,923.06
04/07/2021	19948	Greenwood Mapping, Inc	Project/Program Expenses:Sofi/...	Annual Imagery Host...	606.00	X		795,317.06
04/07/2021	19949	Toran Accounting, LLC	Legal & Accounting Services	February Cash Rec	162.50	X		795,154.56
04/07/2021	19950	Lower Valley Energy	Vehicle Expense	CNG Fuel	6.97	X		795,147.59
04/07/2021	19951	Wyoming Livestock Roundup	Dues & Subscriptions	2 Year Subscription	75.00	X		795,072.59
04/07/2021	19952	National Park Service	Project/Program Expenses:PIC ...	Teton Range Bighorn...	5,000.00	X		790,072.59
04/07/2021	19953	Jackson Hole Public Art	Project/Program Expenses:PIC ...	Wild Walls Murals P...	3,000.00	X		787,072.59
04/07/2021	19954	Wyoming Native Plant Society	Project/Program Expenses:PIC ...		2,560.00	X		784,512.59
04/07/2021	19955	Nelson Engineering	Project/Program Expenses:Con...	Septic Effluent Project	8,137.71	X		776,374.88
04/07/2021	19956	Jackson Hole Trout Unlimited	Project/Program Expenses:MO...	FY 2021 MoA Kid's ...	500.00	X		775,874.88
04/07/2021	19957	Wyoming Game & Fish Dep...	-split-	Game Creek Irrigatio...	10,714.29			765,160.59
04/08/2021	AJE#40 FY21		Bank Service Charges	direct deposit fees	20.00	X		765,140.59
04/09/2021			-split-	Deposit		X	33,229.53	798,370.12
04/09/2021	19958	Robert M Sgroi	Project/Program Expenses:Sup...	Snowpack Survey Eq...	70.00	X		798,300.12
04/12/2021	19959	Wyoming Retirement System	WRS Retirement Liability	61	6,349.92	X		791,950.20
04/13/2021	AJE#36 FY21		Payroll Expenses:HSA Employ...		654.17	X		791,296.03
04/14/2021			Mill Levy	Deposit		X	37,882.19	829,178.22
04/14/2021			Well Test Kit Sales	Deposit		X	200.89	829,379.11
04/15/2021			Well Test Kit Sales	Deposit		X	100.30	829,479.41
04/15/2021	19960	Carlin E Girard	-split-		2,918.07	X		826,561.34
04/15/2021	19961	Emily E Hagedorn	-split-		2,509.83	X		824,051.51
04/15/2021	19962	Emily P Smith	-split-		1,985.75	X		822,065.76



Teton Conservation District

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Register: Wells Fargo Checking

From 04/01/2021 through 04/30/2021

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/15/2021	19963	Morgan W Graham	-split-		1,976.68	X		820,089.08
04/15/2021	19964	Robert M Sgroi	-split-		2,532.56	X		817,556.52
04/15/2021	19965	Tom Segerstrom	-split-		3,133.07	X		814,423.45
04/15/2021	19966	Phoebe T Coburn	-split-		2,348.93	X		812,074.52
04/15/2021	19967	Electronic Federal Tax Paym...	-split-	83-0247879	5,524.48	X		806,550.04
04/15/2021	19968	Empower Retirement 457(b)	-split-		890.00	X		805,660.04
04/20/2021		Well Test Kit Sales	Well Test Kit Sales	Deposit		X	50.00	805,710.04
04/20/2021	19969	Blue Cross Blue Shield of W...	Payroll Expenses:Employer Me...	May Health Insurance	5,768.00	X		799,942.04
04/21/2021		Well Test Kit Sales	Well Test Kit Sales	Deposit		X	50.00	799,992.04
04/21/2021	19970	VSP of Wyoming	Payroll Expenses:Employer Me...	Dental Insurance for ...	51.32	X		799,940.72
04/23/2021			-split-	Deposit		X	150.30	800,091.02
04/27/2021			Project/Program Expenses	Deposit		X	50.00	800,141.02
04/27/2021	AJE#38 FY21		-split-	SFT (\$7K), Snake R ...	30,450.00	X		769,691.02
04/27/2021	AJE#38 FY21		Wells Fargo Checking [split]			X	13,860.00	783,551.02
04/27/2021	AJE#38 FY21		Wells Fargo Checking [split]			X	8,017.66	791,568.68
04/27/2021	AJE#38 FY21		Wells Fargo Checking [split]			X	3,484.76	795,053.44
04/28/2021			Well Test Kit Sales	Deposit		X	50.00	795,103.44
04/29/2021	19971	United States Treasury	Payroll Expenses:Payroll Taxes	First Quarter 2021 94...	72.06	X		795,031.38
04/30/2021	19972	Wyoming Dept. of Employm...	Payroll Expenses:Worker's Co...	1st Quarter 2021 Wo...	1,312.59	X		793,718.79
04/30/2021	19973	Carlin E Girard	-split-		2,918.07	X		790,800.72
04/30/2021	19974	Emily E Hagedorn	-split-		2,509.83	X		788,290.89
04/30/2021	19975	Emily P Smith	-split-		1,985.75	X		786,305.14
04/30/2021	19976	Morgan W Graham	-split-		1,976.68	X		784,328.46
04/30/2021	19977	Phoebe T Coburn	-split-		2,348.93	X		781,979.53
04/30/2021	19978	Robert M Sgroi	-split-		2,532.56	X		779,446.97
04/30/2021	19979	Tom Segerstrom	-split-		3,133.07	X		776,313.90
04/30/2021	19980	Electronic Federal Tax Paym...	-split-	83-0247879	5,524.48	X		770,789.42
04/30/2021	19981	Empower Retirement 457(b)	-split-		890.00	X		769,899.42

Teton Conservation District

5/11/2021 1:34 PM

Register: Wells Fargo Checking
 From 04/01/2021 through 04/30/2021
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/30/2021			Interest Income	Deposit		X	6.73	769,906.15
04/30/2021	AJE#39 FY21		Payroll Expenses:HSA Employ...		654.17	X		769,251.98

Credit Card Record Sheet for the month of April 2021

	date	item	vendor	project	ref#	\$
TS	4-19	envelopes	Staples	office supply	3048	19.98
	4-19	stamps	USPS	post + ship	5300	88.00
EH	3.22	landline phone	Silver Star	phone + internet	1364	222.95
	3.24	divider dividers	Amazon.com	office supply	2519	34.95
	4.01	sanitation/mo.	Westbank	sanitation	2764	35.86
	4.08	greeting cards	Albertsons	office supply	5516	10.58
	4.11	monthly service	Factory IT	computer sys	9590	1379.10
	4.20	landline phone	Silver Star	phone + internet	9365	224.05
	4.20	electricity	Lower Valley	office E	7092	82.53
PC	3.30	Trout Friendly cards	Smart Press	communications	5441	259.44
	3.31	Well Test kit ads	Bucktail	communications	3109	400.00
	4.01	Trout Friendly post.	Smart Press	communications	3818	62.66
	4.09	Trout Friendly cert.	Bucktail	communication	0222	800.00
	4.14	postage + shipping	USPS	post + ship	4071	26.35
	4.16	software subscription	Zoom.us	computer sys.	6447	15.89
MG	4.03	imagery hosting	Amazon.web	historic GIS	3490	1.15
	4.06	membership	WL Society	annual dues	4976	78.00
	4.11	software subscription	Adobe Creative	computer sys.	9084	56.17

3797.86

Natural Resources Conservation Service (NRCS) May 2021 Update

Provided by Adam Clark, District Conservationist

307- 226-3037 | adam.p.clark@usda.gov

- We have had a couple of applications that were preapproved this year back out due to increased prices of PVC and steel.
- Have most of our contracting done already this year, the last few years we hadn't even started by this time of year.
- People have started to put in their projects this spring. We have started doing site visits on next years applications. Mainly irrigation, range and High Tunnels.
- Have been doing Local Work Group Meetings, I will have all 3 of mine done by May 12th.
- Finished up snow survey for the year a couple weeks ago. Snow loads are well below average for this time of the year.
- Looking for more applications to work on this summer if you know of any irrigation or range projects in the area. Give them my information.

Emily Hagedorn-Wegher, Administrative Manager

Information Items:

Operations Area: Administration

- **Accounting:** First Quarter 2021 IRS and Worker's Compensation Reports were completed and submitted on time. I updated the Committed Funds report and included a deadline column to better anticipate when grants would be paid out. I provided Mike Henn, District Manager of the Sublette County CD, with some of the Request for Proposals information we compiled to advertise our annual audit contract last fiscal year.
- **Draft Fiscal Year 2022 Budget:** I will be working on the Department of Audit's required budget reporting form, which requires the Fiscal Year 2020 final spending, Fiscal Year 2021 anticipated spending, and Fiscal Year 2022 draft budget amounts. The Draft FY22 Budget will need to be approved by the Board for submission before June 1, 2021. The FY22 Budget Hearing will be held in June as part of TCD's regular meeting, and the Final FY22 Budget will be submitted to the Wyoming Department of Audit and the Teton County Commissioners prior to July 1, 2021 deadline.
- **United States Geological Survey (USGS):** The request for the annual pass-through from Grand Teton National Park for the Moose gauging station has been initiated. I hope to complete the process as soon as possible, but it will still take several weeks. We will be receiving \$18,350. I'm working with Carlin to start negotiations with the USGS to renew our 5-year gauging station contracts (adding the new Fish Creek gauging station to the suite of existing stations). The existing contracts cover Fiscal Years 2018 – 2022.

Upcoming 2021 TCD Calendar of Events:

May 19	Regular TCD Board Meeting	1pm Zoom/Office?
June 8-10	WACD Planning Team for Aug. Conf.	
June 16	The June Board Meeting will be a Triple-Header:	
	Quarterly Joint TCD/FCWID Meeting	12pm via Zoom/Office?
	Regular TCD Board Meeting	1pm
	Budget Hearing Segment (15 minutes)	1:30pm
July 21	Regular TCD Board Meeting <i>in Alta</i>	1pm – location TBD
August 30-31	NACD Regional Conference in Jackson	

Robb Sgroi, Land Resources Specialist

Action Items:

Program Area: Land

- **Wyoming Water Development, Small Water Project Programs (SWPP):** TCD serves as the sponsor for the SWPP, within our district. The four SWPP applications submitted to Wyoming Water Development Office (WWDO) in December 2020 were approved. The WWDO provided draft agreements for these four projects. The agreements are identical, except for project details. Tom and I agreed no legal review was needed, as the templates are comparable to the most recent SWPP agreements. One of the four agreements is provided in Supplemental Materials for board review. The others are available [here](#).

