



**Teton
Conservation
District
Est. 1946**

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Teton Conservation District April 2020 Board Meeting
May 20, 2020 at 1:00 p.m. | Location: Zoom Video Conference

Zoom Video Conference Invitation:

The May 2020 Teton Conservation District board meeting will take place via Zoom, a video conference platform. You may join the meeting from a phone, tablet, or computer.

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/85261283419>

If joining the meeting by phone, dial one of the following phone numbers (any should work):
 (669) 900-6833, (253) 215 8782, (929) 205-6099, (301) 715-8592, (312) 626-6799

If calling by phone, you will be prompted to enter this Meeting ID: 852 6128 3419

Meeting Members:

Board Members: Steve McDonald, Dave Adams, Nate Fuller, Bob Lucas, and Roby Hurley

Associate Board Members: Tom Breen, Sarah Hegg, Elizabeth Barczynski, and Bob Weiss

Staff Members: Emily Hagedorn, Robb Sgroi, Morgan Graham, Elyce Gosselin, Carlin Girard, Phoebe Coburn, and Tom Segerstrom

Partners and Guests: Luther Propst (Teton County Commissioner), Adam Clark (Natural Resource Conservation Service), Kelly Bettner (Alta Elementary School PTO)

Agenda:

Minutes and Treasurer's Report:	10 minutes
<ul style="list-style-type: none"> April 22, 2020 Regular Board Meeting Draft Minutes April 2020 Treasurer's Report 	
Agency Reports, Guests, and Public Comment:	15 minutes
<ul style="list-style-type: none"> Luther Propst (Teton County Commissioner) Adam Clark (Natural Resource Conservation Service) 	
Board Reports:	10 minutes
Staff Reports and Staff Action Items:	60 minutes
<ul style="list-style-type: none"> Partnering Contribution to WACD's Legal Fund Alta Elementary School PTO Funding Request SWPP Contracts Hoback Stakeholder Group Facilitation Cost-Share 2019 Region 8 Multi-Hazard Mitigation Plan Resolution Draft 2020-2025 Long-Range Plan 	
Old and New Business:	20 minutes
<ul style="list-style-type: none"> Final Draft Budget Review and Grant/Partnering Fund Allocations 	
Executive Session:	20 minutes
<ul style="list-style-type: none"> Wages, Salaries and Benefits for Budgeting 	

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

**Teton Conservation District (TCD) April 2020 Board Meeting Minutes
April 15, 2020 | Online Meeting**

Attendees:

TCD Board Supervisors: Steve McDonald, Dave Adams, Roby Hurley, Nate Fuller, Bob Lucas

TCD Associate Board Members: Sarah Hegg

TCD Staff: Tom Segerstrom, Carlin Girard, Emily Hagedorn, Robb Sgroi, Morgan Graham, Phoebe Coburn, and Elyce Gosselin

Guests: Brenda Ashworth (Integrated Solid Waste and Recycling), Adam Clark (Natural Resources Conservation Service), Luther Propst (Teton County Board of County Commissioners), Paul Walters (Jackson Hole Airport), Scott Steen (Slow Food in the Tetons), Tavner Wilson and Lorin Wilson (Bar W Agriculture), Haley Slone (Full Circle Education), Abigail Karin (Public)

** Due to COVID-19, all meeting attendees participated in the meeting via a computer or phone.*

Call to Order: Steve called the meeting to order at 1:02 p.m.

March 18, 2020 Minutes: Dave moved to approve March 18, 2020 meeting minutes. Nate seconded. There was support for the concise format of the minutes. All were in favor.

March 2020 Treasurer's Minutes: Steve asked if anyone had comments on the March 2020 Treasurer's Report, which the board had received and reviewed. Nate moved to approve the March 2020 Treasurer's Report. Roby seconded. All were in favor.

Partner and Guest Reports:

Luther Propst (Teton County Board of County Commissioners (TCBCC)): Luther commented that Teton County's FY21 budget process will be challenging. The FY21 budget will be approved in late June 2020. Some discretionary items may be delayed until September or October 2020. Despite budget cuts, Luther thought the TCBCC would still take meaningful action on water quality in Hoback and valley-wide. Carlin discussed the Hoback stakeholder recommendations going before the TCBCC and the upcoming request for a TCBCC workshop regarding the formation of a Hoback water district. Tom discussed property tax projections.

Adam Clark (Natural Resources Conservation Service): Adam started in his new full-time role as District Conservationist. He discussed changes associated with the new Farm Bill and the upcoming Local Work Group meeting taking place on Tuesday April 21, 2020. Future Local Work Group Meetings will take place at the division level. Adam discussed pipeline to pipeline irrigation projects. The State Technical Committee meeting is postponed.

Public Comment:

Brenda Ashworth (Integrated Solid Waste and Recycling (ISWR)): There was a discussion on the recyclables market followed by a discussion on food waste composting. Recycling commodity prices are low, especially plastic. Brenda anticipates that there will not be significant

competition between ISWR and Curtis Haderlie's composting operation because of sufficient demand, plenty of food waste for both operations and the unique services Haderlie provides. Westbank Sanitation holds ISWR's collection contract through December 2020. Because of COVID-19 and closed restaurants, the soft opening of food waste operations will be delayed until August 2020. Collection methods and wood additives were discussed.

Paul Walters (Jackson Hole Airport): Paul Walters commented that he was interested in water quality issues and intends to stay up to date with TCD's activities.

Board Reports:

Dave Adams presented a summary on health insurance options for TCD staff. The current \$1,000 deductible option is no longer available. The board will need to choose between \$1,500, \$2,500 or \$3,000 deductible levels. To offset the change in deductible, a deposit can be made into a Health Savings Account (HSA) for each TCD employee with health insurance through TCD. The HSAs do not have a time limit by which they need to be spent. The Wyoming Association of Conservation Districts needs to be notified next month of TCD's decision. It was decided that a decision would be made during Tom's staff report later in the meeting.

Roby discussed Teton County's approach to consent agendas. Staff develops draft consent agendas using a color-coded flagging process indicating items that may need further discussion. The board then finalizes the agenda prior to the meeting. Roby asked that the board consider this framework for board decisions in the future. Roby also asked the board consider moving some decisions to the administrative level to improve efficiency. Steve suggested that Tom and Roby develop a procedure for the board to consider and make a decision during a future meeting.

Steve commented that he attended an Alta Advisory Committee meeting. He reported to them on the water quality letter that TCD delivered to the TCBC and Town Council. There was interest in an Alta representative becoming involved with future stakeholder groups.

Staff Reports:

Robb Sgroi (Land Resources Specialist): Robb introduced Full Circle Education's funding request for programming. **Dave moved to authorize funding for Full Circle Education's budget line item request in the amount of \$2,705 from the FY20 Indoor Agriculture line item. Roby seconded. The motion passed.** Bob did not vote, possibly due to technology failure. Haley thanked the board.

Robb introduced an action item regarding the agreement for the Small Water Project Program (SWPP) project titled 'Game Creek Irrigation System Improvement.' **Dave moved to authorize the Board Chair to sign the Game Creek Irrigation System Improvement Agreement, Grant Agreement No. R00934. Nate seconded.** Bob expressed concerns regarding the potential for instream flows to receive priority water use over irrigation during low flow periods. Tom commented the SWPP funds have already been authorized by the state. Nate commented that the construction of irrigation infrastructure and associated agreement before the board will not dictate water uses or change water rights, just the disbursement of funds. There was a discussion

on the value of the stream for spawning. Dave withdrew his motion and requested that the landowner attend the May 2020 meeting to provide more information.

Robb introduced a funding request from Slow Food in the Teton's for an online market in response to COVID-19. The application's budget reflects three months of operation. **Nate moved to authorize funding for Slow Food in the Teton's budget line item request in the total amount of \$8,000, with \$1,200 in funding from the FY20 Ag Producer Outreach line item and \$6,800 in funding from the FY20 Indoor Agriculture line item. Dave seconded. All were in favor.**

Robb introduced an action item for a funding request from Tavner Wilson/Bar W Agriculture to conduct land restoration work on land leased from Meredith Wilson in Alta. Through this pilot project, Tavner hopes to improve soil health, reduce the need for fertilizer, and improve water retention. There was discussion on no-till practices, irrigation, cover crops, forage crops, and scalability of the proposed methods. Bob expressed support for the concept, but requested a thorough report including before and after soil tests. Roby added it would be helpful to know water inputs and soil moistures. Carlin said a NRCS grant program provides funding for similar efforts in Teton County, ID. Tavner added that the NRCS EQIP program would provide some funding, but only a small percentage. **Bob moved to authorize funding for Bar W Agriculture's request in the total amount of \$4,622, with \$3,000 in funding from the FY20 line Agricultural BMP Plan line item and \$1,622 in funding from the FY20 Indoor Agriculture line item. Dave seconded. All were in favor.**

Robb introduced an action item regarding the Wildfire Risk Overviews contract for services. TCD received four proposals. They were scored using a matrix by Robb, Tom, and Dave. The recommendation was to award the contract to Y2 Consultants. **Dave moved to authorize the Board Chair to sign the contract between TCD and Y2 Consultants to conduct Wildfire Risk Overviews. Roby seconded. All were in favor.**

Robb discussed an information item regarding Jack Robinson's grazing allotment permit on the Bridger-Teton National Forest (BTNF) land that was formerly owned by Herb Kohl. There was discussion of TCD's support for a Trout Unlimited tributary restoration project that took place on the same land before it was owned by the BTNF.

Information items in Robb's written staff report that were not discussed included: Small Water Project Program, Local Work Group meeting, WY Dept. of Ag Specialty Crop grants, invasive species and rangeland monitoring and management, the Wildfire Risk Reduction Program, Development Reviews, Natural Resource Technician interviews, and COVID-19 cancellations.

Carlin Girard (Water Resources Specialist and Associate Director): Carlin introduced an action item regarding an amendment to the contract between TCD and Nelson Engineering for septic monitoring. The project relies more heavily on private property than typical monitoring. Nicole Krieger suggested that the agreement provide more clarity regarding the agreement with landowners. Nelson Engineering is amenable to the changes. Dave signed the original agreement. **Roby moved to authorize Dave Adams to sign the First Amended Agreement between Teton Conservation District and Nelson Engineering for Septic System**

Effluent Monitoring. Nate seconded. No agreements have been put before landowners at this time. **The motion passed.**

Carlin talked about feedback on the water planning letter. Ted VanHolland said that he was in agreement with the timeframes. Roby commented he had conversations with Luther Propst and Brad Nielson. A response letter from Protect Our Water Jackson Hole may be expected.

Information items in Carlin's written staff report that were not discussed included: the Hoback Drinking Water Stakeholder Group, Drinking Water Quality Mapping, and Natural Resource Technician hiring.

Emily Hagedorn-Wegher (Administrative Manager): Emily reported that she submitted paperwork to Grand Teton National Park to claim the fiscal year 2020 reimbursement for the Moose Gaging Station pass through project. TCD will be advertising the annually required audit for bid. Emily will be constructing the language of the Request for Proposals (RFP) and contacting potentially interested parties and releasing it online through Public Purchase.

Information items in Emily's written staff report that were not discussed included: WACD Biennium Lab Funds Reimbursement, FY21 Draft Budget, Partners in Conservation grants, Local Government Liability Pool, Flat Creek Watershed Improvement District, and upcoming dates.

Morgan Graham (GIS & Wildlife Specialist): Morgan reported that the Wyoming Game and Fish Department is unable to use TCD-awarded funding for their chronic wasting disease technician. They intend to request a grant extension and use the funds next year.

Dave asked about the Strava heatmaps that Morgan formatted to be more accessible for the Wildlife/Recreation sub-committee. Morgan reported that sage grouse lek monitoring has begun.

Information items in Morgan's written staff report that were not discussed included: PIC grant award follow-up, Natural Resource Technician interviews, the Jackson Hole Wildlife Foundation MOA, Farmstead Cider, Teton County Weed and Pest, Emergency Management assistance, Wildlife-Vehicle Collisions analysis, remote access IT, updated reference data, and the WY GIS Technical Advisory Group.

Elyce Gosselin (Natural Resources Technician): Elyce said that she has five more weeks of work remaining at TCD. Recently, she has primarily been working on the wildlife vehicle collision dataset and the well test kit data letter. She will begin that data analysis when the letters are returned.

Phoebe Coburn (Communications Specialist): Phoebe discussed the online Trout Friendly Landscaper and Business Certification Workshop taking place on April 28, 2020. The online event replaced the cancelled in-person event.

Information items in Phoebe's written staff report that were not discussed included: the FY21 Communications Budget, Natural Resource Technician interviews, the FY20 Strategic Plan,

formatting of board packets, TCD's blog, COVID-19 response work, professional development, the Karns Meadow sign project, Wildlife Expo, and the Local Work Group meeting.

Tom Segerstrom (Executive Director): Tom addressed requests for TCD grant extensions in light of the COVID-19 pandemic. Steve said he would leave the decisions to staff. Dave agreed.

Dave made motion to elect the health insurance plan option with the \$1,500 deductible and allocate an additional \$500 to each staff member's HSA account. Roby seconded.

Employees can contribute additional funds to their HSA accounts. **The motion carried.** Bob did not vote, possibly due to technology failure.

Tom went over FY21 draft budget. Property tax revenue is expected to increase by 7.8 percent. There were brief conversations on mill levy revenue projections, interest income, and TCD's reserve account and reserve policy. There was discussion on board appetite for additional line items and partnerships. Dave said he would be in favor of expanding partnerships with other agencies under pressure to terminate programs and projects due to budget shortfalls. Steve agreed. Dave commented on the importance of grant money for agriculture producers and others. Dave said he felt he was not in favor of reducing the mill levy and said he would be willing to see more line items next month. Steve commented that property tax revenue may not be immediately affected, but suggested holding a board workshop to discuss the future. Roby suggested June 2020 for a board workshop. Steve said the new HSA contribution can be included in the healthcare line item.

Sarah commented that all new proposals for research in Grand Teton National Park are on hold.

Roby discussed his support for TCD's involvement with two projects: 1) the JH Wildlife Foundation's wildlife friendly fence intervention program, specifically with regard to fence non-compliant issues, and 2) the infill study to better understand underdeveloped town and county lots.

Information items in Tom's written staff report that were not discussed included: Working remotely, personnel hiring, the Interagency Breakfast Meeting, and the Sage Grouse Technical Team Report.

Abigail Karin thank the board for allowing her to attend the meeting.

Executive Session: Dave moved to enter executive session at 3:52 p.m. for the purpose of discussing appointment and personnel matters. Roby seconded. The motion passed.

Regular session was called back to order at 4:05.

Dave Adams moved to hire Stephanie Dykema as the Natural Resources Technician. Nate seconded. All were in favor.

Under the circumstances of COVID-19, Dave Adams moved to allow unused vacation time to carry over into FY21 this year only. Nate seconded. All were in favor.

Under the circumstances of COVID-19, Nate moved to create administrative leave for staff for a 6-month period until November 15, 2020 to be used at the director’s discretion. All were in favor.

