



**Teton
Conservation
District
Est. 1946**

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**Teton Conservation District (TCD) June 2021 Board Meeting
June 16, 2021 at 12:00 p.m. | Location: 420 W. Pearl Ave., Jackson**

TCD Board and the public are invited to join the meeting in person at our office at 420 W. Pearl Ave. or online.

VIDEO CONFERENCE INVITATION

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/84617090292>

If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215 8782

If calling by phone, you will be prompted to enter this Meeting ID: 846 1709 0292

MEETING MEMBERS:

TCD Board Members: Steve McDonald, Dave Adams, Nate Fuller, Bob Lucas, and Roby Hurley

TCD Associate Board Members: Tom Breen, Elizabeth Barczynski, and Bob Weiss

TCD Staff: Emily Hagedorn, Robb Sgroi, Morgan Graham, Carlin Girard, Phoebe Coburn, Tom Segerstrom, and Emily Smith

Partners and Guests: Luther Propst (Teton County Commissioner), Adam Clark (Natural Resource Conservation Service), Mary Moore & Todd Styles (Bridger-Teton National Forest)

AGENDA:

12:00 p.m. TCD-Flat Creek Watershed Improvement District Joint Meeting 60 minutes

1:00 p.m. TCD June 2021 Board Meeting

Agency Reports, Guests, and Public Comment 10 minutes

- Luther Propst (Teton County Commissioner)
- Adam Clark (Natural Resource Conservation Service)
- Mary Moore (Bridger-Teton National Forest)

1:30 p.m. TCD Fiscal Year 2022 Budget Hearing 20 minutes

1:50 p.m. TCD June 2021 Board Meeting (continued)

Minutes and Treasurer’s Report 10 minutes

Board Reports 10 minutes

Staff Reports and Action Items 60 minutes

- Wyoming Chapter-The Wildlife Society Annual Meeting Sponsorship
- Wyoming Game and Fish Department Aspen Days Event Sponsorship
- Teton County Draft Small Wastewater Facility Regulations Comment Letter
- FY21 PIC Grant - Don't Feed the Wildlife Campaign Matching Funds Reallocation
- Town of Jackson Environmental Stewardship Position

Old and New Business 10 minutes

Executive Session: (None) 10 minutes

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

TCD & FCWID JOINT QUARTERLY BOARD MEETING

Wednesday, June 16, 2021 @ 12 p.m.

Teton Conservation District Office

420 West Pearl Avenue, Jackson, WY 83001

Agenda

Meeting Members:

TCD BOARD OF SUPERVISORS: Steve McDonald (*Chair*), Dave Adams (*Vice-Chair and Treasurer*), Roby Hurley (*Secretary*), Nate Fuller (*Supervisor*), and Bob Lucas (*Supervisor*); Associate board members: Elizabeth Barczynski, Sarah Hegg, Bob Weiss, and Tom Breen.

FCWID BOARD OF DIRECTORS AND STAFF: Sandy Buckstaff (*Chair*), Derek Ellis (*Secretary*), Bill Wotkyns (*Acting Treasurer*), LizAnn Eisen (*Director*), and Johnny Ziem (*Director*). Staff: Deb Barracato (*Administrative Manager*).

TCD STAFF: Tom Segerstrom (*Executive Director*), Emily Hagedorn-Wegher (*Administrative Manager*), Phoebe Coburn (*Communications Specialist*), and Carlin Girard (*Water Resources Specialist*).

Agenda

- I. **Call to order.**
- II. **Joint Minutes.**
 - A. Approval of March 17, 2021, TCD & FCWID Joint Quarterly Board Meeting Minutes – *FCWID Derek Ellis.*
- III. **Introductions and Comments from the Public.**
- IV. **Board Reports.**
 - A. **FCWID Treasurer’s Report – FCWID Acting Treasurer, Bill Wotkyns.**
 1. Bank reconciliation reports.
 2. Balance sheet and P&L.
 3. Draft FY22 Budget.
 - B. **FCWID Secretary’s Report – FCWID Secretary, Derek Ellis.**
 - C. **FCWID Quarterly Progress Report – FCWID Chairman, Sandy Buckstaff.**
- V. **Staff Reports.**
- VI. **New Business/Discussion Items.**
 - A. Lockhart Cattle Company Letter to Town of Jackson – FCWID Chairman, Sandy Buckstaff.
 - B. Other
- VII. **Old Business.**
 - A. Other

VIII. Executive Session.

IX. Adjournment.

TCD & FCWID JOINT QUARTERLY BOARD MEETING
Wednesday, March 17, 2021

Meeting Attendees:

TCD BOARD OF SUPERVISORS: Steve MacDonald (*Chair*), Dave Adams (*Vice-Chair and Treasurer*), Roby Hurley (*Secretary*), and Nate Fuller (*Supervisor*).

FCWID BOARD OF DIRECTORS AND STAFF: Sandy Buckstaff (*Chair*), Derek Ellis (*Secretary*), and Johnny Ziem (*Director*). Staff: Deb Barracato (*Administrative Manager*).

TCD STAFF: Tom Segerstrom (*Executive Director*), Emily Hagedorn-Wegher (*Administrative Manager*), and Carlin Girard (*Water Resources Specialist*).

Minutes

- I. **Call to order.** Steve MacDonald at 12:02 p.m. Meeting conducted via Zoom.
- II. **Joint Minutes.**
 - A. Approval of December 16, 2020, TCD & FCWID Joint Quarterly Board Meeting Minutes – *FCWID Derek Ellis*.
Motion to approve the December 16, 2020, TCD & FCWID Joint Quarterly Board Meeting Minutes.
MOTION BY: Dave Adams.
SECONDED: Sandy Buckstaff.
DISCUSSION: N/A.
RESULT: Amended motion carries 4/0 by TCD board and 3/0 by FCWID board.
- III. **Introductions and Comments from the Public.** N/A.
- IV. **Board Reports.**
 - A. **FCWID Treasurer’s Report – FCWID Chairman, Sandy Buckstaff.** FCWID is in a financially sound position. We spent a significant amount this winter going into creek with heavy equipment. We have the funds in our regular account to cover it. We’re preparing the FY22 budget now and will have our grant request into TCD by the end of the month.
Operating account balance: \$25,327.48
Reserve account balance: \$78,108
 - B. **FCWID Secretary’s Report – FCWID Secretary, Derek Ellis.**
The updated joint calendar for 2021 reflects change in our monthly meeting time– second Thursday of each month. Upcoming action item: April 1 annual report to TOJ.
 - C. **FCWID Quarterly Progress Report – FCWID Chairman, Sandy Buckstaff.**
Full cost of ice removal actually higher than estimate in report - \$22,958.85. *Note: After the meeting a closer review of invoices revealed the ice removal costs were actually lower - \$17,761.00.*

Moving forward with the hope we can get a thaw well operational on the TOJ parcel near Decker's before next winter. We're looking at a second one on the southwest corner of 810 West (FCWID prepared an easement and submitted it to the property managers; they submitted it to their attorney and the HOA board) and a third one on one or both TOJ-owned parcels located between Creekside Village Condominiums and Elk Run Townhouses.

Nate Fuller: Driving by 810 West, I had the idea to rob heat from the Lower Valley substation there. I will put in a call to Lower Valley this morning. The electric transformer field likely puts out a lot of heat, and it's just getting sloughed into air. With an engineered glycol system, you could warm the creek a little bit there. It might be a cheaper option in the long run.

Tom Segerstrom: TCD board looking at a blind consent document from Nicole Krieger to the district because she also represents the conservation district; it's not the correct name in that document.

Motion to sign the conflict waiver.

MOTION BY: Dave Adams.

SECONDED: Roby Hurley.

DISCUSSION: The chair authorizes Dave or someone to sign it.

RESULT: 4/0. (TCD-only vote)

Tom Segerstrom reminded WID board that thaw wells may qualify for small water project grant system through the state; applications go through the conservation district and Robb Sgroi is the TCD contact.

Wyoming Water Development Commission small water project grant – SWPP: Carlin said they cap at \$35,000 but oftentimes individual projects could be envisioned from one thaw well vs the other.

Roby Hurley asked for clarification on locations of two thaw wells. Sandy Buckstaff explained that one is on the southwest corner of 810 West; it looks like two locations because the well and electronics aren't in the same place. The second proposed well is on town-owned parcels between the Creekside Condominiums and Elk Run Townhouses; the challenge will be to bring electricity to the parcels.

Sandy Buckstaff told the TCD board that he is working on a Homeland Security grant with an application deadline on Friday. He was encouraged by Rich Ochs to go forward with an application. It would be a 75/25 match with 25 percent from local sources.

Carlin Girard recommended asking Nelson Engineering to investigate the potential for tapping into existing unused wells.

Dave Adams asked about the depth of thaw wells. Johnny Ziem estimated 170 feet with a well casing for 750 to 900 gallons per minute. The boards discussed technical specifications. Thaw well #1 that's no longer in use in Karns Meadow was drilled in the late 1990s to 112 feet, with a 14-inch casing and flow of 800 gallons per minute. There were 40 to 90 different layers of gravel

and sand. At 112 feet got to fine sand. The thaw well is no longer in use because it drew down the aquifer and was too close to the potable well system well #5.

V. Staff Reports.

Carlin Girard told the board members that he was contacted by a real estate agent interested in remapping the flood plain to take a site where FCWID regularly accesses the creek out of floodway because of the cost of insurance. The agent is requiring flood insurance for a client to make a mortgage. I thought that was savvy. People usually try to remap to get out of floodway, they wanted to map the floodway to prove they're not in it.

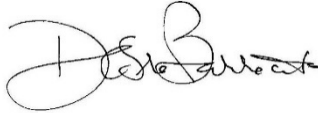
VI. New Business/Discussion Items. N/A.

VII. Old Business. N/A.

VIII. Executive Session. N/A.

IX. Adjournment. Motion by Dave Adams at 12:50 p.m. Roby seconded. All in favor.

Respectfully submitted:



Flat Creek Water Improvement District Administrative Manager

The Minutes have been approved:

TCD Board Chair Date

FCWID Board Chair Date

TREASURER'S REPORT

Flat Creek WID

Operating Account, Period Ending 05/28/2021

RECONCILIATION REPORT

Reconciled on: 06/03/2021

Reconciled by: asset servicing@gmail.com null

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	24,013.30
Checks and payments cleared (9)	-5,696.35
Deposits and other credits cleared (1)	2,160.00
Statement ending balance	<u>20,476.95</u>

Uncleared transactions as of 05/28/2021	-4,000.00
Register balance as of 05/28/2021	16,476.95

Details

Checks and payments cleared (9)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/13/2021	Check	2330	Nelson Engineering	-1,402.50
05/13/2021	Check	2333	Teton Media Works Inc.	-157.01
05/13/2021	Check	2331	Local Government Liability Pool	-500.00
05/13/2021	Check	2329	Geitmann Larson Swift LLP	-427.50
05/13/2021	Check	2326	Debra Barracato	-1,000.00
05/13/2021	Check	2327	Alder Environmental	-1,989.44
05/13/2021	Check	2328	Asset Servicing Company Inc.	-200.00
05/24/2021	Expense		First Interstate Bank	-9.95
05/28/2021	Expense		First Interstate Bank	-9.95
Total				-5,696.35

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/11/2021	Deposit		Teton County Treasurer	2,160.00
Total				2,160.00

Additional Information

Uncleared checks and payments as of 05/28/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/13/2021	Check	2332	Teton Conservation District	-4,000.00
Total				-4,000.00

RETURN SERVICE REQUESTED

FLAT CREEK WATER
IMPROVEMENT DISTRICT
PO BOX 2037
JACKSON WY 83001-2037

Managing Your Accounts

📞 Client Contact Center 855-342-3400

🌐 Website firstinterstate.com



Summary of Accounts

Account Type	Account Number	Ending Balance
CLASSIC BUSINESS CHECKING	XXXXXXXXXXXX2496	\$20,476.95

Account Summary

Date	Description	Amount
05/01/2021	Beginning Balance	\$24,013.30
	1 Credit(s) This Period	\$2,160.00
	9 Debit(s) This Period	\$5,696.35
05/28/2021	Ending Balance	\$20,476.95

Account Activity

Post Date	Description	Debits	Credits	Balance
05/01/2021	Beginning Balance			\$24,013.30
05/11/2021	PAYMENTS TETON COUNTY TRE PROPERTY TAX DISBURSEMENT		\$2,160.00	\$26,173.30
05/24/2021	ONLINE BILL PMT BILLINGFEE CKFXXXXX3261POS	\$9.95		\$26,163.35
05/25/2021	CHECK # 2327	\$1,989.44		\$24,173.91
05/25/2021	CHECK # 2330	\$1,402.50		\$22,771.41
05/25/2021	CHECK # 2331	\$500.00		\$22,271.41
05/26/2021	CHECK # 2329	\$427.50		\$21,843.91
05/27/2021	CHECK # 2326	\$1,000.00		\$20,843.91
05/28/2021	I-Corp Classic MAINTENANCE	\$9.95		\$20,833.96
05/28/2021	CHECK # 2328	\$200.00		\$20,633.96
05/28/2021	CHECK # 2333	\$157.01		\$20,476.95
05/28/2021	Ending Balance			\$20,476.95

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
2326	05/27/2021	\$1,000.00	2329	05/26/2021	\$427.50	2333*	05/28/2021	\$157.01
2327	05/25/2021	\$1,989.44	2330	05/25/2021	\$1,402.50			
2328	05/28/2021	\$200.00	2331	05/25/2021	\$500.00			

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
05/11/2021	\$26,173.30	05/25/2021	\$22,271.41	05/27/2021	\$20,843.91
05/24/2021	\$26,163.35	05/26/2021	\$21,843.91	05/28/2021	\$20,476.95

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Account PAYMENT \$1,000.00
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$1,000.00
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002326⑆ 05272021 10422696⑆

#2326 05/27/2021 \$1,000.00

Account PAYMENT \$1,989.44
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$1,989.44
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002327⑆ 05252021 10422696⑆

#2327 05/25/2021 \$1,989.44

Account PAYMENT \$200.00
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$200.00
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002328⑆ 05282021 10422696⑆

#2328 05/28/2021 \$200.00

Account PAYMENT \$427.50
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$427.50
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002329⑆ 05262021 10422696⑆

#2329 05/26/2021 \$427.50

Account PAYMENT \$1,402.50
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$1,402.50
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002330⑆ 05252021 10422696⑆

#2330 05/25/2021 \$1,402.50

Account PAYMENT \$500.00
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$500.00
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002331⑆ 05252021 10422696⑆

#2331 05/25/2021 \$500.00

Account PAYMENT \$157.01
 FLAT CREEK WATER IMPROVEMENT DISTRICT
 PO Box 2331
 Newton, MO 64574
 Phone: 660-251-2331
 FAX: 660-251-2331
 Email: info@flatcreekwater.com
 Website: www.flatcreekwater.com
 Date: May 25, 2021
 FROM: STATE BANK

MEMO: Thank you
 \$157.01
 TO: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574
 FROM: STATE BANK OF MISSOURI
 PO BOX 2331
 NEWTON, MO 64574

⑆000002333⑆ 05282021 10422696⑆

#2333 05/28/2021 \$157.01

Flat Creek WID

Reserve Account, Period Ending 05/28/2021

RECONCILIATION REPORT

Reconciled on: 06/03/2021

Reconciled by: asset servicing@gmail.com null

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	78,108.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>78,108.00</u>
Register balance as of 05/28/2021	78,108.00



PO Box 11095
Jackson, WY 83002

Statement Ending 05/28/2021

FLAT CREEK WATER

Page 1 of 4

Account Number: XXXXXXXXXXXX3951

RETURN SERVICE REQUESTED

Managing Your Accounts

📞 Client Contact Center 855-342-3400

🌐 Website firstinterstate.com

FLAT CREEK WATER
IMPROVEMENT DISTRICT
RESERVE ACCOUNT
PO BOX 2037
JACKSON WY 83001-2037



Summary of Accounts

Account Type	Account Number	Ending Balance
CLASSIC BUSINESS CHECKING	XXXXXXXXXXXX3951	\$78,108.00

FLAT CREEK WATER SERVICE DISTRICT

Account Summary

Date	Description	Amount
05/01/2021	Beginning Balance	\$78,108.00
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
05/28/2021	Ending Balance	\$78,108.00

Account Activity

Post Date	Description	Debits	Credits	Balance
05/01/2021	Beginning Balance			\$78,108.00
	No activity this statement period			
05/28/2021	Ending Balance			\$78,108.00

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Flat Creek WID
Balance Sheet
As of April 30, 2021

	Apr 30, 2021	Mar 31, 2021	Change
ASSETS			
Current Assets			
Bank Accounts			
Operating Account	24,013.30	26,507.52	(2,494.22)
Reserve Account	78,108.00	78,108.00	-
Total Bank Accounts	\$ 102,121.30	\$ 104,615.52	\$ (2,494.22)
Total Current Assets	\$ 102,121.30	\$ 104,615.52	\$ (2,494.22)
TOTAL ASSETS	\$ 102,121.30	\$ 104,615.52	\$ (2,494.22)
LIABILITIES AND EQUITY			
Equity			
*Retained Earnings	90,573.15	90,573.15	-
Net Income	11,548.15	14,042.37	(2,494.22)
Total Equity	\$ 102,121.30	\$ 104,615.52	\$ (2,494.22)
TOTAL LIABILITIES AND EQUITY	\$ 102,121.30	\$ 104,615.52	\$ (2,494.22)

Monday, May 10, 2021 - Cash Basis

Flat Creek WID
Profit & Loss/FYTD Actual Vs. Budget Comparison
FY 2020-2021

	Actual April	Actual July - April	Budget July - June	Comparison Difference F/(U)
Income				
Emergency Flood Mitgation Funds - TOJ	-	-	15,000.00	(15,000.00)
Member Tax Assessment	975.68	43,772.01	42,960.00	812.01
Project Grants & Pass Thru		10,000.00	10,000.00	-
Project Grants & Pass Thru - Wintertime Monitoring		7,287.00	9,000.00	(1,713.00)
Unrestricted Income	-	12,000.00	12,000.00	-
Total Income	\$ 975.68	\$ 73,059.01	\$ 88,960.00	(15,900.99)
Gross Profit	\$ 975.68	\$ 73,059.01	\$ 88,960.00	(15,900.99)
Expenses				
Administration				
Accounting	550.00	3,453.75	4,100.00	646.25
Advertising	-	751.20	2,750.00	1,998.80
Bank Fee	19.90	92.55	-	(92.55)
Contract Labor	1,000.00	10,150.00	15,000.00	4,850.00
Legal	-	-	5,000.00	5,000.00
Liability Insurance & Bonds	1,900.00	2,280.00	4,650.00	2,370.00
Miscellaneous	-	-	-	-
Office Supplies	-	519.73	500.00	(19.73)
Total Administration	\$ 3,469.90	\$ 17,247.23	\$ 32,000.00	14,752.77
Operations				
Consultant/Contractor Fees	-	-	6,000.00	6,000.00
Emergency Flood Mitigation - TOJ	-	-	-	-
Emergency Flood Response	-	17,761.00	-	(17,761.00)
Emergency Reserve	-	-	78,110.00	78,110.00
Media/Outreach	-	60.00	500.00	440.00
Signage	-	-	2,500.00	2,500.00
Thaw Well Power	-	4,295.06	1,000.00	(3,295.06)
Total Operations	\$ 0.00	\$ 22,116.06	\$ 88,110.00	65,993.94
Projects				
Flood Control/Mitigation	-	7,562.28	23,000.00	15,437.72
Wintertime Monitoring	-	14,585.29	15,000.00	414.71
Total Projects	\$ 0.00	\$ 22,147.57	\$ 38,000.00	15,852.43
Total Expenses	\$ 3,469.90	\$ 61,510.86	\$ 158,110.00	96,599.14
Net Operating Income	\$ (2,494.22)	\$ 11,548.15	\$ (69,150.00)	80,698.15
Net Income	\$ (2,494.22)	\$ 11,548.15	\$ (69,150.00)	80,698.15

