



**Teton
Conservation
District
Est. 1946**

June 15, 2022 Board Meeting Table of Contents

The Teton Conservation District (TCD) Board Meeting at 1:00 p.m. will be preceded by the TCD-Flat Creek Water Improvement District (FCWID) Quarterly Meeting from 12:00-1:00 p.m. A TCD board quorum is required. The same Zoom link on the TCD Meeting Agenda will be used for both meetings.

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TCD & FLAT CREEK WID JOINT QUARTERLY BOARD MEETING

June 15, 2022 @ 12:00pm

Teton Conservation District Office

420 W. Pearl Ave., Jackson, WY

Meeting Members:

TCD BOARD MEMBERS: Steve McDonald (*Chairman*), Dave Adams (*Treasurer*), Bob Lucas, Roby Hurley and Nate Fuller.

Associate TCD Members: Tom Breen, Bob Weiss, and Elizabeth Barczynski

FCWID MEMBERS & STAFF: Sandy Buckstaff (*Chairman*), Johnny Ziem (*Vice-Chair*), Mark Giger (*Treasurer*), James Metcalf, and James Mathieu (FCWID Board Candidate as of 6-8-22). **Staff:** Raylene McCalman (*Admin. Manager*)

TCD STAFF MEMBERS: Carlin Girard (*Executive Director*), Emily Hagedorn-Wegher (*Admin. Manager*), Phoebe Coburn (*Communications Specialist*), David Lee (*Water Resources Specialist*), Robb Sgroi (*Land Resources Specialist*), Morgan Graham (*GIS & Wildlife Specialist*) and Emily Smith (*Natural Resources Technician*)

GUESTS & AGENCY PARTNERS: none

AGENDA:

Joint Minutes & Treasurer Reports:

March 16, 2022 Minutes – (forthcoming) Raylene McCalman

Quarterly Treasurer's Report - FCWID Treasurer Mark Giger

Progress Report FCWID Chairman (narrative attached) – Sandy Buckstaff

Introductions and Comments from the Public:

Agency Reports/Guests: none

Board Reports:

Reports from TCD and FCWID Board Members

Staff Reports – questions or clarifications:

Reports from TCD and FCWID Staff Members

New Business/Discussion Items:

FCWID FY 2023 Budget and Project Highlights

Old Business:

Executive Session:

FLAT CREEK WATERSHED IMPROVEMENT DISTRICT

PO Box 2037 Jackson, WY 83001

www.fcwid.org

Flat Creek Watershed Improvement District (FCWID) Quarterly Progress Report June 2022

Presented below is a roster of significant actions or activities of the WID in the most recent quarter:

1. Within the last month the FCWID Board of Directors has added a new member, James Metcalf, to its ranks and appears likely to add another, James Mathieu, at its June 9th regularly-scheduled board meeting. At that point, the board will be back up to its full complement of five members.
2. Abbreviated FCWID Treasurer's Report:
 - a. FCWID RESERVE ACCOUNT: As of May 31, 2022, the balance in this account was \$83,108.00.
 - b. FCWID OPERATING ACCOUNT: As of May 31, 2022, the balance in this account was \$20,426.68.
 - c. The FCWID has completed preparation of a draft budget for FY 2023. The budget has been transmitted to all state and local agencies to which it is required to submit.
3. Abbreviated FCWID Secretary's Report:
 - a. In accordance with the continuously updated FCWID & TCD Joint Calendar, the FCWID submitted both its request for a new grant award from the TCD for FY 2023 (Dogwood Drive creek access improvements) and a request for reimbursement for expenses on projects funded in part by a TCD grant for Fiscal Year 2022 (creek monitoring, thaw wells planning and design, and Dogwood Drive creek access improvements) on the schedule stipulated by the TCD.
4. FCWID Projects:
 - a. 570 Dogwood Drive.
Work to complete improvement of the access has been put off into Fiscal Year 2023. The FCWID has requested grant aid from the TCD to carry out this work.
 - b. Proposed 810 West Thaw Well.
Engineering plans and specifications were completed by Nelson Engineering and delivered to the FCWID on May 31st, allowing the FCWID to seek reimbursement from the TCD under its grant award for Fiscal Year 2022. Having completed plans and specifications in hand will make the seeking of grants from state agencies a more straightforward endeavor than without.
 - c. Proposed Elk Run Townhomes Thaw Well.
Engineering plans and specifications were completed by Nelson Engineering and delivered to the FCWID on May 31st, allowing the FCWID to seek reimbursement from

The mission of the Flat Creek Watershed Improvement District is to explore and implement ways to prevent damage to private property and public infrastructure due to winter flooding of Flat Creek while simultaneously respecting water rights, representing the best interests of the district's property owners and residents, and maintaining and improving water and habitat quality within the stream corridor.

the TCD under its grant award for Fiscal Year 2022. Having completed plans and specifications in hand will make the seeking of grants from state agencies a more straightforward endeavor than without.

d. Proposed Gregory Lane Thaw Well.

Easements from the Teton County School District and an adjacent property owner for review and execution that will enable the extension of power to the proposed well are still being pursued.

e. Potential Flat Creek Condominiums Bank Stabilization.

The FCWID has been approached by a board member of the Flat Creek Condominium HOA about stabilizing a bank that was eroded in the winter of 2020-21. The FCWID has in turn approaching a private consultant about assessing the feasibility and permitting regimen that would be entailed in such an effort.

Progress Report Submitted by: Sandy Buckstaff, Chairman of the FCWID Board of Directors

Teton Conservation District (TCD) June 2022 Board Meeting
June 15, 2022 at 1:00 p.m. | Location: 420 W. Pearl Ave., Jackson

TCD Board and the public are invited to join the meeting in-person at our office at 420 W. Pearl Ave. or online.

VIDEO CONFERENCE INVITATION

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/89455197286>

If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215-8782

If calling by phone, you will be prompted to enter this Meeting ID: 894 5519 7286

MEETING MEMBERS:

TCD Board Members: Steve McDonald, Dave Adams, Roby Hurley, Nate Fuller, Bob Lucas

TCD Associate Board Members: Tom Breen, Elizabeth Barczynski, Bob Weiss

TCD Staff: Emily Hagedorn, Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Phoebe Coburn, Carlin Girard

Partners and Guests: Todd Stiles (Bridger-Teton National Forest), Jonathan Schechter (Town of Jackson Town Council)
Luther Propst (Teton County Board of County Commissioners), Adam Clark (Natural Resource Conservation Service),
Rachael Budowle (University of Wyoming Haub School), Simeon Caskey (Grand Teton National Park)

AGENDA:

12:00 p.m. TCD-Flat Creek Watershed Improvement District Joint Meeting 60 minutes

1:00 p.m. TCD June 2022 Board Meeting

Agency Reports, Guests, and Public Comment

30 minutes

Todd Stiles (Bridger-Teton National Forest)

Jonathan Schechter (Town of Jackson Town Council)

Luther Propst (Teton County Board of County Commissioners)

Adam Clark (Natural Resource Conservation Service)

1:30 p.m. TCD Fiscal Year 2023 Budget Hearing

20 minutes

1:50 p.m. TCD June 2022 Board Meeting (continued)

May 2022 Minutes and Treasurer's Report

10 minutes

Board Reports

10 minutes

Staff Reports and Action Items

60 minutes

TCD Final Draft FY 2023 Budget

Rachael Budowle TCD Introduction

Grand Teton National Park LiDAR Line-Item Request Grant Application

WY Dept. of Agriculture Intent to Use Lab Funds Statement

USGS Flat Creek Joint Funding Agreement

Policy Manual Updates

Wage Increases

Old and New Business

10 minutes

Executive Session:

None

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

Teton Conservation District (TCD) May 2022 Board Meeting Minutes
May 18, 2022 | 420 W. Pearl Ave., Jackson, WY

Attendees:

TCD Board Supervisors: Steve McDonald, Dave Adams*, Roby Hurley, Bob Lucas, Nate Fuller*

Associate Board Members: Bob Weiss

TCD Staff: Emily Hagedorn-Wegher, Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Phoebe Coburn, Carlin Girard

Guests: Adam Clark (Natural Resource Conservation Service), Jonah Sloven* (Sweet Hollow Farm)

**Online or phone participant*

Call to Order: Steve called the meeting to order at 1:04 p.m.

Partner Reports and Public Comment:

Adam Clark, Natural Resources Conservation Services (NRCS): 1) Snowpack is at 103-105% of average for this date over a 30-year average. 2) Adam is working on easement and irrigation projects in Alta, WY. 3) Additional funds will be prioritized through EQIP (Environmental Quality Incentives Program) for wildlife migration, invasive species, and more. 4) There was further discussion on delayed runoff due to cool temperatures and drought concerns going into the summer.

March 16, 2022 Meeting Minutes and April 20, 2022 Meeting Minutes: Roby moved to approve the March 16, 2022 and April 20, 2022 Board Meeting Minutes. Steve seconded. The motion carried unanimously with Steve, Roby and Nate present.

March 2022 Treasurer's Report: The March 2022 Treasurer's Report was reviewed at the April 2022 meeting.

April 2022 Treasurer's Report: Steve reviewed the April 2022 Treasurer's Report:

- Checks numbering 20496-20529 dated April 1-31, 2022: \$149,941.42
- Credit card charges: \$5,741.58
- Net credits for the month: \$36,126.60
- Operating Reserves Account Balance: \$500,041.55
- Committed Funds Savings Account: \$497,725.42
- Reconciled General Fund Checking Balance: \$826,322.46

Roby moved to approve the March 2022 and April 2022 Treasurer's Reports. Nate seconded. The motion carried unanimously with Steve, Roby and Nate present.

Consent Agenda: Steve introduced items included on the consent agenda. Nate moved approve the following items:

- 1) Approve James Metcalf as a replacement member of the Flat Creek Watershed Improvement District (FCWID) Board, who will serve the remainder of LizAnn Eisen's term, and James Mathew to replace Bill Wotkins and serve the remainder of that term. Both positions will appear on the ballot for the next regular FCWID Board of Directors election in November 2023.
- 2) Authorize the Chairman's signature to the agreements titled 'TCD/Trout Unlimited Small Water Project Program Agreement Project No. 2021-02,' and 'TCD/Trout Unlimited Small Water Project Program Agreement Project No. 2021-01.' 3) Approve the two agreements, and have the Chairman and Secretary provide countersignatures on each agreement. Agreements are titled

‘Blue Mountain Bench Fire Suppression Water Cistern Project’ and ‘Surface Water Pond For Fire Suppression Project.’

- 3) Authorize the Board Chair to sign the Independent Contractor Agreement Between TCD and Bantam Design for Good Neighbor Handbook Graphic Design and commit \$5,000 from the Communications Program Good Neighbor Handbook line-item and \$20,000 from the Water Program Town-County Water Programs line-item for Scope of Work Option 2.
- 4) Authorize the Board Chair to sign the Independent Contractor Agreement Between TCD and Treeline Strategies for Good Neighbor Handbook Marketing and commit \$5,000 from the Communications Good Neighbor Handbook line-item;
- 5) Authorize the Board Chair to sign the Memorandum of Agreement with the TCD and the Town of Jackson, Wyoming.

Roby seconded. The motion carried unanimously with Steve, Roby and Nate present.

Staff Reports: *Please refer to the previous month’s board packet to find information items included in written staff reports that were not discussed during the meeting.*

Emily Hagedorn-Wegher (Administrative Manager): Information Items: 1) All rural TCD board positions are on the ballot in November 2022. Applications must be submitted to the Teton County Clerk between August 10 and 29, 2022. 2) There was discussion on offering technology (laptop/tablet) to help the board participate in board meetings and other TCD activities. 3) Emily briefly discussed insurance renewals.

Bob Lucas joined the meeting in person at 1:23 p.m.

Robb Sgroi (Land Resources Specialist): Robb introduced a Line-Item Request from Teton Soil Conservation District to support two additional high tunnels at Sweet Hollow Farm. Jonah thanked the board and offered background on the request. This project will help them meet the growing demand for CSAs (Community Supported Agriculture), which they sold out of this year. About 70% of their product is being sold to Teton County, WY residents. Steve expressed support for the project in the context of how much it supports Teton County, WY residents, as well as the community connectivity between Teton Valley, ID residents and Teton County, WY. **Roby moved to authorize Teton Soil Conservation District’s Line-Item Request titled ‘TSCD and Sweet Hollow Farm High Tunnel’ request for the acquisition of two high tunnels, in the amount of \$10,500 from the FY2022 budget line item ‘Small Agriculture.’ Bob Lucas seconded.** There was discussion on the cost difference between used and new high tunnels; a new tunnel costs \$25,000, not including installation. **The motion passed unanimously with Roby, Steve, Bob, and Nate present.**

Dave joined the meeting by phone at 1:36 p.m.

Robb introduced a Line-Item Request from Trout Unlimited in partnership with Wyoming Game and Fish Department. There was discussion on ownership of the fence and the time frame the fencing will remain up, which may range from two to ten years. There was discussion on the configuration of the fences that exclude herbivory in areas of willow and cottonwood plantings. The constructed fencing consists of polygons that are near, but not within, the riparian corridor. The design represents a compromise with the landowner. Livestock can access the stream at two water crossings or above or below the extent of the project. **Dave moved to award \$20,000 to Trout Unlimited for the Line-Item Request, ‘South Flat Creek Riparian Vegetation Fencing,’(FY22_LND_007) allocating \$12,500 from the Land Program Livestock Fencing Line-Item, allocating \$4,936 from the Land Program Agricultural BMP Plans Line-Item, allocating \$2,000 from the Land Program Miscellaneous Agriculture Projects Line-Item, and allocating \$564 from the Land Program Irrigation Infrastructure Line-Item. Bob seconded. The motion passed unanimously with Roby, Steve, Bob, and Nate present.**

FY 2023 Draft Budget Discussion: Carlin discussed a change from Teton County Assessor's office to the draft budget. Carlin presented an alternative draft budget that holds the mill at 0.6. Dave was in favor of the 0.6 mill. The current mill levy TCD collects is 0.8, which was originally projected at \$1.86 million. The new projected income for 0.6 is \$1.86 million. Specific line items discussed included snow storage and Jackson Hole Fire/EMS position. Other opportunities discussed that are not included in the draft budget included 390/22 Snake River Bridge and water quality mapping and analysis. Carlin proposed the following changes to the draft budget to match a 0.6 mill: 1) reduce Partnering Funds to \$50,000, 2) reduce Partners in Conservation (PIC) to \$80,000, 3) reduce Aquifer Recharge to \$25,000, and 4) reduce Water Best Management Practices to \$90,000. **Dave moved to approve the TCD Draft FY 2023 Budget based on a 0.6 mill levy with changes as suggested by Carlin, and the resulting figures to be submitted to the Wyoming Department of Audit in their required budget format. Bob seconded.** There was discussion on PIC grant funding. **The motion passed unanimously with Roby, Steve, Bob, and Nate present.**

Robb Sgroi (Land Resources Specialist) (continued): Information items: 1) The University of Wyoming Haub School students and faculty are in Jackson presenting on their work on the Food Policy Council. 2) There was discussion on the cancellation of The Granite Creek Supplemental Ditch Headgate Improvement project.