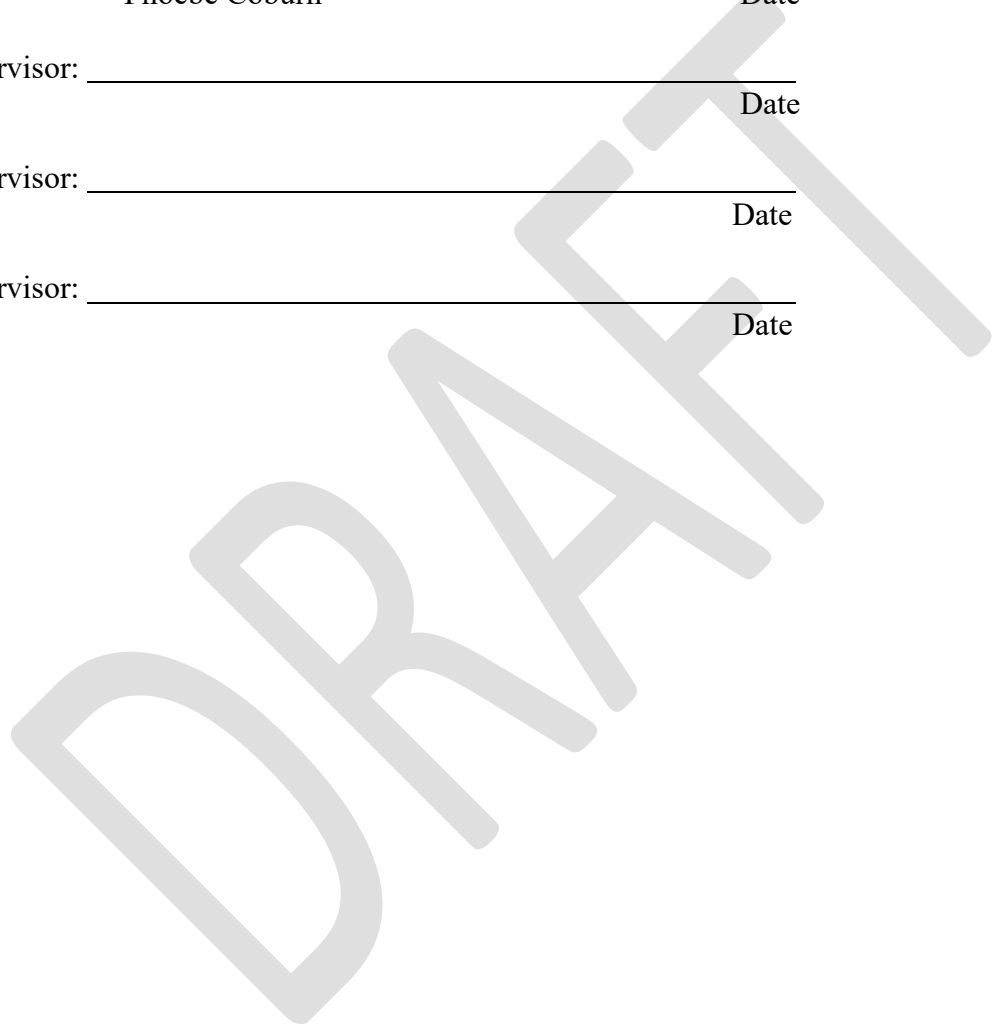
Adjournment: Dave moved to adjourn the meeting at 4:08 p.m. Roby seconded. All were in favor.

Submitted by: _____
Phoebe Coburn Date

Supervisor: _____
Date

Supervisor: _____
Date

Supervisor: _____
Date



Teton Conservation District - Monthly Treasurer's Report

Apr. 30, 2020

Debits for the month:		
<u>Checks written between</u>		
April 1 and April 30, 2020		\$133,324.88
April credit card charges of		\$591.98

Credits for the month:		
<u>regular income sources</u>		
Mill Levy from Teton County		\$18,827.92
General Fund Checking Interest from Wells Fargo Bank		\$5.88
Committed Funds Savings Interest - Wells Fargo Bank		\$1.90
Operating Reserve Account Income from First Interstate		\$4.12
Well Test Kit Sales (4 sales)		\$199.49
<u>other income sources</u>		
Total Credits for April		\$19,039.31

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$1,025.69	0.55%	\$501,025.69
total	\$500,000.00		total	\$501,025.69
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$231,070.98
Transfers in or out	Transfer Committed Funds In			\$574.16
	Transfer Committed Funds Out			\$427.91
Interest Income, prev\$+new%			0.03%	\$1.90
			total	\$231,219.13
Total Funds in Investments				\$732,244.82

Ending Summary and Following Month's Information to Date		as of 4/30/20
General Fund Checking Account Balance	0.01%	\$625,168.38
Outstanding Checks		\$23,015.25
Reconcilled QuickBooks Balance		\$610,401.97
Mill Levy to be collected in May		\$197,372.53
Checks written so far for the month of May		\$11,559.54

Addition to the Treasurer's Report:		FY20 Spent to Date & Income	5/12/2020	83% of FY
<i>Income:</i>	<i>Budgeted:</i>	<i>Income to Date:</i>	<i>Receivables:</i>	<i>Received %</i>
Regular Income:				
Mill Levy	\$1,487,500.00	\$1,556,719.20	-\$69,219.20	104.7%
Interest Income	\$2,500.00	\$1,233.47	\$1,266.53	49.3%
Well Test Kit Sales	\$7,200.00	\$4,853.51	\$2,346.49	67.4%
WDA Base Funding + WACD WQ	\$12,823.13	\$12,823.13	\$0.00	100.0%
Unanticipated Income	\$2,500.00	\$3,853.90	-\$1,353.90	154.2%
Project Grants & Pass Thrus:				
FY20 GTNP Gaging Stations	\$18,070.00	\$0.00	\$18,070.00	0.0%
Fish Creek Sampling Partnership	\$44,000.00	\$17,866.87	\$26,133.13	40.6%
Rangeland Health Assessment	\$23,000.00	\$3,000.00	\$20,000.00	13.0%
Wyoming Water Development Proj.	\$297,613.00	\$48,340.00	\$249,273.00	16.2%
Unanticipated Grants/Reimb.	\$5,000.00	\$554.02	\$4,445.98	11.1%
Total	\$1,900,206.13	\$1,649,244.10	\$250,962.03	86.8%
<i>Program Expenses:</i>	<i>Budgeted:</i>	<i>Spent to Date:</i>	<i>Remaining:</i>	<i>Spent %</i>
<u>Agriculture Assistance-Cropland</u>	\$422,913.00	\$70,995.00	\$351,918.00	16.8%
<u>Agriculture Assistance-Rangeland</u>	\$67,000.00	\$6,405.00	\$60,595.00	9.6%
JHWMA Cooperative Project	\$55,000.00	\$35,000.00	\$20,000.00	63.6%
<u>Mapping Resources & GIS</u>	\$15,500.00	\$1,963.79	\$13,536.21	12.7%
<u>Sustainability Projects</u> Air Quality	\$8,600.00	\$0.00	\$8,600.00	0.0%
TAWPC/WUI Program	\$86,500.00	\$57,184.14	\$29,315.86	66.1%
MOA Partner Funding	\$58,234.00	\$50,450.00	\$7,784.00	86.6%
PIC Grants and Partnering Funds				
PIC Grant \$ Available in FY 2020	\$100,000.00	\$3,000.00	\$97,000.00	0.0%
PIC Grant Funds Committed	\$19,834.57	\$17,014.57	\$2,820.00	85.8%
TCD Partnering \$ Available FY20	\$59,300.00	\$0.00	\$59,300.00	0.0%
TCD Partnering Funds Committed	\$102,688.49	\$39,498.28	\$63,190.21	38.5%
<u>Communications & Outreach</u>	\$48,500.00	\$25,106.31	\$23,393.69	51.8%
<u>Water Quality Program</u> Monitoring	\$280,100.00	\$416,084.14	-\$135,984.14	148.5%
Fish Creek WQ Projects	\$88,000.00	\$8,646.94	\$79,353.06	9.8%
Flat Creek WQ Projects	\$5,000.00	\$2,243.80	\$2,756.20	44.9%
Flat Crk Water Improvement Dist.	\$36,000.00	\$34,250.97	\$1,749.03	95.1%
USGS Partnering Projects	\$110,660.00	\$69,600.00	\$41,060.00	62.9%
MOA Partner Funding	\$40,811.00	\$15,246.00	\$25,565.00	37.4%
<u>Wildlife Projects</u>	\$62,500.00	\$34,019.40	\$28,480.60	54.4%
MOA Partner Funding	\$27,000.00	\$18,732.00	\$8,268.00	69.4%
Total	\$1,694,141.06	\$905,440.34	\$788,700.72	53.4%
<i>Operation Expenses:</i>	<i>Budgeted:</i>	<i>Spent to Date:</i>	<i>Remaining:</i>	<i>Spent %</i>
<u>General Office Expense</u>	\$80,000.00	\$55,570.09	\$24,429.91	69.5%
<u>Supplies & Equipment</u>	\$32,000.00	\$20,814.53	\$11,185.47	65.0%
<u>Communications & Travel</u>	\$16,500.00	\$6,622.84	\$9,877.16	40.1%
<u>Professional Expenses</u>	\$90,450.00	\$71,996.63	\$18,453.37	79.6%
<u>Payroll Expenses</u>	\$765,000.00	\$614,900.14	\$150,099.86	80.4%
<u>Meeting Expenses</u>	\$9,900.00	\$4,773.61	\$5,126.39	48.2%
Total	\$993,850.00	\$774,677.84	\$219,172.16	77.9%

FY 2020- Budget Line Items		Committed Funds Savings Account Items			as of 4/30/20
Line Item Description		Budgeted Amt.	Paid Out	Check #	Remaining
Small Water Project Program Projects					
Munger Mountain Project	FY17	\$5,000.00	\$0.00		\$5,000.00
Mill Creek Irrigation	FY18	\$5,000.00	\$0.00		\$5,000.00
Central Pipeline Irrigation	FY18	\$5,000.00	\$0.00		\$5,000.00
Fall Creek Ranch Water Supply Improve.	FY19	\$5,000.00	\$5,000.00	#19280	\$0.00
Game Creek Irrigation System Improve.	FY19	\$5,000.00	\$0.00		\$5,000.00
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$0.00		\$5,000.00
7 Mile Ranch Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$0.00		\$5,000.00
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00
S. Prk Wildlife Are & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00
	subtotal	\$60,000.00	\$5,000.00	total	\$55,000.00
Approved for FY 2020 Budget					
Backyards & Barnyards		\$750.00	\$0.00		\$750.00
Star Valley CD/Haderlie Farm		\$250.00	\$0.00		\$250.00
Energy Conservation Works		\$13,500.00	\$13,500.00	#19003	\$0.00
Yellowstone-Teton Clean Cities		\$19,884.00	\$12,100.00	multi	\$7,784.00
JHWMA Request		\$55,000.00	\$35,000.00	#19187	\$20,000.00
Jackson Hole Wildlife Foundation		\$27,000.00	\$18,732.00	#19245	\$8,268.00
Town of Jackson		\$96,500.00	\$0.00	#19309	\$96,500.00
Integrated Solid Waste & Recycling		\$24,850.00	\$24,850.00	#19219	\$0.00
Trout Unlimited		\$28,120.00	\$500.00	#19279	\$27,620.00
Friends of the Teton River		\$12,691.00	\$7,373.00	#19055	\$5,318.00
	subtotal	\$278,545.00	\$112,055.00	total	\$166,490.00
Grand total committed for FY 20		\$338,545.00	\$117,055.00	total	\$221,490.00
Further Flexible Spending and Health Reimbursement Account Funds					
					as of 4/30/20
Beginning Balance					\$9,512.50
Claims and Fees Paid					\$427.91
Flexible \$, Medical \$ and Fee Deposits Made					\$574.16
Ending Balance					sub-total \$9,658.75
FY20 Account Interest to Date					\$68.48
Interest this period					\$1.90
Ending Account Balance					\$231,219.13
<i>Transferred budgeted committed funds in</i>					\$0.00
<i>Transferred accumulated interest or funds out</i>					\$0.00
Ending Project Balance					\$221,490.00
FSA and HRA Account					\$9,658.75
Interest Accumulated					\$70.38
Reconcilled Monthly Balance		Actual Balance 4-30-20			\$231,219.13

Teton Conservation District

5/11/2020 8:53 PM

Register: Wells Fargo Checking

From 04/01/2020 through 04/30/2020

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/09/2020	19360	Wyoming Retirement System	WRS Retirement Liability		5,986.62	X		723,643.53
04/09/2020	19361	MasterCard	-split-	61 March Credit Card	4,008.66	X		719,634.87
04/09/2020	19362	Lower Valley Energy	Electricity	March Office Electri...	85.69	X		719,549.18
04/09/2020	19363	Brilliantly Done, Inc.	Cleaning Contract & Supplies	March Office Cleaning	250.00	X		719,299.18
04/09/2020	19364	Hess D'Amours & Krieger, L...	Legal & Accounting Services	Legal Counsel	1,140.00	X		718,159.18
04/09/2020	19365	West Bank Sanitation	Cleaning Contract & Supplies	March Sanitation	34.59	X		718,124.59
04/09/2020	19366	Silver Star Communications	-split-	March Landline & In...	256.58	X		717,868.01
04/09/2020	19367	Factory IT	Office Supplies:Computer Tech...	Monthly Service + H...	1,676.03	X		716,191.98
04/09/2020	19368	Teton Media Works, Inc.	Project/Program Expenses:Adv...	March Advertising	297.60	X		715,894.38
04/09/2020	19369	Delcon	Project/Program Expenses:Proj...	FCWID MOA Funding	4,532.44	X		711,361.94
04/09/2020	19370	Nelson Engineering	Project/Program Expenses:Con...	Septic Monitoring Pr...	1,522.00	X		709,839.94
04/09/2020	19371	Greenwood Mapping, Inc	Project/Program Expenses:Soft/...	Historic Imagery Hos...	588.00	X		709,251.94
04/09/2020	19372	Farmstead Cider	Project/Program Expenses:Proj...	Wildlife Mitigation ...	3,424.40	X		705,827.54
04/09/2020	19373	SPL	Project/Program Expenses:Lab ...	Invoice #515680	3,000.00	X		702,827.54
04/09/2020	19375	Legacy Philanthropy Works	Project/Program Expenses:Con...	Invoice TCD2020-2	4,687.50	X		698,140.04
04/13/2020			Mill Levy	Deposit		X	18,827.92	716,967.96
04/15/2020	19376	Carlin E Girard	-split-		2,872.13	X		714,095.83
04/15/2020	19377	Elyce N Gosselin	-split-		2,052.52	X		712,043.31
04/15/2020	19378	Emily E Hagedorn	-split-		2,187.68	X		709,855.63
04/15/2020	19379	Morgan W Graham	-split-		2,062.84	X		707,792.79
04/15/2020	19380	Phoebe T Coburn	-split-		2,281.90	X		705,510.89
04/15/2020	19381	Robert M Sgroi	-split-		2,334.79	X		703,176.10
04/15/2020	19382	Tom Segerstrom	-split-		3,389.86	X		699,786.24
04/15/2020	19383	Electronic Federal Tax Paym...	-split-		5,398.86	X		694,387.38
04/15/2020	19384	Empower Retirement 457(b)	-split-	83-0247879	890.00	X		693,497.38
04/16/2020			-split-	Deposit		X	1,200.00	694,697.38
04/17/2020	19385	VSP of Wyoming	Payroll Expenses:Employer Me...	Vision Insurance for ...	51.32	X		694,646.06
04/17/2020	19386	Blue Cross Blue Shield of W...	Payroll Expenses:Employer Me...	May Health Insurance	5,480.50	X		689,165.56

4

Teton Conservation District

5/11/2020 8:53 PM

Register: Wells Fargo Checking
 From 04/01/2020 through 04/30/2020
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/17/2020	19387	United States Geological Sur...	Project/Program Expenses:Lab...	Bill #90805489	25,000.00	X		664,165.56
04/17/2020	19388	Toran Accounting, LLC	Legal & Accounting Services	Cash Rec & Account...	250.00	X		663,915.56
04/17/2020	19389	Friends of the Teton River	Project/Program Expenses:MO...	2nd Half MOA Fund...	7,373.00	X		656,542.56
04/17/2020	19390	Wyoming Stargazing	Project/Program Expenses:Proj...	PIC Grant - Website ...	2,510.00	X		654,032.56
04/17/2020	19391	Jackson Hole Public Art	-split-	PIC Grant - WQ Art	10,000.00			644,032.56
04/17/2020	19392	W / S Holding #1, LLC	Rent	May TCD Office Rent	4,556.27			639,476.29
04/17/2020	AJE#27 FY20		Wells Fargo Savings	Further Transfer for ...	574.16	X		638,902.13
04/21/2020			Well Test Kit Sales	Deposit		X	49.49	638,951.62
04/30/2020	19393	Carlin E Girard	-split-		2,872.13	X		636,079.49
04/30/2020	19394	Elyce N Gosselin	-split-		2,052.52	X		634,026.97
04/30/2020	19395	Emily E Hagedorn	-split-		2,187.68	X		631,839.29
04/30/2020	19396	Morgan W Graham	-split-		2,062.84	X		629,776.45
04/30/2020	19397	Phoebe T Coburn	-split-		2,281.90	X		627,494.55
04/30/2020	19398	Robert M Sgroi	-split-		2,334.79	X		625,159.76
04/30/2020	19399	Tom Segerstrom	-split-		3,389.86	X		621,769.90
04/30/2020	19400	Electronic Federal Tax Paym...	-split-	83-0247879	5,398.86	X		616,371.04
04/30/2020	19401	Empower Retirement 457(b)	-split-		890.00			615,481.04
04/30/2020	19403	Local Government Liability ...	Liability Insurance & Bonds	FY 21 Membership ...	4,477.00			611,004.04
04/30/2020	19404	MasterCard	Credit Card Charges - Raw	April Credit Card Ch...	591.98			610,412.06
04/30/2020	19402	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X		610,412.06
04/30/2020			Interest Income	Deposit		X	5.88	610,417.94
04/30/2020	AJE#26 FY20		Bank Service Charges		16.00	X		610,401.94