Monday, May 10, 2021 - Cash Basis

Flat Creek WID
Profit and Loss by Job
 July 2020 - April 2021

	480 Stacy Ln. - Carmenzind	570 Dogwood Dr. - Hashimoto	Rock Weir Removal	TOTAL
Income				
Emergency Flood Mitgation Funds - TOJ	-	-	-	-
Member Tax Assessment	-	-	-	-
Project Grants & Pass Thru	4,000.00	6,000.00	-	10,000.00
Project Grants & Pass Thru - Wintertime Monitoring	-	-	-	-
Unrestricted Income	-	-	-	-
Total Income	\$ 4,000.00	\$ 6,000.00	\$ 0.00	\$ 10,000.00
Gross Profit	\$ 4,000.00	\$ 6,000.00	\$ 0.00	\$ 10,000.00
Expenses				
Administration				
Accounting	-	-	-	-
Advertising	-	-	-	-
Bank Fee	-	-	-	-
Contract Labor	-	-	-	-
Legal	-	-	-	-
Liability Insurance & Bonds	-	-	-	-
Office Supplies	-	-	-	-
Total Administration	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Operations				
Consultant/Contractor Fees	-	-	-	-
Emergency Reserve	-	-	-	-
Emergency Flood Mitigation - TOJ	-	-	-	-
Media/Outreach	-	-	-	-
Signage	-	-	-	-
Thaw Well Power	-	-	-	-
Total Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Projects				
Flood Control/Mitigation	270.01	3,540.00	2,737.50	6,547.51
Wintertime Monitoring	-	-	-	-
Total Projects	\$ 270.01	\$ 3,540.00	\$ 2,737.50	\$ 6,547.51
Total Expenses	\$ 270.01	\$ 3,540.00	\$ 2,737.50	\$ 6,547.51
Net Operating Income	\$ 3,729.99	\$ 2,460.00	\$ (2,737.50)	\$ 3,452.49
Net Income	\$ 3,729.99	\$ 2,460.00	\$ (2,737.50)	\$ 3,452.49

Monday, May 10, 2021 - Cash Basis

Flat Creek WID

Budget Overview: FY 2022 - FY22 P&L

July 2021 - June 2022

Income	JUL 2021	AUG 2021	SEP 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	TOTAL
Emergency Flood Mitigation Funds - TOJ	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$15,000.00
Member Tax Assessment	14,000.00	3,620.00	16,000.00	0.00	0.00	14,000.00	3,620.00	3,620.00	0.00	0.00	0.00	0.00	\$54,860.00
Project Grants & Pass Thru - Wintertime Monitoring	0.00	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$4,500.00
Project Grants and Pass Thru	0.00	0.00	24,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$24,000.00
Total Income	\$29,000.00	\$3,620.00	\$44,500.00	\$0.00	\$0.00	\$14,000.00	\$3,620.00	\$3,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,360.00
GROSS PROFIT	\$29,000.00	\$3,620.00	\$44,500.00	\$0.00	\$0.00	\$14,000.00	\$3,620.00	\$3,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,360.00
Expenses													
Administration													
Accounting	70.00	70.00	70.00	1,513.75	0.00	70.00	520.00	590.00	100.00	100.00	100.00	100.00	\$0.00
Advertising	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	\$3,303.75
Bank Fee	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	\$900.00
Contract Labor	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	1,112.50	\$13,350.00
Legal	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	\$6,000.00
Liability Insurance & Bonds	220.83	220.83	220.83	220.83	220.83	220.83	220.83	220.83	220.83	220.83	220.83	220.83	\$2,649.96
Office Supplies	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	\$900.00
Total Administration	2,078.33	2,078.33	2,078.33	3,522.08	2,008.33	2,078.33	2,528.33	2,598.33	2,108.33	2,108.33	2,108.33	2,108.33	\$27,403.71
Operations													
Consultant/Contractor Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	\$0.00
Emergency Flood Mitigation - TOJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	\$3,000.00
Thaw Well Power	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	\$1,500.00
Total Operations	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	3,000.00	15,000.00	\$19,500.00
Projects													
Dogwood Drive Access Improvement	0.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	\$8,000.00
Thaw Well, 810 West	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	\$20,000.00
Thaw Well, Creekside Village/EK Run	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	\$20,000.00
Wintertime Monitoring	0.00	0.00	0.00	0.00	0.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00	\$9,000.00
Total Projects	3,333.34	3,333.32	5,333.34	5,333.34	5,333.34	7,133.34	5,133.32	5,133.34	5,133.32	5,133.32	3,333.34	3,333.32	\$57,000.00
Total Expenses	\$5,411.67	\$5,411.65	\$7,411.67	\$8,855.42	\$7,341.67	\$9,211.67	\$9,161.65	\$7,731.67	\$7,241.67	\$7,241.65	\$8,441.67	\$20,441.65	\$109,903.71
NET OPERATING INCOME	\$23,588.33	\$-1,791.65	\$37,088.33	\$-8,855.42	\$-7,341.67	\$4,788.33	\$-5,541.65	\$-4,111.67	\$-7,241.67	\$-7,241.65	\$-8,441.67	\$-20,441.65	\$-5,543.71
Other Income													
Reserve Account Access	193,108.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193,108.00
Total Other Income	\$193,108.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193,108.00
Other Expenses													
Reserve Account Excess Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	193,108.00	\$193,108.00
Total Other Expenses	\$193,108.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-193,108.00	\$0.00
NET OTHER INCOME	\$216,696.33	\$-1,791.65	\$37,088.33	\$-8,855.42	\$-7,341.67	\$4,788.33	\$-5,541.65	\$-4,111.67	\$-7,241.67	\$-7,241.65	\$-8,441.67	\$-213,549.65	\$-5,543.71

Proposed Budget

Flat Creek Watershed Improvement District	
Budget Hearing Information	
PO Box 2037	Location: Teton Conservation District, 420 W. Pearl Ave. Ja
Jackson, WY 83001	Date: 7/8/2021
flatcreek@fcwid.org	Time: 8:30 a.m.
Teton County	Budget Prepared by: Bill Wotkyns

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
	This budget allows the watershed improvement district to minimize wintertime flooding and flood-related property damage at the lowest cost to members.	

S-B	RESERVE DESCRIPTION
	The cash reserve is held in a account #XXXXX3951 at First Interstate Bank in Jackson. The amount to-date is \$78,108.

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input checked="" type="checkbox"/> No
Sandy Buckstaff	12/1/21	
Bill Wotkyns	12/1/23	
Derek Ellis	12/1/21	
Johnny Ziem	12/1/21	
LizAnn Eisen	12/1/21	

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Teton Conservation District, 420 W. Pearl St. and www.fcwid.org

How and where are the notices of meeting posted for the public?
 Jackson Hole News&Guide and www.fcwid.org

Where are the public meetings held?
 420 W. Pearl St. Jackson WY 83001 and via Zoom during COVID restrictions

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$68,338	\$64,013	\$109,904	\$109,904
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$5,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$88,382	\$91,482	\$123,845	\$123,845
S-5	<i>Amount requested from County Commissioners</i>	\$31,359	\$43,772	\$54,860	\$54,860
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$31,359	\$43,772	\$54,860	\$54,860
S-9	Government Support	\$38,600	\$29,287	\$43,500	\$43,500
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$0	\$11,544	\$11,544
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$69,959	\$73,059	\$109,904	\$109,904

FY 7/1/21-6/30/22 Flat Creek Watershed Improvement District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$17,964	\$17,470	\$24,754	\$24,754
S-18	Operations	\$47,874	\$44,263	\$82,500	\$82,500
S-19	Indirect Costs	\$2,500	\$2,280	\$2,650	\$2,650
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$68,338	\$64,013	\$109,904	\$109,904

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$18,423	\$18,423	\$13,941	\$13,941

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$78,108	\$78,108	\$83,108	\$83,108
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$78,108	\$78,108	\$83,108	\$83,108
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$5,000	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$5,000	\$0	\$0
S-31	Subtotal	\$78,108	\$83,108	\$83,108	\$83,108
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$78,108	\$83,108	\$83,108	\$83,108

End of Summary

Bill Wotkyns, acting board treasurer
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: PO Box 2037
 Jackson, WY 83001

PREPARED BY: Bill Wotkyns

DISTRICT PHONE: flatcreek@fcwid.org

Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$31,359	\$43,772	\$54,860	\$54,860
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$12,000	\$12,000	\$15,000	\$15,000
R-2.4 Other (Specify)	4237	\$26,600	\$17,287	\$28,500	\$28,500
R-2.5 Total Government Support		\$38,600	\$29,287	\$43,500	\$43,500
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>funds transferred from res</u>	4500			\$11,544	\$11,544
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$0	\$0	\$11,544	\$11,544
R-5.5 Total Forecasted Revenue		\$38,600	\$29,287	\$55,044	\$55,044
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$130	\$400	\$6,000	\$6,000
E-4.2 Accounting/Auditing	7022	\$2,611	\$3,600	\$3,304	\$3,304
E-4.3 Other (Specify)					
E-4.4 _____ district administrator	7023	\$14,280	\$12,000	\$13,350	\$13,350
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$377	\$520	\$900	\$900
E-5.2 Office equipment, rent & repair	7032	\$70			
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____ Advertising	7035	\$489	\$850	\$900	\$900
E-5.7 _____ Bank Fees	7035	\$8	\$100	\$300	\$300
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$17,964	\$17,470	\$24,754	\$24,754

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Postage	7220	\$39		
E-9.2	Signage	7220	\$60		
E-9.3	Media/Outreach	7220	\$85	\$60	
E-9.4	_____	7220			
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Dogwood Drive Access Improvements	7230		\$8,000	\$8,000
E-10.2	Thaw Well, 810 West	7230		\$20,000	\$20,000
E-10.3	Thaw Well, Creekside Village	7230		\$20,000	\$20,000
E-10.4	Wintertime Monitoring	7230		\$9,000	\$9,000
E-10.5	see additional details		\$43,690		
E-11	Contractual Arrangements (List)				
E-11.1	Wintertime monitoring report	7400	\$4,000	\$3,000	\$3,000
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Emergency Flood Mitigation TOJ	7450		\$15,000	\$15,000
E-12.2	Emergency Flood Response	7450		\$6,000	\$6,000
E-12.3	Thaw Well Power	7450		\$1,500	\$1,500
E-12.4	Flood Control/Mitigation	7450		\$7,562	
E-12.5	_____				
E-13	TOTAL OPERATIONS		\$47,874	\$44,263	\$82,500

Proposed Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502			\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____ Board and admin bonding	7505	\$2,500	\$2,280	\$2,150	\$2,150
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$2,500	\$2,280	\$2,650	\$2,650

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

GENERAL FUNDS				
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		DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$18,423	\$18,423	\$13,941	\$13,941
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$78,108	\$78,108	\$83,108	\$83,108
C-1.6	Total Estimated Cash and Investments on Hand		\$96,531	\$96,531	\$97,049	\$97,049
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$78,108	\$83,108	\$83,108	\$83,108
C-2.3	Total Deductions (a+b)		\$78,108	\$83,108	\$83,108	\$83,108
C-2.4	Estimated Non-Restricted Funds Available		\$18,423	\$13,423	\$13,941	\$13,941

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090	
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		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$78,108	\$78,108	\$83,108	\$83,108
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$78,108	\$78,108	\$83,108	\$83,108
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve		\$5,000		
C-4.4	<i>Date of Reserve Approval in Minutes:</i> 10-Jun-21				
C-4.5	SUB-TOTAL	\$78,108	\$83,108	\$83,108	\$83,108
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$78,108	\$83,108	\$83,108	\$83,108

BOND FUNDS	1060	
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		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

FCWID & TCD Joint Calendar 2021

UPDATED: 5-13-2021

January

January 7 - FCWID Monthly Meeting

For January 7, 2021 - "Beginning January 1, 2018, at the first regular subsequent director election, the board shall determine by lot from among its membership, three (3) members to serve terms of four (4) years and two (2) members to serve terms of two (2) years). Thereafter, as these initial terms expire, the members of the Board of Directors shall be elected for terms of four (4) years. No current term of any director shall be affected by any modification made under this subsection. The Teton Conservation District Board of Supervisors shall conduct these elections EVERY OTHER YEAR."

Natural Resources Conservation Service (NRCS) Proposals for Watershed and Flood Prevention Operations (WFPO) to be considered for submission for 2021 (due by July 2021)

ACTION REQUIRED:

- FCWID Treasurer shall obtain bonding as determined by the FCWID Board of Directors. Refer to W.S. 38-2-101 re: reporting of bond requirements to the County Treasurer and W.S. 41-8-112
- FCWID to update all bank account signers with financial institutions
- FCWID treasurer to update Statement of Investment Policy and seek approval from FCWID Board of Directors

February

February 11 - FCWID Monthly Meeting

ACTION REQUIRED:

- Annual Report due to Teton Conservation District by March 1, 2021, refer to W.S. 41-8-112(b) for report requirements
- Prepare draft budget request for TCD, along with preliminary reconciliation of previous fiscal year expenditures
- Update FCWID Wintertime Action Plan document

March

March 1 - Annual Report due to TCD

March 11 - FCWID Monthly Meeting

March 17 - TCD/FCWID Joint Quarterly Board Meeting (*Quarterly Treasurer's Report and Activity Summary to be submitted to TCD for joint meetings, refer to W.S. 41-8-112(b) for report requirements.*)

ACTION REQUIRED:

- Prepare FY 2022 budget:
 - Review current District Member roster to determine number of any new properties

April

April 8 - FCWID Monthly Meeting (review FCWID Board of Director bonding coverage)

ACTION REQUIRED:

- April 1 - Annual report due to TOJ providing a complete overview on all measures employed for wintertime care, wintertime maintenance, and costs associated with emergency wintertime actions
- April 1 – Draft budget and plan of work due to Teton Conservation District (for TCD 2022 budget)
- April 30 - List of FCWID Board of Directors, respective terms, and contact information due to County Commissioners and County Clerk, refer to W.S. 22-19-113; provide general contact information for the district
- LGLP insurance application due May 3

May

May 13 - FCWID Monthly Meeting

ACTION REQUIRED:

- Draft Budget due to Teton County Commissioners, Teton County Clerk, Teton County Assessor, TCD & Dept. of Audit by June 1, 2021
- Prepare – FCWID Final Report for Teton Conservation District – Expenditures of TCD Funds (due to Teton Conservation District by June 1, 2021 (for TCD’s FY 2021 Report)

June

June 10 - FCWID Monthly Meeting (Finalize Draft Budget FY 2022)

June 16 - TCD/FCWID Joint Quarterly Board Meeting (*Quarterly Treasurer’s Report and Activity Summary to be submitted to TCD for joint meetings, refer to W.S. 41-8-112(b) for report requirements*)

ACTION REQUIRED:

- June 1 - Draft budget due to Teton County Commissioners, Teton County Clerk, Teton County Assessor, TCD & Dept. of Audit
- June 1 - FCWID Final Report for Teton Conservation District – Expenditures of TCD Funds due to TCD (for TCD’s FY 2021 Report)
- June 26 – FCWID to advertise the FY 2022 Draft Budget Hearing in the *JHN&G Weekly* Legal Section in WORD document
- *FCWID insurance through Local Government Liability Pool expires June 30, 2021*

July

July 1 - Start of fiscal year

July 8 – FCWID Monthly Meeting with budget hearing preceding it

July – (*FCWID Director Election takes place every other year; so this would apply to July 2021*). Send Director Election proclamation to JH News & Guide for publishing. Proclamation to be published in the paper during the first weeks of July. Refer to W.S. 22-29-112 and 22-29-113.

Natural Resources Conservation Service (NRCS) Proposals for Watershed and Flood Prevention Operations (WFPO) due by July 2021

ACTION REQUIRED:

July 8, 2021:

- 8:30 a.m. - FY 2022 FCWID Budget Hearing – on or before Third Thursday in July (July 8, 2021) + Publication Notice, refer to W.S. 16-4-109.
- FCWID Monthly Meeting – Approve and adopt FINAL FY 2022 Budget (*Operationally speaking, Final FY 2022 Budget must be approved in order to pay current vouchers*)
- Update Special District Electronic Budget form with FY 2021 actual numbers, update FY 2022 budget with increased bonding requirement, change form to Final Budget, and submit the completed form to the Wyoming Department of Audit, Teton County Clerk, TCD, and Teton County Commissioners no later than July 31, 2021

July 19 - Tax assessment to be imposed shall be certified by the County Commissioners (always due on or before 3rd Monday of July), refer to W.S. 41-8-121;

- Per terms of MOU with TOJ and TCD, need to notify TOJ of any assessment that the WID intends to levy and collect in accordance with W.S. 41-8-113(a)(i)

July 26 - Report due (always on or before 4th Monday in July) to Teton County Assessor containing the following information:

- Must report the specific assessment amount to be applied to each parcel; use a spreadsheet to detail the information. Include list of properties by name, assessor account number (not PIDN or tax ID), and assessment amount per property. Do not include TOJ or TCSD in the assessment roll.
- Total assessment to be collected.
- Current contact information for FCWID Board Members (name(s), phone number(s), and email address(es)). Only need to provide information for Board Members that may need to be contacted by FCWID members for questions on assessments.
- Copy of FY 2022 budget.

July 31 – RENEW revised bonding increases to \$100,000 for FCWID check signers

Prepare – FCWID Final Report for Teton Conservation District – Expenditures of TCD Funds (due to Teton Conservation District by August 1, 2021 (for TCD's FY 2021 Report)

August

August 12 - FCWID Monthly Meeting

ACTION REQUIRED:

- August 1 – Submit Invoice to TOJ for 2022 Budget Request.
- August 1 – FCWID Final Report for Teton Conservation District – Expenditures of TCD Funds due to TCD (for TCD's FY 2021 Report).
- PROOF OF CASH - All documents (Operation & Reserve FCWID Bank statements from July 2020 through July 31, 2021 with check images and check registers) to Linsenmann & Linsenmann by first week in August.

- August 20 – Access www.uwyo.edu/owp to follow up on FCWID application for RFP (Greg Kerr, Office of Water Programs at University of Wyoming)
- Census form F-32 due to Wyoming Department of Audit, Public Funds Division by September 30, 2021.
- Annual Audit, Accountant Review, or Proof of Cash due to Wyoming Department of Audit by September 30, 2021. Refer to Wyoming Special District Handbook and W.S. 9-1-507 for reporting requirements.

September

September 9 – FCWID Monthly Meeting

September 15 – TCD/FCWID Joint Quarterly Board Meeting

(Quarterly Treasurer's Report and Activity Summary to be submitted to TCD for joint meetings, refer to W.S. 41-8-112(b) for report requirements)

ACTION REQUIRED:

- September 2 - Obtain current Certificates of Insurance from all excavators on list that FCWID uses for flood mitigation
- September 14 - TCD and FCWID to enter into subsequent Memorandum of Agreement (MOA) agreed upon by their respective boards
- September 30 - Census form F-32 + Budget Hearing Notice due to Wyoming Department of Audit, Public Funds Division
- September 30 - Emergency Wintertime and Spring Runoff Action Plans due to Town of Jackson

October

October 14 – FCWID Monthly Meeting

ACTION REQUIRED:

- October 31 - Annual Report Summary, Proof of Cash, Self-Audit and/or CPA reports due to Wyoming Department of Audit, Public Funds Division and Teton Conservation District (for our records), refer to Wyoming Special District Handbook and W.S. 9-1-507 for reporting requirements.

November

November 11 - FCWID Monthly Meeting

ACTION REQUIRED:

- November 1 – Invoice TCSD No. 1: “Flood Mitigation” PIDN: 22-40-16-1-08-017; Account R0020001 (using FCWID Property Tax Assessment Amount)

December

December 9 – FCWID Monthly Meeting

December 15 TCD/FCWID Joint Quarterly Board Meeting

(Quarterly Treasurer's Report and Activity Summary to be submitted to TCD for joint meetings, refer to W.S. 41-8-112(b) for report requirements)

ACTION REQUIRED:

- December 15 – Review of 2021 COMPLIANCE CHECKLIST; signing off by FCWID & TCD Board of Supervisors

FLAT CREEK WATERSHED IMPROVEMENT DISTRICT

PO Box 2037 Jackson, WY 83001

www.fcwid.org

**Flat Creek Watershed Improvement District (FCWID)
Quarterly Progress Report
June 2021**

Presented below is a roster of significant actions or activities of the District in the most recent quarter:

1. The FCWID board voted at its May regularly scheduled meeting to adopt Resolution 21-04 formally amending the mission statement to read as follows:

The mission of the Flat Creek Watershed Improvement District is to explore and implement ways to prevent damage to private property and public infrastructure due to winter flooding of Flat Creek while simultaneously respecting water rights, representing the best interests of the district's property owners and residents, and maintaining and improving water and habitat quality within the stream corridor.

The statement now acknowledges that FCWID views the protection of public infrastructure within the District's boundaries as a companion objective to preventing damage to private property. Other (minor) changes were made simply to make the statement read more smoothly.

2. The FCWID, primarily through the efforts of Acting Treasurer Bill Wotkyns, prepared and submitted to the Teton Conservation District a draft budget it intends to move forward with at a public hearing immediately prior to its regularly scheduled board meeting in July.
3. As part of its budget process, the FCWID submitted a grant request to the Teton Conservation District that encompassed contributions toward four specific projects:
 - Planning, Design, and Environmental Clearance/Permitting for a New Thaw Well to be Located at 810 West (\$10,000, 50% Match to FCWID funds).
 - Planning, Design, and Environmental Clearance/Permitting for a New Thaw Well to be Located on Town of Jackson-owned property between Creekside Village Condominiums and Elk Run Townhouses (\$10,000, 50% Match to FCWID funds).
 - Ongoing Wintertime Data Collection within Flat Creek (\$4,500, 50% Match to FCWID funds).
 - Dogwood Drive Access Improvement (\$4,000, 50% Match to FCWID funds).