Recommended Motion: *Move to approve the four agreements, and have the Chairman and Secretary provide countersignatures on each agreement. Agreements are titled ‘Owl Creek Subdivision – Fire Water Storage Project’, ‘Mill Creek Irrigation Improvement Phase II Project’, ‘South Flat Creek Fish Passage & Irrigation Improvements Project’, and ‘South Flat Creek Channel Restoration Phase II Project’.*

Information Items:

Program Area: Land

- **Small Water Project Programs (SWPP):** I drafted and distributed four agreements for the most recently awarded SWPP projects. These agreements are the TCD/landowner agreements. Grant fund distribution will take place soon for the Jensen Canyon Headgate Rehabilitation Project. High water has not come yet, but the headgate operator indicated no problems with the new structure.
Cathy Rosenthal, Watershed Coordinator, Wyoming Association of Conservation Districts, requested district comment on SWPP at the spring Wyoming Conservation District Employee Association training. Written comment was provided from TCD’s perspective in serving as a sponsor of the program.
It was noted the Flat Creek Water Improvement District is seeking funds for development of new thaw wells. I spoke with WWDO staff on the viability of a thaw well as a SWPP grant application. That request was respectfully denied, as WWDO does not wish to expand the program. This was communicated to Johnny Ziem, Assistant Public Works Director, Town of Jackson.
- **Ag Rangeland Projects:** TCD’s project with the Bridger-Teton National Forest (BTNF), to migrate range data into Vegetation GIS (VGS) software, is progressing. TCD and Chuck Butterfield worked with the software programmers and BTNF staff to develop a naming schema for describing individual monitoring sites.
At Natural Resources Conservation Service’s request, TCD is hosting the annual Local Work Group meeting from 1-3 PM, Tuesday, May 11, 2021. This has involved recruitment and noticing of the meeting, bringing in additional speakers, and organizing logistics. Thanks to Emily Smith for her work in developing a mailing list of agricultural producers, and to Phoebe Coburn for her work in using social media to disseminate meeting information.

- **Small Agriculture:** University of Wyoming Haub School is conducting a second phase of its Environmental Solutions Course, in cooperation with TCD. Students Rachael and Korina are making great strides and have completed a draft final report. The report identifies initiatives contributing to a community food system, describes interview questions and results, and analysis of land parcel uses, and regulations is included. Recommendations to improve upon our community food system are offered. Upon finalization of the report, more detailed findings will be provided. In working with Tom, staff will plan to provide updates via staff report as to the completion of line PICLIR projects. Supervisors are provided extensive information at the time of applications, but not as much information upon project completion. Of note is Vertical Harvest's (VH) completion of their 2019? grant titled 'Education Tours – Vertical Harvest Jackson Hole'. That investment of \$1,885.00 resulted in expansion of VH's educational tour program at the greenhouse. Eight employees were trained to become Tour Associates, five of those having disabilities and no previous public speaking experience. An outstanding tour script was produced and shared with TCD, as well as a program for pre-kindergarten students. Twenty tours reached over 300 students, then tours ceased due to covid. Also, a virtual tour is being created.

Program Area: Planning and Development

- **Development Reviews:** TCD received no requests for review of development from Teton County Planning. However, following TCD's submission of comments on the draft amendment to wildlife friendly fencing requirements of the Land Development Regulations, I developed and provided diagrams, captions, and citations that can serve as examples of acceptable fence types as well as what could constitute a threshold for improvements requiring a permit.

Program Area: Vegetation

- **TCD Wildfire Risk Reduction Program (WRRP):** Requests for Wildfire Risk Overviews (WRO), as well as road corridor vegetation management advice, have been coming in. The National Association of Conservation Districts hosted its regional annual meeting titled 'Winds, Water & Wildfires West Summit'. The final day will focus on conservation district's position to assist communities with planning before, during, and after wildfire. The sessions highlighted cooperation amongst conservation districts and other agencies to support the goals of the National Cohesive Wildland Fire Management Strategy. Mike Henn, Sublette County Conservation District, and I, put in quite a bit of effort to frame the content for each panel, recruit speakers, and plan the event. The virtual meeting was May 06, 2021 and was recorded. Please let me know if you would like to view a copy of the recorded meeting.

Program Area: Sustainability

- **Air Quality:** Supervisor Fuller previously suggested connecting the Jackson Hole High School, with the new particulate matter instrument located on High School Road. Following months of networking, the AP Environmental Science class was introduced to Wyoming Department of Environmental Quality's site operator to link the class'

atmospheric pollution curriculum with the new instruments.

PROJECT AGREEMENT
MSC No. _____
MILL CREEK IRRIGATION IMPROVEMENT PHASE II PROJECT

1. **Parties.** The parties to this Agreement are the STATE OF WYOMING, acting by and through the WYOMING WATER DEVELOPMENT COMMISSION, (Commission), whose address is: 6920 Yellowtail Road, Cheyenne, WY 82002 and the TETON CONSERVATION DISTRICT, Teton County, Wyoming, a duly organized conservation district existing under the laws of that state (Sponsor), whose address is: 420 West Pearl, Jackson, WY 83001.

2. **Purpose of Agreement.** The purpose of this Agreement is to authorize the design and construction of a small water development project and specify terms for the project. The following project is hereby authorized and financed according to the terms of enacted legislation and this Agreement:
 - (a) Mill Creek Irrigation Improvement Phase II Project [Project]; and
 - (b) Appurtenances necessary to make the Project complete and function in the manner intended.

3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of this Agreement is from the Effective Date until all provisions and conditions set forth herein have been satisfied.

4. **Special Provisions.**
 - A. The Commission approved a grant to the Sponsor of not more than THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) or fifty percent (50%) of the actual development costs, whichever is less, which shall be disbursed to the Sponsor according to the terms of this Agreement. The Sponsor is responsible for acquiring the remaining fifty percent (50%) of the Project funds from other sources.
 - B. The Sponsor is responsible for acquiring, and shall submit to the Commission, all necessary public access agreements, permits, plans, specifications, change orders, operation and maintenance plans, funding participation and construction budgets, and any other document deemed necessary by the Commission. The Commission shall have a reasonable time to examine the documents and submit comments. If the plans and specifications require modifications, or if the proposed Project cannot be constructed with the funds available, the Sponsor shall be informed in writing and the Sponsor shall have a reasonable time to provide such information as may be required by the Commission, make authorized alterations to the proposed Project that are necessary to provide the Commission with a reasonable expectation that the Project may be constructed with the funds available, or terminate the Project.

- C. If the Commission determines that the Sponsor has met all necessary requirements described in Section 4(B) of this Agreement and the conditions of the Small Water Project Program Operating Criteria, the Commission shall notify the Sponsor that construction may commence. The Commission shall not reimburse the Sponsor for construction costs incurred prior to the receipt of the notice to proceed with construction from the Commission.
- D. The Sponsor shall complete the Project and shall be responsible for operation and maintenance of the Project in accordance with accepted engineering practices. The Sponsor shall be responsible for all operation, maintenance, and repair expenses, including labor. The Sponsor shall complete the Project no later than **December 31, 2023**, and shall have settled all claims and paid all Project expenses by said date. No funds shall be paid by the Commission after said date specified, and the Sponsor shall be solely responsible for payment of any expenses incurred or claims received after said date.
- E. Funds disbursed under this Agreement may only be used as approved by the Commission to defray costs identified in the final plans and specifications or authorized by approved change orders to pay for permit procurement, Project land procurement, or design or construction engineering services essential to construction of the Project. Necessary and reasonable Project expenses or costs not directly identified above require prior written approval by the Commission.
- F. Prior to the disbursement of any funds, the Sponsor shall submit to the Commission a certified pay request, signed contractor invoices, before and after photos of the individual component, latitude and longitude coordinates, as built drawings, and any applicable finalized State Engineer's Office paperwork. Prior to the final payment, the Sponsor shall submit to the Commission an operation and maintenance plan, signed contractor invoices, and a certified payment request to the Commission, including: a Notice of Final Payment; affidavit of publication documenting final settlement as required under W.S. 16-6-116 if the Sponsor determines the Project meets the definition of a "public work" as defined in W.S. 16-6-101(ix); before, during, and after photographs of the Project; certified as-constructed Project plans or a letter from the engineer certifying the Project is functioning in the manner intended; latitude/longitude coordinates; and finalized State Engineer's Office paperwork for any wells constructed. Requests for payment shall be certified by the Sponsor or its designated representative and accompanied by material invoices. Upon approval of the payment requests by the Commission, requests will be processed and disbursements will be delivered to a representative of the Sponsor. The Sponsor shall use funds disbursed by the Commission immediately upon receipt and in strict accordance with the requests for payment submitted by the Sponsor and approved by the Commission.

Payments made by the Commission shall be coordinated with all other Sponsor funding sources, including in-kind contributions, so that the total amount provided to the Sponsor from all funding sources shall not exceed ONE-HUNDRED

PERCENT (100%) of total Project costs. Total Project costs may include the value of any in-kind contributions for the installation of Project materials purchased specifically for the Project, as documented by invoice and determined by the Commission. For the purposes of calculating total Project costs, in-kind contributions shall not exceed FIFTY-PERCENT (50%) of total Project costs. The total amount provided to the Sponsor shall not exceed FIFTY PERCENT (50%) of total Project costs.

- G. Representatives of the Commission shall have the right of ingress and egress to enter upon the premises at any time, for the purpose of inspection for the life expectancy of the Project. If the Sponsor does not own the premises upon which the Project is located, or does not own access to the Project, the Sponsor shall obtain written permission from the landowner(s) of the premises on which the Project is located, and any land needed for access to the Project, for representatives of the Commission to have access to the Project for inspection purposes, and the ability to collect necessary resource data, as defined by Wyo. Stat. § 6-3-414(e)(iv).
- H. If through any cause, either party shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if either party shall violate any of the covenants, agreements, or stipulations of this document, the other party shall thereupon have the right to terminate this Agreement if such default or violation is not corrected within thirty (30) days after submitting written notice to the defaulting party. If the Commission determines that the Sponsor has, without good cause, abandoned completion of the Project, the Sponsor shall be obligated to immediately repay the full amount of all grant funds actually expended plus interest as established by the State Auditor in an amount equal to the interest that would have accrued on the expended grant funds in the water development account from the date of expenditure.

Notwithstanding the above, the Sponsor shall not be relieved of liability to the Commission for damages sustained by the Commission by virtue of any breach of this Agreement by the Sponsor, and the Commission may withhold any payments to the Sponsor for the purposes of offset until such time as the exact amount of damages due the Commission from the Sponsor is determined. In the event of default or the Sponsor's negligent or intentional failure to complete the Project, the Commission shall have the right of offset against any State of Wyoming accounts or sources of funding designated for use by, or on behalf of the Sponsor for the full amount owed to the Commission pursuant to this Agreement.