Morgan Graham (GIS & Wildlife Specialist): There was a Line-Item Request application submitted past the deadline by Grand Teton National Park. The board delayed the decision until the June 2022 meeting.

Carlin Girard (Executive Director): Carlin introduced a Partners in Conservation (PIC) grant application (delayed from the February 2022 PIC cycle) from LegacyWorks Group. The board expressed concerns about project costs, control of biases, and validation of the model. There was discussion on the value of benchmarks and information the project may offer. There was discussion on available funds in the budget. Roby said he would be in favor of funding the project in the amount of \$10,000 with the requirement that TCD staff could participate in the process once a quarter. Nate commented on global climate change vs. local temperature trends. Nate strongly advocated that the window to take climate action is rapidly closing. Nate was in support of funding action to prevent carbon emissions over funding climate research and modeling. **Bob moved to decline to fund LegacyWorks Group's Partners in Conservation grant request titled 'Climate Data Dashboard' (Application ID FY22_SUS_001). Nate seconded. The motion carried 3:1. Nate, Bob, and Steve voted in favor. Roby voted against.**

Morgan Graham (GIS & Wildlife Specialist) (continued): 1) Morgan reported on community outreach events and sage grouse lek counts. The state does not appear to be moving any closer on sage grouse translocations. 2) All Perennial Pollinator Packs were sold; delivery is scheduled for June 7, 2022. 3) Wilson Hardware is stocking a native grass seed mix.

Emily Smith (Natural Resources Technician): Information Items: 1) Emily reported on the Teton Food and Farm Coalition meeting, which was centered on meat processing feasibility. Bob discussed a new meat packing plant being constructed near Idaho Falls. 2) Carlin and Robb met with USDA Rural Development. 3) There was discussion on TCD's role in the promotion of the NRCS Local Work Group Meeting and other NRCS programs.

David Lee (Water Resources Specialist): David introduced a Line-Item Request to support a Level II scientific and engineering study and creation of a special district in Hoback Junction. The board was in support of funding the study only, but not district formation. There was discussion on the equipment at the J-W Subdivision, which was partially funded by TCD. **Dave moved to award \$60,000 to Lane Lamure for the Line-Item Request, "Hoback Clean Water Initiative" (FY22_WTR_007) to fund the**

Level II study only, allocating \$60,000 from the Water/Town-County Water Programs line item. Roby seconded. The motion passed unanimously with Roby, Steve, Bob, Dave, and Nate present.

Information Items: 1) Kelsey Ruehling will be presenting on May 26, 2022. 2) David completed the annual Wyoming Association of Conservation Districts Water Quality Training.

Phoebe Coburn (Communications Specialist): Information Items: 1) Phoebe reported to the TCD board that the Teton Board of Realtors awarded \$10,000 in funding to the Good Neighbor Handbook project. The board had no concerns about receiving the funding.

Carlin Girard (Executive Director) (continued): Information items: 1) Carlin reported on the site visit to the Huyler Ditch and erosion issues. 2) There was discussion on the inaugural Teton Conservation Vision Award, awarded to Rob Dearing. 3) Nate expressed his stance that less tourism is the only sustainable tourism, in the context of upcoming Jackson Hole Travel and Tourism Board public meetings.

Executive Session: Roby moved to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing personnel matters and real estate transactions at 3:49 p.m. Bob seconded. The motion carried unanimously with Bob, Roby, Steve, Nate* and Dave present. Dave left the meeting due the presence of another person in his car. Roby moved to adjourn executive session and resume the regular meeting. Bob seconded. The motion carried unanimously at 4:41 p.m. with Bob, Roby, Steve, and Nate present.

Adjournment: Roby moved to adjourn the regular meeting. Bob seconded. The motion carried unanimously at 4:41 p.m. with Bob, Roby, Steve, and Nate present.

Submitted by: _____
Phoebe Coburn Date

Supervisor: _____
Date

Supervisor: _____
Date

Supervisor: _____
Date

Debits for the month:Checks written between

May 1 and 31, 2022	\$199,862.79
May credit card charges of	\$4,817.32

Credits for the month:regular income sources

Mill Levy from Teton County	\$140,632.54
General Fund Checking Interest from Wells Fargo Bank	\$7.90
Committed Funds Savings Interest - Wells Fargo Bank	\$3.98
Operating Reserve Account Income from First Interstate	\$4.38
Well Test Kit Sales (5 sales)	\$250.35

other income sources

Total Credits for May **\$140,899.15**

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	45.93	0.55%	\$500,045.93
total	\$500,000.00		total	\$500,045.93
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$497,725.42
Transfers in or out	Transfer Committed Funds In			\$80,000.00
	Transfer Committed Funds Out			\$59,362.05
Interest Income, prev\$+new%			0.03%	\$3.98
			total	\$518,367.35
Total Funds in Investments				\$1,018,413.28

Ending Summary and Following Month's Information to Date

as of 5/31/22

General Fund Checking Account Balance	0.01%	\$853,940.85
Outstanding Checks		\$25,570.96
Reconcilled QuickBooks Balance		\$828,424.01

Addition to the Treasurer's Report:		FY22 Spent to Date & Income		5/31/2022	92% of FY
<i>Income:</i>	<i>Budgeted:</i>	<i>Income to Date:</i>	<i>Receivables:</i>	<i>Received %</i>	
Regular Income:					
Mill Levy	\$1,866,580.62	\$1,736,176.64	\$130,403.98	93.0%	
Interest Income	\$1,500.00	\$1,261.54	\$238.46	84.1%	
Well Test Kit Sales	\$7,800.00	\$5,978.63	\$1,821.37	76.6%	
WDA Base Funding + WACD WQ	\$12,823.50	\$13,374.50	-\$551.00	104.3%	
Unanticipated Income	\$2,500.00	\$1,599.77	\$900.23	64.0%	
Project Grants & Pass Thrus:					
FY21 GTNP Gaging Stations	\$18,620.00	\$0.00	\$18,620.00	0.0%	
Wyoming Water Development Proj.	\$350,000.00	\$70,000.00	\$280,000.00	20.0%	
Unanticipated Grants/Reimb.	\$5,000.00	\$31,349.72	-\$26,349.72	627.0%	
Total	\$2,264,824.12	\$1,859,740.80	\$405,083.32	82.1%	
Operations/Program Expenses:					
<u>Land Ag. Assistance-Cropland</u>	\$468,300.00	\$82,154.50	\$386,145.50	17.5%	
<u>Land Ag. Assistance-Rangeland</u>	\$37,385.00	\$18,710.50	\$18,674.50	50.0%	
MOA Partner Funding	\$48,600.00	\$43,000.00	\$5,600.00	88.5%	
Planning & Development	\$35,000.00	\$3,959.37	\$31,040.63	11.3%	
<u>Vegetation Program</u>					
Vegetation Projects/MOA	\$117,500.00	\$57,114.13	\$60,385.87	48.6%	
TAWPC/WUI Program	\$232,400.00	\$56,367.10	\$176,032.90	24.3%	
<u>Mapping Resources & GIS</u>	\$227,000.00	\$191,114.30	\$35,885.70	84.2%	
<u>Sustainability Projects</u>					
Air Quality	\$4,500.00	\$0.00	\$4,500.00	0.0%	
MOA Partner Funding	\$77,000.00	\$23,280.00	\$53,720.00	30.2%	
<u>PIC Grants and Partnering Funds</u>					
PIC Grant \$ Available in FY 2022	\$100,000.00	\$87,500.00	\$12,500.00	87.5%	
PIC Grant Funds Committed	\$78,500.00	\$20,000.00	\$58,500.00	25.5%	
TCD Partnering \$ Available FY22	\$9,977.18	\$500.00	\$9,477.18	5.0%	
TCD Partnering Funds Committed	\$500.00	\$500.00	\$0.00	0.0%	
Project Funds Carried Over from FY21	\$189,167.88	\$109,483.93	\$79,683.95	57.9%	
<u>Water Quality Program</u>					
Water Quality Projects	\$534,000.00	\$233,229.05	\$300,770.95	43.7%	
Flat Crk Water Improvement Dist.	\$28,500.00	\$0.00	\$28,500.00	0.0%	
USGS Partnering Projects	\$91,585.00	\$89,285.00	\$2,300.00	97.5%	
MOA Partner Funding	\$127,332.00	\$25,052.00	\$102,280.00	19.7%	
<u>Wildlife Projects - General Program Exp.</u>	\$60,000.00	\$76.97	\$59,923.03	0.1%	
MOA Partner Funding	\$54,325.00	\$17,421.26	\$36,903.74	32.1%	
Total	\$2,521,072.06	\$1,058,748.11	\$1,462,823.95	42.0%	
Administrative Expenses:					
<u>General Office Expense</u>	\$157,750.00	\$90,398.40	\$67,351.60	57.3%	
<u>Communications</u>	\$55,800.00	\$21,707.74	\$34,092.26	38.9%	
<u>Professional Expenses</u>	\$82,200.00	\$59,261.10	\$22,938.90	72.1%	
<u>Payroll Expenses</u>	\$851,500.00	\$716,298.11	\$135,201.89	84.1%	
<u>Meeting Expenses</u>	\$19,100.00	\$9,715.49	\$9,384.51	50.9%	
Total	\$1,166,350.00	\$897,380.84	\$268,969.16	76.9%	

FY 2021- Budget Line Items		Committed Funds Savings Account Items			as of 5/31/22	
Grant Description		Budgeted	Paid Out	Check #	Remaining	
Small Water Project Program Projects						
	FY					
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$5,000.00	20018	\$0.00	
7 Mile Ranch Project	FY20	\$5,000.00	\$5,000.00	20243	\$0.00	
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00	
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00	
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$5,000.00	20309	\$0.00	
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00	
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00	
Spread Creek Project	FY20	\$5,000.00	\$0.00		\$5,000.00	
Mill Creek Irrigation Project - Phase II	FY21	\$5,000.00	\$0.00		\$5,000.00	
Owl Creek Subdivision - Fire Water Storage	FY21	\$5,000.00	\$0.00		\$5,000.00	
	subtotal	\$50,000.00	\$15,000.00			\$35,000.00
Project & PIC Carryover: FY 21 Budget						
	Due					
<i>FY 2020 PIC Grants</i>						
Linn Ranch - Lily Lake Reservoir	FY20 9/22	\$2,500.00	\$0.00	extended	\$2,500.00	
University of WY-Great Grey Owl Population	FY20 2/22	\$7,859.99	\$7,859.99	20430	\$0.00	
WY Wildlife Advocates - Watch for Wildlife	FY20 6/21	\$2,000.00	\$1,626.89	20306	\$373.11	
Huidekoper Ranch - Vegetation Production	FY20 2/22	\$1,739.00	\$1,739.00	20412	\$0.00	
UW Haub School - Bighorn Sheep Disease	FY20 2/22	\$10,000.00	\$10,000.00	20432	\$0.00	
Montana State University - Butterflies	FY20 2/22	\$5,000.00	\$5,000.00	20139	\$0.00	
	subtotal	\$29,098.99	\$26,225.88			\$2,873.11
Reimbursable Grants Carried Over FY21						
Bar W Agriculture - Soil Regeneration	FY20 2/22	\$4,622.00	\$4,059.00	20305	\$563.00	
GTNP Elk Ranch - Headgate Project	FY20 12/21	\$9,469.07	\$4,736.05	20470	\$4,733.02	
	subtotal	\$14,091.07	\$8,795.05			\$5,296.02
Line Item & PIC Grants						
	FY21					
<i>FY2021 Line Items</i>						
UW Red Fox Research in GTNP	Oct. 2/22	\$10,000.00	\$10,000.00	20417	\$0.00	
Mill Creek Pipeline Irrigation Project	Dec. 2/21	\$1,954.00	\$1,954.00	20535	\$0.00	
Buffalo Bill Center of the West - WL Project	Dec. 2/22	\$10,000.00	\$10,000.00	20418	\$0.00	
Robinson Wildlife Friendly Fencing Project	Jan. 2/22	\$10,743.82	\$4,585.00	20379	\$6,158.82	
WY Nature Conservancy-Wildfire Resilience	Feb. 2/22	\$19,500.00	\$19,500.00	20416	\$0.00	
<i>FY 2021 PIC Grants</i>						
Vet Initiative for Endangered Wildlife-Moose	FY21 2/22	\$5,000.00	\$5,000.00	19918	\$0.00	
JH Land Trust - Greenspace: Cache Creek	FY21 2/22	\$25,000.00	\$25,000.00	20431	\$0.00	
UW/Kelsey Ruehling - Microbial Pollution	FY21 2/22	\$3,780.00	\$3,780.00	20307	\$0.00	
	subtotal	\$85,977.82	\$79,819.00			\$6,158.82