The mission of the Flat Creek Watershed Improvement District is to explore and implement ways to prevent damage to private property and public infrastructure due to winter flooding of Flat Creek while simultaneously respecting water rights, representing the best interests of the district's property owners and residents, and maintaining and improving water and habitat quality within the stream corridor.

4. The FCWID, primarily through the efforts of Board Member Derek Ellis, moved forward with the preparation of a grant application to the State of Wyoming for funding through its Watershed Protection and Flood Prevention Program for both the proposed thaw well at 810 West and the thaw well at Creekside Village Condominiums/Elk Run Townhouses. The program is a 100% grant program, funded by the federal government.
5. The FCWID moved forward, primarily through the efforts of Board member Johnny Ziem, with design and environmental clearance for a thaw well to be located on a Town of Jackson-owned parcel near Decker's Autobody at the east end of Berger Lane. The project is to be funded as part of the Gregory Lane SPET Tax Measure and is tentatively slated to come on line in the late fall of 2021.
6. The FCWID moved forward, primarily through the efforts of Board member Sandy Buckstaff, with engaging the Homeowners Association Board of Directors of 810 West on the subject of granting an easement to allow for the installation, operation, and maintenance of a thaw well on 810 West common area property.
7. Finally, at its May 13th regularly scheduled board meeting, the FCWID Board appointed Ms. LizAnn Eisen to the board to replace Nannette Beckley, who stepped down in March.

Progress Report Submitted by: Sandy Buckstaff, Chairman of the FCWID Board of Directors

Lockhart Cattle Co, LLC
PO Box 2812
Jackson, WY 83001

April 30, 2021

Larry Pardee,
Town administrator
Town of Jackson,

Dear Larry,

It was good to visit with you in the parking lot the other day.

I appreciate your willingness to try to solve the flat creek winter flooding problem. If you are serious about rebuilding our ranch bridge, I would recommend that the Town start that process ASAP as it will take a while for permitting and construction.

The one thing we can address immediately is the town taking over responsibility of thaw well # 3. As you know our issue this past winter was the failure of the FCWID to turn that well on during periods of cold weather. Especially after the FCWID had excavators in the creek which causes significant issues for downstream users as a result of ice breakup. While using excavators may alleviate the issue at the point in which the excavators are in the creek, this type of work can and does cause major issues downstream. Activating the thaw wells in a timely fashion can avoid the need to place excavators in the creek. The Town has invested significant amounts of time and effort to install the thaw wells and that has been a very good way to address the problem in years past.

By contrast, not utilizing the thaw wells and putting excavators in the creek and the ice flow as a result of that accumulating on our property downstream caused significant issues for us. In order to remove the ice which flowed downstream, we had to put excavators in the creek for the first time I can ever remember to prevent harm to our employees, our animals and our bridge. I have attached the invoices that I just recently received for that work. I promised I would send those to you and FWID for payment. Please work with the FWID to remit payment directly to Ridgeline excavation. This work was to remove the towns/FCWID ice that had accumulated on our property. The facts and correspondence are well known to both of us pertaining to these invoices. As I continue to try to work with you and be neighborly, I have not billed you for our time and equipment in trying to mitigate the damage during this difficult time.

There are other solutions to the winter flooding issue that we both know need to be addressed. I am happy to meet with you to discuss how to implement those. We have a potential large flat creek restoration project being led by the Wyoming Game and Fish Department improvement (time sensitive) that will be affected by our ability to solve this issue in a timely manner.

Sincerely



Kelly Lockhart

CC:
FCWID
Town Council
Teton County Conservation District
Wyoming Game and Fish department



Ridgeline Excavation Inc
 PO Box 448
 Jackson Hole, WY 83001 US
 Norma@ridgelineexcavation.com

BILL TO
 kelly lockheart

INVOICE 7145

DATE 12/21/2020 **TERMS** Due on receipt

DUE DATE 01/01/2021

JOB NAME
 Herford ranch

DATE	DESCRIPTION	QTY	RATE	AMOUNT
12/21/2020	Labor install heater to melt ice under bridge	8	60.00	480.00
12/21/2020	Heater -generator	1	600.00	600.00

good morning Kelly sorry this is so late I thought this was sent out a few months ago.

TOTAL DUE **\$1,080.00**

We appreciate your business and look forward to working with you in the future! Thank you!



Ridgeline Excavation Inc
 PO Box 448
 Jackson Hole, WY 83001 US
 Norma@ridgelineexcavation.com

BILL TO
 kelly lockheart

INVOICE 7150

DATE 01/04/2021 **TERMS** Due on receipt

DUE DATE 02/01/2021

JOB NAME
 Ranch

DATE	DESCRIPTION	QTY	RATE	AMOUNT
01/04/2021	Equipment transport fee 320	2	165.00	330.00
01/04/2021	320 Excavator dig ice out of creek per kelly lockhart	4	165.00	660.00
01/05/2021	320 Excavator dig ice out of creek	8	165.00	1,320.00
01/06/2021	320 Excavator dig ice out of creek	7	165.00	1,155.00
01/07/2021	320 Excavator dig ice out of creek	6	165.00	990.00
01/10/2021	320 Excavator dig ice out of creek	6	165.00	990.00

We appreciate your business and look forward to working with you in the future! Thank you!

TOTAL DUE **\$5,445.00**

We appreciate your business and look forward to working with you in the future! Thank you!

**Teton Conservation District (TCD) May 2021 Board Meeting Minutes
May 19, 2021 | 420 W. Pearl Ave., Jackson, WY**

Attendees:

TCD Board Supervisors: Steve McDonald, Roby Hurley, Dave Adams, Nate Fuller

TCD Associate Board Members: Elizabeth Barczynski*, Bob Weiss

TCD Staff: Tom Segerstrom, Carlin Girard, Emily Hagedorn*, Robb Sgroi, Morgan Graham, Phoebe Coburn, Emily Smith

Guests: Mary Moore* (Bridger-Teton National Forest), Shelly Carroll* (Woolpert, Inc.), Abigail Karin* (Public)

**Online Participant*

Call to Order: Steve called the meeting to order at 1:03 p.m.

April 21, 2021 Meeting Minutes: Dave moved to approve the April 21, 2021 Board Meeting Minutes. Nate seconded. The motion carried unanimously.

April 2021 Treasurer's Report: Dave reviewed the April 2021 Treasurer's Report.

- Checks numbering 19942-19981 dated April 1-30, 2021: \$130,849.58
- Credit card charges: \$3,797.86
- Net credits for the month: \$71,828.28
- Operating Reserves Account Balance: \$501,075.81
- Committed Funds Savings Account: \$517,984.54
- Reconciled General Fund Checking Balance: \$782,805.77

Nate moved to approve the April 2021 Treasurer's Report. Roby seconded. The motion carried unanimously.

Guest Reports and Public Comment:

Mary Moore, Bridger-Teton National Forest (BTNF): 1) BTNF has allowed Snow King Mountain Resort to utilize the Leeks Canyon Road during construction. 2) Jack and Amy Robinson's fence project is scheduled to be completed this season. 3) Four grazing allotment permittees filed for non-use due to cattle supply challenges (Munger Mountain, Porcupine, Squaw Creek, and Granite Creek). BTNF is open to considering short-term permits in alignment with the existing allotment uses on the non-use allotments. 4) Prescribed fires continue in multiple Wildland Urban Interface areas as part of the Teton to Snake Fuels Reduction Project. 5) BTNF issued a research permit for *E. coli* water quality sampling in few key areas. The project is funded in part by TCD. 5) There is a recreation and wildlife event at Center for the Arts on Friday May 21, 2021. 6) BTNF is expecting high visitation this summer. Sanitation, food storage, and unintended fires are included in priority messaging. 7) Mary accepted a Forest Supervisor position in Michigan. An Acting District Ranger will fill Mary's position in the coming months. 8) Carlin informed Mary that water quality samples will be taken on private land to monitor lead in Mosquito Creek. Mary expressed interest in the findings. 9) The Bighorn Sheep Working Group held informal briefings, and are planning to meet in June 2021 to officially share findings and recommendations with partners. 10) Robb asked about grazing on the Granite Creek Allotment and discussed concerns regarding larkspur mortality. Mary

summarized similar challenges in the Munger Mountain Allotment; BTNF is meeting with permittees to establish a Resource Protection Plan for that area. They will likely consider management actions for Granite Creek before considering a Resource Protection Plan.

Adam Clark (Natural Resources Conservation Service): Adam Clark was absent; Steve provided some highlights from his written report that was provided in the May 2021 Board Packet.

Shelly Carrol (Woolpert, Inc.): Shelly provided information on plans to collect QL 1 lidar data, which will include about 351 square miles of Teton County. The data collection flight is planned for the week prior to Memorial Day weekend. There are no mobilization costs because they are already working in Wyoming. Shelly provided background on lidar and showed some example imagery of QL1 data. Grand Teton National Park is still considering upgrading to QL 1. Data processing will be completed at the end of 2021 and final data delivery to TCD is scheduled for early 2022.

Board Reports: 1) Dave discussed the regional National Association of Conservation District (NACD) convention scheduled for August 30 and 31, 2021 in Jackson. 2) Dave will be attending a Wyoming Association of Conservation Districts Board meeting in Torrington next week. 3) Roby discussed a request to the board to consider adding a \$10,000 line item to TCD's FY 2022 budget to support the Town of Jackson in presenting the Infill/Sewer Capacity Analysis Study in a usable format. Roby attended the May 3, 2021 Joint Information Meeting (JIM); he encouraged the Town Council to complete the project this year. Roby added that this project is important for Christian Beckwith's development mapping project.

Staff Reports: *Please refer to the previous month's board packet to find information items included in written staff reports that were not discussed during the meeting.*

Emily Hagedorn-Wegher (Administrative Manager): Information Items: 1) Emily will be working on the Wyoming Department of Audit's required annual budget reporting form. 2) Emily has been working with the U.S. Geological Survey (USGS) on contracts and reimbursement from Grand Teton National Park for the Moose gauging stations. 3) Emily reported that final expected mill levy revenue figures for FY 2022 will be available at the June 2021 board meeting. 4) Tom reminded the board that the quarterly joint TCD-Flat Creek Water Improvement District (FCWID) meeting will precede the June 2021 regular board meeting. 5) Steve invited board and staff to the Alta Solid Waste District picnic, scheduled for July 21, 2021.

Robb Sgroi (Land Resources Specialist): Robb introduced an action item regarding four Small Water Project Program (SWPP) agreements between TCD and the Wyoming Water Development Office. **Nate moved to approve the four agreements, and have the Chairman and Secretary provide countersignatures on each agreement. The agreements are titled 'Owl Creek Subdivision – Fire Water Storage Project', 'Mill Creek Irrigation Improvement Phase II Project', 'South Flat Creek Fish Passage & Irrigation Improvements Project', and 'South Flat Creek Channel Restoration Phase II Project.'** Roby seconded. **The motion carried unanimously.**

Information Items: 1) Roby asked about the Flat Creek Watershed Improvement District's inquiry into use of SWPP for thaw wells, that was denied. Tom said they are pursuing two grant alternatives. 2) Robb provided insight into the Natural Resource Conservation Service (NRCS) Local Work Group meeting that was hosted by TCD. The event included guest speakers from

Energy Conservation Works, Lower Valley Energy, and Bonneville Power Administration. 3) There are a lot of requests for Wildfire Risk Overviews. 4) Robb talked about National Association of Conservation District's regional annual meeting titled 'Winds, Water & Wildfires West Summit,' which took place on May 6, 2021. 5) Tom mentioned a development review regarding a request for a variance and a Conditional Use Permit (CUP) from Farmstead Cider to create a cidery and orchard in South Park. Roby noted he worked on the amendment to allow wineries in Teton County.

Morgan Graham (GIS & Wildlife Specialist): Morgan introduced an action item regarding event sponsorship for Teton Raptor Center's (TRC) RaptorFest. **Roby moved to allocate \$2,500 from the Communications Program Area, Events line-item of the FY2021 TCD budget towards sponsorship of Teton Raptor Center's 2021 Raptor Fest Event. Dave seconded.** Tom noted that Phoebe is on the TRC Board. Bob Weiss asked about the location, which will be an in-person outdoor event at the Stilson Transit Center. **The motion carried unanimously.**

Information Items: 1) Morgan noted that the TCD Board supported the upcoming recreation and wildlife event hosted by Bridger-Teton National Forest with a grant as part of a larger recreation and wildlife co-existence effort. Morgan will be representing TCD at the event. 2) Morgan discussed the possibility of Shelly Carrol from Woolpert Inc. providing a presentation to the Teton County Board of County Commissioners. Morgan reported to the board on staff conversations on cost recuperation opportunities. There was discussion on opportunities for Teton County to contribute funding. Morgan will draft a letter for the TCD Board to send to Commissioner Luther Propst. The letter will include a request to develop rules or guidance on how the QL 1 lidar data can be used in planning and development and suggest an opportunity to contribute funding for contour mapping in FY 2023.

Emily Smith (Natural Resources Technician): Information Items: 1) Emily included a memo in supplemental material regarding water quality sampling on private land to test for lead due to a reported increase in recreational shooting. Nate noted that the landowner, Zadiée Fuller, is his mother. 2) Nate asked Emily if the Jackson Hole Fire/EMS GIS layer is included on the Teton County Map Server. Robb said its not on the Map Server at this time; it's intended for use by the Teton Area Wildfire Protection Coalition (TAWPC) as part of a larger mapping effort to track and show wildfire-related projects, including TCD's Wildfire Risk Reduction Program.

Carlin Girard (Water Resources Specialist & Associate Director): Information Items: 1) There was brief discussion on Water Quality Planning led by Teton County. 2) Carlin provided further detail on a site visit with Skip Wright-Clark regarding land application of Aspen/Pines biosolids. Carlin discussed the effectiveness of wastewater biosolids as a fertilizer and soil builder, and the negative impacts of other fertilizer products. Carlin reported that effluent sampling is rigorous and exceeds requirements. There are records of nitrogen and phosphorus amounts, which are being applied at a lower-than-recommended rate. Carlin noted the Aspens Wastewater Facility is open to alternatives, including drying solids to a greater extent. There was discussion of different management strategies of the Aspens, Village, and Town treatment facilities. 3) Carlin mentioned that a review period is open for small waste water facility regulations in Teton County. Carlin is interested in TCD submitting a comment letter, specifically with regard to septic system setbacks from waterbodies. Carlin had a discussion with Ted Van Holland

regarding possibilities to use the nitrate map to require additional levels of nitrate treatment in certain areas and build mechanisms to encourage sewerage. Carlin will include a draft letter in the June 2021 Board Packet. 4) Carlin updated the board on the status of Hoback water district formation. 5) Carlin attended a Governor's task force meeting regarding drinking water. Wyoming Department of Environmental Quality, county health departments, rural water associations, and others attended. The discussion focused on compliance issues.

Phoebe Coburn (Communications Specialist): Information Items: 1) Phoebe presented a project concept to the board to create a resource for Teton County residents that would provide broad information on natural resource stewardship. The working title of the project is the Good Neighbor Handbook. The board discussed specific topics to be included, such as native habitat preservation and restoration, ponds, berms, fences, cats and songbirds, horses, HOAs, and more. The conversation focused on challenges and the importance of distribution and marketing. Bob Weiss suggested home insurers be involved in product distribution. The board was supportive of moving forward with the project. 2) Phoebe mentioned the success of the recent Wildlife Expo lesson created as part of the Morgan's Nature Notebook series.

Tom Segerstrom (Executive Director): The Board reviewed the latest draft of the FY22 Draft Budget. The public budget hearing is scheduled for June 16, 2021. Emily noted that the carryover figure is estimated at this time. Emily noted that carryover funds will need to be temporarily moved out of the committed funds account due to a Wyoming Department of Audit requirement. Those funds will return to the committed funds account in the new fiscal year.

Dave moved to approve the draft FY22 budget as reviewed. Nate seconded. Steve noted the draft budget was dated May 19, 2021. **The motion passed unanimously.**

Information Items: 1) Tom reported that Sarah Hegg is moving to Lander, where she took a job with Wyoming Game & Fish Department. 2) Tom and Carlin offered further context regarding ice damage to a bridge on the Lockhart Ranch. It was suggested that the Lockharts join the Flat Creek Water Improvement District. There was discussion on the condition and management of thaw well #3. Staff offered context on TCD's involvement through Small Water Project Program grants and Wyoming Game & Fish Department's involvement in the Flat Creek Habitat Restoration Project on Flat Creek on the Lockhart Ranch. 3) There was discussion on the Wyoming Association of Conservation Districts' Legal Fund. Dave will report back next month with more information, including an itemized expenditure list from the past. The board was inclined to make a contribution to the fund.

Executive Session: Nate moved to enter into executive session at 4:12 p.m. under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing personnel matters. Roby second. The motion carried.

Dave moved to adjourn executive session and resume the regular TCD meeting. Nate seconded and the motion passed unanimously at 5:06pm.

Nate moved that the TCD Housing Stipend be increased to \$1,703 per month for each qualified employee beginning in Fiscal Year 2022 to match the Wyoming Economic

Teton Conservation District - Monthly Treasurer's Report

May 31, 2021

Debits for the month:		Jensen Canyon Project
<u>Checks written between</u>		
May 1 and 31, 2021		\$216,302.97
May credit card charges of		\$2,463.33

Credits for the month:		
<u>regular income sources</u>		
Mill Levy from Teton County		\$147,473.54
General Fund Checking Interest from Wells Fargo Bank		\$7.23
Committed Funds Savings Interest - Wells Fargo Bank		\$4.40
Operating Reserve Account Income from First Interstate		\$3.84
Well Test Kit Sales (13 sales)		\$651.86
<u>other income sources</u>		
Teton County - Septic Effluent Project Reimbursment		\$2,000.00
State of Wyoming - SWPP		\$33,055.60
Total Credits for May		\$183,196.47

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$1,079.65	0.55%	\$501,079.65
total	\$500,000.00		total	\$501,079.65
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$517,984.54
Transfers in or out	Transfer Committed Funds In			\$0.00
	Transfer Committed Funds Out			\$0.00
Interest Income, prev\$+new%			0.03%	\$4.40
			total	\$517,988.94
Total Funds in Investments				\$1,019,068.59

Ending Summary and Following Month's Information to Date		as of 5/31/21
General Fund Checking Account Balance	0.01%	\$786,093.65
Outstanding Checks		\$50,610.58
Reconcilled QuickBooks Balance		\$735,483.07
Mill Levy to be collected in June		TBD
Checks written so far for the month of June		\$0.00

Addition to the Treasurer's Report:		FY21 Spent to Date & Income		6/8/2021	92% of FY
<i>Income:</i>	<i>Budgeted:</i>	<i>Income to Date:</i>	<i>Receivables:</i>	<i>Received %</i>	
Regular Income:					
Mill Levy	\$1,599,200.00	\$1,657,936.11	-\$58,736.11	103.7%	
Interest Income	\$2,500.00	\$153.65	\$2,346.35	6.1%	
Well Test Kit Sales	\$5,000.00	\$4,384.03	\$615.97	87.7%	
WDA Base Funding + WACD WQ	\$8,823.50	\$8,823.50	\$0.00	100.0%	
Unanticipated Income	\$2,500.00	\$2,411.20	\$88.80	96.4%	
Project Grants & Pass Thrus:					
FY21 GTNP Gaging Stations	\$18,350.00	\$0.00	\$18,350.00	0.0%	
Rangeland Health Assessment	\$20,000.00	\$20,000.00	\$0.00	100.0%	
Wyoming Water Development Proj.	\$373,200.00	\$68,613.83	\$304,586.17	18.4%	
Unanticipated Grants/Reimb.	\$5,000.00	\$16,320.25	-\$11,320.25	326.4%	
Total	\$2,034,573.50	\$1,778,642.57	\$255,930.93	87.4%	
Program Expenses:					
<u>Agriculture Assistance-Cropland</u>	\$561,000.00	\$98,313.59	\$462,686.41	17.5%	
<u>Agriculture Assistance-Rangeland</u>	\$62,310.00	\$40,091.34	\$22,218.66	64.3%	
JHWMA Cooperative Project	\$65,000.00	\$50,000.00	\$15,000.00	76.9%	
<u>Mapping Resources & GIS</u>	\$2,000.00	\$618.12	\$1,381.88	30.9%	
Sustainability Projects					
Air Quality	\$2,000.00	\$0.00	\$2,000.00	0.0%	
TAWPC/WUI Program	\$129,400.00	\$93,693.54	\$35,706.46	72.4%	
MOA Partner Funding	\$91,084.00	\$24,429.67	\$66,654.33	26.8%	
PIC Grants and Partnering Funds					
PIC Grant \$ Available in FY 2021	\$48,220.00	\$0.00	\$48,220.00	0.0%	
PIC Grant Funds Committed	\$51,780.00	\$13,064.56	\$38,715.44	0.0%	
TCD Partnering \$ Available FY21	\$81,645.51	\$69,593.67	\$12,051.84	85.2%	
TCD Partnering Funds Committed	\$69,593.67	\$45,005.00	\$24,588.67	64.7%	
Project Funds Carried Over from FY20	\$218,980.21	\$85,832.73	\$133,147.48	39.2%	
<u>Communications & Outreach</u>	\$42,500.00	\$21,585.35	\$20,914.65	50.8%	
Water Quality Program					
Water Quality Projects	\$398,250.00	\$117,330.22	\$280,919.78	29.5%	
Flat Crk Water Improvement Dist.	\$25,000.00	\$19,000.00	\$6,000.00	76.0%	
USGS Partnering Projects	\$85,960.00	\$67,258.58	\$18,701.42	78.2%	
MOA Partner Funding	\$85,111.00	\$28,250.50	\$56,860.50	33.2%	
<u>Wildlife Projects</u> - General Program Exp.	\$82,000.00	\$7,339.75	\$74,660.25	9.0%	
MOA Partner Funding	\$35,000.00	\$35,000.00	\$0.00	100.0%	
Total	\$2,067,240.72	\$816,406.62	\$1,962,647.05	39.5%	
Operation Expenses:					
<u>General Office Expense</u>	\$81,600.00	\$73,211.98	\$8,388.02	89.7%	
<u>Supplies & Equipment</u>	\$49,000.00	\$26,785.13	\$22,214.87	54.7%	
<u>Communications & Travel</u>	\$18,750.00	\$4,581.13	\$14,168.87	24.4%	
<u>Professional Expenses</u>	\$78,400.00	\$52,927.82	\$25,472.18	67.5%	
<u>Payroll Expenses</u>	\$813,650.00	\$680,980.14	\$132,669.86	83.7%	
<u>Meeting Expenses</u>	\$8,600.00	\$4,050.82	\$4,549.18	47.1%	
Total	\$1,050,000.00	\$842,537.02	\$207,462.98	80.2%	