\$133,324.88

Teton Conservation District
Deposit Detail
April 2020

05/11/20

Type	Num	Date	Name	Account	Amount
Deposit		04/13/2020		Wells Fargo Ch...	18,827.92
			Teton County	Mill Levy	-18,827.92
TOTAL					-18,827.92
Deposit		04/16/2020		Wells Fargo Ch...	1,200.00
			Alder Environme...	Miscellaneous In...	-1,050.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
			Well Test Kit Par...	Well Test Kit Sales	-50.00
TOTAL					-1,200.00
Deposit		04/21/2020		Wells Fargo Ch...	49.49
			Well Test Kit Par...	Well Test Kit Sales	-49.49
TOTAL					-49.49
Deposit		04/30/2020		Wells Fargo Ch...	5.88
			Wells Fargo Bank	Interest Income	-5.88
TOTAL					-5.88
Deposit		04/30/2020		Wells Fargo Sa...	1.90
			Wells Fargo Bank	Interest Income	-1.90
TOTAL					-1.90
Deposit		04/30/2020		First Interstate ...	4.12
			First Interstate B...	Interest Income	-4.12
TOTAL					-4.12

Credit Card Record Sheet for the month of April 2020

	date	item	vendor	project	ref#	\$
TS	4.8	supplies	ACE Hardware	office facility	1755	39.99
	4.14	screws + bolts	ACE Hardware	office facility	0546	4.81
EH	3.21	staples	Amazon.com	office supplies	5801	4.56
	3.21	label tape	Amazon.com	office supplies	1484	13.99
	4.16	printer ink	Staples	office supplies	3897	43.99
	4.17	cord	Staples	office supplies	1768	0.94
	4.17	printer	Staples	office supplies	1484	89.99
	4.21	divider tabs	Amazon.com	office supplies	5930	33.06
PC	3.21	software	Adobe	subscriptions	4544	56.17
	3.26	supplies	Staples	office supplies	8769	8.42
	3.27	advertising	Facebook	communications	7351	3.00
	4.08	postage	USPS	post+ship	5578	2.40
	4.09	postage	FedEx	post+ship	0289	20.50
MG	4.03	imagery hosting	Amazon.com	GIS/Map	2348	0.93
	4.07	memberships	Wildlife Soc.	MG Training	3078	78.00
	4.09	fuel (Cherry)	Loop N Jug	vehicle exp.	2781	25.06
	4.11	software	Adobe	subscriptions	3195	56.17
CG	4.09	postage	USPS	post+ship	2609	110.00

\$591.98

BANK RECONCILIATION

Name of Client: Teton Conservation District
 Bank: Wells Fargo Bank

Statement Date: April 30, 2020 DA
 Account No: 000-0337175 5/7/2020

Bank Statement

Prior Month Reconciled Balance \$ 729,630.15

Balance As of 4/30/2020 \$ 633,417.19

Add Debits:	18,827.92
	1,200.00
	49.49
	5.88

Add Deposits in Transit:	

Total Debits \$ 20,083.29
 Sub-Total \$ 749,713.44

Total Deposits \$ -
 Sub-Total \$ 633,417.19

Less Credits:	124,545.06
Total Credits	\$ 124,545.06

Less Checks Outstanding:
 (See List Below) \$ 23,015.25
 Bank Balance - Per Reconciliation \$ 610,401.94

Bank Balance - Per General Ledger \$ 625,168.38

Checks Outstanding		
Number	Amount	Name
19168	2,000.00	
19279	500.00	
19391	10,000.00	
19392	4,556.27	
19401	890.00	
19403	4,477.00	
19404	591.98	
page 2 total		-
page 3 total		-
		\$ 23,015.25

QuickBooks Reconciliation	
\$ 610,401.94	Month End QB Register Balance
Adjustments to be posted in QuickBooks:	
\$ 610,401.94	Adjusted QB Register Balance
\$ 610,401.94	Reconciled Balance
\$ -	Difference



Emily Hagedorn, Administrative Manager

Action Items:

Program Area: Administration

Wyoming Association of Conservation Districts (WACD) is requesting that each Conservation District consider obligating funds in the next fiscal year (FY 21) to go toward WACD's Legal Fund. The Legal Fund makes it possible for WACD to contract private counsel on timely matters that necessitate legal advice. As noted in their request memo (See Supplemental Materials), the Wyoming Attorney General's Office is able to respond to increasingly fewer legal opinion requests, and not necessarily in a timely fashion. Over the past several years, TCD has spent more on legal services with the goal of limiting liability and having legal review services for contracts and other documents at hand. WACD apparently needs the same kind of services. We do receive a benefit from the legal advice WACD receives

Recommended Motion: *Move to approve ___\$_____ in funding as a partnering contribution to WACD's Legal Fund.*

Information Items:

Program Area: Administration

- **Health Insurance:**
 - notified our health insurance provider that we will be selecting the \$1500 deductible plan
 - I will be setting up the HAS accounts with Further in the next month.
- **Staff Transitions:**
 - I am completing the checkout list with her.
 - I will start collecting information from Stephanie once we get closer to her arrival.
- **Quarterly Reporting:** I completed the 1st Quarter 2020 reporting for both the IRS and Worker's Compensation
- **Annual Evaluation:** I completed my annual evaluation form, and participated in an in-person discussion. I appreciate that opportunity to engage in this type of conversation.
- **Budgeting:** I've been providing information for the budget and spent to date numbers. There are still some numbers that are estimates (ex. checking at the end of the year) and some grant funding timelines that are undetermined (whether they will be paid in FY 20 or FY 21 and where they will appear in the FY 21 Budget – Project or Grant Line Item).
- **Audit:** I've been in contact with several accounting firms regarding our interest in putting our annual audit out for bid. We will go through the Public Purchase bid process in May, 2020.

Upcoming TCD Calendar of Events:

		May 2020	
May 20	Regular Board Meeting		1pm Meeting via Zoom
		June 2020	
June 17	Joint Quarterly Meeting w/ FCWID		Noon TCD Office/Zoom
June 17	Regular Board Meeting/Budget Hearing		1pm TCD Office/Zoom
		July 2020	
July 15	Regular Board Meeting/Alta Picnic		Noon Meet & Greet and 1pm Meeting in Alta, 4H Picnic to follow (?)



Wyoming Association of Conservation Districts
517 E. 19th Street - Cheyenne, WY 82001 - Phone: 307-632-5716 - Fax: 307-638-4099
www.conservwy.com

Date: April 30, 2020

To: Conservation District Chairperson
Conservation District Employees

From: Bobbie Frank, WACD

Re: Legal fund contributions for coming FY

The WACD Board decided several years ago to create the legal fund as a means of having the resources necessary to participate in relevant and important legal actions. Districts are asked to consider contributing annually to this fund. The Board asks for a contribution and would like to maintain a fund is to allow the Board to react and decide quickly on whether to participate in a legal action. Often times the window of opportunity to participate is limited and the need to get each district to discuss on a monthly board meeting would stifle the Board's ability to respond in a timely manner. In addition due to the reduction in the number of AG opinions the Department of Agriculture will consider and submit to the AG's office on behalf of Districts, the Association has and will likely continue to need to request private legal advice on matters affecting numerous districts.

Most recently the Board moved forward to seeking legal advice on matters pertaining to Conservation District's responsibilities under recently passed legislation on contracting for services and projects. (included in the 4/30/20 What's Up?)

WACD has also utilized the legal fund for the following in the past year to retain Darrah Law Office to provide review and interpretation of Public Records statutes.

The Board recently voted to participate at some level in the litigation filed to prohibit management of Grizzly bears in the Upper Green.

If your district is able to budget for a contribution to the legal fund in the coming year, it would be greatly appreciated.

Robb Sgroi, Land Resources Specialist

Action Items:

Program Area: Agriculture

Small Acreage Agriculture: The Alta Elementary School Parent Teacher Organization prepared an application (see Supplemental Materials) requesting financial support for community education and community garden development. The education component will utilize curriculum recently developed by Full Circle Education that was supported by TCD.

Recommended Motion: *Move to authorize funding for the Alta Elementary School Parent Teacher Organization's budget line item request in the amount of \$2,437.00, from the FY2020 line item titled 'Indoor Agriculture,' from the TCD Agriculture Program Area.*

Small Water Project Program (SWPP): TCD serves as the sponsor for the SWPP and the grants it provides. The five SWPP applications submitted to Wyoming Water Development Commission (WWDC) in December 2020, were approved. The WWDC provided draft agreements for the five SWPP projects. The agreements are identical, except for project details. Tom and I agreed no legal reviews were needed, as the templates are comparable to WWDC's template agreement from last year's agreements. One of the five agreements is provided in Supplemental Materials. The others are available [here](#).

Recommended Motion: *Move to approve five contracts, and have the Chairman and Secretary provide countersignatures on each contract. Contracts are titled 'Blackrock Creek Stabilization, Irrigation Improvement, and Habitat Enhancement Project', 'Granite Creek Supplemental Ditch Headgate Improvement Project', 'Horse Creek Fish Passage and Irrigation Improvement', 'Lower Snake River Ranch Bank Stabilization and Fish Habitat Project', and 'South Park Wildlife Habitat Management Area Wetland Enhancement Project'.*

Information Items:

Program Area: Agriculture

- **NRCS:** Supported the NRCS Local Work Group meeting. Consensus resulted in three priority areas: irrigation water management, water quality, and soil health/quality. High interest also in farm & ranch preservation, and grazing land management. Eight participants beyond TCD & NRCS. Emphasis on doing whatever it takes to keep our ag producers in business.
- **Invasive Species, Rangeland Monitoring and Management:** Met with BTNF and stakeholders on range data management and pilot project using Vegetation GIS software.
- **Small Acreage Agriculture:** U of Wyoming Haub School: The Environmental Solutions program will produce an Implementation Plan for the community food system project TCD, but the in- residence component is cancelled. The lead instructor stated the student's draft plan is the best she has seen.

Program Area: Restoration and Sustainability

- **Wildfire Risk Reduction Program (WRRP):**
 - Started conducting Wildfire Risk Overviews week of May 11, 2020. Managing requests for Wildfire Risk Overviews (11 in past two weeks).
 - Presented TCD program, and tablet/software technology, to Island Park Sustainable Fire Communities group, plus local mayor, emergency manager.
 - Software/tablet problem solving. Now ready for field season.

- Supported planning of field and classroom workshops for National Association of Conservation Districts' wildfire tour. Event was recently postponed.
- Arborist Charlie Gorski provided industry based talking points on need for service during pandemic. Town of Jackson accepted recommendations. Wildfire risk reduction included in list of essential services.
- Teton Area Wildfire Protection Coalition and WiRe's project (postal survey, field rapid assessments, design evidence-based programs) is progressing. Letters will be sent to 700-900 residences, informing them of goals and next steps. TCD is a signatory.

Program Area: Planning and Development

- **Development Reviews:** TCD received one scoping notice from the Bridger-Teton National Forest, for an over-snow vehicle and all-terrain vehicle bridge near Togwotee Mountain Lodge, and is preparing comments.

Program Area: Administration

- Employee evaluation completed



**Teton
Conservation
District
Est. 1946**

Teton Conservation District Grant Application

Project Title: **Alta Elementary School Garden Classroom Program**

Date submitted: **5/1/2020** Application ID: **FY20_AGR_007**

Applicant Information:

Applicant Representative: **Kelly Bettner**

Applicant Entity: **Alta Elementary School PTO**

Type of applicant: **Nonprofit**

Mailing address: **15 Alta School Road, Alta, WY, 83414**

Phone: **(414) 534-8970**

Email: **kllyjeanne@gmail.com**

Project Information:

Total Project Budget: **\$4,874**

Funding Requested: **\$2,437**

Project Start Date: **06/01/2020**

Anticipated Project End Date: **06/01/2021**

Program Area(s): **Agriculture, Education**

Grant Information:

Grant Type: **Line Item Request**

Requested Funding Schedule: **In advance**

Requested Final Report Deadline: **February 1, 2021**

Assigned Staff Member(s): **Robb Sgroi**

Applicant Signature:

Name: **Kelly Bettner**

Date: **5/1/2020**

Teton Conservation District Grant Application Narrative

Applicant Entity: Alta Elementary School PTO

Project Title: Alta Elementary School Garden Classroom Program

Date: April 30,2020 **Application ID:** FY20_AGR_007

1. Please outline the primary goals of your project in bullet form. You may add bullets as necessary. (200 words max.)

- Support small acreage agriculture through community education and community garden development
- Engage students in curriculum led by Full Circle Education during spring & fall semesters
- Engage students, families, and the general Alta community through garden club and FCE summer education
- Maintain and upgrade garden facilities to provide better growing conditions and better areas for education to take place

2. Describe how Teton Conservation District funding would support the goals of the project. (200 words max.)

TCD funding would be used to partially fund a contract with Full Circle Education to provide eight whole day classroom instruction visits during spring and fall semesters and ongoing education during the summer. TCD funding would also be used to purchase materials and provide some professional labor to re-seed a flower berm, care for fruit trees damaged by vermin, build picnic tables, and purchase and install a shade. These improvements will allow our community garden to function and produce, allowing for educational opportunities for our students and community. Also, these improvements will provide a space for our teachers, FCE, and volunteers to use for education within our garden during school days, after school and during the summer.

3. Provide a project overview, including specific bulleted deliverables described in measurable terms. (400 words max.)

- Contract with Full Circle Education to integrate garden/agricultural education into the AES classrooms and curriculum and to advise on and support maintenance of the AES Garden. FCE education will consist of eight instructional days, four each in the spring and fall semesters. This programming will target our 40 AES students, giving them an introduction to agricultural science and instilling in them an appreciation for small-scale gardening and our natural resources. Provide additional garden club (Thursdays during the fall, approximately nine hours of in-kind community donation), engaging students and their families, with volunteer manpower.
- Engage students and their families in summer education through FCE's "citizen science" curriculum. Due to Covid-19, summer educational programming will include instructional videos and outdoor activities for students and their families, allowing families to observe and interact with aquatic ecosystems, soil and water health. Since these activities will be aimed to include families, this project will impact approximately 150 people.

Teton Conservation District Grant Application Narrative

Applicant Entity: Alta Elementary School PTO

Project Title: Alta Elementary School Garden Classroom Program

Date: April 30,2020 **Application ID:** FY20_AGR_007

3. (continued)

- Complete improvements to the AES Garden facility to increase educational capacity and sustainability. This year's projects include fixing compost bed hinges and replacing broken beams, re-seeding a wild flower berm, replacing dying fruit trees and installing materials to protect fruit trees from pests, building new picnic tables, and purchasing and installing a shade for educational space in the garden.

4. *How will you evaluate how well you reached your goals and accomplished your deliverables? (200 words max.)*

The overarching goal of our program is to support small acreage agriculture through student and community engagement. Thus, our quantifiable results need to measure engagement. We will attempt to measure this engagement by:

- school attendance and participation in the Spring and Fall FCE garden/agricultural curriculum
- student reflections on what involvement in the garden/agricultural curriculum has taught them and meant to them
- participation in FCE summer offerings
- tallies of community member's consumption of garden produce (we plan to have produce available for community members free of charge - donations accepted - after spring, summer, and fall harvest, both at AES and at the Alta Branch of the Teton County Library) to increase community awareness
- completion of garden improvement projects

5. *Please list your partners and briefly describe the role they play in your project. (200 words max.)*

Full Circle Education - will provide garden and agriculture education to our students, staff, and volunteers.

Alta Elementary School - will implement FCE education and provide partial funding for Full Circle Education contract.