Partnering Funds Grants List to Date		FY22	Beginning Bal	Committed	Reallocated	Remaining
TCD FY 2022 Partnering Funds			\$9,977.18	\$0.00	\$0.00	\$9,977.18
<i>subtotal</i>						
Budget Line Items for FY 2022 Budget						
Leave Liability and Deductibles for FY22		tcd	\$10,000.00	\$0.00		\$10,000.00
GTNP - Canid Disease Genetic Testing	Jan	2/23	\$6,000.00	\$0.00		\$6,000.00
Pinto/Elk Ranch - Irrigation Demo Project	Feb	2/23	\$26,960.00	\$0.00		\$26,960.00
Martin/Double R Ranch -Ditch Repair/Rehab	Feb	2/23	\$1,476.50	\$0.00		\$1,476.50
McMorrow/Teton Pines - Pollinator Project	Feb	2/23	\$6,595.71	\$0.00		\$6,595.71
Biodiversity Institute - Loon Monitoring	PIC	2/23	\$6,300.00	\$0.00		\$6,300.00
WY Game & Fish - Moose Movements	PIC	2/23	\$5,000.00	\$0.00		\$5,000.00
Brian & Emily Hager - McCallister Pond Proj.	PIC	2/23	\$6,060.62	\$0.00		\$6,060.62
Slow Food in the Tetons - Farmer Fund (Line)	PIC	2/23	\$7,500.00	\$7,500.00	20471	\$0.00
Sage Living @ St. John's - Pollinator Garden	PIC	2/23	\$700.00	\$700.00	20482	\$0.00
Pea Hay Rotation - Tavner Wilson/Bar W Ag	Mar	3/23	\$3,386.00	\$0.00		\$3,386.00
JH High School Native Plant Pilot Project	Mar	3/23	\$1,000.00	\$0.00		\$1,000.00
Trout Unlimited - S. Flat Creek (LockhartProj)	May	5/23	\$20,000.00	\$0.00		\$20,000.00
Hoback Clean Water Initiative (Lane Lamure)	May	5/23	\$60,000.00	\$0.00		\$60,000.00
<i>subtotal</i>			\$160,978.83	\$8,200.00		\$152,778.83
PIC Grants (Now/ Reimbursed)						
		FY22				
Snake River Fund - W. WY Water Dashboard		2/23	\$2,500.00	\$0.00		\$2,500.00
K.M.Johnson Found - Flat Creek Stabilization		2/23	\$28,000.00	\$0.00		\$28,000.00
University of WY - Alpine Stream Monitoring		2/23	\$6,000.00	\$6,000.00	20481	\$0.00
JH Conservation Alliance - Wildlife Report		2/23	\$500.00	\$0.00		\$500.00
WY Game & Fish - Big Horn Sheep Campaign		2/23	\$4,000.00	\$0.00		\$4,000.00
Northern Sheep & Goat Council - Symposium		2/23	\$2,000.00	\$2,000.00	20472	\$0.00
Slow Food in the Tetons - Farmer Fund		2/23	\$10,000.00	\$10,000.00	20471	\$0.00
Slow Food in the Tetons - Spanish Film Series		2/23	\$2,000.00	\$2,000.00	20473	\$0.00
Nature Conservancy - Fire on the Mountain		2/23	\$17,000.00	\$0.00		\$17,000.00
Friends of Pathways - BTNF Trail Use Data		2/23	\$6,500.00	\$0.00		\$6,500.00
Excess PIC Funds Available for Partnering			\$12,500.00	\$0.00		\$12,500.00
Teton Bighorn Sheep Stewardship Campaign		3/23	\$9,000.00	\$0.00		\$9,000.00
<i>subtotal</i>			\$100,000.00	\$20,000.00		\$80,000.00
MoA Grant Partners						
		FY22				
Trout Unlimited		6/22	\$102,280.00	\$0.00		\$102,280.00
Friends of the Teton River		6/22	\$25,052.00	\$25,052.00	various	\$0.00
Flat Creek Watershed Improvement Dist.		6/22	\$28,500.00	\$0.00		\$28,500.00
Slow Food in the Tetons		6/22	\$43,000.00	\$43,000.00	20238	\$0.00
Mountain Roots Education		6/22	\$5,600.00	\$0.00		\$5,600.00
Jackson Hole Weed Management Area		6/22	\$60,000.00	\$55,000.00	20333	\$5,000.00
Grand Teton National Park Foundation		6/22	\$10,000.00	\$10,000.00	20474	\$0.00
Jackson Hole Wildlife Foundation		6/22	\$44,325.00	\$7,421.06	20356	\$36,903.94

Integrated Solid Waste & Recycling	6/22	\$29,000.00	\$29,000.00	various	\$0.00
Energy Conservation Works	6/22	\$19,000.00	\$0.00		\$19,000.00
Yellowstone Teton Clean Cites	6/22	\$29,000.00	\$0.00		\$29,000.00
<i>subtotal</i>		\$395,757.00	\$169,473.06		\$226,283.94

<i>Committed Funds End of Month Summary</i>			
	Committed Project Funds	Total	\$518,367.90
	Reallocation Funds Available (green)	Total	\$29,327.95
	Previous Balance		\$497,725.42
<i>Transferred committed funds in</i>	Transfer from checking - in		\$80,000.00
<i>Transferred project funds paid out (purple)</i>	Transfer to checking - out		\$59,362.05
	Adjustments		\$0.00
			\$518,363.37
	Previous Interest Accumulated		\$0.00
	New Interest from this month		\$3.98
Reconcilled Monthly Balance	Actual Balance 5-31-22		\$518,367.35

Teton Conservation District

6/7/2022 9:08 AM

Register: Wells Fargo Checking

From 05/01/2022 through 05/31/2022

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/04/2022	20530	Wyoming Retirement System	WRS Retirement Liability	61	6,435.61	X		821,598.35
05/04/2022	20531	MasterCard	-split-	April CC Charges	5,741.58	X		815,856.77
05/05/2022			Well Test Kit Sales	Deposit		X	50.00	815,906.77
05/05/2022	20532	Teton Media Works, Inc.	Project/Program Expenses:Adv...	April Advertising	993.74	X		814,913.03
05/05/2022	20533	Copy Works	Project/Program Expenses:Rep...	Printing for April	359.60	X		814,553.43
05/05/2022	20534	Jackson Hole Land Trust	Project/Program Expenses:Con...	Snow Removal BMP	692.50	X		813,860.93
05/05/2022	20535	Wilson Ranch	Project/Program Expenses:Proj...	Mill Creek Pipeline ...	1,954.00	X		811,906.93
05/05/2022	20536	Double R Ranch	Project/Program Expenses:Proj...	Ranch Irrigation Dite...	1,476.50	X		810,430.43
05/05/2022	20537	Nelson Engineering	Project/Program Expenses:Con...	Septic Effluent Project	5,661.75	X		804,768.68
05/05/2022	20538	Toran Accounting, LLC	Legal & Accounting Services	March Cash Reconcil...	250.00	X		804,518.68
05/05/2022	20539	Teton County Weed & Pest	Project/Program Expenses:Sup...	Weed Pocket Guides	840.00	X		803,678.68
05/06/2022			Well Test Kit Sales	Deposit		X	50.00	803,728.68
05/10/2022			Mill Levy	Deposit		X	140,632.54	944,361.22
05/10/2022			Well Test Kit Sales	Deposit		X	50.00	944,411.22
05/10/2022	AJE#39 FY22		Wells Fargo Savings [split]			X		963,111.22
05/10/2022	AJE#39 FY22		Wells Fargo Savings [split]			X	18,700.00	987,347.27
05/11/2022	AJE#40 FY22		Bank Service Charges			X	24,236.05	987,328.27
05/13/2022	20540	Carlin E Girard	-split-		19.00	X		983,887.13
05/13/2022	20541	David Lee	-split-		3,441.14	X		981,486.07
05/13/2022	20542	Emily E Hagedorn	-split-		2,401.06	X		978,824.47
05/13/2022	20543	Emily P Smith	-split-		2,661.60	X		976,702.47
05/13/2022	20544	Morgan W Graham	-split-		2,122.00	X		974,577.95
05/13/2022	20545	Phoebe T Coburn	-split-		2,124.52	X		972,279.59
05/13/2022	20546	Robert M Sgroi	-split-		2,298.36	X		969,581.51
05/13/2022	20547	Electronic Federal Tax Paym...	-split-	83-0247879	2,698.08	X		963,611.30
05/13/2022	20548	Empower Retirement 457(b)	-split-		5,970.21	X		962,461.30
05/13/2022	AJE#41 FY22		Payroll Liabilities	HSA Contributions f...	1,150.00	X		962,230.05
05/17/2022	20549	Blue Cross Blue Shield of W...	Payroll Expenses:Employer Me...	June Health Insuranc...	231.25	X		955,338.05
					6,892.00	X		

Teton Conservation District

6/7/2022 9:08 AM

Register: Wells Fargo Checking

From 05/01/2022 through 05/31/2022

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/17/2022	20550	VSP of Wyoming	Payroll Expenses:Employer Me...		66.98	X		955,271.07
05/17/2022	20551	WACD	Payroll Expenses:Employer Me...	Dental Insurance for ...	980.60			954,290.47
05/17/2022	20552	Lower Valley Energy	Vehicle Expense	CNG Fuel	10.17			954,280.30
05/17/2022	20553	Paul Cluskey	-split-	July-Sept Rent + Sno...	15,824.25			938,456.05
05/17/2022	20554	Teton Media Works, Inc.	Project/Program Expenses:Adv...	May BM Meeting Ad...	26.13	X		938,429.92
05/17/2022	20555	Hess D'Amours & Krieger, L...	Legal & Accounting Services	Legal Counsel	332.50			938,097.42
05/17/2022	20556	Jackson Curbside Inc.	Cleaning Contract & Supplies	Office Recycling for ...	180.00	X		937,917.42
05/17/2022	20557	Brilliantly Done, Inc.	Cleaning Contract & Supplies	Office Cleaning for ...	375.00			937,542.42
05/17/2022	20558	CNA Surety	Liability Insurance & Bonds	Carlin Girard Bond	350.00	X		937,192.42
05/17/2022	20559	Liberty Mutual Insurance	Liability Insurance & Bonds	Office Contents Insur...	1,768.00	X		935,424.42
05/17/2022	20560	Local Government Liability ...	Liability Insurance & Bonds	General Liability Co...	3,672.00	X		931,752.42
05/17/2022	20561	Phoebe T Coburn	Project/Program Expenses:Travel	Mileage Reimburse...	18.63			931,733.79
05/17/2022	20562	Roby Hurley	Project/Program Expenses:Distr...		80.44			931,653.35
05/17/2022	20563	Town of Jackson	Project/Program Expenses:Proj...	Infill Study	3,959.37			927,693.98
05/17/2022	20564	Friends of the Teton River	Project/Program Expenses:MO...	MOA FY22 Funding	10,706.00	X		916,987.98
05/20/2022			Well Test Kit Sales	Deposit			50.00	917,037.98
05/20/2022			Well Test Kit Sales	Deposit			50.35	917,088.33
05/31/2022	20565	Carlin E Girard	-split-		3,441.14	X		913,647.19
05/31/2022	20566	David Lee	-split-		2,401.06	X		911,246.13
05/31/2022	20567	Emily E Hagedorn	-split-		2,661.60	X		908,584.53
05/31/2022	20568	Emily P Smith	-split-		2,122.00	X		906,462.53
05/31/2022	20569	Morgan W Graham	-split-		2,124.52	X		904,338.01
05/31/2022	20570	Phoebe T Coburn	-split-		2,298.36	X		902,039.65
05/31/2022	20571	Robert M Sgroi	-split-		2,698.08	X		899,341.57
05/31/2022	20572	Electronic Federal Tax Paym...	-split-	83-0247879	5,970.21	X		893,371.36
05/31/2022	20573	Empower Retirement 457(b)	-split-		1,150.00	X		892,221.36
05/31/2022	AJE#42 FY22		Payroll Expenses:HSA Employ...	May 31 HSA Contrib...	231.25	X		891,990.11
05/31/2022	AJE#43 FY22		Wells Fargo Savings	TU/Lockhart \$20,00...	80,000.00	X		811,990.11

Teton Conservation District

6/7/2022 9:08 AM

Register: Wells Fargo Checking
 From 05/01/2022 through 05/31/2022
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/31/2022	AJE#44	FY22	Wells Fargo Savings		X		16,426.00	828,416.11
05/31/2022			Interest Income	Deposit	X		7.90	828,424.01

\$ 199,862.79

Teton Conservation District
Deposit Detail
 May 2022

Type	Num	Date	Name	Account	Amount
Deposit		05/05/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		05/06/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		05/10/2022		Wells Fargo Ch...	140,632.54
			Teton County	Mill Levy	-140,632.54
TOTAL					-140,632.54
Deposit		05/10/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		05/20/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		05/20/2022		Wells Fargo Ch...	50.35
			Well Test Kit Pa...	Well Test Kit Sa...	-50.35
TOTAL					-50.35
Deposit		05/31/2022		Wells Fargo Ch...	7.90
			Wells Fargo Bank	Interest Income	-7.90
TOTAL					-7.90
Deposit		05/31/2022		Wells Fargo Sa...	3.98
			Wells Fargo Bank	Interest Income	-3.98
TOTAL					-3.98
Deposit		05/31/2022		First Interstate ...	4.38
			First Interstate ...	Interest Income	-4.38
TOTAL					-4.38

Credit Card Record Sheet for the month of May 2022

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	date	item	vendor	project	ref#	\$
	5.11	registration	JH Trout Intl.	sp. topic mtng	9641	103.63
	5.17	LED bulbs	ACE Hardware	office supplies	3414	179.98
	5.20	travel food	West Side Yard	sp. topic mtng	1040	64.19
	5.2	sanitation	West Bank San	office clean	1107	43.60
	5.3	B-Day card	Albertsons	office supply	1328	5.29
	5.3	paper products	Albertsons	office clean	1162	51.90
	5.17	B-Day card	Albertsons	office supply	8440	4.23
	5.19	electricity	Lower Valley E	office E	0569	62.16
	5.20	office phone	Silver Star	landline	0125	267.98
	4.21	software	Adobe Creative	computer sys	7466	57.16
	5.1	storage	Google	computer sys	3953	1.99
	5.1	advertising	Facebook	Communication	3628	2.40
	5.4	labels	Staples	office supply	1253	16.99
	5.5	advertising	Facebook	Communication	3825	10.00
	5.11	CNG fuel	Lower Valley E	vehicle exp.	6317	20.46
	5.13	soil	ACE Hardware	Communication	2806	10.98
	5.13	stickers	Robin Monkey	Communication	9520	520.48
	5.16	TCO Branded Hats	Oursay Sportswear	Communication	5391	1106.00
	5.18	meeting food	Albertsons	Board Meeting	2306	29.53