FY 2021- Budget Line Items		Committed Funds Savings Account Items			as of 05/31/21
Grant Description		Budgeted Am	Paid Out	Check #	Remaining
Small Water Project Program Projects		FY			
Central Pipeline Irrigation	FY18	\$5,000.00	\$5,000.00	19813	\$0.00
Game Creek Irrigation System Improve.	FY19	\$5,000.00	\$3,484.76	19957	\$1,515.24
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$0.00		\$5,000.00
7 Mile Ranch Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$0.00		\$5,000.00
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00
Spread Creek Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Mill Creek Irrigation Project - Phase II	FY21	\$5,000.00	\$0.00		\$5,000.00
Owl Creek Subdivision - Fire Water Storage	FY21	\$5,000.00	\$0.00		\$5,000.00
	<i>subtotal</i>	\$60,000.00	\$8,484.76		\$51,515.24
Project , MOA & PIC Carryover: FY 20 Budget		Due			
Backyards & Barnyards	FY20 ok	\$750.00	\$750.00	19853	\$0.00
Star Valley CD/Haderlie Farm	FY20 ok	\$0.00	\$0.00	canceled	\$0.00
Yellowstone-Teton Clean Cities - FY20 MOA	FY20 ok	\$0.00	\$0.00	(2x budget)	\$0.00
Trout Unlimited - FY20 MOA	FY20 ok	\$24,870.00	\$24,870.00	19629 & 19807	\$0.00
<i>FY 2020 PIC Grants</i>					
Huidekoper Ranch - Lockwood Ditch	FY20 ok	\$3,080.00	\$3,080.00	19543	\$0.00
Linn Ranch - Lily Lake Reservoir	FY20 2/22	\$2,500.00	\$0.00		\$2,500.00
University of WY-Great Grey Owl Population	FY20 2/22	\$7,859.99	\$0.00		\$7,859.99
Vet Initiative - Moose Herd Investigation	FY20 ok	\$5,000.00	\$5,000.00	19918	\$0.00
WY Wildlife Advocates - Watch for Wildlife	FY20 6/21	\$2,000.00	\$0.00	ext req	\$2,000.00
Huidekoper Ranch - Vegetation Production	FY20 2/22	\$1,739.00	\$0.00		\$1,739.00
UW Haub School - Bighorn Sheep Disease	FY20 2/22	\$10,000.00	\$0.00		\$10,000.00
GTNP Foundation - Kelly Hayfields Project	FY20 ok	\$10,000.00	\$10,000.00	19875	\$0.00
Origin Media-Backcountry Conservation Film	FY20 ok	\$10,000.00	\$10,000.00	19916	\$0.00
Nat'n'l Museum of WL Art-Native Plnt Grdn	FY20 ok	\$3,000.00	\$3,000.00	19833	\$0.00
J-W Subdivision - Nitrate Treatment Proj.	FY20 ok	\$8,618.73	\$8,618.73	19544	\$0.00
Montana State University - Butterflies	FY20 2/22	\$5,000.00	\$0.00		\$5,000.00
Teton Plants - Native Plant List	FY20 ok	\$2,870.00	\$2,560.00	19631	\$310.00
	<i>Reallocated Funds for Projects</i>	\$10,784.00	\$0.00		\$10,784.00
	<i>subtotal</i>	\$108,071.72	\$67,878.73		\$40,192.99
Reimbursable Grants Carried Over FY20					
Bar W Agriculture - Soil Regeneration	FY20 2/22	\$4,622.00	\$0.00		\$4,622.00
Slow Food in the Tetons - Farmer's Market	FY20 ok	\$8,000.00	\$8,000.00	19752	\$0.00
Jim Wilson - Gated Pipe Irrigation Project	FY20 ok	\$19,030.00	\$19,030.00	19555	\$0.00
GTNP Elk Ranch - Headgate Project	FY20 12/21	\$9,469.07	\$0.00		\$9,469.07
Slow Food in the Tetons-Community Garden	FY20 ok	\$0.00	\$0.00	cancelled	\$0.00
River Meadows Subdivision - Fire Mitigation	FY20 ok	\$924.00	\$924.00	19919	\$0.00
	<i>Reallocated Funds for Projects</i>	\$8,395.50	\$0.00		\$8,395.50
	<i>subtotal</i>	\$50,440.57	\$27,954.00		\$22,486.57

Budget Line Items for FY 2021 Budget						
Leave Liability and Deductibles for FY21	FY21	tcd	\$10,000.00	\$0.00		\$10,000.00
Further Claims and Fees Remaining	FY21	ok	\$467.92	\$467.92	19771	\$0.00
Energy Conservation Works	FY21	6/21	\$17,500.00	\$0.00		\$17,500.00
Yellowstone-Teton Clean Cities	FY21	6/21	\$15,584.00	\$0.00		\$15,584.00
JHWMA Request + \$20K from FY20 MOA	FY21	ok	\$50,000.00	\$50,000.00	19784	\$0.00
Jackson Hole Wildlife Foundation	FY21	6/21	\$25,000.00	\$4,620.32	19782	\$20,379.68
Town of Jackson	FY21	6/21	\$89,250.00	\$0.00		\$89,250.00
Integrated Solid Waste & Recycling	FY21	ok	\$23,000.00	\$23,000.00	19748	\$0.00
Flat Creek Watershed Improvement District	FY21	ok	\$19,000.00	\$19,000.00	19852	\$0.00
Trout Unlimited	FY21	ok	\$52,250.00	\$500.00	19956	\$51,750.00
Friends of the Teton River	FY21	ok	\$32,831.00	\$27,750.50	19719	\$5,080.50
Grand Teton National Park Foundation	FY21	ok	\$10,000.00	\$10,000.00	19875	\$0.00
<i>Reallocated Funds for Projects</i>			\$25,000.00	\$0.00		\$25,000.00
<i>subtotal</i>			\$369,882.92	\$135,338.74		\$234,544.18
Partnering Funds Grants	FY21		Beginning Bal.	Committed	Reallocated	Remaining
List to Date			\$81,641.51	\$69,573.67	\$44,179.50	\$56,247.34
WACD Additional Dues	July	ok	\$12,500.00	\$12,500.00	19551	\$0.00
Fish Creek Gaging Station	July	tcd	\$1,680.00	\$1,680.00	19631	\$0.00
Airport Drinking Water Project Grant	Aug.	6/21	\$30,000.00	\$0.00		\$30,000.00
Wildfire Risk Reduction Program	Oct.	tcd	\$10,393.67	\$6,367.66	various	\$4,026.01
Septic Effluent Contract Addn'l Monitoring	Jan.	tcd	\$15,000.00	\$0.00		\$15,000.00
<i>subtotal</i>			\$69,573.67	\$20,547.66		\$49,026.01
Line Item & PIC Grants (Now/ Reimbursed)	FY21					
<i>FY2021 Line Items</i>						
Slow Food in the Tetons Kid's Camps	July	ok	\$6,000.00	\$6,000.00	19915	\$0.00
Slow Food Sweet Hollow High Tunnel	Sept.	ok	\$6,100.00	\$6,100.00	19753	\$0.00
UW Red Fox Research in GTNP	Oct.	2/22	\$10,000.00	\$0.00		\$10,000.00
Mill Creek Pipeline Irrigation Project	Dec.	2/21	\$1,954.00	\$0.00		\$1,954.00
Buffalo Bill Center of the West - WL Project	Dec.	2/22	\$10,000.00	\$0.00		\$10,000.00
Robinson Wildlife Friendly Fencing Project	Jan.	2/22	\$10,743.82	\$0.00		\$10,743.82
BTNF Black Rock - Invasive Species Mgmt.	Feb.	2/22	\$9,277.00	pending	advance	pending
WY Nature Conservancy-Wildfire Resilience	Feb.	2/22	\$19,500.00	\$0.00		\$19,500.00
Slow Food in the Tetons May Park Fencing	Mar	2/22	\$7,000.00	\$0.00		\$7,000.00
Snake River Associates - Perimeter Fencing	Mar	2/22	\$7,150.00	\$0.00		\$7,150.00
Jerome Young - Gaffney Ditch Realignment	Apr.	2/22	\$9,000.00	\$0.00		\$9,000.00
Teton Raptor Center - Sage Grouse	Apr.	2/22	\$7,300.00	\$0.00		\$7,300.00
<i>FY 2021 PIC Grants</i>						
Grand Teton National Park Big Horn Sheep	FY21	2/22	\$5,000.00	\$5,000.00	19952	\$0.00
Vet Initiative for Endangered Wildlife-Moose	FY21	2/22	\$5,000.00	\$0.00		\$5,000.00
JH Land Trust - Greenspace: Cache Creek	FY21	2/22	\$25,000.00	\$0.00		\$25,000.00
UW/Kelsey Ruehling - Microbial Pollution	FY21	2/22	\$3,780.00	\$0.00		\$3,780.00
Teton County - Don't Feed the Wildlife Prog.	FY21	2/22	\$5,000.00	pending	advance	pending
Wyoming Stargazing - Lights Out Program	FY21	2/22	\$5,064.56	\$5,064.56	19920	\$0.00
Jackson Hole Public Arts - Wild Walls Mural	FY21	2/22	\$3,000.00	\$3,000.00	19953	\$0.00
<i>Reallocated Funds for Projects - \$48,220</i>						
<i>subtotal</i>			\$155,869.38	\$25,164.56		\$116,427.82

Account Reconciliation

	Previous Balance	\$517,984.54
<i>Transferred budgeted committed funds in</i>	Transfer from checking - in	\$0.00
<i>Transferred accumulated interest or funds out</i>	Transfer to checking - out	\$0.00
		\$0.00
		\$517,984.54
	Previous Interest Accumulated	\$36.79
	New Interest from this month	\$4.40
Reconciled Monthly Balance	Actual Balance 05-31-21	\$517,988.94

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06/07/21

Teton Conservation District
Deposit Detail
 May 2021

Type	Num	Date	Name	Account	Amount
Deposit		05/03/2021		Wells Fargo Ch...	200.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-200.00
Deposit		05/03/2021		Wells Fargo Ch...	100.30
			Well Test Kit Pa...	Well Test Kit Sa...	-100.30
TOTAL					-100.30
Deposit		05/06/2021		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		05/10/2021		Wells Fargo Ch...	147,473.54
			Teton County	Mill Levy	-147,473.54
TOTAL					-147,473.54
Deposit		05/12/2021		Wells Fargo Ch...	100.97
			Well Test Kit Pa...	Well Test Kit Sa...	-100.30
			Well Test Kit Pa...	Well Test Kit Sa...	-0.67
TOTAL					-100.97
Deposit		05/12/2021		Wells Fargo Ch...	35,055.60
			Teton County	Unanticipated/S...	-2,000.00
			State of Wyoming	Cooperative Pro...	-33,055.60
TOTAL					-35,055.60
Deposit		05/26/2021		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		05/28/2021		Wells Fargo Sa...	4.40
			Wells Fargo Bank	Interest Income	-4.40
TOTAL					-4.40
Deposit		05/28/2021		Wells Fargo Ch...	7.23
			Wells Fargo Bank	Interest Income	-7.23
TOTAL					-7.23

Teton Conservation District
Deposit Detail
May 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		05/28/2021		Wells Fargo Ch...	150.59
			Well Test Kit Pa...	Well Test Kit Sa...	-150.59
TOTAL					-150.59
Deposit		05/28/2021		First Interstate ...	3.84
			First Interstate ...	Interest Income	-3.84
TOTAL					-3.84

Teton Conservation District

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Register: Wells Fargo Checking

From 05/01/2021 through 05/31/2021

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/03/2021			-split-	Deposit		200.00	769,451.98
05/03/2021			Well Test Kit Sales	Deposit		100.30	769,552.28
05/06/2021			Well Test Kit Sales	Deposit		50.00	769,602.28
05/07/2021	19982	Wyoming Retirement System	WRS Retirement Liability	61	6,349.92		763,252.36
05/07/2021	19983	MasterCard	-split-	April Credit Card Ch...	3,797.86		759,454.50
05/10/2021			Mill Levy	Deposit		147,473.54	906,928.04
05/11/2021	AJE#42 FY21		Bank Service Charges		20.00		906,908.04
05/12/2021			-split-	Deposit		100.97	907,009.01
05/12/2021			-split-	Deposit		35,055.60	942,064.61
05/14/2021	AJE#37 FY21		Payroll Expenses:HSA Employ...		654.17	X	941,410.44
05/14/2021	19984	Carlin E Girard	-split-		2,918.07		938,492.37
05/14/2021	19985	Emily E Hagedorn	-split-		2,509.83		935,982.54
05/14/2021	19986	Emily P Smith	-split-		1,985.75		933,996.79
05/14/2021	19987	Morgan W Graham	-split-		1,976.68		932,020.11
05/14/2021	19988	Phoebe T Coburn	-split-		2,348.93		929,671.18
05/14/2021	19989	Robert M Sgroi	-split-		2,532.56		927,138.62
05/14/2021	19990	Tom Segerstrom	-split-		3,133.07		924,005.55
05/18/2021	19993	Blue Cross Blue Shield of W...	Payroll Expenses:Employer Me...	June Health Insurance	5,768.00		918,237.55
05/18/2021	19991	Electronic Federal Tax Paym...	-split-	83-0247879	5,524.48		912,713.07
05/18/2021	19992	Empower Retirement 457(b)	-split-		890.00		911,823.07
05/18/2021	19994	VSP of Wyoming	Payroll Expenses:Employer Me...	June Vision Insurance	51.32		911,771.75
05/18/2021	19995	Brilliantly Done, Inc.	Cleaning Contract & Supplies	April Office Cleaning	250.00		911,521.75
05/18/2021	19996	Nelson Engineering	Project/Program Expenses:Con...	Septic System Project	7,138.36		904,383.39
05/18/2021	19997	Valley Office Systems	Office Supplies:General Office ...	Copier Ink	99.79		904,283.60
05/18/2021	19998	AlphaGraphics	Project/Program Expenses:Com...	TAWPC Mailer	27.98		904,255.62
05/18/2021	19999	Tom Segerstrom	Project/Program Expenses:Travel	Mileage Reimbursen...	70.00		904,185.62
05/18/2021	20000	Morgan W Graham	Project/Program Expenses:Travel	Mileage Reimbursen...	23.00		904,162.62
05/18/2021	20001	Hess D'Amours & Krieger, L...	Legal & Accounting Services	Legal Counsel	2,250.00		901,912.62

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Teton Conservation District

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Register: Wells Fargo Checking

From 05/01/2021 through 05/31/2021

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/18/2021	20020	Wyoming Dept. of Agricultu...	Project/Program Expenses:Well...	Well Test Kids	2,040.00		899,872.62
05/18/2021	20003	Paul Cluskey	Rent	Snow Removal + Jul...	15,897.58		883,975.04
05/18/2021	20004	Toran Accounting, LLC	Legal & Accounting Services	March cash rec	162.50		883,812.54
05/18/2021	20005	Rotary Club of Jackson Hole	Dues & Subscriptions	Quarterly Dues	275.00		883,537.54
05/18/2021	20021	Liberty Mutual Insurance	Liability Insurance & Bonds	Office Insurance	1,928.00		881,609.54
05/18/2021	20007	Jackson Curbside Inc.	Cleaning Contract & Supplies	Recycling June/July/...	165.00		881,444.54
05/18/2021	20008	CNA Surety	Liability Insurance & Bonds	Girard Bond	350.00		881,094.54
05/18/2021	20009	Local Government Liability ...	Liability Insurance & Bonds	LGLP Insurance FY2...	4,071.00		877,023.54
05/18/2021	20010	WACD	Payroll Expenses:Employer Me...	Dental Insurance Ma...	786.10		876,237.44
05/18/2021	20011	Teton Media Works, Inc.	Project/Program Expenses:Com...	Trout Friendly Lawn ...	1,039.60		875,197.84
05/18/2021	20012	Teton Media Works, Inc.	Project/Program Expenses:Adv...	Meeting Ads	609.60		874,588.24
05/18/2021	20013	Jackson Hole Airport Board	-split-	Supplemental Well T ...	40,000.00		834,588.24
05/18/2021	20014	JH Wildlife Foundation	Project/Program Expenses:MO...	FY 2021 MoA Rema...	20,379.68		814,208.56
05/18/2021	20015	Slow Food in the Tetons	Project/Program Expenses:Proj...	May Garden Fence g...	7,000.00		807,208.56
05/18/2021	20017	Grand View Condominium ...	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	1,450.00		805,758.56
05/18/2021	20018	Snake River Associates, LLC	-split-	SWPP Jenson Canyo...	38,055.60		767,702.96
05/18/2021	20019	Teton Raptor Center	Project/Program Expenses:Proj...	Research Restricted	7,300.00		760,402.96
05/18/2021	20016	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X	760,402.96
05/18/2021	20002	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X	760,402.96
05/18/2021	20006	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X	760,402.96
05/26/2021			Well Test Kit Sales	Deposit		50.00	760,452.96
05/26/2021	20030	Empower Retirement 457(b)	-split-		890.00		759,562.96
05/28/2021	AJE#43 FY21		Payroll Expenses:HSA Employ...		654.17		758,908.79
05/28/2021			Interest Income	Deposit		7.23	758,916.02
05/28/2021			Well Test Kit Sales	Deposit		150.59	759,066.61
05/28/2021	20022	Carlin E Girard	-split-		2,918.07		756,148.54
05/28/2021	20023	Emily E Hagedorn	-split-		2,509.83		753,638.71
05/28/2021	20024	Emily P Smith	-split-		1,985.75		751,652.96

Teton Conservation District

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Register: Wells Fargo Checking
 From 05/01/2021 through 05/31/2021
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/28/2021	20025	Morgan W Graham	-split-		1,976.68		749,676.28
05/28/2021	20026	Phoebe T Coburn	-split-		2,348.93		747,327.35
05/28/2021	20027	Robert M Sgroi	-split-		2,532.56		744,794.79
05/28/2021	20028	Tom Segerstrom	-split-		3,133.07		741,661.72
05/28/2021	20029	Electronic Federal Tax Paym...	-split-	83-0247879	5,524.48		736,137.24

\$ 216,302.97

Credit Card Record Sheet for the month of May 2021

pg. 1

	date	item	vendor	project	ref#	\$
TS	4.26	postage	USPS	post + ship	3489	2.00
	4.30	greeting cards	Albertsons	office supply	2258	10.58
	5.10	meeting food	Bubba's BBQ	Spec. Mtng	0527	44.10
PC	5.19	meeting food	Albertsons	Reg BM	9247	52.41
	4.21	software	Adobe Creative	Computer Sys	5475	56.17
	4.30	stickers	Smart Press	Communications Printing	3259	147.99
	5.11	supplies	Big R	Communications Events	0356	23.82
	5.11	wildlife expo sup.	Staples	Communications Events	2091	179.88
	5.11	test charge	TCD Square	misc. exp.	1916	1.00
	5.12	postage	USPS	post + ship	1989	2.20
	5.16	subscription	Zoom	Computer Sys	4040	15.89
	5.18	supplies	Sherwin Will.	Communication Ed + Outreach	7529	114.50
	5.18	supplies	Big R	Communications Events	0064	8.47
	5.18	supplies	Big R	Communications Events	0262	5.29
	5.20	razor knife	ACE Hardware	office supply	5326	6.49
	5.19	meeting food	Albertsons	Reg BM	7421	9.98
	EH	5.21	software	Adobe Creative	Computer Sys	0400
5.03		sanitation	West Bank	Marriage Exp.	6074	35.93
5.04		greeting cards	Broulins	office supply	8583	17.64

Emily Hagedorn-Wegher, Administrative Manager

Information Items:

Operations Area: Administration

- **Draft Fiscal Year 2022 Budget:** I submitted the Department of Audit's required budget reporting form by the June 1, 2021, deadline. A copy will be posted on the TCD website. We will be posting the FCWID's required budget there as well. The TCD Final FY22 Budget will need to be approved by the Board for submission as part of the Budget Hearing on June 16, 2021, and submitted before July 31, 2021(See Supplemental Materials). The FY22 Budget will be submitted to the Wyoming Department of Audit, the Teton County Commissioners, Wyoming Department of Agriculture and WACD as well.
- **Vacation:** I have been taking some vacation days (at home), but I plan to do some actual vacations this summer.