1					
Applicant Entity: Alta Elementary School PTO Project title: Alta Elementary School Garden Classroom Program					
Date: April 30,2020 Project ID: FY20_AGR_007					
Project Component/Activity Description	TCD Grant Funds Requested	Applicant Matching Funds (Cash)	Partner #1 Matching Funds (Cash or In-Kind)	Partner #2 Matching Funds (Cash or In-Kind)	Total
Eight Classroom Visits from FCE	\$1000.00		\$1000.00		\$ 2,000.00
FCE Summer Programming	\$937.00			\$937.00	\$ 1,874.00
Fix Compost Bins	\$25.00	\$25.00			\$ 50.00
Wild Flower Berm, Replace & Maintain Fruit Trees	\$ 175.00	\$ 175.00			\$ 350.00
Picnic Tables & Shade	\$ 300.00	\$ 300.00			\$ 600.00
					\$ -
					\$ -
TOTAL	\$ 2,437.00	\$ 500.00		\$ 937.00	\$ 4,874.00
Partner #1: Alta Elementary School, Partner #2: Full Circle Education					

PROJECT AGREEMENT
MSC No. _____
BLACKROCK CREEK STABILIZATION & IRRIGATION IMPROVEMENT
PROJECT

1. **Parties.** The parties to this Agreement are the STATE OF WYOMING, acting by and through the WYOMING WATER DEVELOPMENT COMMISSION, (Commission), whose address is: 6920 Yellowtail Road, Cheyenne, WY 82002 and the TETON CONSERVATION DISTRICT, Teton County, Wyoming, a duly organized conservation district existing under the laws of that state (Sponsor), whose address is: 420 West Pearl Avenue, Jackson, WY 83001.
2. **Purpose of Agreement.** The purpose of this Agreement is to authorize the design and construction of a small water development project and specify terms for the project. The following project is hereby authorized and financed according to the terms of enacted legislation and this Agreement:
 - (a) Blackrock Creek Stabilization & Irrigation Improvement Project [Project]; and
 - (b) Appurtenances necessary to make the Project complete and function in the manner intended.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of this Agreement is from the Effective Date until all provisions and conditions set forth herein have been satisfied.
4. **Special Provisions.**
 - A. The Commission approved a grant to the Sponsor of not more than THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) or fifty percent (50%) of the actual development costs, whichever is less, which shall be disbursed to the Sponsor according to the terms of this Agreement. The Sponsor is responsible for acquiring the remaining fifty percent (50%) of the Project funds from other sources.
 - B. The Sponsor is responsible for acquiring, and shall submit to the Commission, all necessary public access agreements, permits, plans, specifications, change orders, operation and maintenance plans, funding participation and construction budgets, and any other document deemed necessary by the Commission. The Commission shall have a reasonable time to examine the documents and submit comments. If the plans and specifications require modifications, or if the proposed Project cannot be constructed with the funds available, the Sponsor shall be informed in writing and the Sponsor shall have a reasonable time to provide such information as may be required by the Commission, make authorized alterations to the proposed Project that are necessary to provide the Commission with a reasonable expectation that the Project may be constructed with the funds available, or terminate the Project.

- C. If the Commission determines that the Sponsor has met all necessary requirements described in Section 4(B) of this Agreement and the conditions of the Small Water Project Program Operating Criteria, the Commission shall notify the Sponsor that construction may commence. The Commission shall not reimburse the Sponsor for construction costs incurred prior to the receipt of the notice to proceed with construction from the Commission.
- D. The Sponsor shall complete the Project and shall be responsible for operation and maintenance of the Project in accordance with accepted engineering practices. The Sponsor shall be responsible for all operation, maintenance, and repair expenses, including labor. The Sponsor shall complete the Project no later than **December 31, 2022**, and shall have settled all claims and paid all Project expenses by said date. No funds shall be paid by the Commission after said date specified, and the Sponsor shall be solely responsible for payment of any expenses incurred or claims received after said date.
- E. Funds disbursed under this Agreement may only be used as approved by the Commission to defray costs identified in the final plans and specifications or authorized by approved change orders to pay for permit procurement, Project land procurement, or design or construction engineering services essential to construction of the Project. Necessary and reasonable Project expenses or costs not directly identified above require prior written approval by the Commission.
- F. Prior to the disbursement of any funds, the Sponsor shall submit to the Commission a certified pay request, signed contractor invoices, before and after photos of the individual component, latitude and longitude coordinates, as built drawings, and any applicable finalized State Engineer's Office paperwork. Prior to the final payment, the Sponsor shall submit to the Commission an operation and maintenance plan, signed contractor invoices, and a certified payment request to the Commission, including: a Notice of Final Payment; affidavit of publication documenting final settlement; before, during, and after photographs of the Project; certified as-constructed Project plans or a letter from the engineer certifying the Project is functioning in the manner intended; latitude/longitude coordinates; and finalized State Engineer's Office paperwork for any wells constructed. Requests for payment shall be certified by the Sponsor or its designated representative and accompanied by material invoices. Upon approval of the payment requests by the Commission, requests will be processed and disbursements will be delivered to a representative of the Sponsor. The Sponsor shall use funds disbursed by the Commission immediately upon receipt and in strict accordance with the requests for payment submitted by the Sponsor and approved by the Commission.

Payments made by the Commission shall be coordinated with all other Sponsor funding sources, including in-kind contributions, so that the total amount provided to the Sponsor from all funding sources shall not exceed ONE-HUNDRED PERCENT (100%) of total Project costs. Total Project costs may include the value of any in-kind contributions for the installation of Project materials purchased

specifically for the Project, as documented by invoice and determined by the Commission. For the purposes of calculating total Project costs, in-kind contributions shall not exceed FIFTY-PERCENT (50%) of total Project costs. The total amount provided to the Sponsor shall not exceed FIFTY PERCENT (50%) of total Project costs.

- G.** Representatives of the Commission shall have the right of ingress and egress to enter upon the premises at any time, for the purpose of inspection for the life expectancy of the Project. If the Sponsor does not own the premises upon which the Project is located, or does not own access to the Project, the Sponsor shall obtain written permission from the landowner(s) of the premises on which the Project is located, and any land needed for access to the Project, for representatives of the Commission to have access to the Project for inspection purposes, and the ability to collect necessary resource data, as defined by Wyo. Stat. § 6-3-414(e)(iv).
- H.** If through any cause, either party shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if either party shall violate any of the covenants, agreements, or stipulations of this document, the other party shall thereupon have the right to terminate this Agreement if such default or violation is not corrected within thirty (30) days after submitting written notice to the defaulting party. If the Commission determines that the Sponsor has, without good cause, abandoned completion of the Project, the Sponsor shall be obligated to immediately repay the full amount of all grant funds actually expended plus interest as established by the State Auditor in an amount equal to the interest that would have accrued on the expended grant funds in the water development account from the date of expenditure.

Notwithstanding the above, the Sponsor shall not be relieved of liability to the Commission for damages sustained by the Commission by virtue of any breach of this Agreement by the Sponsor, and the Commission may withhold any payments to the Sponsor for the purposes of offset until such time as the exact amount of damages due the Commission from the Sponsor is determined. In the event of default or the Sponsor's negligent or intentional failure to complete the Project, the Commission shall have the right of offset against any State of Wyoming accounts or sources of funding designated for use by, or on behalf of the Sponsor for the full amount owed to the Commission pursuant to this Agreement.

5. General Provisions.

- A. Amendments.** Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms

“hereof,” “hereunder,” “herein,” and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Audit and Access to Records.** If at any time after execution of this Agreement and before one (1) year after the date of final payment to the Sponsor, the Commission requests an audit of funds disbursed, the Sponsor agrees to submit to and cooperate with the audit conducted by duly authorized representatives of the Commission. The Commission and its representatives shall have access to any books, documents, papers, electronic data, and records of the Sponsor which are pertinent to this Agreement.
- D. Availability of Funds.** Each payment obligation of the Commission is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Commission at the end of the period for which the funds are available. The Commission shall notify the Sponsor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Commission in the event this provision is exercised, and the Commission shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- E. Compliance with Laws.** The Sponsor shall keep informed of and comply with all applicable federal, state and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement, including but not limited to laws and regulations governing assessment processes, public bidding, and public works. The Sponsor shall comply with all resident and other preference requirements, including but not limited to those applicable to labor, materials and subcontractors.
- F. Entirety of Agreement.** This Agreement, consisting of seven (7) pages, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- G. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.

- H. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- I. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- J. Independent Contractor.** The Sponsor shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Sponsor shall be free from control or direction over the details of the performance of services under this Agreement. The Sponsor shall assume sole responsibility for any debts or liabilities that may be incurred by the Sponsor in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Sponsor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Commission or to incur any obligation of any kind on behalf of the State of Wyoming or the Commission. The Sponsor agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Sponsor or the Sponsor's agents or employees as a result of this Agreement.
- K. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- L. Nondiscrimination.** The Sponsor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance under this Agreement.
- M. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to

form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

- N. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- O. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and the Commission expressly reserve sovereign immunity by entering into this Agreement and the Sponsor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- P. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- Q. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- R. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- S. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- T. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Sponsor of an originally signed counterpart of this Agreement by PDF shall be followed up immediately by delivery of the originally signed counterpart to the Commission.

6. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

WYOMING WATER DEVELOPMENT COMMISSION:

[Handwritten Signature]
Chairman

4-14-20
Date

[Handwritten Signature]
Secretary

4-20-20
Date

TETON CONSERVATION DISTRICT:

Steve McDonald, Chairman

Date

Roby Hurley, Secretary

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

for. *[Handwritten Signature]* #201351
Tyler M. Renner, Assistant Attorney General

4-2-2020
Date



Jackson Hole Fire/EMS
40 East Pearl Street, #901
Jackson, WY 83001



April 23, 2020

Dear Teton County Resident,

Jackson Hole Fire/EMS and the Teton Area Wildfire Protection Coalition (TAWPC) share your concerns related to the rapid changes and uncertainty associated with the COVID-19 pandemic. We are also committed to continuing our efforts to prepare Teton County for the eventuality of wildfire and now is the time to engage with homeowners and do mitigation work. Fire is an important part of the natural landscape in Teton County; however, we have recently seen the threat that wildfires can have on our community, such as last summer's Saddle Butte and Museum fires. It is our goal to be proactive in confronting such events before another wildland fire threatens our community and worse yet, destroys homes or property within Teton County. Therefore, members of the Teton Area Wildfire Protection Coalition (TAWPC) are working to help homeowners understand and reduce their risks from wildfire losses.

Assessing Your Risks Due to Wildfire

To better understand local wildfire risks, TAWPC will be conducting visual evaluations to determine how residents in the County can be better prepared in the event of a wildfire. These Rapid Wildfire Risk Assessments are quick, curb-side evaluations of each home and surrounding area and will be done from your driveway entrance. The overarching goal of the evaluations is to increase awareness of potential wildfire risks on your property and the actions you can take to reduce potential property losses. If you would like more information on these curb-side evaluations, please reach out to Lesley-Williams-Gomez, Fire Prevention and Education Specialist, Bridger-Teton National Forest at lesley.williams@usda.gov or 307-739-5424.

Living with Wildfire in Teton County -

To provide you with the most effective assistance programs possible, we need to understand what you know about wildfire, your experiences with wildfire, as well as the characteristics of the property you cherish. Later this year, we will send you and your neighbors a survey in the mail to help us answer these questions. Your participation in this survey is voluntary, but we are only sampling a limited number of homes so the information you provide will help everyone prepare for future fires with accurate information and effective participatory programs. During this time when so many things are out of our control, this is one area where you can make an impact.

If you have any questions about the survey, please email or call Robb Sgroi, Land Resources Specialist, Teton Conservation District at robb@tetonconservation.org or 307-733-2110. Additionally, please contact Robb if you are interested in a free and more in-depth Wildfire Risk Overview of your home and property.

Thank you for participating.

Sincerely,

Brady Hansen
Fire Chief
Jackson Hole Fire EMS

Robb Sgroi
Land Resources Specialist, Teton Conservation District
Vice-Chair, Teton Area Wildfire Protection Coalition



Teton
Conservation
District
Est. 1946



Morgan Graham, GIS Wildlife Specialist

Information Items:

Program Area: Administration

- **Annual Review:** Self-assessment and in-person evaluation.
- **Long-Range Plan:** document review and update of “contributing actions.”

Program Area: Wildlife

- **Recreation-Wildlife Co-Existence:** Worked with Friends of Pathways and Nature Conservancy staff to further summarize and rank seasonal recreational use of Bridger-Teton National Forest trails.
- **Wildlife Expo:** Assisted Phoebe with creation of Cache Creek naturalist video for submission of virtual Wildlife Expo.
- **Sage-grouse:** Completed five surveys of Timbered Island lek. Max count of six males.
- **Avian Window Strikes:** Technical assistance to two homeowners on low-cost bird window strike mitigation measures.

Program Area: Native Plants

- **The Nature Conservancy:** Reviewed grant application from Trevor Bloom to Wildlife Conservation Society’s Climate Adaptation Fund. Proposal seeks to expand scope of Rocky Mountain Native Plant Garden at National Museum of Wildlife Art, while assessing efficacy of four restoration/seeding techniques in the wake of wildfire in a sagebrush-steppe plant community
- **Hoback River Subdivision:** Technical assistance to private landowner for riparian willow pole planting on open space.
- **Vegetation Clearing:** Technical assistance to private landowner on feasibility of transplanting sagebrush in highway right-of-way.
- **National Elk Refuge (NER):** Review of 2017 NER/TCD Native Seeding project. Met with Robb and Eric Cole to plan remote sensing of 2020 candidate sites. Discussed allocation of TCD time for monitoring existing and future sites.
- **Teton County Engineering:** Discussed incorporation of TCD review of grading and erosion control permits and projects requiring site mitigation plans.
- **Social Media:** Assisted Phoebe with Arbor Day and wildflower posts.

Program Area: GIS & Mapping / Information Technology

- **Lidar:** Delivery and troubleshooting of lidar data for River Design Group. Amelioration of Sanborn 2015 and 2019 county datasets.
- **Wildlife-Vehicle Collisions:** Updating map templates of focal species wildlife-vehicle collision hot spots for internal park use and future publication.
- **Bridger-Teton National Forest (BTNF):** Acquisition and review of Teton Interagency Area Risk Assessment spatial data. Met with Robb and BTNF staff to discuss updates to the 2014 data and relevance to Robb’s programs.
- **Surface Water Inventory:** Provided project and product overview to Teton County Sanitarian and participants in Trout Friendly Lawn Certification. Web map has 134 views in the past month.

Elyce Gosselin, Natural Resources Technician

Information Items:

Program Area: Wildlife

- **Wildlife-Vehicle Collisions (WVC) Data Analysis:**
 - Reviewed literature for similar studies to refer to as we prepare this manuscript
 - Wrote methods section for manuscript
 - Worked on GIS component of this study, creating layers and exporting maps
 - Finalized statistical analysis
 - Created tables to include in manuscript and finalized figures
 - Finalized data documentation and R scripts
 - Outlined and wrote parts of discussion for manuscript

Program Area: Administrative

- I'm working with Emily and other staff to make sure everything is tied up before I leave my position.

Carlin Girard, Water Resource Specialist and Associate Director

Action Items:

Program Area: Water Resources

Teton County Hoback Facilitation Invoice: TCD has now incurred the full extent of facilitation invoicing for Hoback Stakeholder Group. The total amount is \$26,109.25, which matches the contracted amount with LegacyWorks Group. Based on a conversation with Steve McDonald, this action item seeks Board guidance to potentially decrease the total amount we request from Teton County as cost-share, due to their budget reduction. Our Memorandum of Agreement with Teton County documents a 50/50 split on facilitation costs.