Credit Card Record Sheet for the month of May 2022
 page 2

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Credit

	date	item	vendor	project	ref#	\$
	5.18	event supplies	Albertsons	Events Communication	9324	59.72
	5.21	software	Adobe Creative	Computer sup	7879	56.17
	4.20	seed	Wind River Seed	Native Plants	9770	1448.45
	4.28	registration	Paypal (registration)	MG-training	1472	65-31.80 33.20
	5.02	imagery hosting	Amazon	GIS/Mapping	0110	0.74
	5.11	Software	Adobe Creative	Computer sup	8926	56.17
	5.13	Software	Adobe Inc.	Computer sup	3837	15.89
	5.12	registration	Teton Science	MG-training	1343	415.00
	5.20	postage	USPS	post+ship	7104	2.16
	5.20	postage	USPS	post+ship	7286	28.61
	5.13	domain name	Go Daddy	Wildfire TAWPC.org	5733	119.31
	5.16	food	Albertsons	Board Mtg	6510	4.99
	5.16	food	Albertsons	Board Mtg	9134	7.99
	5.16	food	Albertsons	Board Mtg	8292	14.47
	5.2	WQ temp loggers	Onset Computa	WQ equip	8590	298.20
	5.4	ice	Loaf N Jug	WQ supplies	3032	5.58
	5.11	ice	Loaf N Jug	WQ supplies	7706	8.37

\$4817.32

BANK RECONCILIATION

Name of Client: Teton Conservation District
Bank: Wells Fargo Bank

Statement Date: 5.31.2022 RW
Account No: 000-0337175 5.31.2022

Prior Month Reconciled Balance \$ 902,559.97 Bank Statement Balance As of 5.31.2022 \$ 853,940.85

Add Debits:

200,252.84

Total Debits \$ 200,252.84
Sub-Total \$ 1,102,812.81

Add Deposits in Transit:

\$ 54.12

Total Deposits \$ 54.12
Sub-Total \$ 853,994.97

Less Credits:

248,871.96

Total Credits \$ 248,871.96
Bank Balance - Per General Ledger \$ 853,940.85

Less Checks Outstanding: (See List Below) \$ 25,570.96
Bank Balance - Per Reconciliation \$ 828,424.01

Checks Outstanding		
Number	Amount	Name
20184	100.00	
20321	890.00	
20517	3,000.00	
20553	15,824.25	
20563	3,959.37	
20551	980.60	
20557	375.00	
20555	332.50	
20562	80.44	
20561	18.63	
20552	10.17	
page 2 total	-	
page 3 total	-	
	<u>\$ 25,570.96</u>	

QuickBooks Reconciliation		
\$ 828,424.01	Month End QB Register Balance	
Adjustments to be posted in QuickBooks:		
\$ 828,424.01	Adjusted QB Register Balance	
\$ 828,424.01	Reconciled Balance	
\$ -	Difference	

Emily Hagedorn-Wegher, Administrative Manager

Action Items:

Operations Area: Administration

FY 2023 TCD Budget Hearing: As required, TCD is holding its Fiscal Year 2023 Budget Hearing and Final Budget Approval during the June TCD Board Meeting. The Budget Hearing will be called to order at 1:30pm. Any public comment will be taken and recorded. The Hearing will be closed and the Final Budget Approval will occur later in the Regular TCD Board Meeting. After the Budget Hearing process and the Final TCD FY 2023 Budget figures are approved as discussed (see Supplemental Materials), with the final checking account carryover amount, and the partnering fund amount, to be determined at the end of fiscal year, the document will be submitted to the Wyoming Department of Audit and the Teton County Commissioners prior to the July 1, 2022, deadline. TCD also needs to officially request its mill levy from the Teton County Treasurer by July 1, 2022. I will have the letter for signatures at the Board Meeting (see Supplemental Materials).

Recommended Motion: *Move to approve the TCD Final Draft FY 2023 Budget as presented, and with any changes made during the course of the budget discussion, and the resulting figures to be submitted to the Wyoming Department of Audit in their required budget format and prior to the deadline of July 31, 2022.*

Information Items:

Operations Area: Administration

- **Fiscal Year 2022 Audit:** We have received the amount proposed for the FY2022 audit work. It is projected to be \$900-1400 more than the \$14,900 expense for last year. This is the third year of the 3-year Audit RFP, so no formal approval is needed to proceed.
- **Draft Fiscal Year 2022 Budget:** I submitted the Department of Audit's required budget reporting form by the June 1, 2022, deadline. A copy of the draft, and then the final TCD FY23 Budget will be posted on the TCD website. The FY23 Budget Draft was submitted to the Wyoming Department of Audit, the Teton County Commissioners, Wyoming Department of Agriculture and WACD as well. They will all receive the final TCD Budget document as well.
- **Alta TCD Board Meeting July 20, 2022:** We will return to the Alta branch of the Teton County Library in July for our annual meeting in Alta, WY. It is going to be a very busy day in Alta as there are a number of events the same day: 3pm Grand Teton Music Festival (this will be outside IF weather is good, inside if not), 4pm Alta Advisory Council meeting, 5pm is the Alta Community picnic (in the park). We can plan a project tour before or after the meeting, if there is interest – *please provide feedback.*

Upcoming 2022 TCD Calendar of Events:

June 15	Quarterly Joint TCD/FCWID Meeting at TCD TCD Regular Board Meeting at TCD at 1:00pm <i>AND</i> TCD Budget Hearing beginning at 1:30pm	12pm – via Zoom/Office
July 20	TCD Regular Board Meeting at Alta, WY Library	1pm – via Zoom/Office
August 17	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office

Teton Conservation District Fiscal Year 2023 (FY23) Final Budget

Final Budget will be approved in June 15, 2022.

Teton Conservation District Budget Public Hearing: June 15, 2022 at 1:30pm.



Version: June 15, 2022 Board Meeting for final approval (0.6 Mill Budget)
Supervisors: Steve McDonald (Chair), Dave Adams (Vice-Chair, Treasurer), Roby Hurley (Secretary), Bob Lucas, Nate Fuller
Contacts: Carlin Girard, Executive Director, carlin@tetonconservation.org
 Emily Hegadorn, Administrative Manager, emily@tetonconservation.org
Website: www.tetonconservation.org

Introduction: The Teton Conservation District Board of Supervisors creates an annual budget. Budgeting occurs prior to beginning of the new fiscal year, which starts July 1. The budget below is the Planning Budget. The Planning Budget is used to inform the required Wyoming Department of Audit Budget, which is due in July of every year.

Table of Contents

- 1) Budget Summary
- 2) FY23 Income
- 3) Program Budget
- 4) Administrative Budget
- 5) Appendix A: MOA Project Budgets

1. BUDGET SUMMARY

Available Funds

Estimated Cash on Hand as of July 1, 2022 (FY22 Carryover)

General Fund Checking Account	\$1,050,384.34	Estimated Checking Account carryover as of June 8, 2022
Committed Funds Savings Account	\$270,278.83	Estimated Checking Account carryover as of June 8, 2022
Operating Reserves Account	\$500,000.00	
Total FY23 Beginning Funds Available	\$1,820,663.17	

FY23 Income

Teton County Mill Levy (estimate of .6 of a mill)	\$1,860,000.00
Grants & Pass Through	\$489,221.38
Base Funding & Water Quality Grants	\$8,823.50
Well Kit Sales & Unanticipated Income	\$15,300.00
Interest Income from Accounts	\$1,000.00
Total FY23 Income	\$2,374,344.88

Total Funds Available For FY23 (Beginning Carryover + FY23 Income)	\$4,195,008.05
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Expenses

Administrative Expenses

Communications Program	\$102,000.00
General Office Expenses	\$177,750.00
Meeting Expenses	\$8,600.00
Professional Expenses	\$98,000.00
Payroll Expenses	\$915,000.00
Total Administrative Expenses FY23	\$1,301,350.00

Program Expenses

TCD Water Program	\$622,637.00
TCD Land Program	\$691,390.38
TCD Vegetation Program	\$315,400.00
TCD Wildlife Program	\$83,600.00
TCD Geographic Information Systems Program	\$125,000.00
TCD Sustainability Program	\$92,000.00
TCD Grants Program	\$400,278.83
Total Program Expenses FY23	\$2,330,306.21

Total Expenditures for FY23 (Administrative & Program Expenses)	\$3,631,656.21
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Balance

Available Funds versus Expenses

Total Funds Available FY23 (FY22 Carryover + Income for FY23)	\$4,195,008.05
Total Expenditures for FY23 (Administrative & Program Expenses)	\$3,631,656.21
Operating Reserves Account for FY23	\$500,000.00

DIFFERENCE BETWEEN AVAILABLE FUNDS & EXPENSES	\$563,351.84
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2. FY23 INCOME

Projected Income

	<u>Regular Income</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Teton County Mill Levy		\$1,860,000.00	\$1,866,580.62	Decreased mill from 0.8 to 0.67(April 10, 2022 projection)
Interest Income		\$1,000.00	\$1,500.00	Realistic interest rates
Well Test Kit Sales		\$7,800.00	\$7,800.00	Sale of 156 well test kits at \$50 each
WDA Annual Base Funding		\$8,823.50	\$12,823.50	WDA Base(\$8823.50), currently excludes WQ Funds
Unanticipated Income		\$2,500.00	\$2,500.00	Sponsorships & donations
sub-total		\$1,880,123.50	\$1,891,204.12	
<u>Grants & Pass Through Income</u>				
GTNP Gaging Stations		\$26,039.00	\$18,620.00	GTNP existing, with addition 3 temp loggers at existing gages
Hoback Gage: Snake River Fund		\$10,692.00		Year two of three funding for Hoback (flow only)
Wyoming Water Development SWPP		\$408,490.38	\$350,000.00	WWDO pass through , 12 projects completing during FY23
WDEQ 319: Fish Creek Watershed Plan		\$20,000.00		Fish Creek Watershed Planning consulting & copy editing
Good Neighbor Grants		\$20,000.00		Tentative requests: TC (\$10,000), TBD (\$10,000)
Trout Friendly Lawns Reimbursement		\$4,000.00		Sign purchase reimbursement
Unanticipated Grants		\$5,000.00	\$5,000.00	Unexpected grants, refunds & reimbursements
sub-total		\$494,221.38	\$373,620.00	
TOTAL INCOME		\$2,374,344.88	\$2,264,824.12	

3. PROGRAM BUDGET

Water Program

	<u>Water Projects</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Flat Creek Sampling, 303d		\$8,000.00		Macro-invertebrate & WQ sampling
Fish Creek Watershed Planning		\$40,000.00		Fish Creek Watershed Planning contractor & printing
Well Test Kits		\$20,000.00		Well Test Kits (\$50 reimbursed for 13/mth @ \$102 each)
Water Best Management Practices		\$90,000.00		WQ, stream habitat BMPs (Flat Creek South \$15k, Lake Creek Ranch \$25k, Flat Creek Sediment \$20k, Snake WQ \$10k)
Standards & Lab		\$4,000.00		Water quality lab calibrations and E. Coli
County Water Plan		\$62,500.00		Teton County WQMP
UW Teton Alpine Stream Monitoring		\$6,000.00		Monitoring funding (two of three years)
Septic Effluent Monitoring Study		\$15,000.00		Finalize septic effluent monitoring study
sub-total		\$245,500.00	\$534,000.00	
<u>USGS Partnership Projects</u>				
USGS Stream & Temperature Gaging		\$88,193.00		\$26,039 income from GTNP, \$10,692 income from SRF
Flat Creek Sediment		\$15,000.00		Publication of Flat Creek Report
USGS Snow Chemistry Contract		\$4,600.00		Sample analysis (FY21 work billed Sep. FY22)
sub-total		\$107,793.00	\$91,585.00	
<u>Town of Jackson MOA</u>		\$200,000.00	\$0.00	Berger Lane thaw well, Stormwater Management Plan
<u>Trout Unlimited MOA</u>		\$41,500.00	\$102,280.00	Kids Fishing Day, Adopt-A-Trout, Lava Creek, 3-Channel Spring
<u>Friends of the Teton River MOA</u>		\$13,844.00	\$25,052.00	Wyoming fisheries & tributary monitoring
<u>Flat Creek Watershed Imp. District MOA</u>		\$14,000.00	\$28,500.00	Dogwood access improvements
Water Program Sub-Total		\$622,637.00	\$781,417.00	

Land Program

	<u>Agricultural Cropland Projects</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Irrigation Infrastructure		\$75,000.00		Mtce, planning, improvements, emergencies, range & cropland. (Excluding permitting)
TCD Support for SWPP Projects		\$40,800.00		8 projects NTE \$5,000/project, documents & mail (\$800)
WY Water Develop. Small Water Projects		\$408,490.38		Pass-through WWDO to TCD, NTE 12 Projects
Small Agriculture		\$18,000.00		UW Haub, Vert. Harvest, outreach, improvements, etc.
Soil Testing & Analysis		\$1,500.00		Cost-share lab analysis of soil samples
Agricultural BMP Plans		\$8,000.00		Develop agricultural BMPs case-by-case, monitoring
Aquifer Recharge		\$25,000.00		Pilot recharge program, Teton Water Users Association
Munger View Park Garden		\$10,000.00		Design of garden for potential construction in FY24
Conservation Planting Program		\$30,000.00		Ag portion of the CPP: regenerative ag, green/hoop houses
sub-total		\$616,790.38	\$468,300.00	

<u>Agricultural Rangeland Projects</u>			
Rangeland Data	\$8,000.00		Tall Forb ESD data mining (\$3,000), VGS & GIS Project (\$5,000)
Ag & Livestock Fencing Grant	\$22,000.00		Fencing (\$20,000), other (\$2,000)
sub-total	\$30,000.00	\$37,385.00	
<u>Slow Food in the Tetons MOA</u>	\$39,000.00	\$43,000.00	Direct local producer support, education events & programs, food system programming
<u>Mountain Roots Education MOA</u>	\$5,600.00	\$5,600.00	Sustainable Living Workshops, Alta School Garden Program
Land Program Sub-Total	\$691,390.38	\$589,285.00	

Vegetation Program

<u>Native Plants</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Native Plant Material	\$15,000.00		Seed packets, native plant cost-share, soil prep material
Conservation Planting Program	\$30,000.00		Implementation of native plant BMPs
Native Plant Lists & Resources	\$7,500.00		Create native plant web resources
Weed Warrior Program	\$2,500.00		Volunteer equipment, Rx tracking, incentivization, promotion
sub-total	\$55,000.00	\$55,000.00	
<u>TCD Wildfire Risk Reduction</u>			
Wildfire Risk Reduction Reimbursements	\$120,000.00		~40 homes @ \$3,000 ea. (cost share)
Contracted Wildfire Risk Overviews	\$7,500.00		Reimbursement for 25 overviews @ \$300 ea.
Neighborhood Scale Risk Reductions	\$30,000.00		Road corridor tree removal (\$6,000 a piece)
Rural Fire Water Supply Planning	\$5,000.00		Develop GIS Water Source Info
Fire Resistive Plants Landscaping	\$3,000.00		Develop & distribute fire resistive plant list
Wildfire Research (WiRe) project	\$2,000.00		Contractor- Implement WiRe recommendations
JH Fire/EMS WUI Coordinator	\$45,000.00		Cost-share JHFEMS position
Supplies & Wildfire Ambassador	\$2,900.00		Hardware, software & equipment, support neighborhood ambassador activities (\$400)
sub-total	\$215,400.00	\$232,400.00	
<u>JH Weed Mgmt Association MOA</u>	\$45,000.00	\$60,000.00	River corridor projects & partner support
Vegetation Program Sub-Total	\$315,400.00	\$349,900.00	