Upcoming 2021 TCD Calendar of Events:

June 16	The June Board Meeting will be a Triple-Header:	
	Quarterly Joint TCD/FCWID Meeting	12pm via Zoom/Office
	Regular TCD Board Meeting	1pm
	Budget Hearing Segment (15 minutes)	1:30pm
July 21	Regular TCD Board Meeting <i>in Alta</i>	1pm – location TBD
Aug. 18	Regular TCD Board Meeting at TCD	1pm – via Zoom/Office

Teton Conservation District will hold its annual Budget Hearing on Wednesday, June 16, 2021 at 1:30pm during its Regularly Scheduled Monthly Meeting.

Estimated Cash on Hand as of July 1, 2021

General Fund Checking Account		\$942,291.59
Committed Funds Savings Account	TBD	\$340,977.89
Operating Reserves Account		\$500,000.00
Total Beginning Funds Available - Fiscal Year 2022		\$1,783,269.48

Income for Fiscal Year 2022

Teton County Mill Levy (estimate of .85 of a mill)		\$1,983,241.91
Project Grants & Partnerships		\$350,000.00
Project Reimbursements		\$18,620.00
Base Funding & Water Quality Grants		\$12,823.50
Well Kit Sales & Unanticipated Income		\$15,300.00
Interest Income from Accounts		\$1,500.00
Total FY 2022 Income		\$2,381,485.41

Total Funds Available FY 2022 (Beginning Carryover Balances + Income for FY 2022)	Total	\$4,164,754.89
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Administrative Expenses

General Office Expenses		\$157,750.00
Meeting Expenses		\$17,600.00
Professional Expenses		\$77,200.00
Payroll Expenses		\$851,500.00
Communications Program		\$55,800.00
Total Administrative Expenses FY 2022		\$1,159,850.00

Operations Expenses

TCD Water Program		\$642,417.00
TCD Land & Planning Development Program		\$649,285.00
TCD Vegetation Program		\$349,900.00
TCD Wildlife Program		\$114,325.00
TCD Geographic Information Systems Program		\$227,000.00
TCD Sustainability Program		\$75,000.00
TCD Partnering Grants Program		\$440,977.89
Total Operations Expenses FY 2022		\$2,498,904.89

Total Expenditures for Fiscal Year 2022 (Administrative and Operations Expenses) **Total \$3,658,754.89**

Available Funds minus Administrative and Operations Expenses

Total Funds Available FY 2022 (Beginning Carryover Balances + Income for FY 2022) \$4,164,754.89
 Total Expenditures for Fiscal Year 2022 (Administrative and Operations Expenses) \$3,658,754.89

Funds Remaining \$506,000.00

Total Retained for Operating Reserves Account for Fiscal Year 2022 \$500,000.00

Remaining Difference \$6,000.00

Fiscal Year Ending Summary	FY 2021	Actual	FY 2022
Ending General Fund Checking Balance	\$863,687.01		
Ending Operating Reserve Fund Bal.	\$500,000.00		
Committed Funds Savings Account Bal.	\$218,980.21		
Total Cash on Hand at end of FY	\$1,582,667.22		\$0.00

estimate only
 Operating Reserve kept at \$500K at First Interstate Bank
 *Varies according to commitments and pay out dates

Income Summary for Fiscal Year	FY 2021	Actual	FY 2022
Regular Income	\$1,618,023.50		
Project Grants & Pass Throughs	\$416,550.00		
Total FY Income	\$2,034,573.50		\$0.00

reg. income + .85 mill estimate from Teton County Assessor
 proj. income + pass-thrus

Total funds available for FY	\$3,617,240.72		\$0.00
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Total of all funds available in FY 2020

Expense Summary for Fiscal Year	FY 2021	Actual	FY 2022
Program Expenses	\$488,926.23		\$2,057,927.00
Operational Expenses	\$783,925.30		\$1,600,827.89
Total Expenses	\$1,272,851.53		\$3,658,754.89
All Available Funds	\$3,617,240.72		
Fiscal Year Expenses	\$3,117,240.72		
Operating Reserves Fund	\$500,000.00		
Difference	\$0.00		\$0.00

Income Calculations for FY 2021 and FY 2022

Regular Income	Budgeted FY 21	Income to Date	%	FY2022 Proposed
Teton County Mill Levy	\$1,599,200.00	\$1,472,580.38	92%	\$1,983,241.91
Interest Income	\$2,500.00	\$106.73	4%	\$1,500.00
Well Test Kit Sales	\$5,000.00	\$2,780.38	56%	\$7,800.00
WDA Annual Base Funding	\$8,823.50	\$8,823.50	100%	\$12,823.50
Unanticipated Income	\$2,500.00	\$2,411.20	96%	\$2,500.00
sub-total	\$1,618,023.50	\$1,486,702.19	92%	\$2,007,865.41
Project Grants & Pass Thru				

Notes:
 0.85 mill figure - ESTIMATE 04/22/21 Teton County Treasurer
 Realistic Interest Rates
 Sale of 156 well test kits at \$50 each
 WDA Base(\$8823.50) + WACD-WQ(3999.63? Est \$4K)
 Sponsorships & donations
 1.24 X

FY 2020 GTNP Gaging Stations	\$18,350.00	\$0.00	0%	\$18,620.00	Pass through during FY 2022 (ESTIMATE)
Wyoming Water Development SWPP	\$373,200.00	\$28,328.70	8%	\$350,000.00	WWDO Pass Through , 10 Projects completing during FY 2022 (ESTIMATE)
Rangeland Health Assessment Program	\$20,000.00	\$0.00	0%	\$0.00	RHAP Grant - WDA (Contractor Field Work Remains for Summer 2021)
Unanticipated Grants	\$5,000.00	\$8,320.26	166%	\$5,000.00	Unexpected Grants, Refunds and Reimbursemts
sub-total	\$416,550.00	\$36,648.96	9%	\$373,620.00	0.90 X
Grand Total Income	\$2,034,573.50	\$1,523,351.15	75%	\$2,381,485.41	1.17 X

TCD PROGRAM BUDGETS

WATER PROGRAM **Desired Outcomes:** Comprehensive Water Plans, Stream Delisting, Degrading Dicharges Mitigated, Enhancements Watershed Based, Drinking & Wastewater Systems Supported, Flood Damages Avoided while Preserving Natural Hydrology, Erosion & Pollution Control is Cultural Norm

	Budgeted FY 21	Spent to Date	%	FY2022 Proposed	Notes:
Flat Creek Sampling, 303d	\$5,000.00	\$2,781.81	56%	\$5,000.00	Macro-Invertebrate & WQ sampling
Fish Creek Sampling	\$40,000.00	\$0.00	0%	\$40,000.00	Fish Creek Sampling & Stakeholder Nutrient Redux.
Well Test Kits & Ads	\$25,000.00	\$2,276.26	0%	\$25,000.00	Well Test Kits (\$50 Reimbursed) (13/mth @ \$117 each)
Best Management Practices	\$30,000.00	\$0.00	3%	\$30,000.00	Trout Friendly Lawn Fertilizer, stormwater, septic/sewer, snow storage, other
Equine Corral Runoff Management	\$12,000.00	\$0.00	850%	\$0.00	Equine BMPs , On the Ground Pilot Project(s) (wrapped into BMP's)
Standards & Lab	\$4,000.00	\$972.82	0%	\$4,000.00	Calibration of all water quality equipment for one year, E.Coli Tests
Septic System Monitoring Project	\$140,000.00	\$102,054.15	0%	\$120,000.00	Septic System Efficacy Project
Town-Cnty Water Programs	\$89,250.00	\$0.00	0%	\$70,500.00	Town-Cnty Waste & Stormwater Planning(\$62.5K), 3rd Party Treatment Audit(\$8K)
Hoback Water Quality	\$50,000.00	\$0.00	0%	\$0.00	W/ TC: District Formation, Stakeholder Proj. (To Water/Wastewater Infrastructure below)
Water and Wastewater Infrastructure			#DIV/0!	\$120,000.00	Support water & wastewater systems, (NEW:\$80k ToJ, \$40k Other)
Well Test Chemical Mapping	\$3,000.00	\$0.00	0%	\$0.00	Map Chemical Gradients, Zedi data, TCD maps, publish digitally (Completed)
sub-total	\$398,250.00	\$108,085.04	27%	\$414,500.00	1.04 X
USGS Partnership Projects					
TCD Gaging Stations	\$20,560.00	\$20,560.00	100%	\$20,860.00	Year Five of Five Year Contract w/ Annual Contracted Increase
Gros Ventre Gaging Stations	\$6,450.00	\$6,450.00	100%	\$6,540.00	Year Five of Five Year Contract w/ Annual Contracted Increase
GTNP Gaging Stations	\$18,350.00	\$18,070.00	98%	\$18,620.00	Year Five of Five Year Contract w/ Annual Contracted Increase
Fish Creek Gaging Stations	\$0.00	\$0.00	#DIV/0!	\$10,465.00	Began FY2021 w/ Temperature Gauging. Make multi-year USGS contract w/ the above
Temperatrue at Gaging Stations	\$11,000.00	\$10,175.00	93%	\$11,000.00	Tempearture logging at 7 key stream gages
Flat Creek Sediment	\$25,000.00	\$6,500.00	26%	\$0.00	Contribution to USGS/WDEQ sediment study in Flat Creek
USGS Snow Chemistry Contract	\$4,600.00	\$6,500.00	141%	\$4,600.00	Samples,shipping,analysis,TCD Equip. Stipend & Contractor(21 Work Billed Sep. FY22)
sub-total	\$85,960.00	\$68,255.00	79%	\$72,085.00	0.84 X
Trout Unlimited					
Kids Fishing Day MOA	\$500.00	\$0.00	0%	\$500.00	Sponsorship:Supplies and Promotion
Adopt-A-Trout Kids Program	\$1,000.00	\$0.00	0%	\$1,000.00	USGS speaker costs, supplies, Spread Creek field trip
Lake Creek Ranch Diversion	\$10,280.00	\$0.00	0%	\$10,280.00	Diversion and Fish Screen Design
Granite Creek Diversion Design Review	\$0.00	\$0.00	#DIV/0!	\$0.00	Postponed
Lower Snake River Bank Stabilization	\$25,000.00	\$0.00	0%	\$25,000.00	Material hauling/staging, Final Stabilization Design (Multi-Year Project+SWPP Grant)
Black Rock Diversion	\$15,500.00	\$0.00	0%	\$15,500.00	60% & Final Designs(Multi-Year Project+SWPP Grant)
Spread Creek Diversion	\$0.00	\$0.00	#DIV/0!	\$50,000.00	Phase II, Rock-Riffle Diversion Stabilization (Multi-Year Project+SWPP Grant)
sub-total	\$52,280.00	\$0.00	0%	\$102,280.00	1.96 X

MOA Partner Funding

MOA Partner Funding

Friends of the Teton River

Wyoming Water Quality Monitoring	\$0.00	\$0.00	#DIV/0!	\$4,840.00	Fox, Darby, & Teton Creeks: Technician, Mileage, Supplies, lab costs
Wyoming Stream Temperature Monitoring	\$0.00	\$0.00	#DIV/0!	\$2,057.00	Fox,Darby,Teton,Mail Cabin. Monitor Teton,Bader,S. Leigh:Drctr.,Tech.,Mileage,Loggers
Wyoming Stream Flow Monitoring	\$0.00	\$0.00	#DIV/0!	\$2,112.00	Teton and Other Creeks: Technician, Mileage
Wyoming Fisheries Monitoring	\$0.00	\$0.00	#DIV/0!	\$14,028.00	Teton,Bitch,S. Leigh Crks: Drctr,Tech.,PIT Tags/Readers,Supplies,Electrofsh,Mileage
Project Reporting & Planning	\$0.00	\$0.00	#DIV/0!	\$1,775.00	Director and Technician
All Monitoring	\$10,287.00	\$8,750.50	85%	\$0.00	Water Quality,Temperature,Stream Flow Monitoring WY Side
Program ID	\$3,544.00	\$0.00	0%	\$0.00	Landowner Outreach
Hog Canal Fish Screen	\$19,000.00	\$19,000.00	100%	\$240.00	Annual Cellular Phone Plan (NEW)
Fisheries Interogation		\$0.00	#DIV/0!	\$0.00	Pit Tag Reader Stations R&R (Shift to Fisheries Monitoring above)
Agriculutre BMP Monitoring		\$0.00	#DIV/0!	\$0.00	Assessing Irrigation Project Fishery Outcomes (Shift to Fisheries Monitoring above)
sub-total	\$32,831.00	\$27,750.50	85%	\$25,052.00	0.76 X
Flat Creek Watershed Imp. District					MOA Partner Funding
Stream & Thaw Well Monitoring	\$9,000.00	\$9,000.00		\$4,500.00	Monitoring Automated Functions and Effects
Creek Access	\$7,819.50	\$6,000.00		\$4,000.00	Dogwood Access and Easement
Flow Expansion	\$4,000.00	\$4,000.00		\$0.00	Stacy Lane Spoil Pile Removal (Cancel - \$4K Refund Due)
Diversion Adaptation	\$6,000.00	\$0.00		\$0.00	Wort Diversion (Discontinued)
Additional Thaw Wells	\$0.00	\$0.00		\$20,000.00	Thaw Well Design & Permitting (810 West \$10,000, Elk Run/Crkside \$10,000) (NEW)
sub-total	\$26,819.50	\$19,000.00		\$28,500.00	1.06 X
WATER PROGRAM SUB-TOTAL	\$596,140.50	\$223,090.54	37%	\$642,417.00	1.08 X

LAND PROGRAM **Desired Outcomes:** Federal Grazing Allotments Functional, Expanding Specialty & Small Agriculture, Soil Health Support, Livestock Production Intact, Irrigation Infrastructure needs are met, Cooperation with Agricultural Support Agencies. **Planning:** Establish "Vital Signs" Ecosystem Monitoring, Natural Resource Protection LDR's are Updated, Natural Resource Overlay is Updated, Habitat Loss Mitigation is effective and Funded.

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
<u>Agricultural Cropland Projects</u>					
Irrigation Infrastructure	\$75,000.00	\$0.00	0%	\$75,000.00	Mtce, planning, improvements, emergencies. Range & cropland. (Excluding permitting)
TCD Support for SWPP Projects	\$55,000.00	\$5,000.00	9%	\$10,800.00	2 projects,NTE \$5,000/project. Documents & mail (\$800)
Wy Water Develop. Small Water Projects	\$373,200.00	\$28,328.70	8%	\$350,000.00	Pass-Through WWDO to TCD, Not To Exceed 10 Projects
Level I Study	\$5,000.00	\$0.00		\$5,000.00	WY Water Development Commission. Hoback study public meetings & outreach
Small Water Project Program Outreach	\$800.00	\$0.00	0%	\$0.00	Shift to TCD Support of SWPP Projects - above
Small Agriculture	\$43,000.00	\$9,100.00	21%	\$18,000.00	UW Haub, Vert. Harvest. Outreach, improvements, etc. (See New SFT and FCE MOAs)
Soil Testing & Analysis	\$1,000.00	\$115.00	12%	\$1,500.00	Cost-share lab analysis of soil samples
Agricultural BMP Plans	\$8,000.00	\$0.00	0%	\$8,000.00	Contractor: Develop Agricultural Best Management Practices case-by-case + monitoring
sub-total	\$561,000.00	\$42,543.70	8%	\$468,300.00	0.83 X
<u>Agricultural Rangeland Projects</u>					
Rangeland Data Collection	\$26,310.00	\$40,020.00	152%	\$8,385.00	Tall Forb ESD Data Mining + Y2 RHAP Fieldwork Extention (\$3,385)
Range Data Management	\$8,000.00	\$0.00	0%	\$7,000.00	Vegetation VGS and GIS project TCD Tech + Contractor
Supplies, rentals	\$1,000.00	\$71.34	7%	\$0.00	Stock/tack/trailer Rentals (Shift to Vehicles & Equipment in Administration)
Livestock Fencing Grant	\$25,000.00	\$0.00	0%	\$20,000.00	Fencing (not JHWF MOA \$)
Miscellaneous Agriculture Projects	\$2,000.00	\$0.00	0%	\$2,000.00	Misc. Landowner Requests
sub-total	\$62,310.00	\$40,091.34	64%	\$37,385.00	0.60 X
<u>Slow Food in the Tetons</u>					MOA Partner Funding (NEW)
Small Farmer Grant		Past Funding \$6,100		\$5,000.00	50% of SFT Annual Grant Program

Farm -Fork Festival			\$4,000	\$8,000.00	Venue, Speakers, Programing, Marketing, Administration
Community Gardens			\$12,553	\$5,000.00	Infrastructure, Supplies, Educational Materials
On-Line Marketplace			\$8,000	\$10,000.00	Marketing & Promotion
Farm Stand			\$7,000	\$0.00	Marketing & Promotion
People's Market			\$2,250	\$5,000.00	Marketing & Promotion
Kids Farm-Table Cooking Classes			\$6,000	\$10,000.00	Facilities, Administration, Supplies, Marketing
Veggie Vouchers			\$0	\$0.00	Merchant Reimburse Food Costs
Slow Food Guide			\$3,500	\$0.00	(Complete)
sub-total	\$0.00	\$0.00	#DIV/0!	\$43,000.00	New X
Full Circle Education					
Sustainable Living Workshops			Past Funding \$2,705	\$3,600.00	MOA Partner Funding (NEW) Adults Coordination, Promotion, Surveys (50% subsidy of participant fees)
Alta School Garden Program			\$2,437	\$2,000.00	Cost of Teaching 8 Classes (NEW)
sub-total	\$0.00	\$0.00	#DIV/0!	\$5,600.00	#DIV/0! X

Agriculture Program sub-total	\$623,310.00	\$82,635.04	13%	\$554,285.00	0.89 X
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Planning & Development

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Environmental Department	\$0.00	\$0.00		\$60,000.00	Environmental Department Staff Cost-Share (TBD 6/16/21)
County Aerial Imagery Support	\$0.00	\$0.00		\$25,000.00	Spring 2022-allow cover-type repeat Comp. Plan Indicator(NEW)
Town of Jackson	\$0.00	\$0.00		\$10,000.00	Town Infill and Capacity Nexus Study (Analysis contractor) (NEW)
Planning & Development sub-total	\$0.00	\$0.00	#DIV/0!	\$95,000.00	#DIV/0! X

LAND PROGRAM AREA SUB-TOTALS	\$623,310.00	\$82,635.04	13%	\$649,285.00	1.04 X
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VEGETATION PROGRAM
Desired Outcomes: Native Plant Communities Valued, Local Genotypes Available, Native Seed Available & Commonly Used, Invasive Species Controlled and Presence Reduced, Community Wildfire Protection Plan is Updated, All Residents had Opportunity to Participate in Wildfire Risk Overview & Property Damage Reduction Program.