5. General Provisions.

- A. **Amendments.** Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.

- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms “hereof,” “hereunder,” “herein,” and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Audit and Access to Records.** If at any time after execution of this Agreement and before one (1) year after the date of final payment to the Sponsor, the Commission requests an audit of funds disbursed, the Sponsor agrees to submit to and cooperate with the audit conducted by duly authorized representatives of the Commission. The Commission and its representatives shall have access to any books, documents, papers, electronic data, and records of the Sponsor which are pertinent to this Agreement.
- D. Availability of Funds.** Each payment obligation of the Commission is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Commission at the end of the period for which the funds are available. The Commission shall notify the Sponsor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Commission in the event this provision is exercised, and the Commission shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- E. Compliance with Laws.** The Sponsor shall keep informed of and comply with all applicable federal, state and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement, including but not limited to laws and regulations governing assessment processes, public bidding, and public works. The Sponsor shall comply with all resident and other preference requirements, including but not limited to those applicable to labor, materials and subcontractors.
- F. Entirety of Agreement.** This Agreement, consisting of eight (8) pages, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- G. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before

the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.

- H. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- I. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- J. Independent Contractor.** The Sponsor shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Sponsor shall be free from control or direction over the details of the performance of services under this Agreement. The Sponsor shall assume sole responsibility for any debts or liabilities that may be incurred by the Sponsor in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Sponsor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Commission or to incur any obligation of any kind on behalf of the State of Wyoming or the Commission. The Sponsor agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Sponsor or the Sponsor's agents or employees as a result of this Agreement.
- K. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- L. Nondiscrimination.** The Sponsor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance under this Agreement.

- M. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).
- N. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- O. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and the Commission expressly reserve sovereign immunity by entering into this Agreement and the Sponsor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- P. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- Q. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- R. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- S. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- T. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the

Sponsor of an originally signed counterpart of this Agreement by PDF shall be followed up immediately by delivery of the originally signed counterpart to the Commission.

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6. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

WYOMING WATER DEVELOPMENT COMMISSION:

Chairman

Date

Secretary

Date

TETON CONSERVATION DISTRICT:

Steve McDonald, Chairman

Date

Roby Hurley, Secretary

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Megan Pope, Senior Assistant Attorney General

Date

Morgan Graham, GIS Wildlife Specialist

Action Items:

Program Area: Wildlife

- **Raptor Fest:** TCD has sponsored Teton Raptor Center's (TRC) Raptor Fest each of the last two years with a \$2,500 contribution. TRC is seeking sponsorship at the same level this year (see Supplemental Materials). This sponsorship is comparable to TCD's support of events such as Eco-Fair, Slow Food in the Tetons Camps, and the Jackson Hole Wildlife Symposium. TCD could showcase education and outreach content should we choose. The event is moving back toward an in-person format with an estimated audience of 500. Held on Father's Day weekend, Raptor Fest is traditionally the largest public wildlife event in Jackson each year. Format will include drive-through, walk-through, and virtual raptor conservation content.

Recommended Motion: *Move to allocate \$2,500 from the Communications Program Area, Events line-item of the FY2021 TCD budget towards sponsorship of Teton Raptor Center's 2021 Raptor Fest Event.*

Information Items:

Program Area: Geographic Information Systems

- **Lidar:** Finalization of TCD-Woolpert contract. Shelly Carroll, Geospatial Program Director from Woolpert will provide a brief presentation on the upcoming lidar capture. Circulating opportunity to buy 6-inch imagery to potential partners. Cost is approximately \$35,000. Assisting with siting of ground control-points. Staff considered lidar cost-recuperation options. Consensus that data products acquired with public funds should be made available to the public cost-free. Considered option of assessing for-profit entities a fee for certain derivative products. Responded to three requests for existing lidar data.
- **Winter Wildlife Closures:** Completed an introductory meeting with onX GPS Maps regarding incorporation of TCD developed seasonal closure data into their platform. Data has been delivered and they are investigating compatibility with their platform, installed on over 1 million devices.
- **Wildlife-Recreation:** Public Recreation and Wildlife event scheduled for 6pm May 21, 2021 at the Center for the Arts. Developing recreation footprint maps for open house segment. Panel discussion to follow.

Program Area: Wildlife

- **Sage-Grouse:** Completed 4 monitoring visits to the Timbered Island lek. High count of 7 males and 8 females. Slight increases from the previous two years. Still below high count of 16 males 3 females (2017).

Program Area: Vegetation

- **Trout Friendly Lawn Certification:** Delivered brief presentation to participants of Trout Friendly Lawn certification on native seed mixes and sources.
- **Site Visits:** Conducted three site visits to private residences seeking advice on native plantings.
- **Wildlife Expo:** Filmed an episode in collaboration with National Elk Refuge highlighting adaptations of native grasses.

raptorfest

Teton Raptor Center Presents
 A Community Celebration of Birds of Prey
**June 20, 2021 - Father's Day, 1:00 - 3:00 p.m., Stilson Lot
 & Celebrating Online June 16-20**

2021 Sponsor Benefits

	Eagle	Owl	Hawk
2021 Sponsorship Levels	\$5,000	\$2,500	\$1,000
Pre-Event Recognition			
Social Media Promotion	X		
Logo in pre-event email campaigns	X	X	
Logo in all print and digital ads	X	X	X
Logo on tetonraptorcenter.org	X	X	X
Event Recognition			
Logo on entry into RaptorFest	X	X	X
Logo on banner at HWY 22 & 390	X	X	
Post-Event Recognition			
Thank You Email	X	X	X
Acknowledgment in Thank You Advertisement JH N&G	X	X	X
Acknowledgment in Teton Raptor Center Flight Log Magazine	X	X	X

**Show Your Support for Birds of Prey by Sponsoring
 5 Days of RaptorFest In-Person & Online**



For sponsorship information and questions please contact
 Nick Delmolino, nick@tetonraptorcenter.org or 307.203.2551

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Mosquito Creek Water Testing:** I will be working with Mrs. Zadiie Fuller over the course of the summer to collect water samples from Mosquito Creek. At the end of the summer, we will send the water samples in to the Wyoming Department of Agriculture Analytical Services Laboratory to be tested for the presence of lead deposited from recreational firearm shooting (See Supplemental Materials).
- **WYDEQ Hoback Investigation:** Assisted in WDEQ's Investigation of the Hoback Junction region through designating lawns and landscaping in the project area using aerial imagery from 2019 and the Cogan 2014 vegetation layer. A map handout was created to illustrate the locations of probable lawns and landscaping as well as the overall acreage in the project area, which came to approximately 12.19 acres in the 161.62 acres project area.
- **Trout Friendly Lawns:** Assisted Phoebe with delivering Trout Friendly signs to homes in the town of Jackson and the area south of Jackson.

Program Area: Rangeland Management

- **Rangeland Monitoring:** Updated the ArcGIS shapefile that encompasses all rangeland monitoring sites in Teton County, including their pasture and allotment names. Specifically, I mapped the eleven newly established sites from 2019 and 2020.

Program Area: Forest and Fire

- **Jackson Hole Fire and EMS:** Assisted JH Fire and EMS through the creation of an updated ArcGIS shapefile and Google Earth kmz file. The layer illustrates the Ignition Resistance designation of the properties that have been assessed by hazard level and defensible space.



**Teton
Conservation
District
Est. 1946**

MEMORANDUM

TO: TCD Staff & Board, Mrs. Zadiie Fuller
FROM: Emily Smith
DATE: 04/30/2021
SUBJECT: Mosquito Creek Lead Testing

Introduction and Background:

Teton Conservation District, with the assistance of Mrs. Zadiie Fuller, will be testing the water of Mosquito Creek for the presence of lead. Specifically to see if bullet fragments are having an effect on the water's lead concentration, as result of recreational shooting on the adjacent national forest land. pH will also be collected as it is a factor in the solubility of lead in water.

Program Outline:

- Wyoming Department of Agriculture Analytical Services Laboratory will conduct testing of water samples for lead. They will supply TCD with five sampling bottles, a shipping cooler and a return shipping label. I have spoken to Teresa from the lab to sort out sampling details and to get an approximate quote.
 - Based on an existing agreement with Wyoming Association of Conservation Districts, TCD will not be charged for sample analysis.
- TCD will order pH testing strips, to determine pH at the time each water sample is collected.
- Mrs. Zadiie Fuller has offered to collect the water samples. pH and water grab samples for lead will be taken over the course of the summer and across a range of conditions to characterize the presence of lead in the creek.
- The water samples will be stored until all five have been collected. At which point, the samples will be sent to the lab for analysis.
 - Water samples for the testing of lead can be stored for up to six months after collection, following preservation with Nitric Acid to pH<2 in the bottle.

Timeline of Progress:

- In Progress
 - Contact Wyoming Department of Agriculture Analytical Services Laboratory to have five bottles for sampling water for lead shipped to TCD.
 - Order pH testing strips, which will be used in conjunction with the water samples.
- Field Season (Summer & Fall)
 - Deliver sample bottles and pH strips to Mrs. Zadiie Fuller for sampling.
 - Collect five water samples for lead testing and pH throughout the summer and fall. Take samples across a range of events and conditions (i.e., baseflow, high flow, low flow, rainfall)
 - Store water samples until all five have been collected. The water samples will then be shipped to the lab for analysis.
 - A summary report will be completed and filed.

Carlin Girard, Water Resource Specialist and Associate Director

Information Items:

Program Area: Water

- **Water Quality Management Planning Request for Qualifications:** At Teton County's request, I assisted in the development of a draft Request for Qualifications for a consultant to complete Water Quality Planning. Teton County has agreed to be the contract lead, and we are making progress towards seeking proposals for a plan.
- **Septic Effluent Monitoring Study:** 1) Data collection continues. 2) TCD has received \$20,000 cost-share from Teton County (\$2,000) and Protect our Water JH (\$18,000).
- **Wyoming Department of Environmental Quality Hoback Nitrate (WDEQ):** Now that I have the up-to-date Environmental Protection Agency Public Water System Data in hand, I have been working to compile and analyze nitrate data in Hoback public water systems.
- **Wastewater Biosolids Site Tour:** I was contacted by Skip Wright-Clark, and consequently completed a site tour of his land. He wanted to show me the area where the Aspens/Pines wastewater biosolids are land-applied as fertilizer on his pastureland. A neighbor of his would like it to stop, and Skip was showing me how water is routed in the vicinity to ask about potential impacts to surface and groundwater.
- **Karns Meadow Stormwater Wetland Management:** Johnny Ziem has done a very good job this year managing the wetland system for maximum residence time, while also dropping water levels to allow for sunlight and aerobic treatment of stored material.