Wildlife Program

<u>Wildlife Projects</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Habitat Improvements	\$10,000.00		Improve connectivity and diversity of existing habitat
Sage-Grouse Local Working Group	\$5,000.00		Grouse Local Working Group support
Human/Wildlife Impact	\$10,000.00		Mitigation of recreation, transportation, development
Wildlife Data Collection	\$20,000.00		Nongame, migration, disease, graduate research
sub-total	\$45,000.00	\$60,000.00	
<u>Grand Teton National Park Foundation MOA</u>	\$10,000.00	\$10,000.00	Kelly Hayfield restoration
<u>Jackson Hole Wildlife Foundation MOA</u>	\$28,600.00	\$44,325.00	Give Wildlife A Break, Wildlife Friendlier Fencing, Nature Mapping, Bear Wise
Wildlife Program Sub-Total	\$83,600.00	\$114,325.00	

Geographic Information Systems (GIS) Program

<u>GIS Projects</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Historical Aerial Imagery Website	\$1,000.00		Imagery web hosting on Teton County site, storage
GIS Contractor Contingency	\$2,000.00		Contractor- aggregate data & host SWI/SEO, septic/sewer, water quality maps
Lidar Quality I Support	\$62,000.00		Final payment of \$22K & generate topographic contours
County Aerial Imagery Support	\$60,000.00		Color infrared ortho imagery for Vegetation Mapping
GIS Program Sub-Total	\$125,000.00	\$227,000.00	

Sustainability Program

<u>Air Quality Monitoring</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Wyoming DEQ Assistance	\$2,500.00		Mobile Air Station, High School Instrumentation
GYCC Air Quality	\$2,000.00		GYCC Clean Air Partnership Stations & long-term data
Support for Kelly, WY Instrument	\$5,500.00		Ozone & visibility instrument operation
sub-total	\$10,000.00	\$4,500.00	
<u>Integrated Solid Waste & Recycling MOA</u>	\$29,000.00	\$29,000.00	Recycling, HHW, e-waste, food waste collection & composting
<u>Energy Conservation Works MOA</u>	\$25,000.00	\$19,000.00	Ecofair, green power promotion, commercial and residential energy efficiency, community shared solar, School District solar
<u>Yellowstone-Teton Clean Cities MOA</u>	\$28,000.00	\$29,000.00	CNG vehicle marketing, electrical vehicle experience, sustainability series, Level 2 charging station
Sustainability Program Sub-Total	\$92,000.00	\$81,500.00	

Grants Program

<u>Grants</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
TCD Partnering Funds	\$50,000.00	\$9,977.18	Partnering Funds: JHFEMS (\$20,000), emergency response
PIC Grants Available	\$80,000.00	\$100,000.00	One annual cycle
Committed Funds Projects from FY22	\$270,278.83	\$189,167.88	Estimated Committed Funds Carryover as of May 10, 2022
Grants Program Sub-Total	\$400,278.83	\$299,145.06	
TOTAL PROGRAM BUDGET	2,330,306.21	\$2,143,427.00	

4. ADMINISTRATIVE BUDGET**Communications**

<u>Communications Projects</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Education & Outreach	\$13,000.00		Video, classrooms, signage, partnering
Good Neighbor Handbook	\$60,000.00		Publication & distribution, anticipated income is \$20,500
Events	\$6,000.00		Event sponsorships, speakers, space rentals, promotion, food
www.tetonconservation.org Website	\$1,000.00		Domain hosting, website upkeep, Squarespace
Advertising & Promotions	\$16,000.00		Advertising, promotional materials, Voices JH, Vision Award
Printing & Graphic Design	\$6,000.00		Newsletters, brochures, reports, mailings, graphic design
Communications Sub-Total	\$102,000.00	\$55,800.00	

Administration

<u>General Office Expenses</u>	<u>Proposed FY23</u>	<u>FY22 Budget</u>	<u>Notes:</u>
Office Supplies	\$5,000.00		Office supplies & equipment, copier maintenance (\$1000)
Postage & Shipping	\$1,000.00		Office postage, shipping & supplies
Computer System Maintenance	\$50,000.00		Run, repair & replace software, offsite backup, server
TCD Vehicles, Trailer & Equip.	\$11,000.00		Vehicle maintenance & supplies, fuel, equipment rental
Rent & Office Fixtures	\$85,000.00		Anticipated 100% increase in rent April-July 2023
Facility Contingency	\$10,000.00		Additional facility costs, contract expansion
Office Utilities	\$15,750.00		Land and cell phone (\$7k), internet (\$1,250), cleaning (\$4.5k), electricity (\$1.5k), recycling & garbage (\$1.5k)
sub-total	\$177,750.00	\$157,750.00	
<u>Meeting & Misc. Expense</u>			
TCD Regular Meetings	\$1,600.00		TCD monthly & special meetings, food
WACD Meetings	\$4,000.00		Area 5 Meeting (\$1,000), Convention (\$3,000): lodging, food, registrations
WCDEA Meetings	\$1,000.00		WY CD Employee Association Meetings
Other Meetings	\$2,000.00		Business meals (Interagency/partner meetings), etc.
sub-total	\$8,600.00	\$19,100.00	
<u>Employee Payroll Expense</u>			
Employee Wages	\$611,000.00	\$584,500.00	Salary + FY22 housing stipend
Employer Payroll Taxes	\$50,000.00	\$44,500.00	Employer pays 7.65% of wages in taxes - *TCD net amount
Worker's Compensation	\$16,000.00	\$16,000.00	6 Full Time & 1 Part Time Staff
Health & Dental Insurance	\$115,000.00	\$80,500.00	Health & Dental premium for FY 2021, TCD HSA contribution
Employer Retirement Expense	\$113,000.00	\$108,500.00	18.62% of salaries, per WRS as of 07/01/2021
WRS, Unemployment, Leave Liability	\$10,000.00	\$10,000.00	Unemployment, leave & liability payout fund
sub-total	\$915,000.00	\$851,500.00	

<u>Professional Expense</u>		
Legal & Accounting	\$35,000.00	\$15k audit, legal, employee & board bonds, direct deposit
Liability Insurance & Bonds	\$10,000.00	Office, vehicle & LGSIP insurance policies
Memberships, Dues & Subscriptions	\$27,500.00	WACD(\$17.5K), NACD(\$750), RC&D(\$200), WASD(\$1K), Cloud(\$750), BYBY(\$750)
TCD Equipment & Clothing Stipend	\$1,000.00	TCD logo clothing for staff & Board Members
Board Travel & Supplies	\$1,500.00	Board members travel expenses for meeting, meeting supplies, Alta meeting
Employee Training	\$8,000.00	Trainings funds: \$1000 per staff, \$1000 safety
Wage Assessment	\$15,000.00	Staff wage assessment
sub-total	\$98,000.00	\$82,200.00
<hr/>		
Admin Sub-Total (w/o Comm.)	\$1,199,350.00	\$1,110,550.00
<hr/>		
TOTAL ADMINISTRATION BUDGET	\$1,301,350.00	\$1,166,350.00

5. Appendix A: MOA Project Budgets

Water Program	Proposed FY23	FY22 Budget	Notes:
<u>Town of Jackson MOA</u>			
Berger Lane Thaw Well	\$100,000.00		Thaw well implementation
Stormwater Management Plan	\$100,000.00		Stormwater Plan contracting
sub-total	\$200,000.00	\$190,000.00	
<u>Trout Unlimited MOA</u>			
Kids Fishing Day	\$500.00		Sponsorship: supplies & promotion
Adopt-A-Trout Kids Program	\$1,000.00		USGS speaker costs, supplies, Spread Creek field trip
Lava Creek Fish Passage	\$20,000.00		Fish passage design for headgates on Lava Creek
Thurston 3- Channel Spring	\$20,000.00		Channel restoration implementation
sub-total	\$41,500.00	\$102,280.00	
<u>Friends of the Teton River MOA</u>			
Wyoming Fisheries Monitoring	\$7,935.00		Hog Canal fish screen (\$800), PIT tagging (\$6,068), fish screen prioritization (\$1,067)
Tributary Monitoring	\$5,909.00		WQ (\$4,546), stream temperature (\$746), stream flow (\$617)
sub-total	\$13,844.00	\$25,052.00	
<u>Flat Creek Watershed Imp. District MOA</u>			
Dogwood Drive Access Improvements	\$14,000.00		Final design, construction & oversight
sub-total	\$14,000.00	\$28,500.00	
Water Program MOA Sub-Total	\$269,344.00	\$345,832.00	

Land Program	Proposed FY23	FY22 Budget	Notes:
<u>Slow Food in the Tetons MOA</u>			
Direct Local Food Producer Support	\$10,000.00		Teton Farmer Fund
Educational Events & Programs	\$19,000.00		Farm to Fork & Summer Cooking \$ Gardening Camp
Food System Programming	\$10,000.00		Community Gardens, the People's Market
sub-total	\$39,000.00	\$43,000.00	
<u>Mountain Roots Education MOA</u>			
Sustainable Living Workshops	\$3,600.00		Adults classes, promotion
Alta School Garden Program	\$2,000.00		Cost of teaching 8 classes
sub-total	\$5,600.00	\$5,600.00	
Land Program MOA Sub-Total	\$44,600.00	\$48,600.00	

Vegetation Program	Proposed FY23	FY22 Budget	Notes:
<u>JH Weed Mgmt. Association MOA</u>			
River Corridors	\$25,000.00		Gros Ventre and Snake River treatments
Partner Support	\$20,000.00		Caribou Targhee and North Bridger Teton Forest support
sub-total	\$45,000.00	\$60,000.00	
Vegetation Program MOA Sub-Total	\$45,000.00	\$60,000.00	

Wildlife Program	Proposed FY23	FY22 Budget	Notes:
<u>Grand Teton National Park Foundation MOA</u>			
Kelly Hayfields	\$10,000.00		Native seed propagation contract
sub-total	\$10,000.00	\$10,000.00	
<u>Jackson Hole Wildlife Foundation MOA</u>			
Give Wildlife A Break	\$5,500.00		Social media outreach & assist TC with Hwy mitigation
Wildlife Friendlier Fencing	\$10,000.00		Fence modification with landowners (materials & crew logistics)
Nature Mapping Jackson Hole	\$8,000.00		Reporting, training & classes
Bear Wise Jackson	\$5,100.00		Outreach materials
sub-total	\$28,600.00	\$44,325.00	
Wildlife Program MOA Sub-Total	\$38,600.00	\$54,325.00	

Sustainability Program	Proposed FY23	FY22 Budget	Notes:
<u>Integrated Solid Waste & Recycling MOA</u>			
Recycling, HHW & E-Waste	\$24,000.00		Responsible E-Waste Disposal - disposal opportunities scarce
Residential Food Waste Collection	\$2,500.00		Bear-resistant collection bin & hauling
Food Waste Composting Ed/Outreach	\$2,500.00		Food waste signage, posters, & outward facing material
sub-total	\$29,000.00	\$29,000.00	
<u>Energy Conservation Works MOA</u>			
Ecofair	\$2,500.00		"Gold" sponsor recognition, clean-up w/Rotary
Green Power Promotion	\$2,500.00		Program promotion (currently @ 15% - Target 20% by end 2022)
Commercial Energy Efficiency	\$4,000.00		Discount for Energy Audit from USDA REAP Grant
Residential Energy Efficiency	\$6,000.00		Energy efficiency kits, & scoping of a home weatherization partnership program
Community Shared Solar	\$5,000.00		Community solar feasibility assessment
School District Energy	\$5,000.00		Summit High School Students: monitor, audit, energy & implementation
sub-total	\$25,000.00	\$19,000.00	

Yellowstone-Teton Clean Cities MOA

CNG Vehicle Marketing	\$4,000.00		Manage bi-monthly state meeting, fleet site visits, mechanic training, other
Electrical Vehicle Experience	\$10,000.00		Lease electric an car for use/demonstrations, other promotion
Sustainability Series Support	\$4,000.00		Sponsorship of events/presentations
Level II Charging Program	\$10,000.00		Level II charging station installation
sub-total	\$28,000.00	\$29,000.00	
Sustainability Program MOA Sub-Total	\$82,000.00	\$77,000.00	
TOTAL MOA BUDGET	\$479,544.00	\$585,757.00	



**Teton
Conservation
District**

June 15, 2022

Melissa Shinkle
Teton County Assessor
P O Box 583
Jackson, WY 83001
307-733-4960

Dear Ms. Shinkle,

The Teton Conservation District (TCD) Board of Supervisors requests that the Teton County voter approved mill levy authorization of ____ mill for TCD operations and programs shall be provided to TCD for the 2021 fiscal year. This request is approved and authorized by the TCD Board of Supervisors.

Motion To Approve By: _____, TCD Board Member

Motion Seconded By: _____, TCD Board Member

Motion Approved By Majority of Board Quorum this day of: June 15, 2022

Authorized Board Member Signature: _____, TCD Board Chairman
Steve McDonald

*Conserving our
natural resources
– air, land, water,
vegetation, and
wildlife*

Submitted By:

Emily Hagedorn
Administrative Manager
Teton Conservation District

Robb Sgroi, Land Resources Specialist

Action Items:

None

Information Items:

Program Area: Land

- **Small Agriculture:** 1) Minor updates were made to the soil testing program. Despite a pitch made at the annual Trout Friendly Landscaper Certification Workshop, participation has been minimal this field season. 2) I've supported several on farm events to build relationships and offer hands on support to farmers. This has included installation of a high tunnel at Canewater Farm and branding & vaccination at U Lazy U. 3) I've supported the agricultural emergency at the South Park Supply Ditch. This has included site visits and seeking state and federal resources including funds to support reconstruction and reclamation. 4) I participated in Friends of Teton River's aquifer recharge site visit in Victor. This characterized their program and was an opportunity to further understand stakeholders' relationships in this endeavor.
- **Small Water Project Program (SWPP):** Personnel changeover of SWPP grant recipients is resulting in additional administrative work on my end.
- **Planning and Development, Development Reviews:** TCD received one request for review from Teton County Planning & Building Services. The Planning Department drafted a Land Development Regulation amendment that would allow Teton County regulatory ability for the permitting of large acreage subdivisions (between 35 and 140 acres). Currently, >35 acre parcels are exempt from subdivision permitting requirements. While TCD did not submit formal comment, we did review the proposed language.