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Native Plants					
Native Plant Research		\$0.00		\$10,000.00	Graduate research, restoration, reclamation, plant community health assessmt. (NEW)
Native Plant Pocket Guide		\$0.00		\$5,000.00	Update/reprint/distribution (NEW)
Native Plant Material & Seeds		\$0.00		\$5,000.00	Sample seed packets, cost-share on specific native species, etc. (NEW)
Fallow Pasture Diversification		\$0.00		\$5,000.00	Interseeding, restoration, planting ammendments (NEW)
Local Plant Propagation		\$0.00		\$30,000.00	Contracted grow for native plants (NEW)
sub-total	\$0.00	\$0.00		\$55,000.00	#DIV/0! X
Public Involvement					
Hand Weed-Pull Event	\$1,000.00	\$0.00		\$0.00	JHWMA/Pathways supported pathway weed pull (Shift to JHWMA)
Weed Warrior Program		\$0.00		\$2,500.00	TCD volunteer engagement, tracking, incentivization of weed control (NEW)
sub-total	\$1,000.00	\$0.00		\$2,500.00	2.50 X
JH Weed Mgmt Association					
Partner Support	\$20,000.00	\$5,000.00	25%	\$10,000.00	MOA Partner Funding State Lands and Caribou-Targhee NF (WY portion)
Snake River- Pilot- Working Dogs	\$5,000.00	\$5,000.00	100%	\$10,000.00	Second Year of Project
Aerial Cheatgrass Treatments	\$40,000.00	\$40,000.00	N/A	\$0.00	Repeat in FY 2024
Gros Ventre Project		\$0.00		\$25,000.00	Focus on Kelly to Atherton, private landowners

North Zone Early Detection Position		\$0.00		\$15,000.00	Staff shared w/ GTNP, BTNF, TCWP (NEW)
sub-total	\$65,000.00	\$50,000.00	77%	\$60,000.00	0.92 X
Wyoming Dept. of Transportation					
Living Snow Fence	\$30,000.00	\$0.00	0%	\$0.00	Hwy390 project. Const & mtce. OSLI, WYDOT, WSFD, Resor (Feasibility ?)
sub-total	\$30,000.00	\$0.00	0%	\$0.00	0.00 X
TCD Wildfire Risk Reduction					
Workshops & Advertising	\$4,000.00	\$319.07	8%	\$0.00	Shift to Neighborhood Scale Risk Reduction - below ~44 homes @ \$3,000 ea (cost share) Contractor for Wildfire Risk Overviews Cost-Share projects: Locations TBD (HOA & Special District Outreach) Contractor: Develop GIS Water Source Info-JH Fire & Emergency Med. Services (NEW) Develop & distribute fire resistive plant list publication (PIC Native Plant List Linked) Tablet replacement, software license & programming (Shift to Computer Maint.) Support Neighborhood Ambasssador activites Contractor- WiRe to implement WiRe recommendations (NEW) Cost-share new County position (NEW)
Wildfire Risk Reduction Reimbursements	\$75,000.00	\$75,053.05	100%	\$130,000.00	
Contracted Wildfire Risk Overviews	\$20,000.00	\$6,375.00	32%	\$20,000.00	
Neighborhood Scale Risk Reductions	\$15,000.00	\$2,000.00	13%	\$24,000.00	
Rural Fire Water Supply Planning	\$5,000.00	\$0.00	0%	\$5,000.00	
Fire Resistive Plants Landscaping	\$2,000.00	\$0.00	0%	\$3,000.00	
Software & Supplies	\$3,000.00	\$181.59	6%	\$0.00	
Wild Fire Ambassador Program	\$400.00	\$0.00	0%	\$400.00	
Wildfire Research (WiRe) project	\$5,000.00	\$2,124.25	42%	\$5,000.00	
JH Fire/EMS WUI Coordinator	\$0.00	\$0.00	#DIV/0!	\$45,000.00	
sub-total	\$129,400.00	\$86,052.96	67%	\$232,400.00	1.80 X
VEGETATION PROGRAM SUB-TOTAL	\$225,400.00	\$136,052.96	60%	\$349,900.00	1.55 X

WILDLIFE PROGRAM Desired Outcomes: Populations of Species of Greatest Conservation Need are Documented, Habitat Connectivity & Diversity is Intact, Man-Made Wildlife Conectivity Structures are mapped, Wildlife Disease Threats are Mitigated, TCD is Authoritative Source of Wildlife Datasets & Data Analysis

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Habitat Improvements	\$15,000.00	\$0.00	0%	\$10,000.00	Private Land Pollinator Prog., implement habitat improvements
Native Plants Projects	\$17,000.00	\$39.75	0%	\$0.00	Native Projects incl. NER Restoration, seed purchases (SHIFT to Vegetation Program)
Sage-Grouse Local Working Group	\$10,000.00	\$0.00	0%	\$10,000.00	Grouse Local Working Group support (USGS DNA)
Wildlife Attractant Mitigation	\$10,000.00	\$0.00	0%	\$0.00	Wildlife proofing gardens/compost (SHIFT to Human/Wildlife - below)
Human/Wildlife Impact	\$0.00	\$0.00	#DIV/0!	\$10,000.00	Mitigation recreation, transportation, development(Receive from Wildlife Attractant)
Support Wildlife Data Collection	\$30,000.00	\$0.00	0%	\$30,000.00	Nongame, Migration, Disease, Graduate Research, GYCC Support
sub-total	\$82,000.00	\$39.75	0%	\$60,000.00	0.73 X
Grand Teton National Park Foundation					
Kelly Hayfields	\$10,000.00	\$10,000.00	100%	\$10,000.00	MOA Partner Funding Native seed propagation/equipment
sub-total	\$10,000.00	\$10,000.00	100%	\$10,000.00	1.00 X
Jackson Hole Wildlife Foundation					
Give Wildlife A Break	\$0.00	\$0.00		\$8,655.00	MOA Partner Funding Social Media (\$3,655), S Hwy 89 Fence Adaptations (\$5k)
Wildlife/Vehicle Collision	\$7,000.00	\$0.00	0%	\$0.00	Hwy 22 & 390, Teton Pass (west), N. Hwy 89
Wildlife Friendlier Fencing	\$10,000.00	\$3,098.66	31%	\$10,000.00	Fence Modification with willing landowners (materials & crew logistics)
Nature Mapping Jackson Hole	\$8,000.00	\$1,521.66	19%	\$15,670.00	Data sorting, Analysis & Reporting (\$12,070), Cache Crk Neighbors-Nature (\$3,600)
Wildlife Friendly Landscapes	\$0.00	\$0.00	#DIV/0!	\$10,000.00	Gravel Wildlife Rip-Rap Crossing Ramps Snake River (NEW)
sub-total	\$25,000.00	\$4,620.32	18%	\$44,325.00	1.77 X
WILDLIFE PROGRAM SUB-TOTAL	\$117,000.00	\$14,660.07	13%	\$114,325.00	0.98 X

GIS PROGRAM Desired Outcomes: Land Use & Vegetation Changes Tracked, Surface Water Inventory & Derivatives In Common Use, GIS Used in Tracking Grants/Projects, Habitat Improvements,

Alterations, Mitigations Tracked on Landscape Basis.

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Historical Aerial Imagery Website	\$1,000.00	\$0.00	0%	\$1,000.00	Imagery web hosting on Teton Co site, storage
GIS/Mapping Contractor Contingency	\$1,000.00	\$7.95	1%	\$15,000.00	GIS-Greenwood aggregate Datasets-Host SWI/SEO, Septic/Sewer, Water Quality Maps
Lidar Quality I Support	\$0.00	\$0.00	#DIV/0!	\$211,000.00	Data Set Acquisition: Buy up on State Lidar Resolution (NEW)
sub-total	\$2,000.00	\$7.95	0%	\$227,000.00	113.50 X
GIS PROGRAM SUB-TOTAL	\$2,000.00	\$7.95	0%	\$227,000.00	113.50 X

SUSTAINABILITY PROGRAM

Desired Outcomes: Community Emmission Stable Relative to Growth, Air Quality Changes are Quantified, Alternative Fuel Use Is Common, County Waste Reduction Goals are MetWaste Reduction is endemic.

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Air Quality Monitoring Program					
Wyoming DEQ Assistance	\$0.00	\$0.00	#DIV/0!	\$2,500.00	Mobile Air Station results. High School-New PM Instrument
USGS Snow Chemistry Contract	\$0.00	\$0.00	#DIV/0!	\$0.00	Sampling, shipping, TCD equipment Stipend (Shift to USGS Partnership Program)
GYCC air qual (AQ) committee, AQ info	\$2,000.00	\$0.00	0%	\$2,000.00	Support GYCC Clean Air Partnership Stations & Long-Term Data Collection
sub-total	\$2,000.00	\$0.00	0%	\$4,500.00	2.25 X
Integrated Solid Waste & Recycling					MOA Partner Funding
Recycling, HHW & E-Waste	\$18,000.00	\$18,000.00	100%	\$22,000.00	Responsible E-Waste Disposal - disposal opportunities scarce
E-Waste Containers	\$3,500.00	\$3,500.00	100%	\$2,000.00	50% of Shipping Container Cost Increase
GTNP Food Waste Pilot	\$1,500.00	\$1,500.00	100%	\$0.00	ISWR In-house food waste composting program (underway)
Food Waste Planning Intern	\$0.00	\$0.00	#DIV/0!	\$0.00	Staffing (Complete)
Carcass Disposal	\$4,000.00	\$0.00	0%	\$0.00	Incinerator Plan, Design, Permitting (Cancelled)
Recycling Bin Signs	\$0.00	\$0.00	#DIV/0!	\$5,000.00	Replace worn with new pictoral signs (NEW)
sub-total	\$27,000.00	\$23,000.00	85%	\$29,000.00	1.07 X
Energy Conservation Works					MOA Partner Funding
<u>Ecofair</u>				\$2,500.00	"Gold" Sponsor Recognition, Clean-up w/Rotary
Green Power Program	\$5,000.00	\$0.00	0%	\$3,000.00	Program Promotion (Currently @ 15% - Target 20% by end 2022)
Commercial Energy Efficiency	\$5,000.00	\$0.00	0%	\$4,000.00	Discount for Energy Audit from USDA REAP Grant
Residential Efficiency Loans	\$0.00	\$0.00	0%	\$5,500.00	WY Energy Authority Grant promo.(\$3k), Conservation Kits \$2.5k
Energy Efficiency Program Administraton	\$0.00	\$0.00	0%	\$0.00	Using their previously granted funds of \$1,650 (Complete)
Residential Energy Conservation Kits	\$7,500.00	\$0.00	0%	\$0.00	LVE members LED light, Showhead Temperature Valve (See above Cons. Kits)
Workforce Construction Pilot Project	\$0.00	\$0.00	0%	\$0.00	Cost-share template protocols (TCD Declined in FY 21)
School District Energy	\$0.00	\$0.00	0%	\$5,000.00	Summit High School Students: Monitor, Audit, Energy & Implementation (NEW)
sub-total	\$17,500.00	\$0.00	0%	\$12,500.00	0.71 X
Yellowstone-Teton Clean Cities					MOA Partner Funding
Promo CNG Vehicles in Teton County	\$7,584.00	\$1,479.67	20%	\$4,000.00	Manage bi-monthly State meeting, Fleet site visits, Mechanic training, other
Develop Electronic Vehicle Market	\$8,000.00	\$8,000.00	100%	\$10,000.00	Lease electric an car for use/demonstrations, other promotion
Jackson Hole Emmissions Inventory	\$0.00	\$0.00	#DIV/0!	\$0.00	Completed March 2020
Sustainability Program Series	\$0.00	\$0.00	0%	\$3,000.00	Sponsorship of events/presentations (Declined FY21)
Yellowstone Autonomous E-Shuttle	\$0.00	\$0.00	0%	\$12,000.00	Chargers for shuttle infrastructure (NEW)
sub-total	\$15,584.00	\$9,479.67	61%	\$29,000.00	1.86 X
SUSTAINABILITY PROGRAM SUB-TOTAL	\$62,084.00	\$32,479.67	52%	\$75,000.00	1.21 X

PROGRAM BUDGET SUMMARY

	FY2021	Spent To Date		FY 2022	Change
Water Program	\$596,140.50	\$223,090.54	37%	\$642,417.00	1.08

Land Program	\$623,310.00	\$82,635.04	13%	\$649,285.00	1.04	
Vegetation Program	\$225,400.00	\$136,052.96	60%	\$349,900.00	1.55	Native Plants &Wildfire
Wildlife Program	\$117,000.00	\$14,660.07	13%	\$114,325.00	0.98	
Geographic Info. Systems Program	\$2,000.00	\$7.95	0%	\$227,000.00	113.50	Lidar
Sustainability Program	\$62,084.00	\$32,479.67	52%	\$75,000.00	1.21	
PROGAM BUDGET TOTAL	\$1,625,934.50	\$488,926.23	30%	\$2,057,927.00	1.27 X	

TCD OPERATIONS BUDGETS

ADMINISTRATION
Desired Outcomes: Programs Address Community Priorities with Timely & Forward-Looking Solutions, Generate Quantifiable & Evident Public Value, Supervisors are engaged, Informed & Trusted, Strategic & Long-Range Plans are Incorporated Throughout, TCD is Engaged & Constructive Agency Partner, TCD activity is Transferable to Provided Continuity & Succession, Meetings are streamlined

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
General Office Expenses					
Office Supplies	\$5,000.00	\$2,102.23	42%	\$5,000.00	Office supplies & equipment + Copier Maintenance \$1000
Postage & Shipping	\$1,000.00	\$616.00	62%	\$1,000.00	Office postage, shipping & supplies expense, increased communication
Computer System Maintenance	\$42,000.00	\$19,273.97	46%	\$45,000.00	Maint/Repair/Replace/update software/protection,offsite backup,audit,server
Landline/Cell Phones	\$7,500.00	\$1,171.88	16%	\$7,000.00	Monthly landline and cell phone expense reimbursements
Internet Service	\$1,250.00	\$579.39	46%	\$1,250.00	internet service & hookup fee
TCD Vehicles, Trailer & Equip.	\$10,000.00	\$1,453.94	15%	\$11,000.00	Vehicle Maintenance/Supplies, Fuel & Mileage, Equipment Rental
Rent & Office Fixtures	\$64,350.00	\$56,003.47	87%	\$70,000.00	Contract + 3% Apr-June, snow & landscape, rent renegotiation 5%?
Facility Contingency	\$10,000.00	\$0.00	0%	\$10,000.00	Contingency for additional facility costs, contract expansion potential
Cleaning	\$4,500.00	\$2,398.67	53%	\$4,500.00	Monthly cleaning & cleaning supplies
Electricity	\$1,500.00	\$607.99	41%	\$1,500.00	Electricity for the year
Recycling & Garbage	\$1,250.00	\$904.96	72%	\$1,500.00	Weekly garbage and semi-weekly recycling
sub-total	\$148,350.00	\$85,112.50	57%	\$157,750.00	1.06 X
Professional Expense					
Legal & Accounting	\$35,000.00	\$21,177.72	61%	\$35,000.00	\$15k audit + legal+Employee/Board bonds+Direct Deposit Fees(Advertizing Removed)
Liability Insurance & Bonds	\$10,000.00	\$5,817.00	58%	\$10,000.00	Office, vehicle & LGSIP insurance policies
Employee Safety Equip. & Training	\$1,000.00	\$0.00	0%	\$1,000.00	Safety Training and Equipment
Memberships, Dues & Subscriptions	\$22,500.00	\$15,313.62	68%	\$22,500.00	WACD(12.5K)NACD(750)RC&D(200)WASD(1K)Rotary(1.1K)Cloud(750)BYBY(750)
TCD Equipment & Clothing Stipend	\$600.00	\$0.00	0%	\$400.00	TCD Logo Clothing for Staff and Board Members
Board Travel & Supplies	\$1,500.00	\$283.84	19%	\$1,500.00	Board members travel expenses for meeting/meeting supplies (Alta Incl.)
Employee Training: All Staff	\$1,000.00	\$0.00	0%	\$1,000.00	Professional Trainings funds available for all staff
Training - RS	\$1,000.00	\$150.00	15%	\$1,000.00	Arborist CEUs, Wildfire Mitigation CEUs, Microsoft Word Class
Training - MG	\$1,000.00	\$0.00	0%	\$1,000.00	GIS, Native Plant, Wildlife Society, Wilderness First Aid
Training - CG	\$1,000.00	\$25.00	3%	\$1,000.00	Wetland Training, Water Quality Training
Training - EH	\$800.00	\$0.00	0%	\$800.00	Quickbooks on-line and Google Products training
Training - TS	\$500.00	\$0.00	0%	\$500.00	Wildlife Society Meeting
Training - PC	\$1,000.00	\$0.00	0%	\$1,000.00	Videography, other media training
Training - Tech	\$500.00	\$0.00	0%	\$500.00	
Strategic and Long Range Planning	\$2,000.00	\$0.00	0%	\$0.00	Plan Printing Costs (complete Communication funds used)
sub-total	\$79,400.00	\$42,767.18	54%	\$77,200.00	0.97 X
Meeting & Misc. Expense					
TCD Regular Meetings	\$1,600.00	\$188.98	12%	\$1,600.00	TCD Monthly & Special Meetings + Food
WACD Area Meeting	\$500.00	\$21.87	4%	\$1,000.00	Annual Area 5 Meeting

WACD State Meeting	\$3,000.00	\$3,000.00	100%	\$3,000.00	Annual WACD Meeting w/lodging and meals
WACD / WCDEA Meetings	\$1,000.00	\$173.03	17%	\$1,000.00	WACD topic meetings + Wy. Associaton of Special Districts
Other Meetings	\$1,500.00	\$0.00	0%	\$10,000.00	NACD Annl Convention (8.30-31.2021), Business Meals (Interagency/Partner Meetings)
Miscellaneous Expense	\$1,000.00	\$514.00	51%	\$1,000.00	Unanticipated expenses
WID Elections (TCD) & Meeting Ads	\$0.00	\$0.00	#DIV/0!	\$1,500.00	Public Notices for Joint Quarterly Meetings (2021 Elections)
sub-total	\$8,600.00	\$3,897.88	45%	\$17,600.00	2.05 X
Operations (no payroll) Budget Total	\$236,350.00	\$131,777.56	56%	\$252,550.00	1.07 X

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Employee Payroll Expense					
Employee Wages	\$555,000.00	\$468,051.86	84%	\$584,500.00	Current Salary Rate for FY 2020 + small increase TBD
Employer Payroll Taxes	\$44,000.00	(in wages)	#VALUE!	\$44,500.00	Employer pays 0.0765% of wages in taxes - *TCD net amount
Worker's Compensation	\$16,000.00	\$6,649.04	42%	\$16,000.00	6 Full Time and 1 Part Time Staff
Health & Dental Insurance	\$82,500.00	\$48,408.01	59%	\$80,500.00	Health & Dental premium for FY 2021
Employer Retirement Expense	\$100,650.00	(in wages)	#VALUE!	\$108,500.00	18.62% of salaries, per WRS as of 07/01/2021
WRS/Unemployment /Leave Liability	\$10,000.00	\$0.00	0%	\$10,000.00	Unemployment,leave and liability payout fund
Personal Health Savings Accounts	\$3,500.00	\$3,500.00	100%	\$3,500.00	Board Insurance Choices
Contractors and Overtime	\$2,000.00	\$0.00	0%	\$4,000.00	Pooled All Staff Including Employer Tax Contributions, Contract technician
sub-total	\$813,650.00	\$526,608.91	65%	\$851,500.00	1.05 X
Payroll Budget Total	\$813,650.00	\$526,608.91	65%	\$851,500.00	1.05 X

COMMUNICATIONS Desired Outcomes: TCD Community Support is Widespread, TCD Outreach is Valued & Effective, TCD Opportunities to Targets Audience, Diverse Community is Engaged and Provide Input, Voters Understand and Weigh TCD Support

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
Education & Outreach Efforts	\$12,000.00	\$5,825.76	49%	\$12,800.00	Ed./outreach Activities, including video, classrooms, signage, partnering etc.
Good Neighbor Handbook				\$10,000.00	Publication and Distribution (NEW)
WDA Grant				\$6,000.00	Karns Meadow Sign (in Committed Funds)
Events	\$8,000.00	\$3,953.60	49%	\$6,000.00	Event sponsorships, speaker costs, space rentals, promotion, food etc.
www.tetonconservation.org website	\$1,000.00	\$180.00	18%	\$1,000.00	Domain hosting, website upkeep, Squarespace
Advertising & Promotions	\$13,500.00	\$5,767.60	43%	\$14,000.00	All newspapers,online media platforms,social media,radio,video, etc.
Printing	\$8,000.00	\$1,835.68	23%	\$6,000.00	Newsletters,annl repts,brochures,reports,mailings,graphic design,etc.
TCD Communication Prog. sub-total	\$42,500.00	\$17,562.64	41%	\$55,800.00	1.31 X

GRANTS Desired Outcomes: Equitable grant opportunities for project funding, Clear grant tracking and administration, Consistent Funding Support Over Time

	Budgeted FY 21	Spent to Date		FY2022 Proposed	Notes:
TCD Partnering Funds	\$81,645.51	\$19,638.90	24%	\$0.00	TBD June 2020 Board Meeting + Dedicated Tax Projection Errors (TBD 6.30.21)
PIC Grants Available	\$100,000.00	\$5,064.56	5%	\$100,000.00	One annual cycle
Committed Funds Projects for FY20	\$218,980.21	\$83,272.73	38%	\$340,977.89	Multiple outstanding TCD and Line Item Grants (TBD 6.30.21)
Community Infrastructure Project	\$89,000.00	\$0.00	0%		Mil Levy Projection Correction TBD June 2020 Board Meeting (See Water Projects)
Grants & Partnering Funds sub-total	\$489,625.72	\$107,976.19	22%	\$440,977.89	0.90 X

Administration, Payroll, Communication, and Grants Total	\$1,582,125.72	\$783,925.30	50%	\$1,600,827.89	1.01 X
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Budget Grand Totals	\$3,208,060.22	\$1,272,851.53	40%	\$3,658,754.89	1.14 X	
					Program/Admin Cost Ratio	56 44
				FY21 Total Budget	\$3,208,060.22	
				FY22 Estimated Income	\$2,381,485.41	FY21 vs FY22
				FY22 2nd Draft Budget	\$3,658,754.89	\$450,694.67
				Revenue/Budget Differ	-\$1,277,269.48	

Robb Sgroi, Land Resources Specialist

Action Items:

None

Information Items:

Program Area: Land

- **Small Water Project Programs (SWPP):** TCD, as Sponsor of SWPP grants for our district, submitted a written request for amendment of three existing agreements between TCD and Wyoming Water Development Commission (WWDC). The request was submitted on behalf of Trout Unlimited, the project manager of each project. The subject projects are the 1) Blackrock Creek Stabilization & Irrigation Improvement Project, 2) Lower Snake River Ranch Bank Stabilization & Fish Habitat Project, and 3) Spread Creek Irrigation Rehabilitation & Fish Passage Project. The primary reason the amendments, specifically temporal extensions of one year, are request, is due to pandemic related delays. WWDC will consider these requests at a future meeting.
- **Ag Rangeland Projects:** The project to develop Ecological Site Descriptions (ESD) amongst four conservation districts, the Bridger-Teton National Forest, and other stakeholders is progressing. Tom and I participated in the Steering Committee's meeting, that discussed how the NRCS defines management units, what information is used for ESDs, and what other agencies similar information systems are currently used. General goals appear to be data management over the next year, and no new data collection before next field season (summer 2022).
- **Small Agriculture:** University of Wyoming Haub School students Rachael Romsa and Korina Ike completed their final report of the community food system in our county and region. I have forwarded the report to numerous stakeholders, with minimal feedback so far. The low hanging fruit I see from their work is that expansion of the May Park and Blair community gardens are projects worth pursuing. Rachael has requested future cooperation with TCD on the next phase of this project as she pursues her Juris Doctorate. Her thesis would focus on land use and property regulations, policies, and legal tools that impact small acreage and alternative agricultural production in Teton County. This could be an opportunity to further inform the discussion on how structures such as hoop houses are regulated. TCD plans to provide support for her thesis. Jerome and Christine Young, recipients of a TCD grant for the project titled "Gaffney Ditch Realignment and Improvement Project", completed their project. The project involved realigning the Gaffney Ditch further from the bank of the Buffalo Fork River and reclaiming the old section of ditch that was realigned. The Young's commented that they appreciated the guidance of their contractor Biota, the cooperation of the Forest Service, and their project was completed under budget, which will reduce the reimbursement from TCD. A future project, potentially instream modifications to the Buffalo Fork to address channel migration, is expected to take place.