- **Upper Snake River Water Report:** According the Natural Resources Conservation Service (NRCS), the snowpack in the Upper Snake was 64% of average on May 10, 2021. I believe that this year is shaping up to be a low water year, both from a flood flow and late summer base flow perspective. Last summer was also very dry, so is it slightly compounded. Low water may result in wells drying, high water temps, or algae blooms in lakes and ponds.
- **Well Test Kit Sales:** The last couple of weeks may have been record setting for well test kit sales. It has kept me busy, and might have freaked the lab out, but I think things will normalize. We promoted spring runoff as a good time for drinking water well sampling, so perhaps these chickens are coming home to roost.

Program Area: Communications

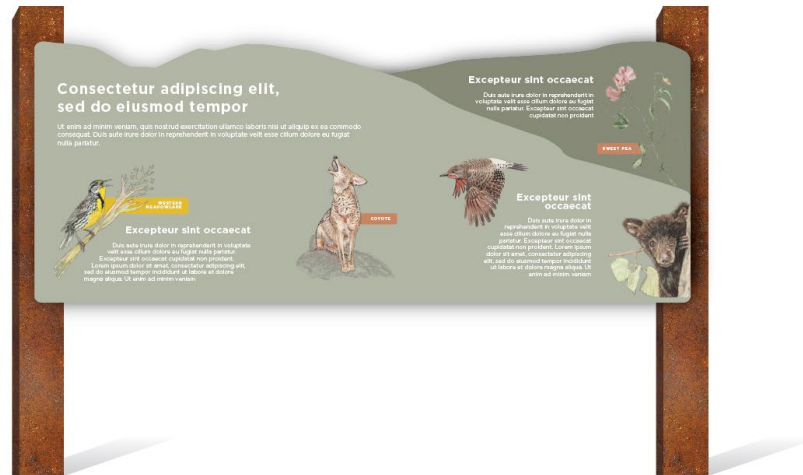
- **Educational Events:** 1) I led a Teton Science School Graduate Student Course discussing water quality. This occurred on Karns Meadow. 2) I completed an exercise with a group of elementary homeschool children regarding watersheds and groundwater. 3) I trained Jackson Hole Land Trust staff on residential impacts to water, and how they might discuss these impacts with their landowners.

Phoebe Coburn, Communications Specialist

Information Items:

Operations Area: Communications

- Good Neighbor Handbook:** Carlin and I met with Sandy Shuptrine to discuss district outreach strategies. An idea that came up would be to create a resource inspired by Chelan County, Washington's Good Neighbor Handbook: www.chelancountygoodneighbors.org. One hardcopy will be available at the board meeting. Sandy cites the fact that roughly 30% of Teton County's residents turn over each year. A way to reach that audience and introduce them to stewardship in Teton County could be to distribute this document through real estate agents, rental and property management companies, and more. Numerous agency and nonprofit partners will need to be engaged, as well as graphic design and marketing contractors. To cover the cost of this project, a \$10,000 line item has been added to the FY 2022 Final Draft Budget, as well as contributing a significant amount of staff time to it next year in the Plan of Work.
- Wildlife Expo/Morgan's Nature Notebook:** Morgan and I partnered with Kari Cieszkiewicz, Environmental Education Specialist at the National Elk Refuge, to produce an episode of Morgan's Nature Notebook to be shown to all 4th graders in Teton County as part of the annual Wildlife Expo, an event hosted by Jackson Hole Weed Management Association. The video was associated with a native grass planting activity; thanks to Morgan and Emily Smith for helping organize the native seed, cups, dirt, etc. to be delivered to all the classrooms. Watch the video at: www.tetonconservation.org/blog/native-grass
- Field Notes:** Check out our blog to read a post about a day I spent in the field with Kristin Barker: www.tetonconservation.org/fieldnotes
- Conservation Currents:** Our spring newsletter was released at the end of last month: www.tetonconservation.org/conservationcurrents
- Events:** 1) There will be no in-person Eco Fair this year, but I met with a group organized by Energy Conservation Works (ECW) to brainstorm ideas for virtual opportunities, including a sustainability competition in which residents gain points and can win prizes for taking certain actions, including signing up for Trout Friendly Lawns. 2) I've been helping Robb with ads and social media posts for the Local Work Group Meeting. ECW has also promoted the event on social media.
- Karns Meadow Sign:** The Karns Meadow Sign project is coming along. The structural design has been finalized (see next page) and content is being developed now.



PANELS: (1) 2.5' x 4.8' (Custom cut, up to 12 sq. ft. full-color design)

POSTS: (2) 0.5' x 0.5' x 6' patinated steel beams (note: 6' = above-ground height; engineering and installation teams to determine above-ground attachment to a concrete slab or buried depth of posts)

FOOTPRINT: 0.5' x 5.5'

Program Area: Water

- Jackson Hole Clean Water Coalition:** 1) This time of year involves continued administration of the Trout Friendly Lawns program, including sign distribution (thanks to Emily Smith for helping!) and managing the Trout Friendly Landscaper & Business Certification program. 2) To the right is the second draft of the educational dog waste sign to be placed in Rafer J.

Operations Area: Grants

- Grant Recognition:** I'd like to give Jackson Hole Public Art kudos for doing a great job including us on press releases and social media posts for the Wild Walls PIC grant they received this year.

Operations Area: Administration

- Annual Leave:** I took five days of annual leave.



Tom Segerstrom, Executive Director

Action items:

Operations Area: Administration

- **FY 2022 Draft Budget:** The Draft TCD Budget (see Supplemental Materials) must be approved for submittal by June 1, 2021. Following board review at the May meeting, approval is needed.
Recommended Motion: *Move to approve the draft TCD budget as reviewed.*

Information Items:

Operations Area: Administration

- **Personnel:** Annual employee evaluations are underway with the self-evaluation portions complete. My thanks to supervisors for assisting with the interview portions of the evaluations for each staff member.
- **Wyoming Association of Conservation Districts (WACD) Legal Fund Donation:** WACD is asking whether TCD will contribute to the legal fund (see Supplemental Materials). In the past, this has not been a budget line-item but has been provided from the Partnership Fund at the board's discretion after the new fiscal year budget is approved and finalize after July 1.

Program Area: Water

- **Flat Creek Watershed Improvement District (FCWID):** The monthly FCWID meeting will take place after the staff report deadline. The Lockhart Ranch experienced ice damage to a bridge last winter and is seeking reimbursement from the Town, the FCWID, or anyone else and a commitment to manage Thaw Well #3 on High School Road to mitigate any future flooding downstream of the Watershed Improvement District (See Supplemental Materials). I will provide a verbal update of any important discussions at the May 2021 TCD board meeting.

Program Area: Sustainability

- **Energy Conservation Works (ECW) and Yellowstone-Teton Clean Cities (YTCC):** In concert with YTCC and Lower Valley Energy, ECW will be increasing the public emphasis on fleet compressed natural gas vehicles. YTCC's electric vehicle loan program will begin prior to the end of TCD's fiscal year with a Chevy Bolt for anyone who would like to test drive one for a few days and charge at your home. With 110-volt recharging the charge rate is 4-5 miles gained per hour of charging. With 220-volt charging it is 25 mile per hour of charging. The YTCC co-sponsored autonomous electric shuttle and Canyon in Yellowstone has made the national and regional news and will begin with a pilot phase driver on board in May 2021 during testing.
- **Integrated Solid Waste and Recycling (ISWR):** The recycling center is experiencing staff turnover and hiring difficulties, so they are currently understaffed for most operations and initiatives.

Fiscal Year 2022 - Final Draft Budget, May 19, 2021

Final Figures will be presented in June 2021

Teton Conservation District will hold its annual Budget Hearing on Wednesday, June 16, 2021 at 1:30pm during its Regularly Scheduled Montly Meeting.

Estimated Cash on Hand as of July 1, 2021

General Fund Checking Account		\$936,291.59
Committed Funds Savings Account	TBD	\$0.00
Operating Reserves Account		\$500,000.00
Total Beginning Funds Available - Fiscal Year 2022		\$1,436,291.59

Income for Fiscal Year 2022

Teton County Mill Levy (estimate of .85 of a mill)		\$1,983,241.91
Project Grants & Partnerships		\$350,000.00
Project Reimbursements		\$18,620.00
Base Funding & Water Quality Grants		\$12,823.50
Well Kit Sales & Unanticipated Income		\$15,300.00
Interest Income from Accounts		\$1,500.00
Total FY 2022 Income		\$2,381,485.41

Total Funds Available FY 2022 (Beginning Carryover Balances + Income for FY 2022)	Total	\$3,817,777.00
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Administrative Expenses

General Office Expenses		\$157,750.00
Meeting Expenses		\$17,600.00
Professional Expenses		\$77,200.00
Payroll Expenses		\$851,500.00
Communications Program		\$55,800.00
Total Administrative Expenses FY 2022		\$1,159,850.00

Operations Expenses

TCD Water Program		\$642,417.00
TCD Land & Planning Development Program		\$649,285.00
TCD Vegetation Program		\$349,900.00
TCD Wildlife Program		\$114,325.00
TCD Geographic Information Systems Program		\$227,000.00
TCD Sustainability Program		\$75,000.00
TCD Partnering Grants Program		\$100,000.00
Total Operations Expenses FY 2022		\$2,157,927.00

Total Expenditures for Fiscal Year 2022 (Administrative and Operations Expenses)	Total	\$3,317,777.00
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Available Funds minus Administrative and Operations Expenses

Total Funds Available FY 2022 (Beginning Carryover Balances + Income for FY 2022) \$3,817,777.00
Total Expenditures for Fiscal Year 2022 (Administrative and Operations Expenses) \$3,317,777.00

Funds Remaining \$500,000.00

Total Retained for Operating Reserves Account for Fiscal Year 2022 \$500,000.00

Remaining Difference \$0.00

Fiscal Year Ending Summary	FY 2021	Actual	FY 2022
Ending General Fund Checking Balance	\$863,687.01		
Ending Operating Reserve Fund Bal.	\$500,000.00		
Committed Funds Savings Account Bal.	\$218,980.21		
Total Cash on Hand at end of FY	\$1,582,667.22		\$0.00
Income Summary for Fiscal Year			
Regular Income	\$1,618,023.50		
Project Grants & Pass Throughs	\$416,550.00		
Total FY Income	\$2,034,573.50		\$0.00
Total funds available for FY			
	\$3,617,240.72		\$0.00
Expense Summary for Fiscal Year			
Program Expenses	\$480,926.23		\$2,057,927.00
Operational Expenses	\$783,925.30		\$1,259,850.00
Total Expenses	\$1,264,851.53		\$3,317,777.00
All Available Funds	\$3,617,240.72		
Fiscal Year Expenses	\$3,117,240.72		
Operating Reserves Fund	\$500,000.00		
Difference	\$0.00		\$0.00

estimate only
 Operating Reserve kept at \$500K at First Interstate Bank
 *Varies according to commitments and pay out dates

reg. income + .85 mill estimate from Teton County Assessor
 proj. income + pass-thrus