Recommended Motion: *Move to direct staff to decrease our Teton County cost-share request for the Hoback Stakeholder Group facilitation to \$2,611.00 [10% of total facilitation costs].*

Information Items:

Program Area: Water Resources

- Site selection for the septic system effluent study identified two shortcomings to monitoring traditional leach fields in relatively shallow water; 1) causing regulatory compliance issues for landowners; and 2) not having enough soil to monitor treatment, due to close proximity to groundwater. Thus, four raised systems will be monitored.
- I presented background material for the Hoback Drinking Stakeholder Group at an informal presentation of their final recommendations to Natalia Macker and Alyssa Watkins (Teton County Board of County Commissioner Chair, and County Administrator, respectively). This was to guide the requested and forthcoming presentation to the County Commissioners, Board of Health, and TCD Supervisors, which is not yet scheduled.
- There has been little word about Comprehensive Water Planning, likely due to the compressed and challenging budget process that is occurring alongside COVID-19.
- Elyce and I sent the opt-out letter to participants in the Well Test-Kit program, and can now move forward with analysis. We have received a dozen or so responses from people requesting to opt-out, compared to the 220 well test-kit participants we contacted.
- Phoebe and I both presented at a digitally hosted Trout Friendly Lawns ‘Landscaping and Business Partner Certification.’ This certification will allow businesses to advertise using the Trout Friendly Program content and branding. The event was very well attended by approximately 40 participants.
- An aquatic-crossings working group has formed to begin to outline a framework to expend the \$500,000 of the recently approved Special Purpose Excise Tax (SPET) funds earmarked for eliminating aquatic-life barriers. The water layer will greatly enhance the fact-finding stage of this effort.
- I attended the Wyoming Association of Conservation Districts water quality monitoring recertification. This training facilitates TCD’s ability to submit data for State purposes.
- JH Public Art is moving forward the Cache Creek Daylight project. They have submitted a call for artists. The scope is intended to raise awareness of Cache Creek with artwork.
- I gave a videoconference presentation to local fishing guides about water topics, including supply, quality, and active improvement programs.

Program Area: Administration

- Tom and I finalized the technician hiring process, with great results.

Phoebe Coburn, Communications Specialist

Information Items:

Program Area: Administration

- **Long-Range Plan and Strategic Plan:** The Strategic Plan has been finalized and I am working on the Long-Range Plan (see Tom's Supplemental Materials).
- **Staff Reviews:** I participated in Elyce's staff review as well as my own staff review.

Program Area: Communications

- **Field Notes:** I wrote and posted a blog post on Victory Gardens.
- **Conservation Currents:** Our spring 2020 newsletter was released shortly after the April board meeting (see Supplemental Materials).
- **Karns Meadow Sign:** Carlin and I are submitting a grant application on May 15, 2020 to the Wyoming Department of Agriculture and the Wyoming Association of Conservation Districts for the Karns Meadow interpretive sign.
- **Radio:** I'll be interviewed on "This is Our Town" on 93.5 KJAX at 8:30 a.m. on May 13, 2020. These interview series are geared toward the person (ex. where I grew up, how I ended up at TCD etc.), but I plan to focus on Trout Friendly Lawns as we are trying to gain momentum with the Landscaper & Business Certification component of the program.

Program Area: Wildlife

- **Morgan's Nature Notebook:** Morgan, Carlin, and I worked together to conceptualize a YouTube channel/video series called "Morgan's Nature Notebook." It will be a light-hearted educational video series geared towards kids but fun for adults too. Each video will be between one and ten minutes in length and will have a natural history or conservation education theme. For our first installment (of hopefully many!) we spent a day filming "Tour de Cache Creek." This video touches on native plants and water quality. It will be shown by 4th grade teachers in classrooms before the end of the school year. We hope to create an activity to accompany the video. This video, and videos made by other agencies and organizations, will replace the cancelled Wildlife Expo event.

Program Area: Water

- **JH Clean Water Coalition:** 1) The online Trout Friendly Lawns Business Certification Event was a great success—45 people attended. As of May 8, 2020, four businesses have become Certified Trout Friendly Businesses: Agrostis Inc., Valley Landscape Service, Village Gardener at the "Cutthroat" Level (\$300) and Boreal at the "Mayfly" level (\$150). Please email me if you would like to watch the recording. 2) I delivered all of the Trout Friendly Lawn signs we have (about 25). Another order of signs is on the way.



SPRING 2020

Victory Gardens

During World War II, the U.S. government rallied Americans to plant “victory gardens” to help alleviate food shortages and supplement rations. An estimated 20 million victory gardens were planted in backyards, on rooftops, and community green spaces across America. These plots produced about 10 million tons of food, or roughly 40 percent of the nation’s vegetables during that time. The effort was also considered a “morale booster” by empowering gardeners with a purpose during wartime, and rewarding families with fresh produce.

After the 2008 recession, victory gardens made a comeback. And they will again this growing season. Whether you’re new to gardening or you’re a green thumb hungry to learn more, the University of Idaho extension in Teton County, Idaho is offering a free online Victory Garden course. The program was created to train individuals and families on how to “successfully plan, plant, harvest, prepare and preserve affordable and healthy food.” The self-guided class includes ten online sessions with lectures, activities, and readings. The course is available to take at your own pace up until December 2020. Check out our blog, Field Notes, for a link to the class and some local gardening tips. We’d love to hear about your victory garden—share your stories, photos, and gardening tips with phoebe@tetonconservation.org.



World War II victory garden poster (Food and Drug Administration).

Bank Stabilization & Bioengineering Workshops

In early March, Teton Conservation District partnered with Trout Unlimited, Wyoming Game and Fish Department, and Snake River Fund to bring experts from around the country to present on streambank stabilization methods that balance public and private infrastructure needs with ecological stewardship. Over 80 local government staff and elected officials, engineers, stream restoration professionals, and interested public attended the technical workshops.



Bank stabilization is often necessary to protect infrastructure likes roads, bridges, and buildings from meandering rivers. However, using certain techniques to control the Snake and Gros Ventre River can have unintended ecologic consequences. For example, intermittent or seasonal flooding is necessary for cottonwood regeneration. It’s no coincidence that the cottonwood’s fluffy white catkin dispersal coincides with the tail end of spring runoff; cottonwoods seeds germinate in the saturated substrate after the high water recedes. Maintaining a dynamic floodplain to the greatest extent possible is necessary for cottonwood communities to perpetuate over time, supporting not only the trees but the numerous species, including amphibians, songbirds, raptors, moose, elk, bears, beavers, muskrats and more, that depend on riparian habitat.



JACKSON HOLE
clean water
coalition

Trout Friendly Landscaper & Business Partner Certification

Become a Trout Friendly certified landscaping business! The JH Clean Water Coalition invites landscaping, lawn care, and other interested businesses to a free online training on Trout Friendly Lawn practices on April 28 from 8:30 to 10:30 am. The program is designed to help landscapers create and maintain quality lawns and gardens while limiting adverse impacts on water from fertilizer and pesticide runoff, protecting people, pets, and wildlife. The event is free and open to anyone to attend, but you must register at: www.jhcleanwater.org/initiatives/trout-friendly-partners

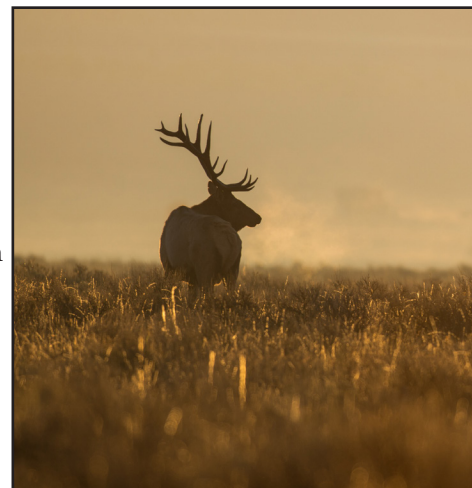
Partners in Conservation Grants

Teton Conservation District awards Partners in Conservation (PIC) grants annually for local natural resource projects relating to water, agriculture, wildlife, restoration, sustainability, and more. This year, the Teton Conservation District board granted \$98,372.87 to the following 16 projects:

- Bridger-Teton National Forest: Teton Wilderness Bear Pole Installation
- Bridger-Teton National Forest: Stream Trailer Construction
- Grand Teton National Park Foundation: Kelly Hayfields Restoration Project Vegetation Management (Phase 5)
- Huidekoper Ranch: Labor Saving Upgrades for Small-Scale Vegetable Production
- Jackson Hole Public Art: Water Quality Public Art - Wild Walls and Daylight Cache Creek
- J-W Subdivision: J-W Nitrate Treatment, Construction, and Operation
- Linn Ranch: Lily Lake Reservoir Infrastructure
- Montana State University: Butterflies as Bioindicators in the Greater Yellowstone Ecosystem
- Orijin Media and Josh Metten: Denizens of the Steep - A Backcountry Skiing and Conservation Film
- Teton Botanical Garden and National Museum of Wildlife Art: Rocky Mountain Native Plant Garden
- Teton Plants: Teton County Native Plant List for Landscapes, Restoration, Highways
- University of Wyoming (Monteith Shop): Western Wyoming Bighorn Sheep Nutrition and Disease
- University of Wyoming (Katherine Gura): Using Recorders to Assess Population Trends for Great Gray Owls in Teton County
- Veterinary Initiative for Endangered Wildlife: Mortality Investigation of the Sublette and Jackson Moose Herds
- Wyoming Stargazing: Next Generation Science Partners Website and Advertising
- Wyoming Wildlife Advocates: Watch for Wildlife



Great Gray Owl by Steve Poole.



Elk at Kelly Hayfields by Ryan Sheets.

NRCS Local Work Group Meeting

The Natural Resources Conservation Service (NRCS) and Teton Conservation District are hosting the annual Local Work Group meeting from 1 to 3 p.m. on April 21, 2020. The purpose of the annual meeting is to provide local agricultural producers with information on NRCS programming and funding opportunities, solicit feedback on NRCS programs, and consider local funding and natural resource priorities. Find more information and the video conference invitation at www.tetonconservation.org/nrcs.

CONTACT US

420 W. Pearl Ave. | PO Box 1070 | Jackson, Wyoming
(307) 733-2110 | info@tetonconservation.org | www.tetonconservation.org

Tom Segerstrom, Executive Director

Action Items

Region 8 (Teton County) Multi-Hazard Mitigation Plan (MHMP):

- TCD staff reviewed the Draft Update of the MHMP with Rich Ochs with only minor suggestions.
- TCD's involvement and commitments align with the FY 2020-2025 TCD Strategic and Long-Range Plans.
- The full MHMP is very lengthy and is available at the following hyperlink or upon request to me.

[P:\RestorationSustainabilityProgram\MultiHazardPlan\2019_MHMP\WyomingRegion8_HMP_FinalDraftv3_02112020\(1\).pdf](P:\RestorationSustainabilityProgram\MultiHazardPlan\2019_MHMP\WyomingRegion8_HMP_FinalDraftv3_02112020(1).pdf)

- There is a formal resolution committing TCD's support (see Supplemental Materials).

Recommended Motion: *Move to authorize Steve McDonald as Chair to sign the resolution to support the 2019 Region 8 Multi-Hazard Mitigation Plan with Dave Adams as Secretary attesting to the signature.*

Draft Strategic and Long-Range Plans: Board approval of the draft plan is desired so that it can be put out for a 45-day public comment period on the TCD website, Public Notices, and direct distribution to partners, etc. (See draft text in Supplemental Materials)

Recommended Motion: *Move to approve the draft text for the Teton Conservation District 2020-2025 Long-Range Plan (as amended) for the required, 45-day public comment period.*

Information Items:

Program Area: Administration

- **Personnel, Working Remotely:**
 - Conditions for working in the office during May, 2020 were developed
 - Formal working terms for Stephanie Dykema were communicated
 - With board assistance, annual employee evaluations were completed.
 - Wage changes will be discussed in Executive Session.
- **FY 2021 Budget Process:**
 - I tracked Teton County's property tax discussions, spoke with Luther Propst and Larry Pardee with the Town regarding TCD financial support of on-going conservation projects, such as Comprehensive Water Planning and Stormwater Infrastructure for consideration of TCD Partnership Fund allocations in FY 2021 in the final draft budget (See Supplemental Materials)
 - The third draft of the FY2021 Budget is available with any changes noted in blue (see Supplemental Materials).
- **TCD Natural Resource Plan:** Moving forward on the initial draft.

Program Area: Planning and Development

- **Town and County Comprehensive Plan Amendments:** I worked with Roby to review the Town and County amendments to the Comprehensive Plan. I am developing comments for the board's consideration at the June 17, 2020 regular meeting.

Systems of Conservation (SysCon Group):

- Is coordinating group comments Town and County Comprehensive Plan amendments

- Coordinating attendance at the 7th cent sales tax Joint Interagency Meeting dedication to a conservation planner.
- Septic regulations, commercial helicopter tours, the Snow King EIS and coordinated visitor messaging regarding local stewardship norms were also discussed.

Program Area: Water Resources

Flat Creek Watershed Improvement District (FCWID):

- Quarterly Meeting with TCD is scheduled for the hour prior to the regular TCD June 17, 2020 board meeting to accommodate TCD
- The 2019-2020 winter monitoring study results are available
- FCWID estimates they will add approximately \$20,000 to their project and flood-fight reserve which will total of \$78,000 in FY 2021.
- FCWID hopes to apply for an NRCS Watershed and Flood Prevention Grant

Teton County Resolution #20-xxx

Town of Jackson Resolution #20-xx

Wyoming Region 8 Hazard Mitigation Plan Adoption Resolution

WHEREAS, Teton County, Wyoming, and the Town of Jackson, Wyoming, have the potential to experience disasters that can damage commercial, residential, and public properties, displace citizens and businesses, close streets and bridges dividing the county and municipality, and present general public health and safety concerns; and

WHEREAS, Teton County, the Town of Jackson, and the Teton Conservation District have prepared a Hazard Mitigation Plan that identifies goals and mitigation actions to reduce overall impacts and potential for loss of life or damage to property from natural hazards; and

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards and which made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Wyoming Region 8 Hazard Mitigation Plan has been developed in accordance with the FEMA-prescribed mitigation planning process and meets current state and federal requirements; and

WHEREAS, the Wyoming Office of Homeland Security and the Federal Emergency Management Agency Region VIII officials have reviewed the Wyoming Region 8 Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing bodies; and

WHEREAS, Teton County, the Town of Jackson, and the Teton Conservation District desire to formally adopt the Wyoming Region 8 Hazard Mitigation Plan for implementation.

NOW, THEREFORE, be it resolved by the Teton County Board of County Commissioners, the Town Council of the Town of Jackson, Wyoming, and the Board of Supervisors of the Teton Conservation District, in regular session duly assembled, that:

1. The Wyoming Region 8 Hazard Mitigation Plan is hereby adopted as an official plan of Teton County, the Town of Jackson, and the Teton Conservation District.
2. The Board of County Commissioners delegates the responsibility for annual review and monitoring of implementation to the County Emergency Management Coordinator.
3. Each local government shall pursue implementation of the projects contained in the Plan as resources allow.
4. Each local government shall consider and incorporate into other plans elements of the Hazard Mitigation Plan as appropriate.

TETON COUNTY BOARD OF COUNTY COMMISSIONERS, TETON COUNTY, WYOMING

PASSED, APPROVED, AND ADOPTED this ____ day of May 2020.

Natalia D. Macker, Chairwoman

ATTEST: _____
Sherry L. Daigle, Teton County Clerk

TOWN COUNCIL, TOWN OF JACKSON, WYOMING

PASSED, APPROVED, AND ADOPTED this ____ day of May 2020.

Pete Muldoon, Mayor

ATTEST: _____
Sandra P. Birdyshaw, Town Clerk

TETON CONSERVATION DISTRICT BOARD OF SUPERVISORS, TETON CONSERVATION DISTRICT, WYOMING

PASSED, APPROVED, AND ADOPTED this ____ day of _____ 2020.

Steve McDonald, Chair

ATTEST: _____
Dave Adams, Board Secretary

Teton Conservation District 2020-2025 Long-Range Plan

Teton Conservation District’s 2020-2025 Strategic Plan provides the overarching vision, mission, goals, and objectives that guide our work and will shape our growth, character, and principals. The 2020-2025 Long-Range Plans offers more specific guidance by outlining concrete desired outcomes and actions that will chart a path forward for Teton Conservation District staff and board in achieving the goals and objectives of the 2020-2025 Strategic Plan.

As part of the strategic and long-range planning processes, Teton Conservation District organized existing programs and projects into six newly delineated Program Areas and three Operations Areas. The six Program Areas include Water, Land, Vegetation, Wildlife, Geographic Information Systems (GIS) and Sustainability. The three Operations Areas include Administration, Communications, and Grants. The following 2020-2025 Long-Range Plan outlines the distinct desired outcomes and associated key actions for each Program and Operations Area. Together, the Strategic Plan and Long-Range Plan align Teton Conservation District staff and board more fully with the vision and mission of the organization.