Program Area: Planning and Development

- **Development Reviews:** TCD received one request for review of development for review of development from Teton County Planning. The request was for a Commercial Use

Permit for a home business winery use, and variance of minimum lot size for a home business winery. I did not submit a letter within the requested timeframe.

Second, following TCD's submission of comments on the draft amendment to wildlife friendly fencing requirements of the Land Development Regulations, Teton County Planning requested a meeting to discuss their next version. Tom, Roby, and Morgan participated in the meeting, and I supplied comments for suggested edits.

Program Area: Vegetation

- **TCD Wildfire Risk Reduction Program (WRRP):** TCD has worked with Skyline Ranch Improvement Service District (ISD) on wildfire risk reduction planning for several years, including water supply discussions. An initial concept involved an engineering firm providing the ISD designs and considering a Wyoming State Small Water Project Program (SWPP) project. I recommended the ISD towards use of the Wyoming Water Development Office's (WWDO) Rural Domestic Water System program, which they pursued. The ISD updated me that they are cooperating with WWDO to fund a water supply study, common for Level I/II examinations of rural-residential systems. The ISD already funded a reconnaissance-level system evaluation, installed fire hydrants, and conducted a leak detection survey. Major improvements are needed to extend the life of the system. The water supply study will look at the well water pumping capacity, an optimal storage system and enhanced delivery system, and consideration of using variable frequency drives on well pumps. This study will prepare the ISD for a Level III construction funding request.

Most focus in the WRRP has been on supporting landowners who are completing vegetation management projects, prior to the end of FY 2021. Several projects have been completed in both Buffalo Run and River Meadows, with another in the Snow King area. Ongoing projects are taking place in Forest Edge Subdivision, and Fish Creek Road. In addition, project planning is taking place for road corridor vegetation management in Pacific Creek, Burcher Lane, and Skyline Ranches.

Teton Area Wildfire Protection Coalition's (TAWPC) regular meeting included the report from Wyoming State Forestry Division that the Western States WUI grant application submitted by Jackson Hole Fire/EMS approximately 11 months ago, for revision of the Community Wildfire Protection Plan, was disqualified. In addition, none of the other five grants submitted by Wyoming were accepted. TAWPC will need to strategize how to update this document, as the dated document has been identified as a constraint in the ability to apply for future landscape scale Community Protection Program Grants (CPPG). Northern Fish Creek Road is an example of a CPPG recipient and has been awarded over \$200,000 for vegetation management on non-federal lands.

A landowner in the Porcupine Creek area communicated interest in installing a generator, as a backup source of power, to power a well for multiple landowners. The landowner asked TCD to consider grant support. This interest followed the 2020 Swinging Bridge Fire, where Lower Valley Energy shut off power due to fire burning under power poles. Thank you to board and staff members who considered this, and ultimately decided to recommend an application not be submitted, due to factors including limited public benefit and impact.

Morgan Graham, GIS Wildlife Specialist

Action Items:

Program Area: Wildlife

- **Wyoming Chapter – The Wildlife Society (WY-TWS):** WY-TWS is holding their 2021 Annual Meeting in Jackson, November 16th – 18th, 2021. They have requested sponsorship support from TCD (see Supplemental Materials).
Recommended Motion: *Move to allocate \$1,000 from the Communications Program Area, Events line-item of the FY2022 TCD budget towards sponsorship of WY-TWS 2021 Annual Meeting.*

Program Area: Vegetation

- **Aspen Days:** Wyoming Game and Fish Department (WGFD) is working with partners to organize the 10th Annual Aspen Days Event. The multi-day conference and field tour aims to share the latest in aspen research, enhancement techniques, and land management partnerships. The event will be held at the Safari Club International Foundation's Wilderness Leadership School in Granite Creek August 17th – 19th, 2021. Registration is directed toward university researchers and land management professionals. Attendance is capped at approximately 40. TCD is working with non-profit partners to hold a separate evening event for the public. The coordinating committee is seeking sponsorship to cover programming costs in Granite Creek.
- **Recommended Motion:** *Move to allocate \$500 from the Communications Program Area, Events line-item of the FY2022 TCD budget towards sponsorship of the Wyoming Game and Fish Department's 2021 Aspen Days event.*

Information Items:

Program Area: Geographic Information Systems

- **Lidar:** Lidar collection of the TCD area of interest was completed on June 4th, 2021. Participated in conference call with United States Geological Survey to discuss inclusion of TCD QL1 lidar in The National Map (TNM). Data access updates to TNM have made public acquisition of large datasets over the internet far more efficient. Woolpert and USGS's Wyoming liaison committed to sharing lidar education and training materials to promote heightened understanding and use by local agencies.
- **Wildlife-Recreation:** Bridger-Teton National Forest and Friends of the Bridger-Teton held the Wildlife-Recreation Public Forum May 21, 2021, at the Center for the Arts. Approximately 80 people attended in person and 70 more over livestream. I presented geospatial recreation data (trails, trail counter, winter closures, Strava Heatmap, etc.) during the meet and greet portion of the event.
- **Northern Rockies Conservation Cooperative (NRCC):** NRCC held its 8th biennial Jackson Hole Wildlife Symposium virtually on May 26th, 2021. I contributed an abstract highlighting [Jackson Hole Winter Wildlife Closures](#). Additional [research and projects](#) can be viewed online along with [speakers](#) and [photo contest](#) entries.

Operations Area: Administration

- **Employee Evaluation:** I participated in my own employee evaluation, as well as Emily Smith's.
- **Annual/Personal Leave:** I took 5 days of annual leave and 6 days of personal leave.

Operations Area: Communications

- **Whiteboard Video:** Assisted Phoebe with voiceover.
- **Social Media:** Assisted Phoebe with post for Invasive Species Awareness Week.
- **Wildlife-Expo:** TCD's "Native Grass-terpiece" activity was a hit. Over 200 4th and 5th graders participated. Teton County Weed and Pest, teachers, and the National Elk Refuge have expressed interest in incorporating more of these lessons into regular curriculum.



Leaders in Wildlife Science, Management and Conservation

25 May, 2021

Teton Conservation District
420 W. Pearl Ave
Jackson, WY 83001

Dear Dr. Segerstrom & The Teton Conservation District,

The Wyoming Chapter of The Wildlife Society is excited to announce our 2021 annual meeting, Nov 16-18 at The Lodge at Jackson Hole. We anticipate ~250 participants during the 3-day event, representing wildlife professionals from Wyoming and adjacent states. The group will include state, local, and federal biologists, NGO and consultant biologists, and University faculty and students, among others.

We are currently seeking conference sponsors. This conference is perhaps one of the most important conference in Wyoming's recent history. Due to COVID, last year's conference was completely online. Thus, it has been over two years since managers and researchers were in the same room, and biologists from varied agencies were able to reconnect. Sponsorships provide an excellent opportunity to help facilitate these relationships while promoting your entity or business. Sponsoring our conference also helps to offset registration costs for meeting participants. Given TCD's commitment to wildlife professionals, wildlife conservation, and history of generously supporting our organization, we are hopeful that you might be interested in a sponsorship package. Specific sponsorship opportunities are enclosed.

We are in the process of outlining the meeting agenda. Similar to past years, it will include hands-on workshops, presentations on the latest in wildlife science and management, panel discussions and a trade show. There will be student activities to facilitate career development for young professionals, as well as evening socials and numerous networking opportunities. The meeting will conclude with an evening banquet, which includes awards, music and auction.

Your sponsorship would be tremendously valuable to our membership, while also offering the opportunity to showcase TCD among the state's wildlife practitioners. Please feel free to contact me (abcourtemanch@yahoo.com) or Jerod Merkle (WY-TWS Sponsorship committee chair, jmerkle.wytws@gmail.com) if you have questions and to indicate your willingness to sponsor.

Sincerely,

Aly Courtemanch
WY-TWS President-Elect
abcourtemanch@yahoo.com

Mission: To inspire, empower, and enable wildlife professionals to sustain wildlife populations and habitats through science-based management and conservation. Learn more at: <http://wildlife.org/wyoming-chapter/>



Leaders in Wildlife Science, Management and Conservation

Sponsorship Packages

WY-TWS 2021 Annual Meeting – 16-18 November (Jackson, WY)

Platinum Sponsorship (\$1000). All silver-sponsorship benefits, plus the following:

- Product demonstration time slot during the conference
- 2 additional complimentary registrations, for a total of 4
- 2 additional complimentary closing banquet tickets, for a total of 4

Silver Sponsorship (\$500). All bronze-sponsorship benefits, plus the following:

- 1 additional complimentary registration for an organization representative, for a total of 2
- 1 additional complimentary closing banquet ticket, for a total of 2
- Opportunity to contribute a marketing image or advertisement to the printed program

Bronze Sponsorship (\$250)

- Logo or written acknowledgment on:
 - Printed program
 - Sponsor slide displayed on presentation screens during breaks
 - Conference marketing materials
 - Sponsor placards posted at the conference
- Verbal acknowledgment during the closing banquet
- 1 complimentary registration for an organization representative

If your organization would prefer to sponsor a specific conference event, please consider:

- | | |
|------------------------------------------|-------------------------------------------------------|
| ● Travel scholarships: \$500 each | ● Poster session & social: \$2,500 |
| ● Coffee break: \$1,000 each | ● 2-day undergraduate student field workshop: \$3,000 |
| ● Panel discussion: \$1,000 (topics TBA) | ● Keynote/banquet speaker: \$5,000 |
| ● Student/mentor lunch: \$1,250 | ● Student costs for closing banquet: \$6,000 |
| ● Workshops (topics TBA): \$1,500 each | |

Sponsorship Remittance

We accept payment via check (preferred) or credit card (PayPal). Checks should be mailed to The Wyoming Chapter of The Wildlife Society, PO BOX 67, Jackson, WY 83001, attention Aly Courtemanch. We will email an invoice to those wishing to pay by credit card. Regardless of payment type, please provide a name, email address and phone number for a contact person, along with a print-quality version of your organization's logo to Jerod Merkle at jmerkle.wytws@gmail.com.

Additional Information

Jerod Merkle, WY-TWS Sponsorship committee chair (jmerkle.wytws@gmail.com)

Mission: To inspire, empower, and enable wildlife professionals to sustain wildlife populations and habitats through science-based management and conservation. Learn more at: <http://wildlife.org/wyoming-chapter/>

Carlin Girard, Water Resource Specialist and Associate Director

Action Items:

Program Area: Water

- **Teton County Septic System Regulations Comment Letter:** Teton County has released draft updates to their small wastewater facility regulations, and a comment period is currently open. TCD staff drafted a comment letter, suggesting a few changes to the draft regulations (see Supplemental Materials).
Recommended Motion: *Move to approve the Board Chair to sign the comment letter pertaining to Teton County's draft Small Wastewater Facility regulations.*

Information Items:

Program Area: Water

- **Wyoming Department of Environmental Quality Hoback Nitrate (WDEQ):** The Hoback Nitrate Investigation is planning to have a public meeting on June 24th, 2021, at 6:30pm using an online format. The working group will present its goals and the outline for the Draft Conceptual Site Model (areas of focus). Our goal is to provide an early opportunity for the public to provide comment to steer the direction of the investigation. No data will be presented at this time.
- **Spring Hydrology:** 1) I attended the seasonal Snake River Agency Coordination meeting, which focuses on Jackson Lake Dam operation and Snake River management. Jackson Lake releases are predicted to be high through the summer to compensate for decreased dam capacity lower in the Snake River system due to dam maintenance. 2) I prepared an analysis of local stream gages, following the mid-May rainfall period (see Supplemental Materials). The plots are intended to provide a watershed level understanding of our hydrologic condition. It was shared with local water resources professionals.
- **Flat Creek US Geological Service (USGS) Sediment Study:** Emily Smith and I met with the USGS project lead, who is writing the final report from the two years of sediment monitoring on Flat Creek. Final reporting has been slower than I would have liked, but progress is picking up.
- **Teton County Board of Health:** I now provide water quality updates at each Teton District Board of Health meeting. They remain interested and engaged on water topics. They are currently searching for a new Board Member, if anyone has any suggestions, I would be happy to pass along application information.
- **Teton County Aquatic Crossings:** I have been assisting Teton County and their aquatic crossings working group to identify priority areas to address fish passage issues. After a year of analysis, the group has zeroed in on Cabin Creek in the Snake River Canyon. This area was previously designed for fish passage but is not suitable. \$500,000 is available to address aquatic crossings, and I too am in support of this priority.
- ***E. coli* Source Tracking:** Kelsey Ruehling, the University of Wyoming Graduate Student, is underway collecting samples throughout Fish and Flat Creeks to assess sources of fecal contaminants. I am very proud of her for overcoming the challenges that she has faced.



**Teton
Conservation
District
Est. 1946**

June 16, 2021

Ted VanHolland
Teton County Public Works
PO Box 1727, 320 S King Street
Jackson, WY 83001

RE: Title 9—Small Wastewater Facility Regulations

Dear Mr. VanHolland,

Thank you for your many efforts to improve water quality through septic system development oversight. Teton Conservation District (TCD) is providing this letter after reviewing the current draft Small Wastewater Facility Regulations to make a few suggestions to further your goal of protecting human and environmental health while streamlining small wastewater facility permitting. These comments will focus on three aspects of septic system development: 1) creating a regulatory approach to curb rising nitrate concentrations in known problem areas, 2) encouraging alternative wastewater systems in areas where conventional septic systems are problematic, and 3) maintaining existing setbacks from surface waters while enabling streamlined permitting for non-conforming sites.

1. Septic system permitting in areas of rising nitrate concentrations in groundwater: TCD suggests adding a clause in “Section 9-3-4: Site Suitability” that identifies a need for heightened review, and potentially increasing design standards, for septic systems in areas documented to have elevated nitrate concentrations greater than 3 mg/L. TCD justifies this comment due to the current lack of mechanisms to address growing concerns of drinking water contamination from wastewater. The Teton County Drinking Water Mapping Project, or simply, EPA Public Water System data could be used to inform areas of concern, or even the establishment of special permitting zones.
2. Encouraging community collection systems or advanced nitrate treatment in areas where onsite septic systems are problematic: TCD suggests adding a clause in “Section 9-3-4: Site Suitability” that states the need for Teton County, at times, to reject on-site septic system permits when community collection systems are available or require advanced nitrate treatment systems. Areas where this may be appropriate could include areas with increasing nitrate concentrations; areas with existing non-conforming septic due to lot size, wellhead proximity, or proximity to surface or groundwater; areas with unsuitable soils; or areas with proximate wetlands or waterbodies. This concept could be furthered

Conserving our natural resources – air, land, water, vegetation, and wildlife

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through Teton County's promotion of community wastewater collection and treatment as well as cost-share programs.

3. Maintain existing surface water setback requirements: TCD suggests retaining minimum setback requirements for septic systems. TCD understands the issues presented by non-conforming lots and sees the value in creating a path that allows applicants to simply demonstrate their need to encroach with setbacks without seeking variance. However, minimizing the septic system setback distance to a distance less than the development setback distance will encourage the siting of septic systems closer to waterbodies. Essentially, everyone will want to put their septic system in setbacks because it is an otherwise undevelopable area that in almost all cases is downhill from their structure. TCD believes the unintended consequence of this regulation change unnecessarily puts surface waters at greater risk of influence from wastewater systems. TCD encourages development of a streamlined approval process, that is administratively reviewed and that incentives alternative approaches.