Total of all funds available in FY 2020

Income Calculations for FY 2021 and FY 2022

Regular Income	Budgeted FY 21	Income to Date	%	FY2022 Proposed	Notes:
Teton County Mill Levy	\$1,599,200.00	\$1,472,580.38	92%	\$1,983,241.91	0.85 mill figure - ESTIMATE 04/22/21 Teton County Treasurer
Interest Income	\$2,500.00	\$106.73	4%	\$1,500.00	Realistic Interest Rates
Well Test Kit Sales	\$5,000.00	\$2,780.38	56%	\$7,800.00	Sale of 156 well test kits at \$50 each
WDA Annual Base Funding	\$8,823.50	\$8,823.50	100%	\$12,823.50	WDA Base(\$8823.50) + WACD-WQ(3999.63? Est \$4K)
Unanticipated Income	\$2,500.00	\$2,411.20	96%	\$2,500.00	Sponsorships & donations
sub-total	\$1,618,023.50	\$1,486,702.19	92%	\$2,007,865.41	1.24 X
Project Grants & Pass Thru					
FY 2020 GTNP Gaging Stations	\$18,350.00	\$0.00	0%	\$18,620.00	Pass through during FY 2022 (ESTIMATE)
Wyoming Water Development SWPP	\$373,200.00	\$28,328.70	8%	\$350,000.00	WWDO Pass Through , 10 Projects completing during FY 2022 (ESTIMATE)
Rangeland Health Assessment Program	\$20,000.00	\$0.00	0%	\$0.00	RHAP Grant - WDA (Contractor Field Work Remains for Summer 2021)
Unanticipated Grants	\$5,000.00	\$8,320.26	166%	\$5,000.00	Unexpected Grants, Refunds and Reimbursemts
sub-total	\$416,550.00	\$36,648.96	9%	\$373,620.00	0.90 X
Grand Total Income	\$2,034,573.50	\$1,523,351.15	75%	\$2,381,485.41	1.17 X

TCD PROGRAM BUDGETS

WATER PROGRAM

Desired Outcomes: Comprehensive Water Plans, Stream Delisting, Degrading Discharges Mitigated, Enhancements Watershed Based, Drinking & Wastewater Systems Supported, Flood Damages Avoided while Preserving Natural Hydrology, Erosion & Pollution Control is Cultural Norm

	Budgeted FY 21	Spent to Date	%	FY2022 Proposed	Notes:
Flat Creek Sampling, 303d	\$5,000.00	\$2,781.81	56%	\$5,000.00	Macro-Invertebrate & WQ sampling
Fish Creek Sampling	\$40,000.00	\$0.00	0%	\$40,000.00	Fish Creek Sampling & Stakeholder Nutrient Redux.
Well Test Kits & Ads	\$25,000.00	\$2,276.26	0%	\$25,000.00	Well Test Kits (\$50 Reimbursed) (13/mth @ \$117 each)
Best Management Practices	\$30,000.00	\$0.00	3%	\$30,000.00	Trout Friendly Lawn Fertilizer, stormwater, septic/sewer, snow storage, other
Equine Corral Runoff Management	\$12,000.00	\$0.00	850%	\$0.00	Equine BMPs , On the Ground Pilot Project(s) (wrapped into BMP's)
Standards & Lab	\$4,000.00	\$972.82	0%	\$4,000.00	Calibration of all water quality equipment for one year, E.Coli Tests
Septic System Monitoring Project	\$140,000.00	\$102,054.15	0%	\$120,000.00	Septic System Efficacy Project
Town-Cnty Water Programs	\$89,250.00	\$0.00	0%	\$70,500.00	Town-Cnty Waste & Stormwater Planning(\$62.5K), 3rd Party Treatment Audit(\$8K)
Hoback Water Quality	\$50,000.00	\$0.00	0%	\$0.00	W/ TC: District Formation, Stakeholder Proj. (To Water/Wastewater Infrastructure below)
Water and Wastewater Infrastructure			#DIV/0!	\$120,000.00	Support water & wastewater systems, (NEW:\$80k ToJ, \$40k Other)
Well Test Chemical Mapping	\$3,000.00	\$0.00	0%	\$0.00	Map Chemical Gradients, Zedi data, TCD maps, publish digitally (Completed)
sub-total	\$398,250.00	\$108,085.04	27%	\$414,500.00	1.04 X
USGS Partnership Projects					
TCD Gaging Stations	\$20,560.00	\$20,560.00	100%	\$20,860.00	Year Five of Five Year Contract w/ Annual Contracted Increase
Gros Ventre Gaging Stations	\$6,450.00	\$6,450.00	100%	\$6,540.00	Year Five of Five Year Contract w/ Annual Contracted Increase
GTNP Gaging Stations	\$18,350.00	\$18,070.00	98%	\$18,620.00	Year Five of Five Year Contract w/ Annual Contracted Increase
Fish Creek Gaging Stations	\$0.00	\$0.00	#DIV/0!	\$10,465.00	Began FY2021 w/ Temperature Gauging. Make multi-year USGS contract w/ the above
Temperatruue at Gaging Stations	\$11,000.00	\$10,175.00	93%	\$11,000.00	Tempearture logging at 7 key stream gages
Flat Creek Sediment	\$25,000.00	\$6,500.00	26%	\$0.00	Contribution to USGS/WDEQ sediment study in Flat Creek
USGS Snow Chemistry Contract	\$4,600.00	\$6,500.00	141%	\$4,600.00	Samples,shipping,analysis,TCD Equip. Stipend & Contractor(21 Work Billed Sep. FY22)
sub-total	\$85,960.00	\$68,255.00	79%	\$72,085.00	0.84 X
Trout Unlimited					
Kids Fishing Day MOA	\$500.00	\$0.00	0%	\$500.00	MOA Partner Funding Sponsorship:Supplies and Promotion
Adopt-A-Trout Kids Program	\$1,000.00	\$0.00	0%	\$1,000.00	USGS speaker costs, supplies, Spread Creek field trip
Lake Creek Ranch Diversion	\$10,280.00	\$0.00	0%	\$10,280.00	Diversion and Fish Screen Design
Granite Creek Diversion Design Review	\$0.00	\$0.00	#DIV/0!	\$0.00	Postponed
Lower Snake River Bank Stabilization	\$25,000.00	\$0.00	0%	\$25,000.00	Material hauling/staging, Final Stabilization Design (Multi-Year Project+SWPP Grant)
Black Rock Diversion	\$15,500.00	\$0.00	0%	\$15,500.00	60% & Final Designs (Multi-year Project + SWPP Funding)
Spread Creek Diversion	\$0.00	\$0.00	#DIV/0!	\$50,000.00	Phase II, Rock-Riffle Diversion Stabilization (Multi-year Project + SWPP Funding)
sub-total	\$52,280.00	\$0.00	0%	\$102,280.00	1.96 X
Friends of the Teton River					
Wyoming Water Quality Monitoring	\$0.00	\$0.00	#DIV/0!	\$4,840.00	MOA Partner Funding Fox, Darby, & Teton Creeks: Technician, Mileage, Supplies, lab costs
Wyoming Stream Temperature Monitoring	\$0.00	\$0.00	#DIV/0!	\$2,057.00	Fox,Darby,Teton,Mail Cabin. Monitor Teton,Bader,S. Leigh:Director,Tech.,Mileage,Loggers
Wyoming Stream Flow Monitoring	\$0.00	\$0.00	#DIV/0!	\$2,112.00	Teton and Other Creeks: Technician, Mileage
Wyoming Fisheries Monitoring	\$0.00	\$0.00	#DIV/0!	\$14,028.00	Teton,Bitch,S. Leigh Creeks: Director,Tech., PIT Tags/Readers,Supplies,Electrofish,Mileage
Project Reporting & Planning	\$0.00	\$0.00	#DIV/0!	\$1,775.00	Director and Technician
All Monitoring	\$10,287.00	\$8,750.50	85%	\$0.00	Water Quality,Temperature,Stream Flow Monitoring WY Side
Program ID	\$3,544.00	\$0.00	0%	\$0.00	Landowner Outreach
Hog Canal Fish Screen	\$19,000.00	\$19,000.00	100%	\$240.00	Remote Automation - Annual Cellular Phone Plan (NEW)
Fisheries Interogation		\$0.00	#DIV/0!	\$0.00	Pit Tag Reader Stations R&R (Shift to Fisheries Monitoring above)
Agriculutre BMP Monitoring		\$0.00	#DIV/0!	\$0.00	Assessing Irrigation Project Fishery Outcomes (Shift to Fisheries Monitoring above)
sub-total	\$32,831.00	\$27,750.50	85%	\$25,052.00	0.76 X

Flat Creek Watershed Imp. District

Stream & Thaw Well Monitoring	\$9,000.00	\$9,000.00		\$4,500.00
Creek Access	\$7,819.50	\$6,000.00		\$4,000.00
Flow Expansion	\$4,000.00	\$4,000.00		\$0.00
Diversion Adaptation	\$6,000.00	\$0.00		\$0.00
Additional Thaw Wells	\$0.00	\$0.00		\$20,000.00
sub-total	\$26,819.50	\$19,000.00		\$28,500.00

MOA Partner Funding

Monitoring Automated Functions and Effects
 Dogwood Access and Easement
 Stacy Lane Spoil Pile Removal (Cancel - \$4K Refund Due)
 Wort Diversion (Discontinued)
 Thaw Well Design & Permitting (810 West \$10,000, Elk Run/Crkside \$10,000) (NEW)
 1.06 X

WATER PROGRAM SUB-TOTAL \$596,140.50 \$223,090.54 37% \$642,417.00 1.08 X

LAND PROGRAM

Desired Outcomes: Federal Grazing Allotments Functional, Expanding Specialty & Small Agriculture, Soil Health Support, Livestock Production Intact, Irrigation Infrastructure needs are met, Cooperation with Agricultural Support Agencies. **Planning:** Establish "Vital Signs" Ecosystem Monitoring, Natural Resource Protection LDR's are Updated, Natural Resource Overlay is Updated, Habitat Loss Mitigation is effective and Funded.

