



**Teton
Conservation
District
Est. 1946**

July 19, 2023 Board Meeting Table of Contents

**The July 19, 2023 board meeting will begin at 1:00 p.m. at the Alta Library
(50 Alta School Rd, Alta, WY).**

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Alta Field Trip to Teton Creek Corridor Project: July 19, 2023, 11:30 am- 12:30 pm

Prior to the July 19, 2023 Board Meeting in Alta, Wyoming, all are invited to a field tour hosted by Friends of the Teton River to visit the Teton Creek Corridor Project. TCD staff will be leaving the TCD office at 10:20 am. If you would like to carpool please let me know.

Topics will include Teton Creek channel restoration, the Teton Creek Corridor Project, and its relation to the Grand Targhee Master Plan.

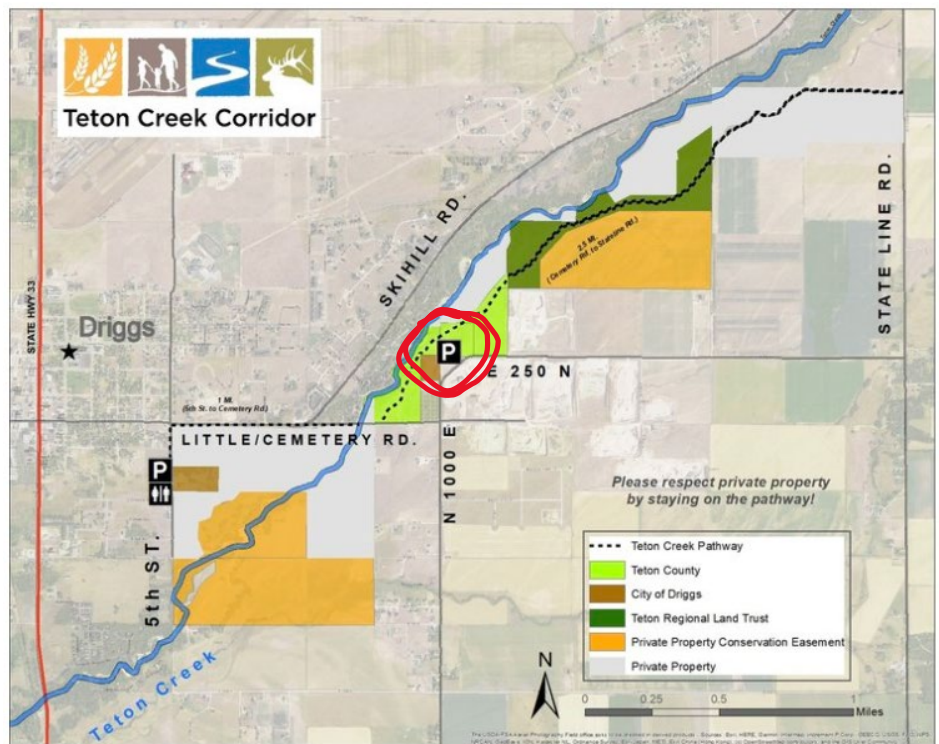
The entire tour will be held outside so dress appropriately. Because this will occur just prior to the TCD Board Meeting at the Alta Library, which starts at 1:00 pm, time will be limited.

We will be meeting at the parking area north of the Driggs Cemetery, at the junction of N 1000 E and E 250 N (circled on the map in red).

Please feel free to reach out to me with any questions or to coordinate rides.

Sincerely,

Carlin Girard
Executive Director
Teton Conservation District



Teton Conservation District is a local government entity whose mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment.

Teton Conservation District (TCD) July 2023 Board Meeting
July 19, 2023 at 1:00 p.m. | Location: Alta Library, 50 Alta School Rd, Alta, WY

TCD Board and the public are invited to join the meeting in-person at the Alta Library or online.

VIDEO CONFERENCE INVITATION

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/89455197286>

If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215-8782

If calling by phone, you will be prompted to enter this Meeting ID: 894 5519 7286

MEETING MEMBERS:

TCD Board Members: Cate Watsabaugh, Dave Adams (a lack of quorum is expected)

TCD Associate Board Members: Steve McDonald, Elizabeth Barczynski, Bob Weiss

TCD Staff: Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Carlin Girard, Liz Collins, Holly Shuss

Partners and Guests: Anna Lindstedt (Friends of the Teton River), Hayes Swinney (Mountain Roots Education)

AGENDA:

Please note: The Board meeting will be preceded by a field tour to the Teton Creek Corridor Project from 11:30-12:30.

And following the TCD meeting, the Alta Solid Waste Disposal District meets at the Alta Library at 5:00 pm, and the Alta Community Picnic is at 6:00 pm.

Agency Reports, Guests, and Public Comment	30 minutes
Anna Lindstedt (Friends of the Teton River)	
Hayes Swinney (Mountain Roots Education)	
Minutes and Treasurer's Report: Won't be approved in this meeting	10 minutes
Board Reports	10 minutes
Staff Reports and Action Items	60 minutes
Old and New Business	10 minutes
Executive Session: None	

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

Teton Conservation District (TCD) June 2023 Board Meeting Minutes
June 21, 2023 | 420 W. Pearl Ave., Jackson, WY

Attendees:

TCD Board Supervisors: Cate Watsabaugh, Dave Adams, Roby Hurley, Bob Lucas

Associate Board Member: Steve McDonald* (joined at 1:30 p.m.)