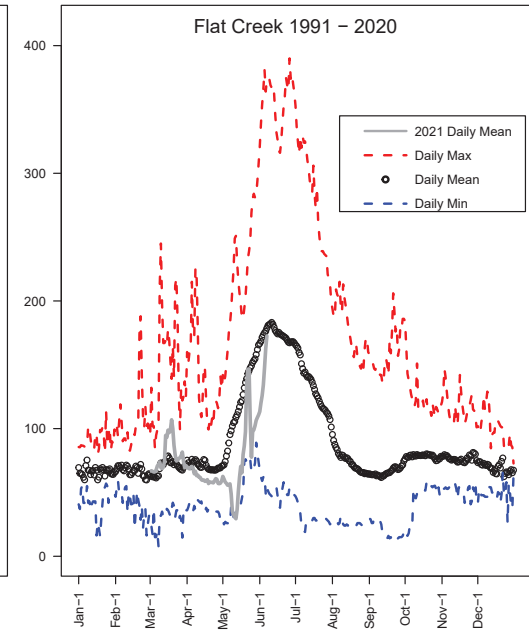
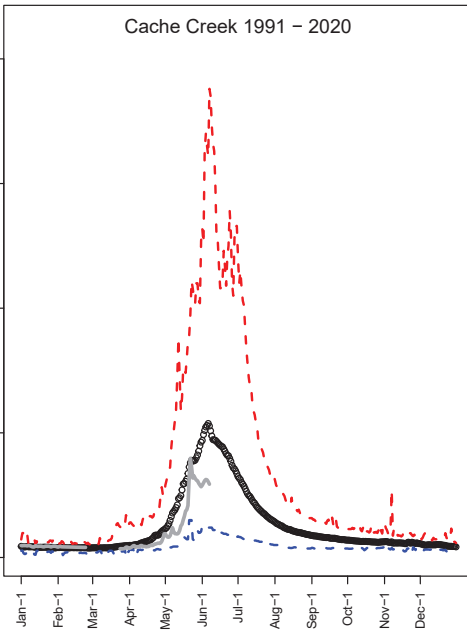
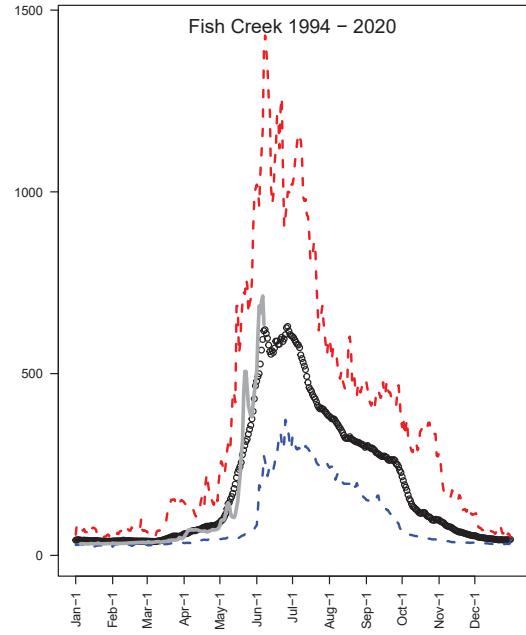
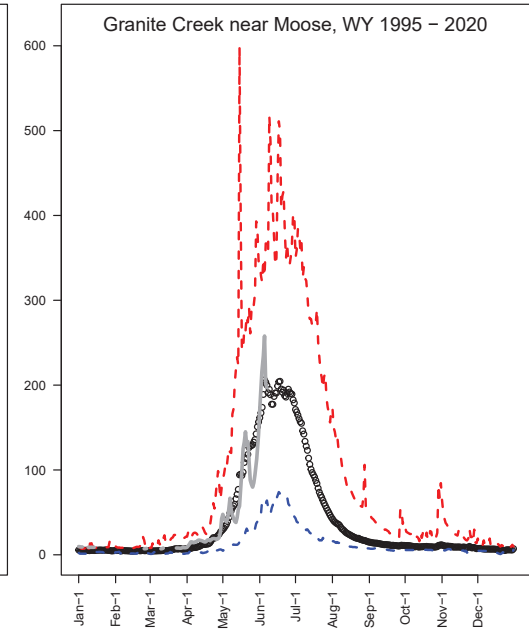
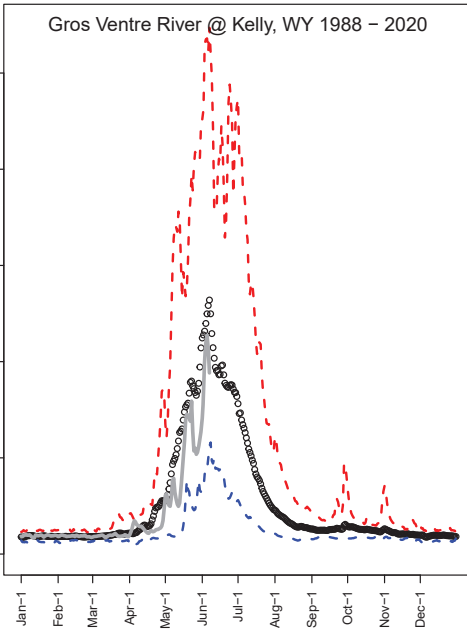
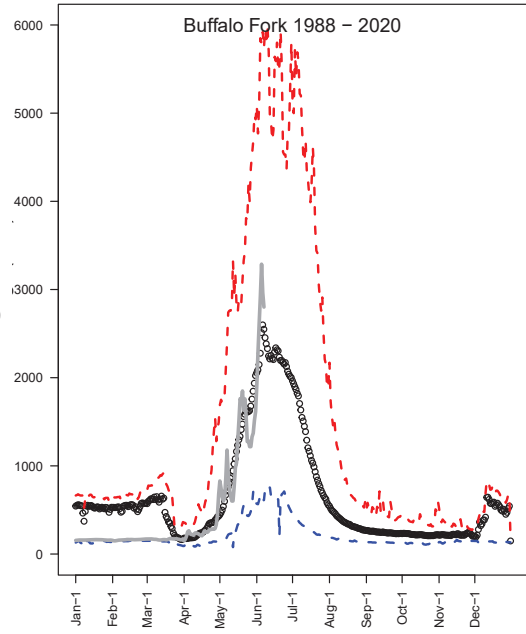
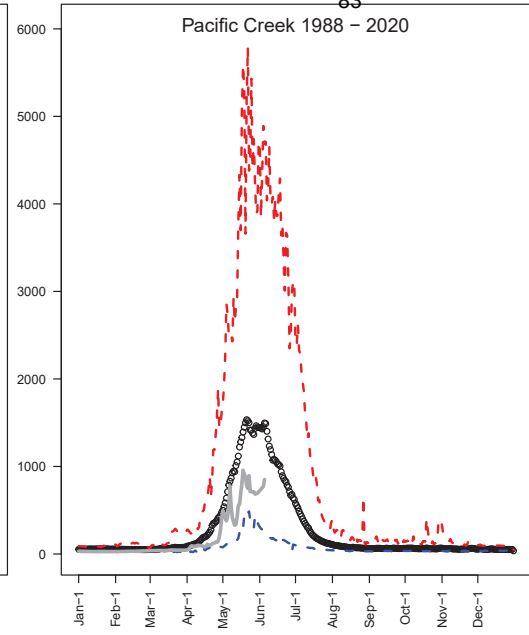
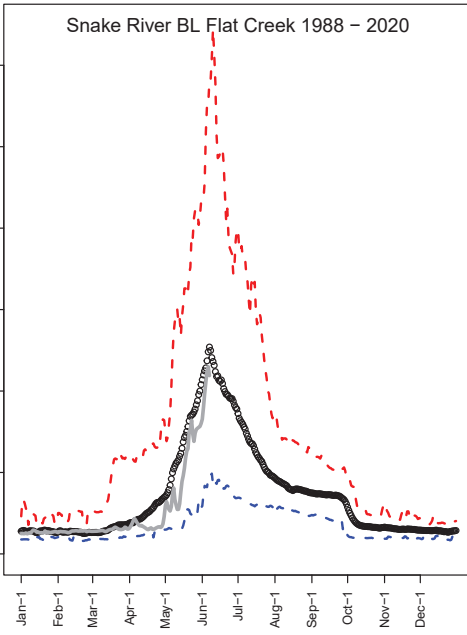
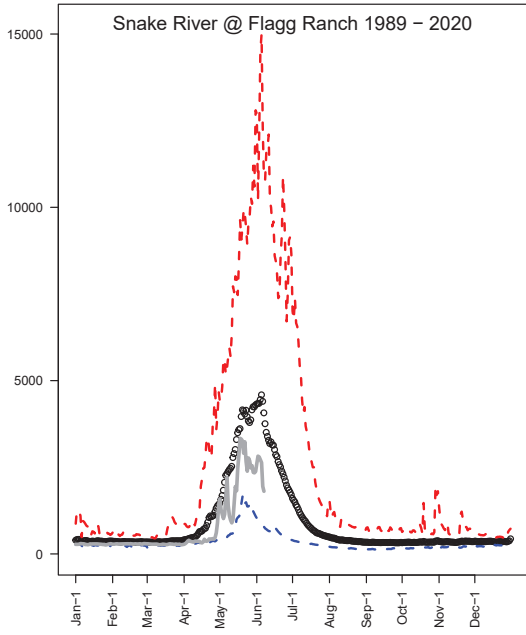
Please do not hesitate to contact Teton Conservation District regarding these suggested changes. Wastewater is one of the largest contaminant sources that Teton County, WY is responsible for managing within its boundaries. Doing so in a manner that doesn't exacerbate known issues, seeks to encourage community collection systems where appropriate, and protects surface and groundwaters in the face of predictably increasing development and wastewater loading is essential.

Sincerely,

Steve MacDonald
Chairmen, Board of Supervisors
Teton Conservation District

Conserving our natural resources – air, land, water, vegetation, and wildlife

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Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Mosquito Creek Water Testing:** I met with Mrs. Zaidee Fuller to go over the Mosquito Creek Water Testing project, including going over the procedures for collecting and storing the water samples. Additionally, I dropped off the sample bottles and other supplies. She will be collecting water samples from Mosquito Creek to test for the presence of lead, in response to recreational shooting occurring upstream.
- **Cache Creek Public Art Project:** I assisted Phoebe with the re-painting of the Cache Creek tunnel stencils, which are a part of the Cache Creek Public Art project.

Program Area: Rangeland Management

- **Vegetation GIS (VGS) Range Data:** I participated in a two-day VGS training, along with Robb, which went over of the basics for entering data into VGS both in the office and in the field. Additionally, I have started entering the 2011 Line-Point Intercept data into VGS as a dry run before we start a larger project of entering historical data into the VGS database.
- **Historical Rangeland Data:** Robb and I spent a full day in Moran at the Forest Service's Blackrock Ranger Station scanning historical rangeland data. This data will ultimately be entered into VGS, which will improve the ability to access and analyze information.

Program Area: Forest and Fire

- **Teton Area Wildfire Protection Coalition (TAWPC):** Assisted TAWPC through updating the "NoStructure" ArcGIS shapefile and Google Earth kmz file. This layer outlines which parcels in the Teton County Ownership layer are designated as vacant land, including commercial, residential and independent vacant land.

Program Area: Administration

- **Employee Evaluation:** I participated in my yearly employee evaluation.

Phoebe Coburn, Communications Specialist

Action Items:

Operations Area: Grants

- Teton County – Don’t Feed Wildlife Campaign:** Morgan and I met with the group organizing this campaign. TCD awarded a \$5,000 grant for this project in the 2021 PIC cycle. Below is a summary of the project budget. The group asked if the TCD board would be comfortable with reallocating the \$1,250 in match funding for brochures to a new project deliverable: advertising. There would be no changes made to TCD funding or the uses of TCD funding, but rather the purpose of match funding would change. In my opinion, this change is in alignment with the original intent of the grant and allocating more funding to advertising is a better use of resources.

Recommended Motion: *Move to approve a reallocation of matching grant funds for the FY21 PIC Grant titled “Don't Feed the Wildlife Public Awareness Campaign” to allow for up to \$1,250 to be reallocated from brochures to advertising.*

Project Deliverables	Requested TCD Grant Funds (\$)	Applicant (\$)	Total
Campaign announcement press releases			
HOA direct messaging and presentations			
Don't Feed the Wildlife Brochures	\$1,250.00	\$1,250.00	\$ 2,500.00
Professional video	\$3,750.00	\$3,750.00	\$ 7,500.00
TOTAL	\$5,000.00	\$5,000.00	\$10,000.00

Information Items:

Operations Area: Communications

- What is Teton Conservation District? Whiteboard Video:** I’m excited to announce the completion of our new whiteboard video! [Click here to watch it](#), or we can watch it together at the board meeting if you’re looking at a hardcopy packet. I wanted to give the board a chance to watch it before it goes up on social media, YouTube, and our website. Tom and I have been brainstorming other longer-term launch strategies, including a sponsored post in Buckrail. And big thanks to Morgan!
- Good Resident Handbook:** With Carlin’s guidance, I put together a one-page proposal for the Good Resident Handbook, which roughly outlines our vision for the project (included in Supplemental Materials). Your input is welcome. This document has been or will be shared with the Town of Jackson, Teton County Public Works, Jackson Hole Land Trust, and Community Foundation of Jackson Hole. I will keep you updated as this project progresses.

- **Stickers:** New TCD Mayfly stickers on the way! This time they're vinyl (weather resistant and dishwasher safe!). Take a stack at the office for your friends, family, etc.
- **Events:** 1) Jackson Hole Public Art is hosting an outdoor grand opening celebration for WildWalls (funded by two TCD PIC grants) on Tuesday, June 29, 2021. Let me know if you'd like more details. 2) Tom, Dave, and I met with Hunter Petsch (Executive Director of Wyoming Association of Conservation Districts) to plan for the National Association of Conservation Districts Southwest and Pacific Region Meetings in Jackson on August 30 and 31, 2021. 3) I presented at the Water & Waste as part of the EcoTalks online series hosted by Energy Conservation Works on June 3, 2021. 4) I've been advising on advertising for upcoming Hoback River Level 1 Watershed Study public meetings.
- **Memorandum of Agreement (MOA) Grants:** I presented draft documents to Tom and Carlin to build out a grant system for MOA Grants that is similar in structure to PIC and Line-Item grants. The next step is to present these drafts to staff and incorporate their input before we implement the system.
- **Grants:** I've been working with the rest of staff to get grant final reports approved and grant checks cut before the end of the fiscal year.

Program Area: Water

- **Jackson Hole Clean Water Coalition:** 1) The dog waste signs for Rafter J have been fabricated and received. I will update you after we've hung them up in Rafter J. Because they were affordable and shipping was a flat rate, we ended up ordering five extra signs that we will find locations for. 2) The Trout Friendly Lawn season continues! As does the management of both the residential certification program and the landscaper and business certification program. New signs have been ordered, along with new car magnets and decals for the landscapers. I continue to receive request from Big Sky, MT and Park City, UT for help as they launch their own Trout Friendly programs.
- **Cache Creek Public Art Project:** I organized a touch-up/re-paint of the Cache Creek Public Art project. We may do some more touching up later in the summer. Thank you to Emily Smith for her help.
- **Karns Meadow Sign:** 1) Carlin and I reviewed a final draft of the sign. It's coming along really nicely. 2) I submitted the interim grant report to Wyoming Department of Agriculture

Operations Area: Administration

- **Employee Evaluation:** I participated in my own employee evaluation, as well as Emily Smith's.



Teton County, Wyoming Good Resident Handbook – Project Proposal

Objective: Teton Conservation District (TCD) is proposing to produce an engaging “how to manual” for Teton County residents that promotes stewardship values among residents of the greater Jackson Hole ecosystem. The working title is the *Teton County, Wyoming Good Resident Handbook*. TCD sees this project a tool to foster a culture of community and environmental stewardship.

Inspiration: The project is inspired by the *Chelan County, Washington’s Good Neighbor Handbook*: www.chelancountygoodneighbors.org. In 2004, TCD produced a similar resource titled *The Rural Living Handbook*, which has since become outdated.

Context: We are all aware of and affected by rapid growth and development pressures on Teton County. The real estate market continues to break records. A substantial portion of residents turn over each year. A digestible reference document is needed to encourage practices that preserve our natural resource heritage, long-term economic vitality, open-spaces, wildlife, water quality, recreation opportunities, and other characteristics that make Jackson Hole so special. This document will serve to establish a common community vision for the future: Teton County residents actively practicing and promoting stewardship of the community and environment.

Messaging: This document will provide background, action steps, and points of contact for the natural resources topics it includes. Sections of the document could include, but are not limited to: history, native habitat preservation and restoration, wildlife coexistence, responsible recreation, water quality, wildfire risk reduction, invasive species, transportation, energy conservation, and recycling and waste management.

Target Audience: New home and property owners, long-term renters, and long-term residents.

Proposed Partners: Teton Conservation District proposes developing a leadership team including Teton Conservation District, Teton County, Town of Jackson, Community Foundation of Jackson Hole, and Jackson Hole Land Trust. Numerous additional organizations will be engaged to contribute content for each section based on their area of expertise.

Marketing & Distribution: Content creation will be the easy part of this project. Ensuring the product is widely utilized will require attention and commitment by all partners. Hiring a professional marketing contractor may be considered by the leadership team. Real estate and home insurance agents, HOAs, and property managers, will be key partners in product distribution.

Budget & Funding: Teton Conservation District dedicated \$10,000 to this project in FY 2022. Match funding is welcome to strengthen this project’s quality and reach. Beyond staff time contributions from partners, costs will include graphic design, marketing, copy-editing, and printing.

Proposed Timeline: Summer 2021: Initial planning meetings. Fall 2021: Draft content creation and marketing plan development. Winter 2022: Content and graphic design finalization. Spring 2022: Product completion and printing. Summer 2022 and beyond: Product launch, promotion, and distribution.

Contact: Phoebe Coburn, Communications Specialist, TCD: phoebe@tetonconservaiton.org, 307-733-2110

Tom Segerstrom, Executive Director

Action items:

Operations Area: Administration

- **Town of Jackson (ToJ) Environmental Stewardship Position TCD Support and Priorities:** TCD currently holds an FY 2022 \$60,000 line item in cost-share for the Town and their Environmental Stewardship Position. This requires further board discussion prior to the public hearing and approval of the FY 2022 budget as the Town struggles to create a dedicated staff position to work on items such as a Comprehensive Waste and Stormwater Plan in a public process in coordination with the County.
Recommended Motion: *Move to retain \$XXXX in the FY 2022 final budget for the public hearing to cost share a new Environmental Stewardship Position with the Town of Jackson to complete environmental initiatives such as comprehensive, Town and County Waste and Storm Water Master Plan.*

Information Items:

Operations Area: Administration

- **Personnel:** Annual employee evaluations were completed, and the Development of Annual Plans of Work are underway. I have begun working on the ads for the Executive Director position. Developing the FY 2022 Plans of Work for each staff member is about to begin.
- **Wyoming Association of Conservation Districts (WACD):**
 - **Legal Fund Donation:** I requested a list of recent legal actions funded through the legal Fund but received a response that contained only as statement that envisioned only as potential interpretations of the Waters of the United States management. There are staff shortage at WACD with some loss of institutional knowledge.
 - **NACD Pacific and Southwestern Regional Convention:** Dave Adams, Phoebe, and I met with Hunter Petsch Director of WACD to conduct facility and site visits in preparation for the Convention in Jackson on August 30 and 31, 2021. TCD is responsible for wrangling potential \$500-\$1,500 sponsorships from local entities, clearing Farmstead Ciders with Snow King Resort for co-hosting the first night reception, and arranging and conducting the 4-hour site tour with buses on the afternoon of August 31, 2021. Attendance by the TCD board during the convention will be much appreciated.
- **Interagency Meeting:** Summer visitation management and employee housing were the key topics for all entities. I introduced the Lidar data that will be provided by TCD and the NACD convention to garner interest in welcoming our guests. Both the Forest and Park Supervisors referenced the recent Wildlife and Recreation Symposium that TCD helped to sponsor. Both acknowledged that the science was robust regarding impacts and called for better mapping of wildlife sensitivities on the landscape and ramping up messaging to achieve better stewardship and human behavior.
- **Teton County Public Works Quarterly Meeting:** Carlin, Phoebe, and I met with Amy Ramage with Public Works. The County Project Manager position that would engage with environmental initiatives was discussed. Phoebe presented the “Good Neighbor Handbook” concept and distribution with a need for County input. We also discussed the status of Spring Gulch, Tribal Trails projects, wildlife ramps on the Snake River Levees,

the upcoming Army Corps of Engineers, Lieutenant Coronel Thilder's visit on June 29, 2021. TCD introduced Amy to the Lidar capture "buy-up" and the pending need for County rules and levels of acceptance of Lidar elevational products. Finally, we introduced the Native Vegetation List and the potential products that could be useful for reclamation and planning projects.

Program Area: Water

- **Flat Creek Watershed Improvement District (FCWID):** The Joint Quarterly meeting will be held at noon on June 16, 2022. A quorum is required. The meeting should update the board on FCWID activity and financial status.

Program Area: Land

- **Planning and Development, Fencing Regulations:** Morgan, Roby and I met with Ryan Hostetter from the County Planning Department to discuss TCD's comments on proposed Wildlife Friendly Fencing regulations. Robb provided written comments to relay but could not attend. Primarily, the Planning Department is struggling with designating and deciding which properties would receive the agricultural exemption. There was concern that the State's criteria for agricultural tax designation are very low (\$500-\$1000) of product per year and that the County accessor applies the criteria somewhat erratically and therefore the exemption was too broad. We also discuss exempting just the portions of properties that have agricultural land uses.

Program Area: Vegetation

- **Wildfire Risk Reduction Project (WRRP):** I attended the Teton Area Wildfire Protection Coalition meeting with Robb. The partial Wildfire Coordinator Position with Fire and Emergency Medical Service was tentatively but unanimously approved by the Town and County. TCD currently has \$45,000 in the Fiscal Year 2022 budget to assist with the costs of the position, which reportedly was important in approving the position. The job description for the position will hopefully include overseeing an update to the Community Wildfire Protection Plan, which provides guidance to TCD's WRRP.

Program Area: Sustainability

- **Energy Conservation Works (ECW) and Yellowstone-Teton Clean Cities (YTCC):** The electric car lease has been executed using FY 2021 funds and will be available to the public for short term test drives. The vehicle will be based at the Lower Valley Energy offices. The car wrap will announce that 1) the vehicle is electric, 2) the sponsoring partners, including TCD, and 3) the car is available to borrow.
 - Grand Teton National Park Compressed Natural Gas refuse truck paid for with Volkswagen Settlement Funds has been delivered and will be unveiled at a public ceremony on June 30, 2021, at 2:30pm. ECW has requested that TCD have one of the Compressed Natural Gas Trucks on hand.
 - Remote Eco-Fair is underway with weekly programs.
- **Integrated Solid Waste and Recycling (ISWR):** The recycling center is experiencing staff turnover and hiring difficulties, so they are currently understaffed for most operations and initiatives. ISWR reported that the new water system that TCD

contributed to will be complete by June 15, 2022, to bring water to the elevated composting zone. Food waste is being accepted for composting. ISWR will also be beginning to propose adaptations to ordinance language to implement “pay as you throw” allowing reduced rates for residents who commit to using a smaller trash can. The June 2021 board meeting was cancelled.