Budgeted FY 21

Spent to Date

FY2022 Proposed

Notes:

Agricultural Cropland Projects

Irrigation Infrastructure	\$75,000.00	\$0.00	0%	\$75,000.00
TCD Support for SWPP Projects	\$55,000.00	\$5,000.00	9%	\$10,800.00
Wy Water Develop. Small Water Projects	\$373,200.00	\$28,328.70	8%	\$350,000.00
Level I Study	\$5,000.00	\$0.00		\$5,000.00
Small Water Project Program Outreach	\$800.00	\$0.00	0%	\$0.00
Small Agriculture	\$43,000.00	\$9,100.00	21%	\$18,000.00
Soil Testing & Analysis	\$1,000.00	\$115.00	12%	\$1,500.00
Agricultural BMP Plans	\$8,000.00	\$0.00	0%	\$8,000.00
sub-total	\$561,000.00	\$42,543.70	8%	\$468,300.00

Mtce, planning, improvements, emergencies. Range & cropland. (Excluding permitting)
 2 projects, NTE \$5,000/project. Documents & mail (\$800)
 Pass-Through WWDO to TCD, Not To Exceed 10 Projects
 WY Water Development Commission. Hoback study public meetings & outreach
 Shift to TCD Support of SWPP Projects - above
 UW Haub, Vert. Harvest. Outreach, improvements, etc. (See New SFT and FCE MOAs)
 Cost-share lab analysis of soil samples
 Contractor: Develop Agricultural Best Management Practices case-by-case + monitoring
 0.83 X

Agricultural Rangeland Projects

Rangeland Data Collection	\$26,310.00	\$40,020.00	152%	\$8,385.00
Range Data Management	\$8,000.00	\$0.00	0%	\$7,000.00
Supplies, rentals	\$1,000.00	\$71.34	7%	\$0.00
Livestock Fencing Grant	\$25,000.00	\$0.00	0%	\$20,000.00
Miscellaneous Agriculture Projects	\$2,000.00	\$0.00	0%	\$2,000.00
sub-total	\$62,310.00	\$40,091.34	64%	\$37,385.00

Tall Forb ESD Data Mining + Y2 RHAP Fieldwork Extention (\$3,385)
 Vegetation VGS and GIS project TCD Tech + Contractor
 Stock/tack/trailer Rentals (Shift to Vehicles & Equipment in Administration)
 Fencing (not JHWF MOA \$)
 Misc. Landowner Requests
 0.60 X

Slow Food in the Tetons

Small Farmer Grant				\$5,000.00
Farm -Fork Festival				\$8,000.00
Community Gardens				\$5,000.00
On-Line Marketplace				\$10,000.00
Farm Stand				\$0.00
People's Market				\$5,000.00
Kids Farm-Table Cooking Classes				\$10,000.00
Veggie Vouchers				\$0.00
Slow Food Guide				\$0.00
sub-total	\$0.00	\$0.00	#DIV/0!	\$43,000.00

MOA Partner Funding (NEW)

50% of SFT Annual Grant Program
 Venue, Speakers, Programing, Marketing, Administration
 Infrastructure, Supplies, Educational Materials
 Marketing & Promotion
 Marketing & Promotion
 Marketing & Promotion
 Facilities, Administration, Supplies, Marketing
 Merchant Reimburse Food Costs
 (Complete)
 New X

Full Circle Education

Sustainable Living Workshops				\$3,600.00
Alta School Garden Program				\$2,000.00
sub-total	\$0.00	\$0.00	#DIV/0!	\$5,600.00

MOA Partner Funding (NEW)

Adults Coordination, Promotion, Surveys (50% subsidy of participant fees)
 Cost of Teaching 8 Classes (NEW)
 #DIV/0! X
 New X

Agriculture Program sub-total \$623,310.00 \$82,635.04 13% \$554,285.00 0.89 X

Planning & Development					
	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Environmental Department	\$0.00	\$0.00		\$60,000.00	Environmental Department Staff Cost-Share
County Aerial Imagery Support	\$0.00	\$0.00		\$25,000.00	Spring 2022-allow cover-type repeat Comp. Plan Indicator (NEW)
Town of Jackson	\$0.00	\$0.00		\$10,000.00	Town Infill and Capacity Nexus Study (Analysis contractor) (NEW)
Planning & Development sub-total	\$0.00	\$0.00	#DIV/0!	\$95,000.00	#DIV/0! X
LAND PROGRAM AREA SUB-TOTALS	\$623,310.00	\$82,635.04	13%	\$649,285.00	1.04 X
VEGETATION PROGRAM					
Desired Outcomes: Native Plant Communities Valued, Local Genotypes Available, Native Seed Available & Commonly Used, Invasive Species Controlled and Presence Reduced, Community Wildfire Protection Plan is Updated, All Residents had Opportunity to Participate in Wildfire Risk Overview & Property Damage Reduction Program.					
	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Native Plants					
Native Plant Research		\$0.00		\$10,000.00	Graduate research, restoration, reclamation, plant community health assessment (NEW)
Native Plant Pocket Guide		\$0.00		\$5,000.00	Update/reprint/distribution (NEW)
Native Plant Material & Seeds		\$0.00		\$5,000.00	Sample seed packets, cost-share on specific native species, etc. (NEW)
Fallow Pasture Diversification		\$0.00		\$5,000.00	Interseeding, restoration, planting ammendments (NEW)
Local Plant Propagation		\$0.00		\$30,000.00	Contracted grow for native plants (NEW)
sub-total	\$0.00	\$0.00		\$55,000.00	#DIV/0! X
Public Involvement					
Hand Weed-Pull Event	\$1,000.00	\$0.00		\$0.00	JHWMA/Pathways supported pathway weed pull (Shift to JHWMA)
Weed Warrior Program		\$0.00		\$2,500.00	TCD volunteer engagement, tracking, incentivization of weed control (NEW)
sub-total	\$1,000.00	\$0.00		\$2,500.00	2.50 X
JH Weed Mgmt Association					
Partner Support	\$20,000.00	\$5,000.00	25%	\$10,000.00	MOA Partner Funding State Lands and Caribou-Targhee NF (WY portion)
Snake River- Pilot- Working Dogs	\$5,000.00	\$5,000.00	100%	\$10,000.00	Second Year of Project
Aerial Cheatgrass Treatments	\$40,000.00	\$40,000.00	N/A	\$0.00	Repeat in FY 2024
Gros Ventre Project		\$0.00		\$25,000.00	Focus on Kelly to Atherton, private landowners
North Zone Early Detection Position		\$0.00		\$15,000.00	Staff shared w/ GTNP, BTNF, TCWP (NEW)
sub-total	\$65,000.00	\$50,000.00	77%	\$60,000.00	0.92 X
Wyoming Dept. of Transportation					
Living Snow Fence	\$30,000.00	\$0.00	0%	\$0.00	Hwy390 project. Const & mtce. OSLI, WYDOT, WSFD, Resor (Feasibility ?)
sub-total	\$30,000.00	\$0.00	0%	\$0.00	0.00 X
TCD Wildfire Risk Reduction					
Workshops & Advertising	\$4,000.00	\$319.07	8%	\$0.00	Shift to Neighborhood Scale Risk Reduction - below
Wildfire Risk Reduction Reimbursements	\$75,000.00	\$75,053.05	100%	\$130,000.00	~44 homes @ \$3,000 ea (cost share)
Contracted Wildfire Risk Overviews	\$20,000.00	\$6,375.00	32%	\$20,000.00	Contractor for Wildfire Risk Overviews
Neighborhood Scale Risk Reductions	\$15,000.00	\$2,000.00	13%	\$24,000.00	Cost-Share projects: Locations TBD (HOA & Special District Outreach)
Rural Fire Water Supply Planning	\$5,000.00	\$0.00	0%	\$5,000.00	Contractor: Develop GIS Water Source Info-JH Fire & Emergency Med. Services (NEW)
Fire Resistive Plants Landscaping	\$2,000.00	\$0.00	0%	\$3,000.00	Develop & distribute fire resistive plant list publication (PIC Native Plant List Linked)
Software & Supplies	\$3,000.00	\$181.59	6%	\$0.00	Tablet replacement, software license & programming (Shift to Compuer Maint.)
Wild Fire Ambassador Program	\$400.00	\$0.00	0%	\$400.00	Support Neighborhod Ambasssador activites
Wildfire Research (WiRe) project	\$5,000.00	\$2,124.25	42%	\$5,000.00	Contractor- WiRe to implement WiRe recommendations (NEW)
JH Fire/EMS WUI Coordinator	\$0.00	\$0.00	#DIV/0!	\$45,000.00	Cost-share new County position (NEW)
sub-total	\$129,400.00	\$86,052.96	67%	\$232,400.00	1.80 X
VEGETATION PROGRAM SUB-TOTAL	\$225,400.00	\$136,052.96	60%	\$349,900.00	1.55 X

WILDLIFE PROGRAM **Desired Outcomes:** Populations of Species of Greatest Conservation Need are Documented, Habitat Connectivity & Diversity is Intact, Man-Made Wildlife Conectivity Structures are mapped, Wildlife Disease Threats are Mitigated, TCD is Authoritative Source of Wildlife Datasets & Data Analysis

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Habitat Improvements	\$15,000.00	\$0.00	0%	\$10,000.00	Private Land Pollinator Prog., implement habitat improvements
Native Plants Projects	\$17,000.00	\$39.75	0%	\$0.00	Native Projects incl. NER Restoration, seed purchases (SHIFT to Vegetation Program)
Sage-Grouse Local Working Group	\$10,000.00	\$0.00	0%	\$10,000.00	Grouse Local Working Group support (USGS DNA)
Wildlife Attractant Mitigation	\$10,000.00	\$0.00	0%	\$0.00	Wildlife proofing gardens/compost (SHIFT to Human/Wildlife - below)
Human/Wildlife Impact	\$0.00	\$0.00	#DIV/0!	\$10,000.00	Mitigation recreation, transportation, development(Receive from Wildlife Attractant)
Support Wildlife Data Collection	\$30,000.00	\$0.00	0%	\$30,000.00	Nongame, Migration, Disease, Graduate Research, GYCC Support
sub-total	\$82,000.00	\$39.75	0%	\$60,000.00	0.73 X
Grand Teton National Park Foundation					
Kelly Hayfields	\$10,000.00	\$10,000.00	100%	\$10,000.00	MOA Partner Funding Native seed propagation/equipment
sub-total	\$10,000.00	\$10,000.00	100%	\$10,000.00	1.00 X
Jackson Hole Wildlife Foundation					
Give Wildlife A Break	\$0.00	\$0.00		\$8,655.00	MOA Partner Funding Social Media (\$3,655), S Hwy 89 Fence Adaptations (\$5k)
Wildlife/Vehicle Collision	\$7,000.00	\$0.00	0%	\$0.00	Hwy 22 & 390, Teton Pass (west), N. Hwy 89
Wildlife Friendlier Fencing	\$10,000.00	\$3,098.66	31%	\$10,000.00	Fence Modification with willing landowners (materials & crew logistics)
Nature Mapping Jackson Hole	\$8,000.00	\$1,521.66	19%	\$15,670.00	Data sorting, Analysis & Reporting (\$12,070), Cache Crk Neighbors-Nature (\$3,600)
Wildlife Friendly Landscapes	\$0.00	\$0.00	#DIV/0!	\$10,000.00	Gravel Wildlife Rip-Rap Crossing Ramps Snake River (NEW)
sub-total	\$25,000.00	\$4,620.32	18%	\$44,325.00	1.77 X
WILDLIFE PROGRAM SUB-TOTAL	\$117,000.00	\$14,660.07	13%	\$114,325.00	0.98 X

GIS PROGRAM **Desired Outcomes:** Land Use & Vegetation Changes Tracked, Surface Water Inventory & Derivatives In Common Use, GIS Used in Tracking Grants/Projects, Habitat Improvements, Alterations, Mitigations Tracked on Landscape Basis.