Program Areas:

WATER

DESIRED OUTCOMES:

- Clear actions for water protection exist within Town of Jackson and Teton County comprehensive waste and stormwater plans.
- Impaired streams are delisted.
- Surface- and groundwater-degrading discharges are identified and mitigated.
- A watershed approach is used to inform fish habitat enhancements.
- Landscape-scale water chemistry is characterized and illustrated.
- *Escherichia coli* enumeration is supported by source tracking and actual pathogen sampling, and is mitigated accordingly.
- Systems are established to support drinking and waste water systems that are operated by municipalities and districts.
- Property damage from flooding is avoided with ecological and landscape considerations.
- Human uses of water are balanced with preserving natural hydrologic systems.
- Site-scale erosion and pollution control is a cultural norm.

ACTIONS:

- Seek to effectively address water quality improvements on a landscape-scale through larger, effective partnerships.
- Advance Fish Creek watershed planning.
- Mitigate fecal contamination based on monitoring data, logic, and source-based targeted approaches.
- Conduct outreach to elected officials, governmental staff, businesses, the public, and schools.
- Shepherd residential landscape practices towards land and water stewardship.

- Identify and support development of private sector solutions.
- Conduct field data collection and reporting based upon need.
- Strengthen monitoring and broaden engagement by leveraging partnerships with Wyoming Association of Conservation Districts, U.S. Geological Survey, University of Wyoming, and other state agencies.
- Support water quality recovery in the event of a natural disaster or community disruption.
- Participate in “Vital Signs Environmental Health Monitoring” on privately-owned land within the district area to compliment other on-going measurements

LAND

Agriculture

DESIRED OUTCOMES:

- All federal grazing allotments have complete infrastructure, range monitoring, and retrievable records for permittees.
- Market gardening, small agriculture and specialty crop production, and home food gardening are significantly expanded and availability of local food has doubled.
- Soil health is improved, reducing the need for chemical input projects practices are in place.
- Livestock production is retained as a community food and cultural resource industry.
- Irrigation infrastructure improvement and maintenance deficits are significantly reduced.

ACTIONS:

- Assist in meeting the needs of the U.S. Forest Service and Forest Planning, including helping to facilitate: 1) monitoring of grazing allotments on a scheduled basis, 2) organization and digital archiving of allotment monitoring data, 3) updates to comprehensive allotment and permit files, and 4) maintenance of all allotment improvements and infrastructure for all prescribed management .
- Assist Natural Resources Conservation Service efforts to establish Ecological Site Descriptions throughout the district area.
- Identify and abate limiting factors for the expansion of market-gardening, small agriculture, and specialty crops, including apiaries, for local and broader markets.
- Assist with agricultural infrastructure needs including ecological considerations (e.g., wildlife connectivity and reduced chemical inputs).
- Sponsor and support Wyoming Water Development Office and Natural Resource Conservation Service programs within the district area.
- Support and provide private and public land agricultural uses through technical assistance, planning and management efforts.

Planning & Development

DESIRED OUTCOMES:

- “Vital Signs Monitoring” for private lands is in place to match agency Ecosystem Health Indicators.

- Teton County Natural Resource Protection Land Development Regulations are updated.
- Teton County Natural Resource Overlay is updated.
- Habitat-loss mitigation is ecologically effective with an established process and funding.

ACTIONS:

- Standardize and streamline requested planning proposal review processes and expectations.
- Quantify natural resource parameters on the private portions of the district to compliment “Vital Signs Monitoring” of public land.
- Provide natural resources information to the Town of Jackson and Teton County in evaluations of land development regulations.
- Assist with habitat loss mitigation during development.
- Sponsor Land Development Regulations amendments to achieve Natural Resource Protection Land Development Regulations updates.

VEGETATION

Invasive Species

DESIRED OUTCOMES:

- Invasive species are controlled and have reduced presence on the landscape in cooperation with members of the Jackson Hole Weed Management Association.

ACTIONS:

- Support invasive species control and integrated weed management in cooperation with members of the Jackson Hole Weed Management Association.

Native Plants

DESIRED OUTCOMES:

- Local genotypes of native plants are under cultivation for local restoration.
- Local native seed supply is available and commonly used.
- Habitat loss mitigation is ecologically effective with an established process and funding.
- Processes that support native plant communities are healthy.

ACTIONS:

- Assist Teton County in the development of a habitat loss/mitigation system.
- Expand community knowledge and interest in mitigating the loss of native plant communities.
- Support private cultivation of local native seed production.
- Engage restoration, reclamation, and mitigation expertise to expand native plant producers, restoration, loss mitigation systems, and contractor public works reclamation knowledge and skills.
- Support weed control and thoughtful chemical application.

- Use native plants to assist in mitigating the loss of pollinators on a localized and landscape scale.
- Increase the number of participants with native plant/pollinator demonstration gardens while developing and maintaining a spatial database of information.
- Reconvene a Native Plant Symposium and increase participation.
- Update/Revise the 2008 Native Plant Species List/Database.
- Update/Revise the 2012 Native Plant Landowner Guide.
- Promote the Xerces Society Pollinator Conservation Program.
- Promote adoption of native seed and plants by local nurseries and hardware stores.
- Provide on-site native plant consultations.
- Continue native plant informational posts to social media.
- Deliver pollinator curriculum to elementary through high school students.

Wildfire Property Damage Reduction

DESIRED OUTCOMES:

- Community Wildfire Protection Plan is in place and up to date.
- All residential landowners have had an opportunity to receive a Wildfire Risk Overview and voluntarily participate in the Wildfire Risk Reduction Program to improve their potential loss of structural property values.

ACTIONS:

- Participate as a member of TAWPC in the review and approval of an updated Community Wildfire Protection Plan.
- Prioritize property loss reduction actions based upon an updated Community Wildfire Protection Plan.
- Determine the “ample opportunity timeframe” to allow participation and promote the program in order to include as many landowners as are interested within that timeframe.
- Adjust focus of Wildfire Risk Reduction Program to maintenance incentives and mechanisms for past participants following the ‘opportunity’ timeframe.

WILDLIFE

DESIRED OUTCOMES:

- Species of Greatest Conservation Need are locally understood with stable populations.
- Ecological connectivity and habitat diversity remain intact and/or are restored.
- Man-made wildlife connectivity structures are mapped and monitored.
- Wildlife disease threats within the district are mitigated.
- Teton Conservation District is the premier source of spatial wildlife datasets and analysis.

ACTIONS:

- Mitigate intraspecific and interspecific wildlife disease transmission.
- Identify and support private sector solutions to achieve goals on a landscape-scale.
- Improve knowledge of species designated as indicators of environmental health or Greatest Conservation Need by supporting research and monitoring.

- Support creation, retention and/or restoration of native habitat communities and biodiversity losses.
- Support returning abandoned domesticated plant communities to native plant communities.
- Support appropriate human occupation of space in an ecologically sensitive manner (e.g. recreation, human and pet presence, etc.).
- Assess the need for pollinator data collection, understanding, and ecological function.
- Collect and analyze population data on local short- and medium-distance migration mule deer population segments.
- Improve public availability to big game winter range depictions relative to human access directives.
- Revitalize mapping of Jackson mule deer winter range.
- Develop amphibian survey of private lands.
- Participate in spring/summer wildlife monitoring in partnership with Grand Teton National Park.
- Promote the development of a cottonwood ‘exclosure’ program at South Park Wildlife Management Area in partnership with Wyoming Game and Fish Department.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

DESIRED OUTCOMES:

- Cumulative land-use and vegetation changes are tracked over time.
- The Surface Water Inventory and derivatives are in common use.
- GIS is used for Teton Conservation District activity tracking (grants, projects, etc.).
- GIS is used to track habitat improvements alterations and mitigations on a landscape basis.

ACTIONS:

- Support inventory and tracking of landscape-scale agricultural pipelines and fences.
- Support inventory and tracking of landscape-scale stream alterations and habitat mitigation.
- Support landscape-scale potential habitat mitigation locations and opportunities.
- Work with Teton County to update and improve the 2013 vegetation dataset.
- Incorporate Buffalo Valley and Gros Ventre private lands into Surface Water Inventory.
- Create and distribute lidar derived Digital Surface Model for assessing wildlife habitat selection and wildfire risk.
- Investigate development of ArcGIS Online Web Apps for each program area/project.
- Produce and continually update a map of Teton Conservation District-funded projects.

SUSTAINABILITY

Emissions & Air Quality

DESIRED OUTCOMES:

- Community emissions are stable relative to growth.
- Evident air-quality changes are quantified.
- Transportation and power generation using alternative fuels is common.

ACTIONS:

- Improve community knowledge and understanding of local air quality.
- Participate in “Vital Signs Environmental Health Monitoring” on privately-owned land within the district area to compliment other on-going measurements.
- Identify and support private sector solutions to achieve air quality goals on a landscape-scale.
- Support community-led alternative fuels and energy conservation initiatives.

Waste, Recycling & Compost

DESIRED OUTCOMES:

- Waste reduction goals set by Teton County Integrated Solid Waste and Recycling are met or exceeded.
- Community participation in waste reduction, reuse, composting and recycling is endemic.

ACTIONS:

- Identify and support private sector solutions to achieve goals on a landscape scale.
- Support development of new types of and uses for waste diversion (e.g., food waste composting).
- Support agency-led (Integrated Solid Waste and Recycling) waste diversion or recycling of commodities that are uneconomical but critical for proper disposal (e.g., household hazardous and e-waste).

Operations Areas

ADMINISTRATION

DESIRED OUTCOMES:

- Programs and projects address community priorities and provide timely and forward-looking conservation solutions.
- Public fund expenditures generate quantifiable and evident public value.
- The Board of Supervisors are engaged, well-informed, and trusted by the community and staff.
- Strategic, Long-Range, and Annual Plans are regularly incorporated into Program and Operations Areas.
- Teton Conservation District is an engaged and constructive partnering agency.

- Processes, programs, and records are able to be transferred with continuity under staff and board succession.
- Regular board meetings are streamlined (e.g., consistent agendas, reporting, and protocols).

ACTIONS:

- Develop and track metrics of success for each Program and Operations area.
- Review all program and project structures, scales, life-spans, objectives, outcomes, and successes relative to community priorities.
- Prioritize on-the-ground, physical conservation and direct problem-solving projects.
- Identify and consider community leadership roles and new initiatives relative to existing staff workloads.
- Explore funding and granting sources outside of mill levy funds.
- Consider priority-based budgeting system.
- Stimulate private sector solutions across all Program Areas.
- Coordinate with Teton County on drafting a Natural Resource Plan.
- Support other agencies as appropriate following localized natural disasters and community disruptions, and support the tenets of the Multi-Hazard Mitigation Plan.
- Prepare materials and equipment for natural disasters and community disruptions to the appropriate degree.
- Participate as a cooperating agency on appropriate federal actions.
- Develop closer relations with landscape-scale organizations (e.g., Community Foundation of Jackson Hole, Greater Yellowstone Coordinating Committee, and Wyoming Natural Resource Foundation).
- Broaden scope of all programs to engage special districts, homeowners associations, and agencies.
- Leverage staff time and work with effective use of technicians, contractors, university students, interns, and volunteers.
- Develop demonstration site projects with potential for broader applications (e.g., cover crops, bat and insect-friendly lighting, and online food local producer orders).
- Maintain a resource library for each program area.
- Provide project participation opportunities for board members.
- Expand staff project management and technical skills, and establish partnership management training for staff and partners.
- Identify opportunities for the improvement of facilities over time.
- Foster staff stability and work-life balance (e.g., leave of absence process, benefit packages, workload prioritizations, and job descriptions with increased management roles).
- Balance board reporting and meeting formats with board and staff capacities.
- Improve board supervisor and associate member orientation and on-boarding, including board-led retreats and staff/board communication opportunities.
- Streamline and improve clarity of budgeting process for the board supervisors.
- Ensure record tracking, security, and retrievability.
- Utilize accounting, database, and GIS technologies for efficient record storage, searching, and retrieval.

- Ensure transferability of records, programs, and administrative processes.
- Assess staff and board application, interests, participation, and character over time.
- Appropriately use legal counsel for contracts and agreements.

COMMUNICATIONS

DESIRED OUTCOMES:

- Community understanding of and support for Teton Conservation District and its programs are widespread.
- TCD effectively targets audiences relative to conservation opportunities and programs.
- Diverse community members are engaged with Teton Conservation District and regularly provide input on priorities and programs.
- Voters understand and weigh their support of the Conservation District Tax.
- Conservation education programming is valued and effective.

ACTIONS:

- Develop metrics for community awareness and outreach success.
- Increase understanding of target audiences.
- Research and produce a Teton Conservation District Marketing Plan.
- Employ a wide range of media types and maintain traditional media, online, and social media presence.
- Continue to produce high-quality printed and online resources.
- Increase capacity to produce videos.
- Coordinate with other entities on events and education efforts.
- Promote partner success stories and coordinate with other entities on conservation messaging.
- Formalize educational opportunities in alignment with the efforts of Next Generation Science Partners.
- Continually explore new creative projects, marketing opportunities, and education efforts.
- Develop annual list of communications and promotional needs by Program Area.
- Advance public understanding of how special districts function.
- Consider ways to improve and standardize branding.
- Incorporate plans for promoting and celebrating Teton Conservation District's 75th anniversary.
- Publicize grant outcomes and successes.

GRANTS

DESIRED OUTCOMES:

- Grant agreements and partnerships are clear and easy to administer.
- Funding support is consistent over time.
- Teton Conservation District provides equitable grant opportunities that promote effective conservation.

ACTIONS:

- Standardize and streamline grant application, tracking, and reporting processes.
- Manage and evaluate efficiency of the grant application and tracking system.
- Require stronger accounting, reporting, and established project timeframes from grant recipients.
- Develop a mechanism for verification of match contributions from grant recipients.
- Prioritize on-the-ground, physical conservation and direct problem-solving projects.
- Scale grant administration to staff capacity.
- Streamline board engagement in grantmaking.
- Improve board oversight of grant line-item and allocation sources.
- Consider shifting grant funding to reimbursement only.
- Explore linking the receipt of Teton Conservation District grants with WACD certifications to build stronger grant recipients and effective partners.
- Build relationships with other granting organizations.
- Produce and continually update a map of Teton Conservation District-funded projects.

Resolution of Adoption

Whereas, Teton Conservation District is empowered by Wyoming State Statute 11-16-122 (b) et seq. to adopt and implement water and soil management and other natural resource policies;

Whereas, Teton Conservation District has sought out and received public involvement and input regarding the role of Teton Conservation District in conservation and management of the natural resources within the district boundary and plans and programs are carried out utilizing an open and collaborative planning process;

Now therefore, be it hereby resolved by the Board of Supervisors of Teton Conservation District this ___ day of June, 2020, that the Board of Supervisors adopts Teton Conservation District's Strategic Plan and Teton Conservation District's Long-Range Plan for Fiscal Year 2021 to Fiscal Year 2026.

Steve McDonald, Chair

Dave Adams, Vice Chair and Treasurer

Roby Hurley, Secretary

Bob Lucas, Supervisor

Nate Fuller, Supervisor

Tom Breen, Associate Member

Elizabeth Barczynski, Associate Member

Sarah Hegg, Associate Member

Bob Weiss, Associate Member

Future Partnership between the Town and the Teton Conservation District

The Teton Conservation District (TCD) is interested in providing additional funding assistance during this unique time in our local economy and current state of the Town's Budget. Moving forward, TCD is interested in partnering and collaborating with Town of Jackson's current and future water quality projects as it relates to improvements to our local and regional ecological systems. Looking long term, the Town will provide capital improvement projects over a 5 – 10 year period that will begin to address water quality programs that benefit our local streams and waterways. Working collaboratively, the Town will provide long term, big picture infrastructure projects that demonstrate annual, tactical, projects and solutions that will improve and enhance water quality for residents and guest alike. Our shared vision aligns with the ultimate goal of the Comprehensive Plan: to protect the health, safety, and welfare of our community character for future generations. Below will begin to outline projects that may offer collaboration between the Town, Teton County, and TCD.

[Comprehensive Wastewater Master Planning in Teton County, Wyoming](#)

Nutrient pollution is one of the most critical, challenging and costly environmental problems facing Teton County today. It is the single most common source of river and stream impairment and can have serious consequences for human health and the economy. The effects of sustained growth in Teton County have had a profound impact on the development of regional wastewater infrastructure. Aside from the Town of Jackson's centralized sewerage system, the lack of strong regional coordination has led to a distributed patchwork of small wastewater plants, independent sewer districts, and small onsite wastewater facilities known as septic systems. With this in mind, Protect Our Water Jackson Hole (POW-JH) has proposed funding \$250,000 to complete a comprehensive wastewater study of the Jackson valley. Teton County has been asked to match this funding, but due to uncertain economic times, this may prove to be difficult. Additional funding from TCD would be beneficial to move this project forward.