Program Area: Vegetation

- **TCD Wildfire Risk Reduction Program (WRRP):** 1) I've been conducting Wildfire Risk Overviews (WRO) for landowners and am supporting road corridor vegetation management planning at several areas. 2) Gros Ventre North subdivision on West Gros Ventre Butte is highly engaged in wildfire risk reduction due to strong advocacy from landowners. An engineer is reviewing their water supply and infrastructure as well as subdivision scale wildfire resources; TCD is supporting their road vegetation management planning, and individual landowners are conducting WROs. 3) Teton Area Wildfire Protection Coalition's (TAWPC) regular meeting highlights included four new subcommittees meetings and making steps towards identifying priorities, as well as interest expressed by the Alumbra Innovations Foundation on the topic of wildfire mitigation. 4) I am participating in both the Grants, and Education and Outreach subcommittees of TAWPC. 5) Preparations are ongoing for the Wildfire Research Center's (WiRe) workshops June 22-23. Please join us! Presentations will be made at breakfast Rotary, Jackson Hole Conservation Alliance's annual meeting, the People's Market, to TAWPC, and TAWPC ambassadors. 6) Bobbi Clauson and I met with Jonathan Schechter to better our understanding of his work with the Wyoming Department of Insurance (WDI) to improve insurance knowledge relative to wildfire. Another goal was to share information on how other citizens are communicating with WDI and elected officials to advocate for change in insurance underwriting.

Morgan Graham, GIS & Wildlife Specialist

Action Items:

Program Area: Geographic Information Systems

- **Grand Teton National Park (GTNP) Lidar:** Simeon Caskey, GTNP Physical Science Branch Chief is requesting support for Quality Level (QL)-1 Lidar collection across GTNP and the John D. Rockefeller (JDR) Memorial Parkway. The project seeks to update GTNP's eight-year-old lidar dataset with the same resolution TCD sponsored on private lands in 2021. The National Park Service and Bureau of Reclamation are listed as additional funding partners (see Supplemental Materials).

Recommended Motion: *Move to award \$25,000 from the Fiscal Year 2022 Land Program, County Aerial Imagery Support line item to Grand Teton National Park in support of the 2022 QL1 Lidar Acquisition for GTNP and JDR Memorial Parkway.*

Information Items:

Program Area: Wildlife

- **Sage Grouse:** The State Adaptive Management Working Group (S-AMWG) provided a response to Local Working Group (LWG) Areas of Concern statements. Multiple LWGs have reached sage-grouse "soft-triggers." The S-AMWG decided to convene a single Technical Team to review each LWG trigger and provide response recommendations. Our Local Working Group has already engaged in the Technical Team recommendation process. S-AMWG did not indicate any specific action for our grouse population, which remains low after spring 2022 counts.
- **Wildlife Levee Ramps:** I worked with Roby to advance permitting of wildlife levee ramps with Teton County, US Army Corps of Engineers, and WY Department of Environmental Quality.
- **Wildlife Expo:** Phoebe and I provided programming to approximately 200 Teton County fourth graders at the 2022 Wildlife Expo. We constructed "bird alerters" and discussed ways to reduce the risk of bird/window strikes at home.

Program Area: Geographic Information Systems

- **Lidar:** We delivered draft 2021 lidar data to US Army Corps of Engineers so they can test utility for upcoming Snake River Levee projects. The National Elk Refuge has also expressed interest in early access to the data for vegetation analysis.

Program Area: Vegetation

- **Perennial Pollinator Program (PPP):** All 50 PPP were delivered on June 7th, 2022. Participants were impressed with the quality of the plants.
- **Native Seed:** Vertical Harvest successfully germinated twelve of fourteen grass species in ½" plugs. We plan to transfer these native grass starts outdoors to track survival and vigor through the remainder of the growing season.
- **Teton Plants:** Teton Plants reconvened for the first time in over two years at the Teton County Library. Approximately 30 people attended. TCD Supported projects were well represented by presenters Hannah Bouline (Vertical Harvest), Brian Hager, and Erik Kramer and Jasmine Cutter (Grand Teton National Park). I provided an update on TCD's recent support of native plant projects as well the residential Conservation Planting Program.



**Teton
Conservation
District
Est. 1946**

Teton Conservation District Grant Application Narrative

APPLICANT INFORMATION (Section 1 of 4)

1. Applicant Representative: *The name of the person responsible for the grant application, and final reporting if successfully awarded funds.*

Simeon Caskey

2. Applicant Entity: *The name of the nonprofit, business, individual/landowner, government agency, university/school, or other entity on behalf of which the Applicant Representative is applying for the grant. The Applicant Entity may be the same as the Applicant Representative.*

Grand Teton National Park

3. Type of Applicant: *Please select one or specify.*

Individual/Landowner

Government Agency

Nonprofit

Business

University/School

Other (specify):

4. Phone Number:

3076991808

5. Email:

simeon_caskey@nps.gov

PROJECT INFORMATION (Section 2 of 4)

6. Project Title: *Please enter a brief project title.*

2022 QL1 LiDAR Acquisition for Grand Teton (GTNP) and John D. Rockefeller Jr., Memorial Parkway (JODR)

7. Total Project Budget (\$):

\$ 264,000.00

8. Grant Funding Requested from TCD (\$):

\$ 25,000.00

9. Anticipated Project Start Date: 8/30/22

10. Anticipated Project End Date: 6/1/23

11. Requested Funding Schedule: *If your grant application is approved, grant funding can be distributed as a reimbursement after project completion (TCD's preference) or in-advance of your project start date. Please circle your preferred funding schedule.*

Reimbursement

In Advance

12. Requested Final Report Deadline: *If your grant application is approved, please select an appropriate deadline for grant completion and final reporting. You may only be given one option below. Your Final Report deadline will be confirmed in your grant award letter.*

February 1, 2023

June 1, 2023

13. Grant Category: *Which Teton Conservation District grant category does your proposed project primarily support? [Click here to read about the grant categories.](#) Please select one.*

Water

Land

Education

Wildlife

Sustainability

Geographic Information Systems (GIS)

Vegetation

NARRATIVE (Section 3 of 4)

1. Provide a project overview and describe the overarching goals of your project.

The USGS and the U.S. National Park Service will collaborate to acquire high-resolution digital elevation data developed from airborne lidar (Light Detection and Ranging) covering entirety of GTNP & JODR for an area of approximately 330,000 acres.

LiDAR (Light Detection and Ranging) is used to generate high-quality 3D information about the bare earth (beneath vegetation) and its surface characteristics (vegetation and buildings, for example). The data will be used to generate Digital Elevation Models (DEMs) for use in dam safety assessments, engineering design and design reviews, conservation planning, research, floodplain mapping, and hydrologic modeling utilizing lidar technology.

2. Please list (in numbered form) and describe the project deliverables that will be accomplished within the proposed grant time frame. Please describe the project deliverables in measurable terms that directly correspond to the project deliverables listed in the Project Budget. Note that when submitting a Final Grant Report, grantees will need to speak to the degree each project deliverable was completed and report on funds expended for each deliverable.

- 1) DEM: 0.5 meter cells, individually tiled from bare earth, hydro-flattened, delivered in GeoTIFF format.
- 2) The lidar data will be processed to produce a classified point cloud, tile-based bare earth DEMs, and related products. These elevation products will be placed in the public domain and will be made available for viewing and download through the USGS National Map. Data shall be of Quality Level 1 (QL1).

Following items are OPTIONAL as funding becomes available* and are NOT included in total project budget (\$264k) listed above:

- 3) One-foot machine-generated contour lines
- 4) Digital Surface Model (DSM)
- 5) Building footprints
- 6) Height above ground

*We anticipate additional funds becoming available internally in FY23 for items #3-6

3. How does your project support Teton Conservation District's mission and [2020-2025 Strategic & Long-Range Plans](#)? Provide specific references to the section(s) of the plan(s) that your project supports.

Acquiring high-resolution LiDAR for GTNP & JODR aligns directly with Teton Conservation District's mission of practicing natural resource conservation and stewardship.

Goal 1, Objective 2 states to identify and address natural resource data gaps and information, and this project furthers spatial and temporal continuity in GTNP/JODR with the 2021 LiDAR acquisition across Teton County.

Goal 3: Cultivate and Foster Partnerships - Partnering across agencies to fill data gaps and protect natural resources.

Program Areas:

Water - High-resolution DEMs help support understanding of watershed health, geomorphic change over time, floodplain dynamics/risk, and distribution of important aquatic, riparian and terrestrial habitats.

4. Please consider or describe any opportunities for energy conservation while implementing this project.

Project is leveraging existing mobilization of USGS contractor performing other LiDAR acquiring in northwestern Wyoming. This will reduce mobilization costs as well as reduce energy needed to complete this work if it was flown as a 'one-off' project.

5. How will you evaluate if your project reached its goals and accomplished its deliverables?

All deliverables received by contract end date, 06/01/2023

6. Please list your partners and briefly describe the role they play in your project.

United States Geologic Survey - Performing contracting duties, quality assurance, and quality control of deliverables.
National Park Service - Project proponent and funder.
Bureau of Reclamation - Land manager and funder.
Grand Teton National Park Foundation - funder

7. Additional information (Optional, 100 words max). Note that you may also attach supplemental materials (technical information, photos, maps, diagrams, letters of support, etc.).

GTNP's current 1m resolution (QL2) digital elevation (DEM) models were collected in September 2014. The 0.5m resolution digital elevation models created from QL1 LiDAR have 4x density of QL2, and would provide important change over time data over 8 years and several large flood events.

CERTIFICATION AND SIGNATURE (Section 4 of 4)

By checking the boxes and signing below, I certify the following:

- I agree that I am authorized Applicant Representative of the Applicant Entity applying for this grant and that the information contained in this application is true to the best of my knowledge.
- I understand that information submitted as part of this Grant Application is public information subject to public requests for information; it is my responsibility to ensure compliance with the Wyoming Public Records Act.
- I understand that if grant funds are awarded, it is my responsibility to identify any permits that are needed to complete this project and I commit to obtaining all necessary permits prior to project implementation.
- I understand that if grant funds are awarded, further stipulations may be identified in the TCD Award Letter and must be adhered to in order to receive funding.
- I will submit an electronic copy of this Grant Application and the following required materials and optional materials as necessary by email to Phoebe Coburn, Communications Specialist, phoebe@tetonconservation.org. I will save a copy of all these materials for my own records.
 1. **Grant Application Cover Page & Narrative:** *Required.*
 2. **Application Budget:** *Required.*
 3. **Landowner Letter of Authorization:** *Required only if your project is taking place on private land and the landowner is not the applicant. If this applies to your project, include a signed letter from the landowner(s) authorizing the Applicant Representative to apply for a grant for work to be conducted on their land.*
 4. **Supplemental Materials:** *Optional.* You may attach supplemental materials such as additional technical or scientific information, photos, maps, diagrams, letters of support, or anything else that supports your application. Please compile your supplemental materials into *one* document if possible. Note that your supplemental materials will be printed multiple times; please consider the number of pages you attach.

Signature:

Date:

SIMEON CASKEY

Digitally signed by SIMEON CASKEY
Date: 2022.06.08 11:41:50 -06'00'

6/8/22

Teton Conservation District (TCD) Grant Application Budget

Applicant Entity: **Grand Teton National Park**

Date: **5/15/2022**

Project Name: **2022 QL1 LiDAR Acquisition for Grand Teton (GTN**

Application ID: **FY22_GIS_GTNP**

Project Deliverables	Requested TCD Grant Funds (\$)	Applicant (\$)	Applicant (In-Kind)	Bureau of Rec Match \$\$	GTNPF Match \$\$	Total
Survey		\$ 48,042.40				\$ 48,042.40
Acquisition	\$ 25,000.00			\$ 50,000.00	\$ 56,365.00	\$ 131,365.00
Processing		\$ 70,000.00				\$ 70,000.00
Contract Costs		\$ 15,000.00				\$ 15,000.00
						\$ -
TOTAL	\$ 25,000.00	\$ 133,042.40	\$ -	\$ 50,000.00	\$ 56,365.00	\$ 264,407.40

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Flat Creek Sampling:** On May 6th, David, David's intern Max Mercuri, and I conducted suspended sediment and turbidity sampling of Flat Creek. Sampling was conducted at four of our established sample sites. Max completed the analysis of the suspended sediment samples, processing the water samples in our lab.
- **Well Test Kit Program:** I worked with David to facilitate a new procedure to record the information on Well Test Kit purchase forms. This will assist with the management of the data received from Wyoming Department of Agriculture's Analytical Services Lab.

Program Area: Agriculture

- **Canewater Farm:** Robb and I assisted Canewater Farm with assembling a high tunnel on May 26th. Canewater Farms is a recipient of Slow Food in the Tetons' Teton Farmer Fund, which has allowed them to build this high tunnel. The high tunnel will allow Canewater Farm to extend their growing season and provide more produce to local farmers markets. During our visit we covered the already-built scaffolding with plastic, completing one of the final steps of assembly (see photos below).

Program Area: Communications

- **Trout Friendly Lawns:** During the month of May, I worked with Phoebe to deliver nearly fifty Trout Friendly Lawn signs with the assistance of David's intern, Max Mercuri. The signs have been delivered to properties around the valley including Jackson, Wilson, Kelly and south of the town of Jackson.



Canewater Farm, assisting with covering their high tunnel.

David Lee, Water Resources Specialist

Action Item:

Program Area: Water

Wyoming Department of Agriculture Biennial Intent to Use Lab Funds: TCD and other conservation districts across Wyoming are eligible for Wyoming Department of Agriculture (WDA) funds for laboratory equipment, training, and monitoring supplies. Michelle MacDonald from WDA sent TCD and other districts a statement that inquires our intent to use these funds for the upcoming biennium (FY2023 and FY2024) in order to plan the allocation of these funds. In the past, TCD has used these funds for monitoring projects and other laboratory supplies.