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Historical Aerial Imagery Website	\$1,000.00	\$0.00	0%	\$1,000.00	Imagery web hosting on Teton Co site, storage
GIS/Mapping Contractor Contingency	\$1,000.00	\$7.95	1%	\$15,000.00	GIS-Greenwood aggregate Datasets-Host SWI/SEO, Septic/Sewer, Water Quality Maps
Lidar Quality I Support	\$0.00	\$0.00	#DIV/0!	\$211,000.00	Data Set Acquisition: Buy up on State Lidar Resolution (NEW)
sub-total	\$2,000.00	\$7.95	0%	\$227,000.00	113.50 X
GIS PROGRAM SUB-TOTAL	\$2,000.00	\$7.95	0%	\$227,000.00	113.50 X

SUSTAINABILITY PROGRAM **Desired Outcomes:** Community Emmission Stable Relative to Growth, Air Quality Changes are Quantified, Alternative Fuel Use Is Common, County Waste Reduction Goals are MetWaste Reduction is endemic.

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Air Quality Monitoring Program					
Wyoming DEQ Assistance	\$0.00	\$0.00	#DIV/0!	\$2,500.00	Mobile Air Station results. High School-New PM Instrument
USGS Snow Chemistry Contract	\$0.00	\$0.00	#DIV/0!	\$0.00	Sampling, shipping, TCD equipment Stipend (Shift to USGS Partnership Program)
GYCC air qual (AQ) committee, AQ info	\$2,000.00	\$0.00	0%	\$2,000.00	Support GYCC Clean Air Partnership Stations & Long-Term Data Collection
sub-total	\$2,000.00	\$0.00	0%	\$4,500.00	2.25 X
Integrated Solid Waste & Recycling					
Recycling, HHW & E-Waste	\$18,000.00	\$18,000.00	100%	\$22,000.00	MOA Partner Funding Responsible E-Waste Disposal
E-Waste Containers	\$3,500.00	\$3,500.00	100%	\$2,000.00	50% of Shipping Container Cost Increase
GTNP Food Waste Pilot	\$1,500.00	\$1,500.00	100%	\$0.00	ISWR In-house food waste composting program (underway)
Food Waste Planning Intern	\$0.00	\$0.00	#DIV/0!	\$0.00	Staffing (Complete)
Carcass Disposal	\$4,000.00	\$0.00	0%	\$0.00	Incinerator Plan, Design, Permitting (Cancelled)
Recycling Bin Signs	\$0.00	\$0.00	#DIV/0!	\$5,000.00	Replace worn with new pictoral signs (NEW)

sub-total	\$27,000.00	\$23,000.00	85%	\$29,000.00	1.07 X
Energy Conservation Works					
<u>Ecofair</u>				\$2,500.00	MOA Partner Funding
Green Power Program	\$5,000.00	\$0.00	0%	\$3,000.00	"Gold" Sponsor Recognition,Clean-up w/Rotary (Silver in FY21 IN Communications)
Commercial Energy Efficiency	\$5,000.00	\$0.00	0%	\$4,000.00	Program Promotion (Currently @ 15% - Target 20% by end 2022)
Residential Efficiency Loans	\$0.00	\$0.00	0%	\$5,500.00	Discount for Energy Audit from USDA REAP Grant
Energy Efficiency Program Administraton	\$0.00	\$0.00	0%	\$0.00	WY Energy Authority Grant promo.(\$3k), Conservation Kits \$2.5k
Residential Energy Conservation Kits	\$7,500.00	\$0.00	0%	\$0.00	Using their previously granted funds of \$1,650 (Complete)
Workforce Construction Pilot Project	\$0.00	\$0.00	0%	\$0.00	LVE members LED light, Showhead Temperature Valve (See above Cons. Kits)
School District Energy	\$0.00	\$0.00	0%	\$5,000.00	Cost-share template protocols (TCD Declined in FY 21)
sub-total	\$17,500.00	\$0.00	0%	\$12,500.00	Summit High School Students: Monitor, Audit, Energy & Implementation (NEW) 0.71 X
Yellowstone-Teton Clean Cities					
Promo CNG Vehicles in Teton County	\$2,000.00	\$0.00	0%	\$4,000.00	MOA Partner Funding
Develop Electronic Vehicle Market	\$6,000.00	\$1,479.67	25%	\$10,000.00	Manage bi-monthly State meeting, Fleet site visits, Mechanic training, other
Jackson Hole Emmissions Inventory	\$7,584.00	\$0.00	0%	\$0.00	Lease electric an car for use/demonstrations, other promotion
Sustainability Program Series	\$0.00	\$0.00	0%	\$3,000.00	Completed March 2020
Yellowstone Autonomous E-Shuttle	\$0.00	\$0.00	0%	\$12,000.00	Sponsorship of events/presentations (Declined FY21)
sub-total	\$15,584.00	\$1,479.67	9%	\$29,000.00	Chargers for shuttle infrastructure (NEW) 1.86 X
USTAINABILITY PROGRAM SUB-TOTAL	\$62,084.00	\$24,479.67	39%	\$75,000.00	1.21 X

PROGRAM BUDGET SUMMARY	FY2021	Spent To Date		FY 2022	Change	
Water Program	\$596,140.50	\$223,090.54	37%	\$642,417.00	1.08	
Land Program	\$623,310.00	\$82,635.04	13%	\$649,285.00	1.04	
Vegetation Program	\$225,400.00	\$136,052.96	60%	\$349,900.00	1.55	Native Plants &Wildfire
Wildlife Program	\$117,000.00	\$14,660.07	13%	\$114,325.00	0.98	
Geographic Info. Systems Program	\$2,000.00	\$7.95	0%	\$227,000.00	113.50	Lidar
Sustainability Program	\$62,084.00	\$24,479.67	39%	\$75,000.00	1.21	
PROGAM BUDGET TOTAL	\$1,625,934.50	\$480,926.23	30%	\$2,057,927.00	1.27 X	

TCD OPERATIONS BUGETS

ADMINISTRATION
Desired Outcomes: Programs Address Community Priorities with Timely & Forward-Looking Solutions, Generate Quantifiable & Evident Public Value, Supervisors are engaged, Informed & Trusted, Strategic & Long-Range Plans are Incorporated Throughout, TCD is Engaged & Constructive Agency Partner, TCD activity is Transferable to Provided Continuity & Succession, Meetings are streamlined

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
General Office Expenses					
Office Supplies	\$5,000.00	\$2,102.23	42%	\$5,000.00	Office supplies & equipment + Copier Maintenance \$1000
Postage & Shipping	\$1,000.00	\$616.00	62%	\$1,000.00	Office postage, shipping & supplies expense, increased communication
Computer System Maintenance	\$42,000.00	\$19,273.97	46%	\$45,000.00	Maint/Repair/Replace/update software/protection,offsite backup,audit,server
Landline/Cell Phones	\$7,500.00	\$1,171.88	16%	\$7,000.00	Monthly landline and cell phone expense reimbursements
Internet Service	\$1,250.00	\$579.39	46%	\$1,250.00	internet service & hookup fee
TCD Vehicles, Trailer & Equip.	\$10,000.00	\$1,453.94	15%	\$11,000.00	Vehicle Maintenance/Supplies, Fuel & Mileage, Equipment Rental
Rent & Office Fixtures	\$64,350.00	\$56,003.47	87%	\$70,000.00	Contract + 3% Apr-June, snow & landscape, rent renegotiation 5%?
Facility Contingency	\$10,000.00	\$0.00	0%	\$10,000.00	Contingency for additional facility costs, contract expansion potential
Cleaning	\$4,500.00	\$2,398.67	53%	\$4,500.00	Monthly cleaning & cleaning supplies
Electricity	\$1,500.00	\$607.99	41%	\$1,500.00	Electricity for the year
Recycling & Garbage	\$1,250.00	\$904.96	72%	\$1,500.00	Weekly garbage and semi-weekly recycling
sub-total	\$148,350.00	\$85,112.50	57%	\$157,750.00	1.06 X
Professional Expense					
Legal & Accounting	\$35,000.00	\$21,177.72	61%	\$35,000.00	\$15k audit + legal+Employee/Board bonds+Direct Deposit Fees(Advertizing Removed)