[Town of Jackson Capital Improvement Planning](#)

The Town of Jackson has provided for the maintenance and construction of projects that have had a positive impact on our community. The Town's Public Works Department is tasked with the responsibility of not only creating a 10 year master plan for all capital programs, but also charged with overseeing the construction and asset management for the life-cycle term of each investment. In terms of continually improving water quality, the Town has begun the journey of updating our Stormwater Master Plan. The intention of providing an update to this plan will begin to inform critical decisions on updates to the Land Development Regulations, our Municipal Code, and capital outlay for new projects. Our goal is meet (though not required currently) regulatory requirements, from MS4 permits to TMDLs in order to reduce polluted runoff. Innovation will also rely on green infrastructure practices to reduce flooding, control erosion, and prevent polluted runoff from entering critical streams and waterbodies. Future monetary assistance from TCD will help not only complete these essential capital projects, but will also

increase the habitat protections for waterbodies, wetlands, riparian areas, to sustain healthy populations of native species and ensure the health and safety of the community. The Public Works capital improvement plan is provided in this document as a way to forecast short and long term investment goals.

Wastewater Treatment Plant Process Review and Outreach

Recently, there has been a community dialogue surrounding the Town of Jackson’s Wastewater Treatment Plant process for treating sewage that meets and exceeds the current DEQ permitting requirements. The Town would like to embark on third party review of not only our past data but also our current treatment processes that are employed today. Once the review is complete, the Town in partnership with TCD would like to present this information for discussion to the community. The Town has asked TCD to be the lead for finding experts in the fields of wastewater lagoon performance and water quality to review and provide comment on current wastewater practices and procedures utilized today at our facility and potentially comment on future tactics and techniques that will further improve water quality in our receiving stream. The goal will be to provide professional review of our plant by leading experts in their respective fields and provide a strong narrative on our commitment to clean water. TCD has been asked to be partner on this review and outreach to our community.

Future Capital Projects for Partnership with TCD

Project	Estimated Project Cost	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Stormwater Master Plan Phase 1	\$35,000	█									
Stormwater Master Plan Phase 2	\$200,000 - \$300,000		█								
LDR Stormwater Update	cost covered in Phase 2		█								
Cache Tube Phase 2D	\$825,000		█								
Cache Creek Tube Phase 1B Mercill	\$900,000			█							
Cache Creek Tube Phase 1C Glenwood	\$380,000				█						
Cache Creek Phase 1 Treatment Unit	\$370,000				█						
HWY 89 Stormwater Treatment Unit	\$625,000				█	█					
Future TBD Storm Treatment Units							█	█	█	█	█

Fiscal Year 2020 - Final Approved Budget (updated numbers as of May 12, 2020)

Fiscal Year Ending Summary	FY 2020	\$ to Date		FY2021 Projected	
Ending General Fund Checking Balance	\$566,011.62			\$576,893.98	estimate only
Ending Operating Reserve Fund Bal.	\$500,000.00			\$500,000.00	Operating Reserve maintained at \$500,000 at First Interstate Bank
Committed Funds Savings Account Bal.	\$221,773.31			\$331,219.13	*Varies according to commitments and pay out dates
Total Cash on Hand at end of FY	\$1,287,784.93	\$0.00		\$1,408,113.11	
Income Summary for Fiscal Year					
Regular Income	\$1,512,523.13			\$1,618,023.50	reg. income + .85 mill estimate from Teton County Assessor
Project Grants & Pass Throughs	\$387,683.00			\$416,550.00	proj. income + pass-thrus
Total FY Income	\$1,900,206.13	\$0.00	0%	\$2,034,573.50	
Total funds available for FY	\$3,187,991.06			\$3,442,686.61	Total of all funds available in FY 2020
Expense Summary for Fiscal Year					
Program Expenses	\$1,694,141.06			\$1,782,865.00	
Operational Expenses	\$993,850.00			\$1,058,350.00	
Total Expenses	\$2,687,991.06	\$0.00	0%	\$2,841,215.00	
All Available Funds	\$3,187,991.06			\$3,442,686.61	
Fiscal Year Expenses	\$2,687,991.06			\$2,841,215.00	
Operating Reserves Fund	\$500,000.00			\$500,000.00	
Difference	\$0.00			\$101,471.61	

Income Calculations for FY 2020

Regular Income	Budgeted FY 20	Income to Date	%	FY2021 Proposed	Notes:
Teton County Mill Levy	\$1,487,500.00	\$1,556,719.20	105%	\$1,599,200.00	.85 mill figure - Est. 04/13/20 Teton County Treasurer
Interest Income	\$2,500.00	\$1,233.47	49%	\$2,500.00	Slightly increasing interest rates %
Well Test Kit Sales	\$7,200.00	\$4,853.51	67%	\$5,000.00	Sale of 30 well test kits at \$50 each
WDA Annual Base Funding	\$12,823.13	\$12,823.13	100%	\$8,823.50	WDA Base(\$8823.50), \$3999.63 Biannually WACD-WQ(even # FY)
Unanticipated Income	\$2,500.00	\$3,853.90	154%	\$2,500.00	Sponsorships & donations
sub-total	\$1,512,523.13	\$1,579,483.21	104%	\$1,618,023.50	1.07 X
Project Grants & Pass Thru					
FY 2020 GTNP Gaging Stations	\$18,070.00	\$0.00	0%	\$18,350.00	Pass through - estimate for FY 2021
Fish Creek Sampling Partnership	\$44,000.00	\$17,866.87	41%	\$0.00	Partnership Complete
Wyoming Water Development Level 1	\$297,613.00	\$69,760.89	23%	\$373,200.00	WWDO Pass Through , 6 ongoing & 5 new w/ \$5k TCD each
Rangeland Health Assessment Program	\$23,000.00	\$3,000.00	13%	\$20,000.00	RHAP Grant - WDA (\$20,000)
Unanticipated Grants	\$5,000.00	\$554.02	11%	\$5,000.00	Unexpected Grants
sub-total	\$387,683.00	\$91,181.78	24%	\$416,550.00	1.07 X
Grand Total Income	\$1,900,206.13	\$1,670,664.99	88%	\$2,034,573.50	1.07 X

TCD Program Budgets Spent to Date for FY 2020

TCD Agriculture Program	Budgeted FY 20	Spent to Date	%	FY2021 Proposed	Notes:
Ag Cropland Projects					
Irrigation Infrastructure	\$50,000.00	\$7,500.00	15%	\$75,000.00	Mtce, planning, improvements, emergencies. Range & cropland
TCD Support for SWPP Projects	\$50,000.00	\$10,000.00	20%	\$55,000.00	11 projects, NTE \$5,000 per project (perhaps 5 NEW in FY 21 = \$25,000)
Wyoming Water Development / SWPP Level I Study	\$297,613.00	\$48,340.00	16%	\$373,200.00	Pass Through from WWDO to TCD, 6 ongoing & 5 new
SWPP Outreach	\$800.00	\$0.00	0%	\$5,000.00	WY Water Dvlpmt Commission. Hoback study mtgs/outreach (NEW)
Small Agriculture	\$20,000.00	\$5,155.00	26%	\$800.00	Information to constituents/applicants - ex. Mailing
Soil Testing & Analysis	\$300.00	\$0.00	0%	\$43,000.00	Full Circle, UW Haub, Slow Food Tetons, Vert. Harvest, labor, emergencies (Shift).
Ag Producer Outreach	\$1,200.00	\$0.00	0%	\$1,000.00	Cost Share the analysis of soil samples
Agr. BMP Plans	\$3,000.00	\$0.00	0%	\$0.00	Mailing (shift to communications).
sub-total	\$422,913.00	\$70,995.00	17%	\$561,000.00	Contractor develop BMPs. Monitoring of projects. Pipeline GIS/SWI layer
Ag Rangeland Projects					
Rangeland Data Collection	\$53,000.00	\$6,405.00	12%	\$26,310.00	BTNF RHAP(\$6.31K), Multi-Dist.Tall Forb (\$20K)
Range Data Management	\$5,000.00	\$0.00	0%	\$8,000.00	Vegetation GIS pilot & future projects (VGS)
Supplies, rentals	\$1,000.00	\$0.00	0%	\$1,000.00	Stock/tack/trailer Rentals for Monitoring

Livestock Fencing Grant	\$5,000.00	\$0.00	0%	\$25,000.00	Livestock Containment Projects (Fish Crk Rnch)
Misc Ag Projects	\$2,000.00	\$500.00	25%	\$2,000.00	Misc landowner requests
Restoration of Lands for Agr Productivity	\$1,000.00	\$0.00	0%	\$0.00	Monitoring, Planning, Sampling (combined Agr. BMPs)
Natl Elk Refuge project				\$0.00	Monitor past TAC project seed purchase for next (NEW) Shifted to Wildlife
sub-total	\$67,000.00	\$6,905.00	0%	\$62,310.00	0.93 X
<u>JH Weed Mgmt Association</u>					
Horseback Treatment and Monitoring	\$25,000.00	\$25,000.00	100%	\$0.00	TCWP covering cost in FY2021 (Shift)
Trailheads & Trails.	\$5,000.00	\$5,000.00	100%	\$20,000.00	GTNP, BTNF, CTNF, private lands. (SHIFT)
Snake River- Pilot- Working Dogs	\$5,000.00	\$5,000.00	100%	\$5,000.00	Pilot: amplify detections on River-Salt Cedar/Pepperweed (NEW)
Aerial Cheatgrass Treatments	\$20,000.00	\$0.00	N/A	\$40,000.00	\$20k unspent last year + \$20k FY2021. Large scale (New)
sub-total	\$55,000.00	\$35,000.00	64%	\$65,000.00	1.18 X
Agriculture Program sub-total	\$544,913.00	\$112,900.00	21%	\$688,310.00	1.26 X
<u>TCD Mapping Resources and GIS</u>					
Historical Aerial Imagery Website	\$1,000.00	\$597.48	60%	\$1,000.00	Imagery web hosting on Teton Co site, storage
Equipment & Software	\$2,500.00	\$1,366.31	55%	\$0.00	Software maintenance for LP360 (Shift Admin)
Plotter Replacement	\$12,000.00	\$0.00	0%	\$0.00	Plotter Replace - FY 2020, Printerheads, Pa
Gis/Mapping Contractor Contingency				\$1,000.00	Line from Water Program Area
Mapping Resources & GIS sub-total	\$15,500.00	\$1,963.79	13%	\$2,000.00	0.13 X
<u>TCD Sustainability Program</u>					
<u>Air Quality Monitoring Program</u>					
Wyoming DEQ Assistance	\$4,000.00	\$0.00	0%	\$0.00	Mobile Air Station results. GYCC group. (Completed)
USGS Snow Chemistry Contract	\$4,600.00	\$0.00		\$0.00	Sampling, shipping, equipment reimbursement (Shift-Water Program)
GYCC air qual (AQ) committee, AQ info				\$2,000.00	Disseminate mobile air qual station results. GYCC activities (New)
sub-total	\$8,600.00	\$0.00	0%	\$2,000.00	0.23 X
<u>TCD Wildfire Risk Reduction</u>					
Workshops & Advertising	\$5,000.00	\$1,237.39	25%	\$4,000.00	HOA, Special Districts, other presentations
Wildfire Risk Reduction Reimbursements	\$55,000.00	\$55,000.00	100%	\$75,000.00	25 homes @ \$3,000 ea (cost share)
Contracted Wildfire Risk Overviews				\$20,000.00	contracted WROs (NEW line, recurring activity)
Neighborhood Scale Veg Mgmt	\$6,000.00	\$0.00	0%	\$15,000.00	Cost-Share contractor projects: Locations TBD (Special District Outreach)
Rural Fire Water Supply Planning	\$8,000.00	\$0.00	0%	\$5,000.00	Develop Surface Water Source Information w JHFEMS
Fire Resistive Plants Landscaping	\$8,000.00	\$0.00	0%	\$2,000.00	Dvlp, distribute fire resistive plant utilization publication
Software & Supplies	\$2,500.00	\$946.75	16%	\$3,000.00	Tablet emergency replacement, software license, software programming,
Wild Fire Ambassador Program	\$2,000.00	\$0.00	0%	\$400.00	Support ambasssador group activites
Wildfire Research (WiRe) project				\$5,000.00	Implement social science project (New)
sub-total	\$86,500.00	\$57,184.14	66%	\$129,400.00	1.50 X
<u>Integrated Solid Waste & Recycling</u>					
Recycling, HHW & E-Waste	\$16,000.00	\$16,000.00	100%	\$18,000.00	Responsible E-Waste Disposal - disposal opportunities scarce
E-Waste Containers	\$3,500.00	\$3,500.00	100%	\$3,500.00	50% of Shipping Container Cost Increase
GTNP Food Waste Pilot	\$1,500.00	\$1,500.00	100%	\$1,500.00	ISWR In-house food waste composting program
Food Waste Planning Intern	\$3,850.00	\$3,850.00	100%	\$0.00	Staffing
Carcass Disposal				\$4,000.00	Incinerator Plan, Design, Permitting (NEW)
sub-total	\$24,850.00	\$24,850.00	100%	\$27,000.00	1.09 X
<u>Energy Conservation Works</u>					
Green Power Program	\$8,500.00	\$8,500.00	100%	\$5,000.00	Program Promotion (Currently @ 11% - Target 15%)
Commercial Energy Efficiency	\$5,000.00	\$5,000.00	100%	\$5,000.00	Discount for Energy Audit from USDA Rural Development Grant
Residential Solar Cost Share Grants	\$0.00	\$0.00	0%	\$0.00	Using their previously granted funds of \$17,000
Energy Efficiency Program Administraton	\$0.00	\$0.00	0%	\$0.00	Using their previously granted funds of \$1,650
Residential Energy Conservation Kits				\$7,500.00	LVE members LED light, Showhead + Shower Temperature Valve
Workforce Construction Pilot Project				\$0.00	Cost-share template protocols
sub-total	\$13,500.00	\$13,500.00	100%	\$17,500.00	1.30 X
<u>Yellowstone-Teton Clean Cities</u>					
Promo CNG Vehicles in Teton County	\$15,184.00	\$9,600.00	63%	\$2,000.00	In addition to previously granted funds of \$5,584 project extention request
Develop Electronic Vehicle Market	\$2,200.00	\$0.00	0%	\$6,000.00	In addition to previously granted funds of \$2,000 project extention request
Jackson Hole Emmissions Inventory	\$2,500.00	\$2,500.00	100%	\$7,584.00	In Committed Funds - FY19 Carry Over as shown in the lines above
sub-total	\$19,884.00	\$12,100.00	61%	\$15,584.00	0.78 X