Suggested Motion: *Authorize the Board Chair to sign the New Biennium (2023-2024) Intent to Use Lab Funds Statement, indicating the intent of TCD to claim \$3,882 from Wyoming Department of Agriculture for laboratory equipment, training, and monitoring supplies.*

USGS Flat Creek Sediment Study Publication: USGS and TCD partnered to complete a two-year sediment monitoring study on Flat Creek to assess sediment loading. That study is complete, and an initial draft report has been created. The final stage of the project is publication, and the proposed USGS contract modification (see Supplemental Materials) would authorize TCD's payment for this final step. This has been budgeted for in our FY23 budget.

Suggested Motion: *Move to authorize the Board Chair to sign the USGS Cost-share Agreement Modification # JFA 21RSJFA010, and thereby authorize the expenditure of \$15,000 from the USGS Partnership Flat Creek Sediment Line-Item of the FY23 Budget for the publication of the Flat Creek Sediment Study.*

Information Items:

Program Area: Water

- **Town of Jackson Wastewater Treatment Plant Decision Matrix:** As a Steering Committee member of the Town of Jackson Wastewater Treatment Plant Review, TCD was asked to provide feedback on constructed improvement alternatives to the current lagoon design. I submitted a Decision Matrix that assigned a score to each alternative based on metrics including water quality improvement, cost, upgradeability, etc.
- **Aquatic Passage Field Visit:** Carlin and I participated in a site visit investigating two potential aquatic passage issues across Highway 89 in the Snake River Canyon. There is potential for Teton County Wildlife Crossings Master Plan funds to be appropriated to address restoration of at least one of the two sites.
- **South Park Supply Ditch Memo:** I drafted a memo outlining the events preceding the South Park Supply Ditch failure on May 29, 2022 (see Supplemental Materials). It outlined precipitation totals for the storm that contributed to the failure compared to expected conditions, discharges at the Gros Ventre River and Flat Creek, and photos of the failure taken during TCD's recent site visit.
- **EPA Nonpoint Source Webinar:** I attended a Nonpoint Source Monitoring Webinar hosted by the EPA. It provided information on the Natural Resources Conservation Service (NRCS) National Water Quality Initiative to address impaired waterbodies through voluntary conservation from agricultural producers.
- **Blackrock Field Camp 2022:** I participated in the Bridger-Teton National Forest's annual Blackrock Field Camp at the Blackrock Ranger Station. I delivered a

macroinvertebrate education program to 180 elementary school students from the Wind River Reservation in Fort Washakie.

- **Snake River Agency Meeting:** I participated in the Snake River Agency meeting to discuss operations in the Snake River and to coordinate partnership. Most federal and state agencies in the Snake River watershed were in attendance.
- **Snake River Flood Pulse:** The Bureau of Reclamation, thanks to coordination with Grand Teton National Park, Bridger-Teton National Forest, Wyoming Game and Fish, and TCD, was able to provide increased flows out of Jackson Lake Dam for several days to more closely match the natural hydrograph of the Snake River. This pulse delivered flows that can flush fine sediment out of gravel and cobble substrate to increase Snake River Cutthroat spawning success.
- **JH Clean Water Coalition Quarterly Meeting:** I attended the Spring Quarterly Meeting of the JH Clean Water Coalition partners. We discussed opportunities for continued coordination and shared programs, including snow storage.
- **Adopt-a-Trout 2022:** I participated in Trout Unlimited's annual Adopt-a-Trout event at Shooting Star Golf Course. I delivered a water quality education program to 250 local seventh graders.



The Wyoming Department of Agriculture is dedicated to the promotion and enhancement of Wyoming's agriculture, natural resources and quality of life.

Intent to Use Lab Funds Statement 23-24 Biennium

Please complete this form and email to michelle.macdonald@wyo.gov by July 15, 2022.

Please check one of the following:

_____ plans to use the lab fund allocation of \$3882.
(Name of District)

_____ will not use the lab fund allocation of \$3882 this biennium and
(Name of District) it may be distributed among the other districts for their use.

Board Chair Signature

Date

Lab funds and this subsequent decision was discussed at the meeting held on _____
(Date)

Approved by WACD: June 9, 2010
Approved by BOA: July 14, 2010

Equal Opportunity in Employment and Services

BOARD MEMBERS

Jana Ginter, *District 1* • James Rogers, *District 2* • Kim Bright, *District 3* • Amanda Hulet, *District 4* • Mike Riley, *District 5*
Jody Bagley, *District 6* • Larry Krause., *District 7*

YOUTH BOARD MEMBERS

Landon Hoffer, *Southeast* • Benjamin Anson, *Northwest* • Hadley Manning, *Southwest* • Lexi Bauder, *Northeast*

UNITED STATES DEPARTMENT OF THE INTERIOR
U. S. GEOLOGICAL SURVEY
MODIFICATION OF JOINT FUNDING AGREEMENT
FOR
Wyoming-Montana Water Science Center, Midcontinent Region

This modification is for agreement **21RSJFA010**, dated **October 1, 2020**.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations, herein called the program.

2. The agreement is hereby X increased / _ decreased by **\$25,155** to read as follows:

- (a) ~~\$17,335~~ **\$32,335** by the party of the first part during the period
October 1, 2020 to ~~June 30, 2022~~ January 31, 2023
- (b) ~~\$26,000~~ **\$36,155** by the party of the second part during the period
October 1, 2020 to ~~June 30, 2022~~ January 31, 2023

3. Billing documents are to be rendered **quarterly**. Payments of bills are due within 60 days after the billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30 day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983).

U.S. Geological Survey
United States
Department of Interior

Teton Conservation District (WY)

Signature

Signature(s)

By _____ Date: _____
Name: John M. Kilpatrick
Title: Center Director

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:



**Teton
Conservation
District
Est. 1946**

MEMORANDUM

TO: Teton Conservation District (Internal), South Park Supply Company, National Elk Refuge Staff, Natural Resources Conservation Service, Wyoming Office of Homeland Security, Farm Service Agency

FROM: David Lee, Teton Conservation District Water Resources Specialist
(david@tetonconservation.org, 307-733-2110)

DATE: 06/03/2022

SUBJECT: South Park Supply Ditch Breach

Introduction

This memo is intended to record the events that transpired during the South Park Supply Ditch breach that occurred at approximately 12:00 pm on Sunday, May 29, 2022.

Course of Events

Beginning on Friday, May 27th, 2022, a multiple day storm event contributed heavy rain across Teton County, WY. This rainfall occurred immediately following warm weather that triggered a snowmelt runoff pulse. In the afternoon of May 29, the South Park Supply Ditch experienced a hillslope failure at 43.570947°, -110.706113°. This failure resulted in extreme erosion of the ditch, with an estimated land surface elevation loss of almost 30 feet, and a total volumetric loss of 36,000 cubic yards of soil. The eroded material was transported out of the ditch to the west and north where it was deposited as an alluvial fan on the floodplain below the ditch.

Teton Conservation District (TCD) staff accessed the site on Wednesday, June 1, 2022 – with prior authorization from the National Elk Refuge – to survey the damage. They communicated with Fish Creek Excavation personnel at the site who had begun work to remove topsoil from the hillslope immediately above to the ditch in preparation for ditch repair. Fish Creek Excavation staff were able to visit the diversion control structure and partially close the structure, resulting in flows essentially ceasing by June 03, 2022.

Immediately after the site visit, TCD Staff contacted Adam Clark, the Natural Resources Conservation Service (NRCS) District Conservationist, to inquire about the availability of Emergency Watershed Protection (EWP) Program funds to be allocated for ditch repair.

Water Right Holders Affected:

The following water right holders are immediately affected by the South Park Supply Ditch breach: Lockhart, Gill, Melody, Seherr-Thoss, 3 Creek, and Lucas.

Incident Map

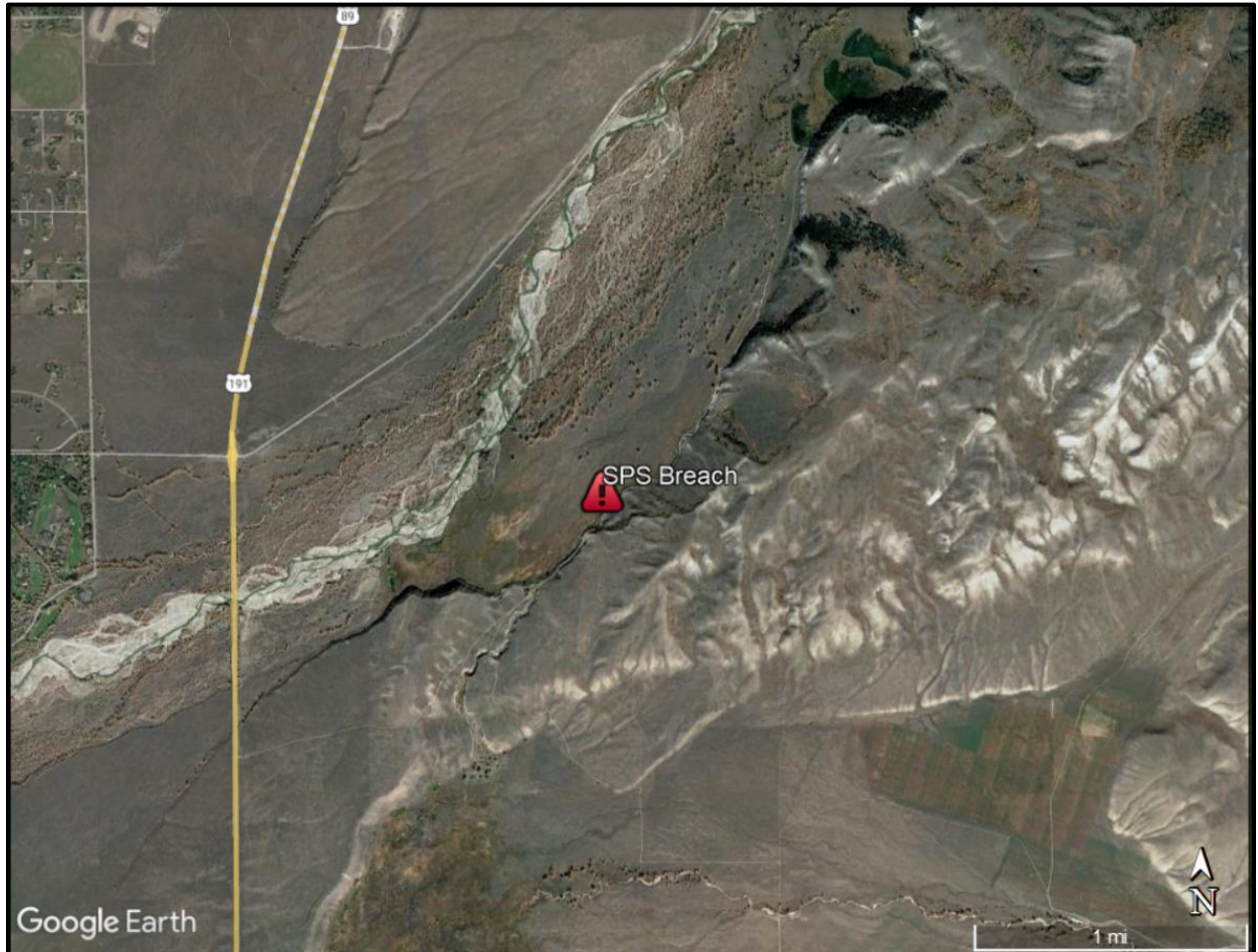


Figure 1. Map of the location of the South Park Supply (SPS) Ditch breach, near Jackson, WY.

Reported Precipitation and Streamflow:

The median total precipitation increment for the Gros Ventre Summit SNOTEL site in the Upper Gros Ventre watershed in Sublette County, WY, for the month of May, is 2.45 inches for the 1991-2020 period of record. In May 2022, the Gros Ventre Summit SNOTEL site reported 3.40 inches of precipitation. This precipitation represents a value that is 139% of normal for the period of record (Figure 2). 1.9 inches of this precipitation was observed between May 27th and May 31st. (Figure 3).

Gros Ventre Summit (506) Wyoming SNOTEL Site - 8750 ft Reporting Frequency: Monthly; Date Range: May 2022			
(As of: Fri Jun 03 08:29:55 GMT-08:00 2022) **Provisional data, subject to revision**			
Date	Gros Ventre Summit (506) Precipitation Increment (in)	Gros Ventre Summit (506) Median Precipitation Increment (1991-2020) (in)	Gros Ventre Summit (506) Precipitation Increment % of Median (1991-2020)
May 2022	3.40	2.45	139

Figure 2. NRCS SNOTEL precipitation increment for May 2022 with period of record median.

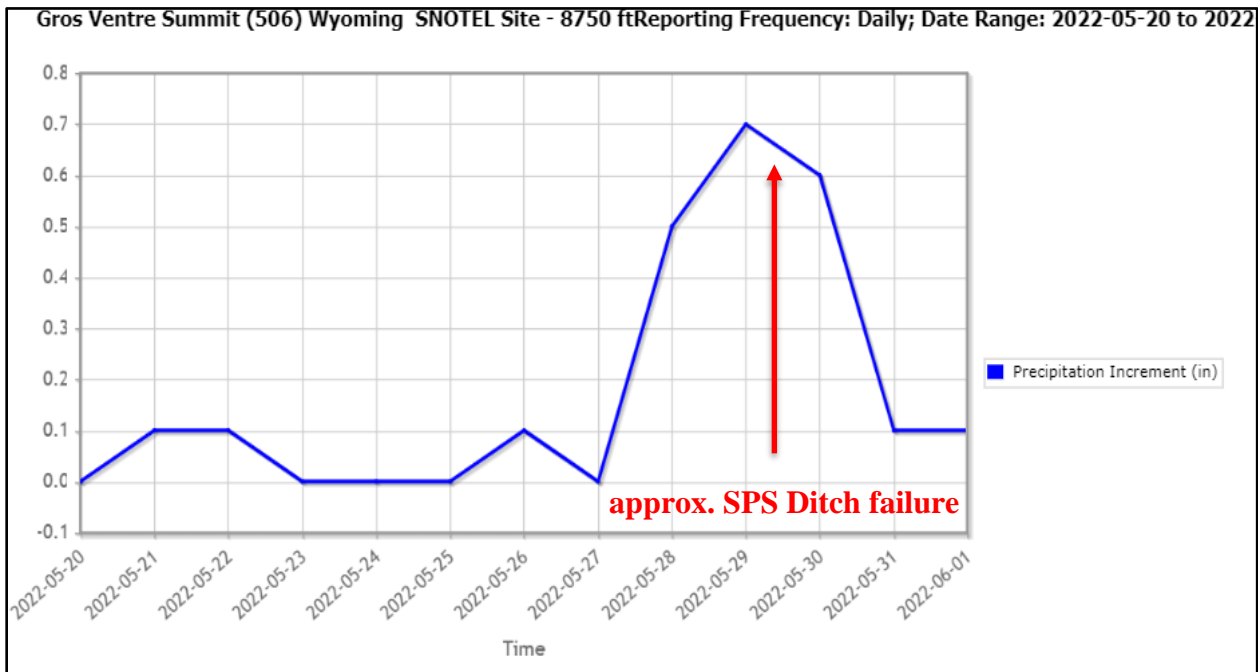


Figure 3: Gros Ventre Summit SNOTEL reported daily precipitation increment. Total precipitation from 5/27/2022 to 5/31/2022 was 1.9 inches. The approximate time of the SPS Ditch breach is noted with a red arrow.