Liability Insurance & Bonds	\$10,000.00	\$5,817.00	58%	\$10,000.00	Office, vehicle & LGSIP insurance policies
Employee Safety Equip. & Training	\$1,000.00	\$0.00	0%	\$1,000.00	Safety Training and Equipment
Memberships, Dues & Subscriptions	\$22,500.00	\$15,313.62	68%	\$22,500.00	WACD(12.5K)NACD(750)RC&D(200)WASD(1K)Rotary(1.1K)Cloud(750)BYBY(750)
TCD Equipment & Clothing Stipend	\$600.00	\$0.00	0%	\$400.00	TCD Logo Clothing for Staff and Board Members
Board Travel & Supplies	\$1,500.00	\$283.84	19%	\$1,500.00	Board members travel expenses for meeting/meeting supplies (Alta Incl.)
Employee Training: All Staff	\$1,000.00	\$0.00	0%	\$1,000.00	Professional Trainings funds available for all staff
Training - RS	\$1,000.00	\$150.00	15%	\$1,000.00	Arborist CEUs, Wildfire Mitigation CEUs, Microsoft Word Class
Training - MG	\$1,000.00	\$0.00	0%	\$1,000.00	GIS, Native Plant, Wildlife Society, Wilderness First Aid
Training - CG	\$1,000.00	\$25.00	3%	\$1,000.00	Wetland Training, Water Quality Training
Training - EH	\$800.00	\$0.00	0%	\$800.00	Quickbooks on-line and Google Products training
Training - TS	\$500.00	\$0.00	0%	\$500.00	Wildlife Society Meeting
Training - PC	\$1,000.00	\$0.00	0%	\$1,000.00	Videography, other media training
Training - Tech	\$500.00	\$0.00	0%	\$500.00	
Strategic and Long Range Planning	\$2,000.00	\$0.00	0%	\$0.00	Plan Printing Costs (complete Communication funds used)
sub-total	\$79,400.00	\$42,767.18	54%	\$77,200.00	0.97 X
Meeting & Misc. Expense					
TCD Regular Meetings	\$1,600.00	\$188.98	12%	\$1,600.00	TCD Monthly & Special Meetings + Food
WACD Area Meeting	\$500.00	\$21.87	4%	\$1,000.00	Annual Area 5 Meeting
WACD State Meeting	\$3,000.00	\$3,000.00	100%	\$3,000.00	Annual WACD Meeting w/lodging and meals
WACD / WCDEA Meetings	\$1,000.00	\$173.03	17%	\$1,000.00	WACD topic meetings + Wy. Association of Special Districts
Other Meetings	\$1,500.00	\$0.00	0%	\$10,000.00	NACD Annl Convention (8.30-31.2021), Business Meals (Interagency/Partner Meetings)
Miscellaneous Expense	\$1,000.00	\$514.00	51%	\$1,000.00	Unanticipated expenses
WID Elections (TCD) & Meeting Ads	\$0.00	\$0.00	#DIV/0!	\$1,500.00	Public Notices for Joint Quarterly Meetings (2021 Elections)
sub-total	\$8,600.00	\$3,897.88	45%	\$17,600.00	2.05 X
Operations (no payroll) Budget Total	\$236,350.00	\$131,777.56	56%	\$252,550.00	1.07 X
	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Employee Payroll Expense					
Employee Wages	\$555,000.00	\$468,051.86	84%	\$582,500.00	Current Salary Rate for FY 2020 + small increase TBD
Employer Payroll Taxes	\$44,000.00	(in wages)	#VALUE!	\$44,500.00	Employer pays 0.0765% of wages in taxes - *TCD net amount
Worker's Compensation	\$16,000.00	\$6,649.04	42%	\$16,000.00	6 Full Time and 1 Part Time Staff
Health & Dental Insurance	\$82,500.00	\$48,408.01	59%	\$82,500.00	Health & Dental premium for FY 2021
Employer Retirement Expense	\$100,650.00	(in wages)	#VALUE!	\$108,500.00	18.62% of salaries, per WRS as of 07/01/2021
WRS/Unemployment /Leave Liability	\$10,000.00	\$0.00	0%	\$10,000.00	Unemployment,leave and liability payout fund
Personal Health Savings Accounts	\$3,500.00	\$3,500.00	100%	\$3,500.00	Board Insurance Choices
Contractors and Overtime	\$2,000.00	\$0.00	0%	\$4,000.00	Pooled All Staff Including Employer Tax Contributions, Contract technician
sub-total	\$813,650.00	\$526,608.91	65%	\$851,500.00	1.05 X
Payroll Budget Total	\$813,650.00	\$526,608.91	65%	\$851,500.00	1.05 X
COMMUNICATIONS					
Desired Outcomes: TCD Community Support is Widespread, TCD Outreach is Valued & Effective, TCD Opportunities to Targets Audience, Diverse Community is Engaged and Provide Input, Voters Understand and Weigh TCD Support					
	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Education & Outreach Efforts	\$12,000.00	\$5,825.76	49%	\$12,800.00	Ed./outreach including video, classrooms, signage(Karns 1.5K), partnering etc.
Good Neighbor Handbook				\$10,000.00	Publication and Distribution (NEW)
WDA Grant				\$6,000.00	Karns Meadow Sign (in Committed Funds)
Events	\$8,000.00	\$3,953.60	49%	\$6,000.00	Event sponsorships, speaker costs, space rentals, promotion, food etc.
www.tetonconservation.org website	\$1,000.00	\$180.00	18%	\$1,000.00	Domain hosting, website upkeep, Squarespace
Advertising & Promotions	\$13,500.00	\$5,767.60	43%	\$14,000.00	All newspapers,online media platforms,social media,radio,video, etc.
Printing	\$8,000.00	\$1,835.68	23%	\$6,000.00	Newsletters,annl rprts,brochures,reports,mailings,graphic design,etc.
TCD Communication Prog. sub-total	\$42,500.00	\$17,562.64	41%	\$55,800.00	1.31 X

GRANTS		Desired Outcomes: Equitable grant opportunities for project funding, Clear grant tracking and administration, Consistent Funding Support Over Time			
	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
TCD Partnering Funds	\$81,645.51	\$19,638.90	24%		TBD June 2020 Board Meeting + Dedicated Tax Projection Errors (TBD 6.30.21)
PIC Grants Available	\$100,000.00	\$5,064.56	5%	\$100,000.00	One annual cycle
Committed Funds Projects for FY20	\$218,980.21	\$83,272.73	38%		Multiple outstanding TCD and Line Item Grants (TBD 6.30.21)
Community Infrastructure Project	\$89,000.00	\$0.00	0%		Mil Levy Projection Correction TBD June 2020 Board Meeting (See Water Projects)
Grants & Partnering Funds sub-total	\$489,625.72	\$107,976.19	22%	\$100,000.00	0.20 X
Administration, Payroll, Communication, and Grants Total					
	\$1,582,125.72	\$783,925.30	50%	\$1,259,850.00	0.80 X
Budget Grand Totals	\$3,208,060.22	\$1,264,851.53	39%	\$3,317,777.00	1.03 X

Program/Admin Cost Ratio 62 38

FY21 Total Budget	\$3,208,060.22	
FY22 Estimated Income	\$2,381,485.41	FY21 vs FY22
FY22 2nd Draft Budget	\$3,317,777.00	\$109,716.78
Revenue/Budget Differ	-\$936,291.59	

Income estimate will increase in future drafts



Wyoming Association of Conservation Districts

517 E. 19th Street - Cheyenne, WY 82001 - Phone: 307-632-5716 - Fax: 307-638-4099

www.conservewy.com

Date: May 7, 2021

To: Conservation District Chairperson
Conservation District Employees

From: Hunter Petsch, WACD

Re: Legal fund contributions for coming FY

The WACD Board decided several years ago to create the legal fund as a means of having the resources necessary to participate in relevant and important legal actions. Districts are asked to consider contributing annually to this fund. The Board asks for a contribution and would like to maintain a fund to allow the Board to react and decide quickly on whether to participate in a legal action. Often the window of opportunity to participate is limited and the need to get each district to discuss on a monthly board meeting would stifle the Board's ability to respond in a timely manner. In addition, due to the reduction in the number of AG opinions the Department of Agriculture will consider and submit to the AG's office on behalf of Districts, the Association has and will likely continue to need to request private legal advice on matters affecting numerous districts.

Most recently the Board sought legal advice on the Executive Director leave agreement and moved forward with potentially filing an amicus brief on the Waters of the US rule.

WACD has also utilized the legal fund for the following in the past year to retain Darrah Law Office to provide review and interpretation of Public Records statutes.

If your district is able to budget for a contribution to the legal fund in the coming year, it would be greatly appreciated.

Lockhart Cattle Co, LLC
PO Box 2812
Jackson, WY 83001

April 30, 2021

Larry Pardee,
Town administrator
Town of Jackson,

Dear Larry,

It was good to visit with you in the parking lot the other day.

I appreciate your willingness to try to solve the flat creek winter flooding problem. If you are serious about rebuilding our ranch bridge, I would recommend that the Town start that process ASAP as it will take a while for permitting and construction.

The one thing we can address immediately is the town taking over responsibility of thaw well # 3. As you know our issue this past winter was the failure of the FCWID to turn that well on during periods of cold weather. Especially after the FCWID had excavators in the creek which causes significant issues for downstream users as a result of ice breakup. While using excavators may alleviate the issue at the point in which the excavators are in the creek, this type of work can and does cause major issues downstream. Activating the thaw wells in a timely fashion can avoid the need to place excavators in the creek. The Town has invested significant amounts of time and effort to install the thaw wells and that has been a very good way to address the problem in years past.

By contrast, not utilizing the thaw wells and putting excavators in the creek and the ice flow as a result of that accumulating on our property downstream caused significant issues for us. In order to remove the ice which flowed downstream, we had to put excavators in the creek for the first time I can ever remember to prevent harm to our employees, our animals and our bridge. I have attached the invoices that I just recently received for that work. I promised I would send those to you and FWID for payment. Please work with the FWID to remit payment directly to Ridgeline excavation. This work was to remove the towns/FCWID ice that had accumulated on our property. The facts and correspondence are well known to both of us pertaining to these invoices. As I continue to try to work with you and be neighborly, I have not billed you for our time and equipment in trying to mitigate the damage during this difficult time.

There are other solutions to the winter flooding issue that we both know need to be addressed. I am happy to meet with you to discuss how to implement those. We have a potential large flat creek restoration project being led by the Wyoming Game and Fish Department improvement (time sensitive) that will be affected by our ability to solve this issue in a timely manner.

Sincerely



Kelly Lockhart

CC:
FCWID
Town Council
Teton County Conservation District
Wyoming Game and Fish department



Ridgeline Excavation Inc
 PO Box 448
 Jackson Hole, WY 83001 US
 Norma@ridgelineexcavation.com

BILL TO
 kelly lockheart

INVOICE 7145

DATE 12/21/2020 **TERMS** Due on receipt

DUE DATE 01/01/2021

JOB NAME
 Herford ranch

DATE	DESCRIPTION	QTY	RATE	AMOUNT
12/21/2020	Labor install heater to melt ice under bridge	8	60.00	480.00
12/21/2020	Heater -generator	1	600.00	600.00

good morning Kelly sorry this is so late I thought this was sent out a few months ago.

TOTAL DUE **\$1,080.00**

We appreciate your business and look forward to working with you in the future! Thank you!



Ridgeline Excavation Inc
 PO Box 448
 Jackson Hole, WY 83001 US
 Norma@ridgelineexcavation.com

BILL TO
 kelly lockheart

INVOICE 7150

DATE 01/04/2021 **TERMS** Due on receipt

DUE DATE 02/01/2021

JOB NAME
 Ranch

DATE	DESCRIPTION	QTY	RATE	AMOUNT
01/04/2021	Equipment transport fee 320	2	165.00	330.00
01/04/2021	320 Excavator dig ice out of creek per kelly lockhart	4	165.00	660.00
01/05/2021	320 Excavator dig ice out of creek	8	165.00	1,320.00
01/06/2021	320 Excavator dig ice out of creek	7	165.00	1,155.00
01/07/2021	320 Excavator dig ice out of creek	6	165.00	990.00
01/10/2021	320 Excavator dig ice out of creek	6	165.00	990.00

We appreciate your business and look forward to working with you in the future! Thank you!

TOTAL DUE **\$5,445.00**

We appreciate your business and look forward to working with you in the future! Thank you!