Public Involvement

Hand Weed-Pull Event									\$1,000.00	JHWMA/Pathways supported pathway weed pull (NEW)
sub-total									\$1,000.00	1.00 X
Wyoming Dept. of Transportation										
Living Snow Fence									\$30,000.00	Hwy390 project. Const & mtce. OSLI, WYDOT, WSFD, Resor (New)
sub-total									\$30,000.00	1.00 X
TCD Sustainability Program sub-total	\$153,334.00		\$107,634.14		70%				\$222,484.00	1.45 X
Community Partnership Program										
TCD Partnering Funds	\$161,988.49		\$39,498.28		24%					TBD June 2020 Board Meeting + Dedicated Tax Projection Errors (ToJ MOA?)
PIC Grants Available	\$100,000.00		\$3,000.00		3%			\$100,000.00		One annual cycle
Committed Funds Projects for FY20	\$19,834.57		\$17,014.57		86%			\$100,000.00		Based on decisions at the TCD June 2020 Board Meeting
Community Infrastructure Project										Mil Levy Projection Correction TBD June 2020 Board Meeting (NEW)
Grants & Partnering Funds sub-total	\$281,823.06		\$59,512.85		21%				\$200,000.00	0.71 X
TCD Water Resources Projects										
Flat Creek Sampling, 303d	\$5,000.00		\$2,243.80		45%			\$5,000.00		Macro-Invertebrate & WQ sampling
Fish Creek Sampling Partnership	\$88,000.00		\$8,646.94		10%			\$0.00		(Complete)
Fish Creek Sampling								\$40,000.00		(New) Fish Creek Sampling & Stakeholder Nutrient Redux, Watershed Planning
Flat Creek Water Improvement Dist.	\$33,600.00		\$33,202.00		99%			\$30,500.00		Well Monitoring(\$9k),Access(\$2k+4K FY20),Wort Div.Permit(\$6k),Excav.(\$4k),Berm(\$9.5K)
WID Elections (TCD) & Meeting Ads	\$2,400.00		\$1,048.97		44%			\$0.00		Public Notices for Joint Quarterly Meetings (2019 election)
Well Test Kits & Ads	\$25,000.00		\$8,455.00		34%			\$25,000.00		Well Test Kits (40% Reimburse)
Monitoring Well Network	\$1,000.00		\$0.00		0%			\$0.00		(Complete)
Best Management Practices	\$30,000.00		\$1,082.03		4%			\$30,000.00		Trout Friendly Lawn Fertilizer, stormwater, septic/sewer, snow storage, other
Equine Corral Runoff Management	\$12,000.00		\$0.00		0%			\$12,000.00		Equine BMPs , On the Ground Pilot Project(s)
E.Coli	\$1,000.00		\$0.00		0%			\$0.00		E. Coli Testing as Requested + Supplies (Shift)
Standards & Lab	\$3,000.00		\$225.40		8%			\$4,000.00		Calibration of all water quality equipment for one year, E.Coli Tests
Septic System Cost Share	\$600.00		\$150.00		25%			\$0.00		Funding for Septic Pumping or conversion Incentive (Complete)
Database Tech on Retainer	\$1,000.00		\$0.00		0%			\$0.00		Technical Assistance Contractor (Shift to Mapping & GIS Line Item)
Septic System Monitoring Project	\$50,000.00		\$7,710.50		0%			\$140,000.00		Septic System Efficacy Project,Cost-Share Potentials,Likely Teton County \$60k
Town Stormwater Cost-Share	\$96,500.00		\$96,500.00		0%			\$0.00		Forthcoming ToJ Request
Hoback Water Quality	\$50,000.00		\$28,961.21		0%			\$50,000.00		Collaboration with County Dist. Formation, Stakeholder Recommended Projects
Well Test Chemical Mapping	\$10,000.00		\$3,000.00		0%			\$3,000.00		Map Chemical Gradients, Zedi data in tabular form, TCD maps, publish digitally
sub-total	\$409,100.00		\$191,225.85		47%			\$339,500.00		0.83 X
USGS Partnership Projects										
Est. TCD Gaging Stations	\$20,240.00		\$20,240.00		100%			\$20,560.00		Year Three of Five Year Contract w/ Annual Contracted Increase
Est. Gros Ventre Gaging Stations	\$6,350.00		\$6,350.00		100%			\$6,450.00		Year Three of Five Year Contract w/ Annual Contracted Increase
Est. GTNP Gaging Stations	\$18,070.00		\$18,070.00		100%			\$18,350.00		Year Three of Five Year Contract w/ Annual Contracted Increase
Temperatruue at Gaging Stations	\$11,000.00		\$0.00		0%			\$11,000.00		Tempearture logging at 7 key stream gages
USGS Source Tracking	\$30,000.00		\$0.00		0%			\$0.00		Not currently planned
Flat Creek Sediment	\$25,000.00		\$25,000.00		100%			\$25,000.00		Contribution to USGS/WDEQ sediment study in Flat Creek
USGS Snow Chemistry Contract	\$4,600.00		\$0.00		0%			\$4,600.00		Sampling, shipping, equipment reimbursement (Shift-Water Program)
sub-total	\$110,660.00		\$69,660.00		63%			\$85,960.00		0.78 X
Trout Unlimited										
Kids Fishing Day MOA	\$500.00	\$500.00	\$500.00	\$0.00	100%	0%		\$500.00		MOA Partner Funding
Adopt-A-Trout Kids Program	\$1,500.00	\$2,000.00	\$0.00	\$2,000.00	0%	100%		\$1,000.00		Sponsorship:Supplies and Promotion
Lake Creek Ranch Diversion	\$9,620.00		\$0.00		0%			\$10,280.00		USGS speaker costs, supplies, Spread Creek field trip
Granite Creek Diversion Design Review	\$1,500.00		\$0.00		0%			\$0.00		Final Design (Multi-Year Project)
Sewell Ranch bank stability assessment	\$15,000.00		\$0.00		0%			\$25,000.00		Postponed
Black Rock Diversion								\$15,500.00		In addition to SWPP, Material hauling and staging (\$600K Multi-Year Project)
sub-total	\$28,120.00		\$500.00		2%			\$52,280.00		1.86 X
Friends of the Teton River										
Friends of the Teton River	\$9,961.00	\$11,000.00	\$9,961.00	\$0.00	100%	0%		\$10,287.00		MOA Partner Funding
Program ID	\$2,730.00		\$4,785.00					\$3,544.00		Water Quality, Temperature, Stream Flow Monitoring WY Side
Hog Canal Fish Screen								\$19,000.00		Landowner Outreach - Overpayment error/Emily will resolve
sub-total	\$12,691.00		\$14,746.00		116%			\$32,831.00		2.59 X
TCD Water Resouces Projects sub-total	\$560,571.00		\$276,131.85		49%			\$510,571.00		0.91 X
TCD Wildlife Projects										

Wildlife Inventory Flights	\$2,500.00	\$0.00	0%	\$0.00	Non-Game, Sage Grouse, Other (Unused in FY20)
Habitat Improvements	\$15,000.00	\$0.00		\$15,000.00	Pollinator Prog.(Xerces Soc.Implement, Hives),Aerial Seeding,Burn Monitor(Shift)
Native Plants Projects				\$17,000.00	Native Plant Projects incl. NER Restoration, seed purchases (NEW) Shift from Agr.
Sage-Grouse Local Working Group				\$10,000.00	LWG Support: Genetic Baseline Testing, Translocation Costs, Flights (NEW)
Wildlife Attractant Mitigation	\$20,000.00	\$14,999.40		\$10,000.00	Wildlife proofing gardens/compost (DECREASE)
Support Wildlife Data Collection	\$20,000.00	\$19,020.00	95%	\$30,000.00	Nongame, Migration, Disease, Graduate Research, GYCC Support (INCREASE)
Field Equipment	\$5,000.00	\$0.00		\$0.00	Playback, Amphibian Monitoring, Optics Equipment, etc. (expected FY20)
sub-total	\$62,500.00	\$34,019.40	54%	\$82,000.00	1.31 X
Grand Teton National Park Foundation					
Kelly Hayfields				\$10,000.00	MOA Partner Funding
sub-total	\$0.00	\$0.00		\$10,000.00	Native seed propagation/equipment 1.00 X
Jackson Hole Wildlife Foundation					
Website & Technology	\$2,000.00	\$1,000.00	50%	\$0.00	MOA Partner Funding
Wildlife/Vehicle Collision	\$7,000.00	\$5,000.00	71%	\$7,000.00	Data Management & Website User Interface Improvements (DECREASE)
Wildlife Friendlier Fencing	\$10,000.00	\$6,732.00	67%	\$10,000.00	Hwy 22 & 390, Teton Pass (west), N. Hwy 89
Nature Mapping Jackson Hole	\$8,000.00	\$6,000.00	75%	\$8,000.00	Fence Modification with willing landowners (materials & crew logistics)
sub-total	\$27,000.00	\$18,732.00	69%	\$25,000.00	Data sorting,Analysis and Reporting, In-house capacity 0.93 X
TCD Wildlife Program sub-total	\$89,500.00	\$52,751.40	59%	\$117,000.00	1.31 X
TCD Communications Program					
Education & Outreach Efforts	\$10,000.00	\$2,510.00	25%	\$12,000.00	Ed./outreach,activities,signage,etc.(JHCWC dog waste,Karns Mdw signs(carryover))
Events	\$10,500.00	\$2,057.06	20%	\$8,000.00	Event sponsorships, speaker costs, space rentals, promotion, food etc.
Cache Creek Flow Painting Project	\$7,000.00	\$7,000.00		\$0.00	Cache Creek Flow Painting Project (Completed)
www.tetonconservation.org website	\$1,000.00	\$216.00	22%	\$1,000.00	Domain hosting, website upkeep, Squarespace
TCD Promotions, Advertising & Outreach	\$10,000.00	\$9,835.41	98%	\$0.00	Newspaper, Buckrail & Social Media Ads, Paid Outreach (Shift Out)
Advertising & Promotions				\$13,500.00	All newspapers,online media platforms,social media,radio,video,etc. (Receiving Shift)
Printing	\$10,000.00	\$3,487.84	35%	\$8,000.00	Newsletters,annl rprts,brochures,reports,mailings,graphic design,etc.
TCD Communication Prog. sub-total	\$48,500.00	\$25,106.31	52%	\$42,500.00	0.88 X
Program Budget Summary					
TCD Agriculture Program	\$544,913.00	\$112,900.00	21%	\$688,310.00	1.26
GIS & Mapping	\$15,500.00	\$1,963.79	13%	\$2,000.00	0.13
Sustainability Projects	\$153,334.00	\$107,634.14	70%	\$222,484.00	1.45
Tech. Assistance Grants & Partnering	\$281,823.06	\$59,512.85	21%	\$200,000.00	0.71
Water Resources Projects	\$560,571.00	\$276,131.85	49%	\$510,571.00	0.91
Wildlife Projects	\$89,500.00	\$52,751.40	59%	\$117,000.00	1.31
Communications	\$48,500.00	\$25,106.31	52%	\$42,500.00	0.88
Program Budget Total	\$1,694,141.06	\$636,000.34	38%	\$1,782,865.00	1.05 X

Operations Budget FY 2020

	Budgeted FY 20	Spent to Date		FY2021 Proposed	
Operations Expenses					
General Office Expenses					
Rent & Office Fixtures	\$57,500.00	\$55,570.09	97%	\$64,350.00	Contract + 3% Apr-June, snow & landscape,
Facility Contingency	\$15,000.00	\$44.20	0%	\$10,000.00	Contingency for additional facility costs, contract expansion potential
Cleaning	\$4,000.00	\$3,594.71	90%	\$4,500.00	Monthly cleaning & cleaning supplies
Electricity	\$2,000.00	\$937.57	47%	\$1,500.00	Electricity for the year
Recycling & Garbage	\$1,500.00	\$555.81	37%	\$1,250.00	Weekly garbage and semi-weekly recycling
sub-total	\$80,000.00	\$60,702.38	76%	\$81,600.00	1.02 X
Supplies & Equipment					
Office Supplies	\$4,000.00	\$3,203.67	80%	\$5,000.00	Office supplies & equipment + Copier Maintenance \$1000
Postage & Shipping	\$750.00	\$603.50	80%	\$1,000.00	Office postage, shipping & supplies expense, increased communication
Computer System Maintenance	\$25,750.00	\$17,007.36	66%	\$42,000.00	Maint/Repair/Replace/update software/protection,offsite backup,audit,server(Shift frm Mapping)
Employee Safety Equip. & Training	\$1,500.00	\$0.00	0%	\$1,000.00	Safety Training and Equipment

sub-total	\$32,000.00	\$20,814.53	65%	\$49,000.00	1.53 X
Communications & Travel					
Landline/Cell Phones	\$7,500.00	\$1,896.89	25%	\$7,500.00	Monthly landline and cell phone expense reimbursements
Internet Service	\$1,500.00	\$827.70	55%	\$1,250.00	internet service & hookup fee
TCD Vehicles, Trailer & Equip.	\$7,500.00	\$2,472.34	33%	\$10,000.00	Vehicle Maintenance/Supplies, Fuel & Mileage
sub-total	\$16,500.00	\$5,196.93	31%	\$18,750.00	1.14 X
Professional Expense					
Legal & Accounting	\$35,000.00	\$33,619.63	96%	\$35,000.00	\$15,000 audit + legal+Employee/Board bonds+Direct Deposit Fees(Advertizing Removed)
Liability Insurance & Bonds	\$10,000.00	\$9,390.00	94%	\$10,000.00	Office, vehicle & LGSIP insurance policies
Memberships , Dues & Subscriptions	\$18,250.00	\$15,330.06	84%	\$22,500.00	WACD(\$12.5K),NACD(\$750),RC&D(\$200),WASD(\$1K),Rotary(\$1.1K),Cloud(\$750),BYBY(\$750)
TCD Equipment & Clothing Stipend	\$1,400.00	\$215.09	15%	\$600.00	TCD Logo Clothing for Staff and Board Members
Board Travel & Supplies	\$2,500.00	\$760.65	30%	\$1,500.00	Board members travel expenses for meeting/meeting supplies (Alta Incl.)
Employee Training: All Staff	\$1,500.00	\$229.11	15%	\$1,000.00	Professional Trainings funds available for all staff (TBD)
Training - RS	\$1,000.00	\$156.84	16%	\$1,000.00	Arborist CEUs, Wildfire Mitigation CEUs, Microsoft Word Class
Training - MG	\$4,300.00	\$930.57	22%	\$1,000.00	GIS, Native Plant, Wildlife Society, Wilderness First Aid,
Training - CG	\$1,000.00	\$0.00	0%	\$1,000.00	Wetland Training, Water Quality Training
Training - EH	\$1,500.00	\$0.00	0%	\$800.00	Quickbooks on-line and Google Products training
Training - TS	\$400.00	\$503.61	126%	\$500.00	Wildlife Society Meeting
Training - PC	\$800.00	\$370.00	46%	\$1,000.00	Videography, other media training
Training - Tech	\$800.00	\$491.07	61%	\$500.00	New Tech 5/2020
Strategic and Long Range Planning	\$10,000.00	\$10,000.00	100%	\$2,000.00	Plan Printing Costs
TCD Report Printing + Advertising	\$2,000.00	\$0.00	0%	\$0.00	Miscellaneous Publications Supplemental to Communications(See Communications)
sub-total	\$90,450.00	\$71,996.63	80%	\$78,400.00	0.87 X
Meeting & Misc. Expense					
TCD Regular Meetings	\$2,400.00	\$1,124.98	47%	\$1,600.00	TCD Monthly & Special Meetings + Food
WACD Area Meeting	\$500.00	\$321.88	64%	\$500.00	Annual Area 5 Meeting
WACD State Meeting	\$2,500.00	\$2,505.07	100%	\$3,000.00	Annual WACD Meeting w/lodging and meals
WACD / WCDEA Meetings	\$1,500.00	\$288.71	19%	\$1,000.00	WACD topic meetings + Wy. Associaton of Special Districts
Other Meetings	\$2,000.00	\$482.99	24%	\$1,500.00	Business Meals (Interagency and Partner Meetings)
Miscellaneous Expense	\$1,000.00	\$50.00	5%	\$1,000.00	Unanticipated expenses
sub-total	\$9,900.00	\$4,773.63	48%	\$8,600.00	0.87 X
Operations (no payroll) Budget Total	\$228,850.00	\$158,710.47	69%	\$236,350.00	1.03 X
Employee Payroll Expense					
Employee Wages	\$530,000.00	\$614,900.41	116%	\$565,000.00	Current Salary Rate for FY 2020 + small increase TBD
Employer Payroll Taxes	\$42,000.00	(in wages)		\$44,000.00	Employer pays 0.0765% of wages in taxes - *TCD net amount
Worker's Compensation	\$16,000.00	\$10,009.64	63%	\$16,000.00	6 Full Time and 1 Part Time Staff
Health & Dental Insurance	\$84,000.00	\$64,563.32	77%	\$82,500.00	Health & Dental premium for FY 2021
Employer Retirement Expense	\$73,000.00	(in wages)		\$100,000.00	18.12% of salaries, per WRS as of 07/01/2020
WRS/Unemployment /Leave Liability	\$10,000.00	\$0.00	0%	\$10,000.00	Unemployment,leave and liability payout fund
Personal Health Savings Accounts				\$2,500.00	Board Insurance Choices
Overtime	\$10,000.00	\$4,038.37		\$2,000.00	Pooled All Staff Including Employer Tax Contributions
sub-total	\$765,000.00	\$693,511.74	91%	\$822,000.00	1.07 X
Operations + Payroll Expense Total	\$993,850.00	\$852,222.21	86%	\$1,058,350.00	1.06 X
Budget Grand Totals	\$2,687,991.06	\$1,488,222.55	55%	\$2,841,215.00	1.06 X

Program/Admin Cost Ratio

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