This precipitation observed at Gros Ventre Summit SNOTEL site was liquid precipitation at 8,750 ft elevation, and thus was likely to have caused a significant rain-on-snow event. The mid- to upper-elevation snowpack was still present on north-facing aspects as of May 27th, which increased the potential for a larger flood pulse in the Gros Ventre River from this precipitation event.

The Gros Ventre River at Kelly, WY reached a discharge and stage of 2,240 ft³/s (cfs) and 6.85 ft at 11:45 am on May 29, 2022 (Figure 4). Action stage on the Gros Ventre River at Kelly, WY occurs at 7.0 ft. While the Gros Ventre River did not reach action stage during this event, the river's stage increased over 2 feet in three days preceding the ditch failure. At this stage and discharge on the Gros Ventre River, large woody material and coarse riverbed substrate has the potential to be transported downstream with significant energy.

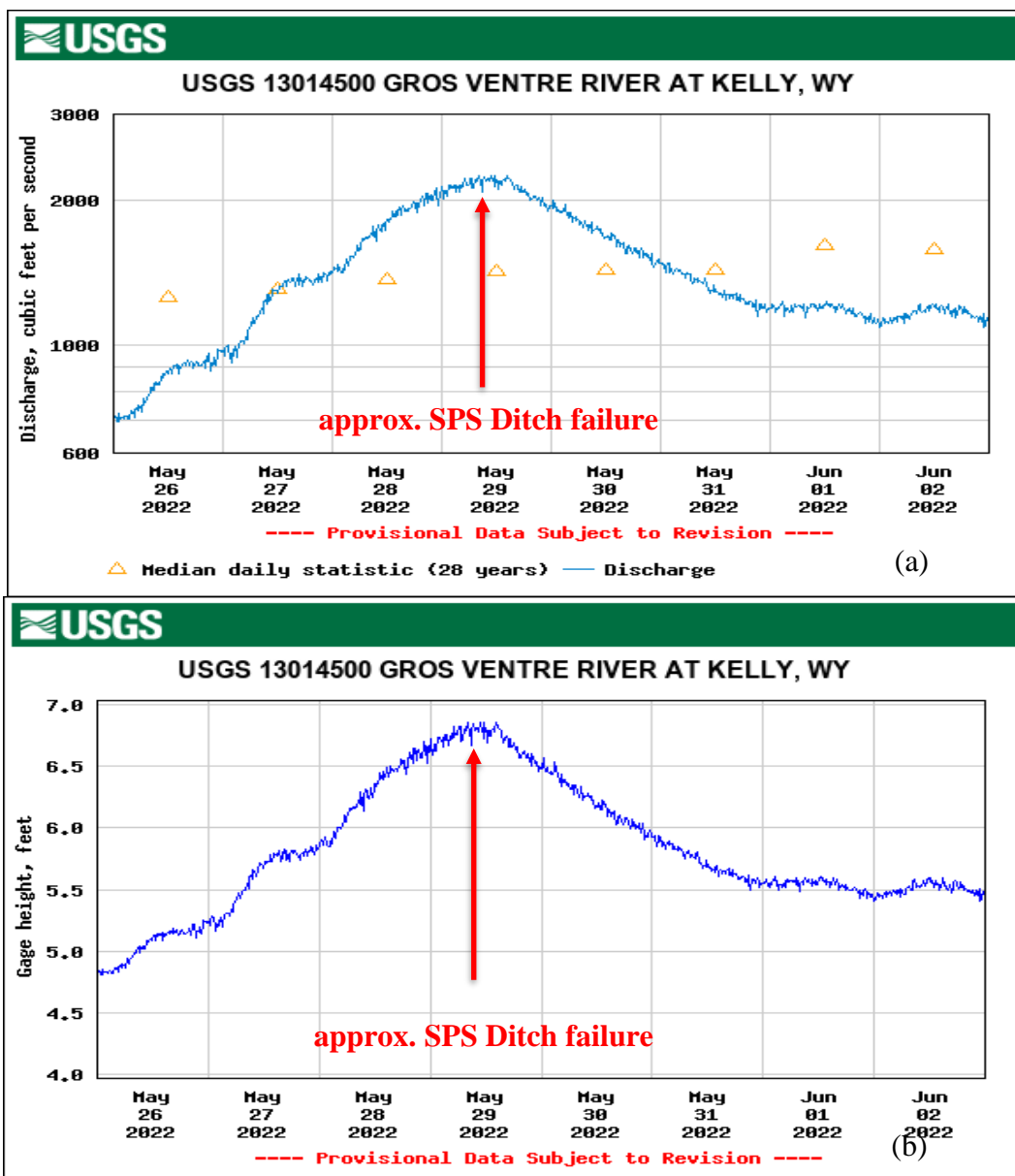


Figure 4: Discharge (a) and Stage (b) in the Gros Ventre River at Kelly, WY. Action stage is at 7.0 ft.

The SPS Ditch breach was evident in the discharge in Flat Creek (Figure 5). At approximately 12:00 pm on May 29, 2022, discharge in Flat Creek dropped from 180 cfs to below 50 cfs.

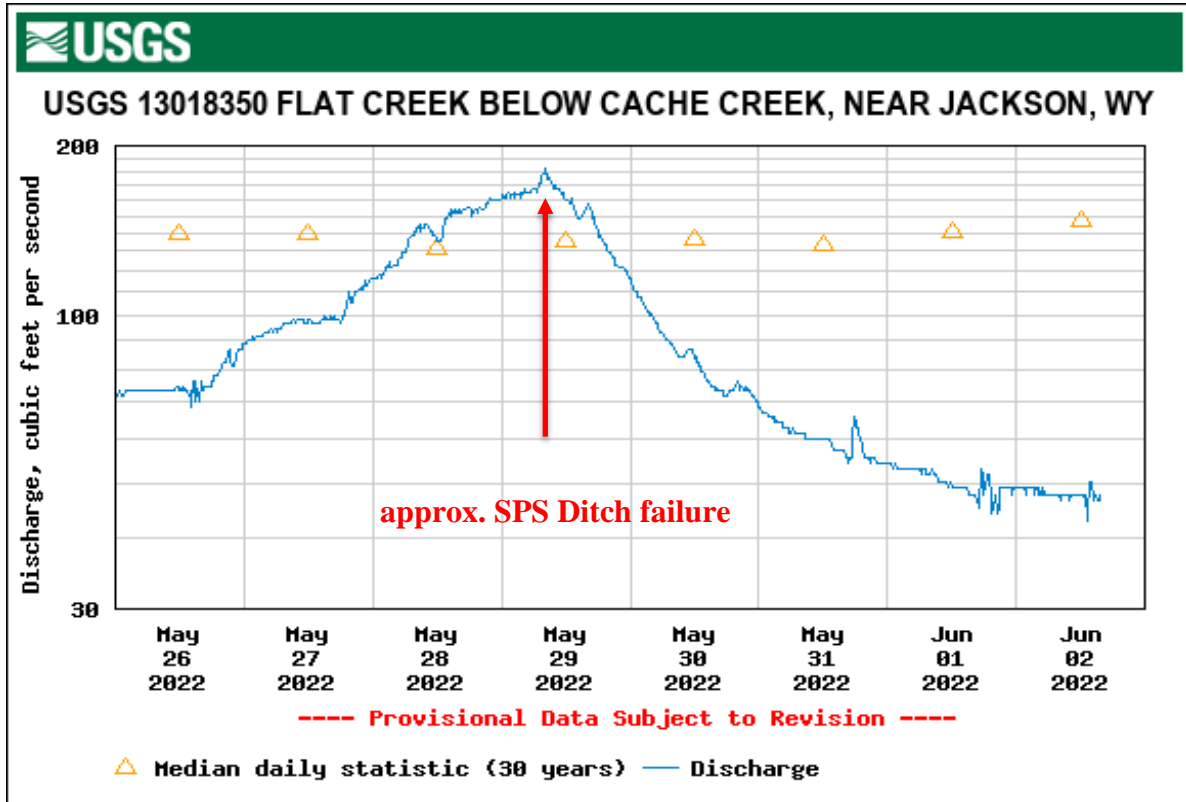


Figure 5: Discharge in Flat Creek in Jackson, WY.



Figure 6: Failure of South Supply Ditch, looking downstream. TCD Staff visible in top-left.



Figure 7: Ditch failure. Photo taken from left bank, looking downstream. Debris fan visible in top-right.



Figure 8: Ditch breach looking upstream from the original ditch location. Breach in center left.



Figure 9: Ditch breach and debris deposition zone. Original/intact section of ditch visible in center left.

Phoebe Coburn, Communications Specialist

Information Items:

Operations Area: Communications

- **Good Neighbor Handbook (GNH):** Much of my time and focus remains on the GNH. The graphic design process is in full swing. We're still on target to print in late September 2022. I'm currently looking for some high-quality landscape photographs. *Do any board members have photographer friends who might be willing to donate some good photos of picturesque Teton County landscapes?*
- **Teton Conservation Vision Award:** Read about Rob Dearing at: tetonconservation.org/fieldnotes or buckrail.com/first-ever-conservation-vision-award-goes-to-volunteer-firefighter-woodworker/
- **Events:** May/June are the biggest events months of the year: 1) EcoFair on May 14th went well despite rainy weather. Carlin was acknowledged for the Andy Tyson Leadership in Sustainability Award. 2) Following EcoFair, Carlin and I did a Facebook Live "EcoTalk" with Phil Cameron. 3) Wildlife Expo on May 23rd and 24th was great. Morgan and I did a bird-window strike "craftivity" with 4th graders. Lots of happy kids saying it was their favorite activity. 4) Kelsey Ruehling presented results of her fecal microbe source tracking study on May 26th. A recording of the presentation can be found at tetonconservation.org/water-quality-monitoring. 5) We hosted a table at the inaugural Snake River Festival and also participated at Kids Fishing Day on June 4th. 6) We hosted a table at the Greenspace on the Block launch party on June 7th. 7) We'll be at the People's Market on June 29th.
- **Voices JH:** I worked with Voices JH to produce our first of six posts this year to be distributed through their network. They requested our first post be a simple "What is Teton Conservation District?" post.

Operations Area: Grants

- **Grant Reports:** All 12 MOA partners submitted their annual final reports on June 1. We also had two Partners in Conservation grant reports due the same day. I'm very proud that all grantees submitted by the deadline. All reports have been processed in our tracking system and staff are working to review the reports and distribute reimbursement grant funds.

Program Area: Water

- **Jackson Hole Clean Water Coalition:** Management of the Trout Friendly Business & Landscaper program is ongoing. We landed at 15 landscapers, down from 19 last year.

Carlin Girard, Executive Director

Action Items:

Operations Area: Administration

Policy Manual Updates: As was previously discussed among the Board, I recommend two changes to the TCD Policy Manual. 1) Moving the rollover date for leave accrual from July 1 each year to January 1. 2) Increase the allowed maximum for Emergency Service Leave from 10 hours to 40 hours annually.

Suggested Motion: *Authorize the Executive Director to alter the official TCD Policy Manual so that the leave accrual rollover date is January 1, and maximum allowed Emergency Service Leave is 40 hours annually.*

Wage Increases: The action items that follows is intended to memorialize changes to staff wages and benefits beginning in Fiscal Year 2023 (FY23).

Suggested Motion: *The Teton Conservation District Board of Supervisors does hereby authorize the following changes to staff wages and benefits beginning at the start of Fiscal Year 2023. The TCD Housing Stipend will remain in effect for employees living in Teton County, Wyoming and increase to \$1,990.42 monthly. A 4% wage increase will be granted for the Executive Director, Administrative Manager, Natural Resource Technician, GIS/Wildlife Specialist, Communications Specialist, and Water Resources Specialist. A 5% wage increase will be granted to the Land Resources Specialist. The pre-approved health insurance stipend for the Administrative Manager will increase 11% to \$1,712.71.*

Information Items:

Operations Area: Administration

- **TCD FY23 Budget:** Approval of the Final FY23 Budget will occur at the June 15th, 2022 Board Meeting. The following changes were made between the Draft Approved Budget and the Final Budget before you for approval.
 - There is an updated Mill Levy Income and projected carryover from FY22.
 - A more refined number was used for the Administration, Wages Line-Item.
 - Additionally, a Line-Item was added under Water Program titled Septic System Effluent Monitoring. This project budget will not be completely expended in FY22, hence its addition to the FY23 Budget. However, the project is close to completion and enabled a more refined total cost figure to be used.
 - The Flat Creek Watershed Improvement District has requested an additional \$2,000 in their MOA request, which was added to their budget.

Further refinement will occur once final FY22 costs are calculated and will be incorporated into the Final Budget that is submitted to Department of Audit. I recommend collecting .61 mills to accommodate anticipated costs of the South Park Supply Ditch repair, with the difference going into Partnering Funds.

- **Boundary Adjustment:** I have received communication from Wyoming Department of Agriculture that the Boundary Adjustment is moving forward and although I don't have an exact timeline, my sense is it will be final in the next month.

Program Area: Land

- **South Park Supply Ditch Failure:** I have spent a fair amount of time assessing and assisting with the South Park Supply Ditch Failure.
- **Travel and Tourism Board (TTB) Management Plan:** I attended a meeting and provided input on the results of the Travel and Tourism Board public input survey and path forward. There is an overwhelming public sentiment that tourism has grown at the detriment of local quality of life.

Program Area: Water

- **Septic System Effluent Monitoring Project:** I am in communication with Nelson Engineering about the delay of the final report.
- **Microbial Source Tracking Results:** I have been fielding calls about the findings of the Graduate Student research assessing sources of fecal microbes in Fish and Flat Creek.