TCD Staff: Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Carlin Girard, Liz Collins, Holly Shuss

Guests: Tanya Anderson* (Town of Jackson), Phil Cameron (Energy Conservation Works)

**Online or phone participant*

Call to Order: Roby called the meeting to order at 1:03 p.m.

Guest Reports and Public Comment:

Tanya Anderson (Town of Jackson) Since April 1, 2023, the Town of Jackson has been working with Bear Wise Jackson Hole to increase compliance with Town regulations relating to bear safety. The Town has reached out to the community via print media, radio, flyers, and more. A parcel of Karns Meadow is currently zoned for 2-acre residential use, which is not congruent with the Karns Meadow conservation easement. The Town will be proposing a re-zone to the planning commission board. If this passes, it will go to the Town Council in July. The town is going through the appropriate avenue to remove the cabin currently stored on that property. An environmental analysis will be requested for a proposed pathway, parking, restroom, and picnic area in Karns Meadow, which will be presented to the Town Council in the fall. The Town has submitted a grant application for regional electric vehicle charging station installation. The Town has been working on a storm water master plan, and the consultants for this plan will be in town next week. Roby opened questions for Tanya. Roby inquired as to who the consultants are for this project, and Tanya shared that “Wood Environmental and Infrastructure Solutions, Inc.” are the stormwater master plan consultants.

Other comments: Roby inquired as to whether Grand Teton National Park should be a regular guest at TCD board meetings. Carlin noted that TCD has good contacts and communication within Grand Teton National Park and the Grand Teton National Park Foundation. This decision was left open.

FY 2023 Budget Hearing: Roby called the FY24 Budget Hearing to order at 1:31 p.m. Carlin introduced the draft budget based on 0.6 mill levy. Carlin noted that deviations in actual vs. recorded budget currently exist. Accounting for deviations are 1) committed funds and 2) mill levy checks to TCD the past two months have come in higher than anticipated. Carlin explained that the budget accounts for 2023 carryover funds by assigning them to the TCD Partnering Funds, noting that this line item is currently sitting high. Carlin suggested rolling these excess funds into the next fiscal year, and then transferring these funds into a reserve bank account and store them for potential future real estate transactions. Carlin noted a draft budget has been submitted to the State Auditor. Roby asked for discussion on Carlin’s proposal on rolling excess 2023 funds into the 2024 budget. Roby suggested some of the excess funds be used to raise the PIC Grant budget from \$80,000 to \$100,000. Dave said he was okay with raising the line item a bit but wanted to keep it at a manageable amount. Dave also said he was in greater favor of grant partners becoming an Line Item Request (LIR), as opposed to PIC. Carlin offered that he liked having the PIC Grant pool as a more flexible pool, which is available for grants that might not fit exactly into a line-item grant. Dave said he was comfortable making the PIC Grant budget \$100,000 if TCD remains comfortable not expending the entire budget. Carlin agreed he was comfortable only funding grants the board voted to fund. Bob agreed with Dave in hesitation to raise the PIC Grant budget. Bob shared that he has taken a dim view of, and voted against, many past PIC Grant proposals. Cate noted that she would be

in favor of increasing the PIC Grant budget to \$100,000 because it would allow TCD to increase funding for grants the board approves. It was confirmed that the board could vote to move funds into the PIC Grant budget at any point in the year. Roby suggested the PIC Grant budget remain at \$80,000 for 2024. Roby asked for comments on the suggestion to move excess 2023 funds into the reserve bank account. Dave said the reserve account policy would need to be amended to accept funds for real estate opportunities. Dave supported the idea of moving excess funds to the reserve account. Roby asked if TCD shared costs with the State of Wyoming for the staff wage assessment. Carlin stated that no, TCD pays in full for the staff wage assessment. Carlin shared that TCD plans to hire an independent contractor for a third-party review. Roby asked Dave and Carlin about the Water Project budget, noting that he would like TCD to be able to assist Teton County in 2024 with work related to amending the County's LDR language, setting the County up for developing a future sewer connection project. Dave noted that the County is limited in authority with sewer hook ups, as that is under the Town's authority. Dave asked how much infrastructure the County owned. Carlin shared that Adams Canyon is the sole example of the County owning sewer infrastructure, but that there is movement in the direction of the County accepting responsibility for sewage infrastructure in Teton County. To this note, Dave voiced his support for aiding the County in funding these efforts. Roby asked about the budget line item built for cost offsets for individual properties. Carlin expressed interest in keeping this in the budget. Dave opposed offering offsets for individuals. Carlin asked if the board would like the fee-offset struck from the budget. Carlin noted that in the future he would like to increase financial support for the County in assessments, planning, etc. related to sewer infrastructure. Bob asked if the Town had increased capacity in their sewer system. Carlin responded that more people have been hooking up to it. Bob remembered that Town had been saying for years that they have limited capacity. Dave noted that the current focus area is increasing treatment, not capacity.

Roby called for public comment on the proposed draft budget. No comment was heard. Dave motioned and Cate seconded the motion to close the public hearing. The motion passed unanimously with Dave, Bob, Roby and Cate present. The Budget Hearing closed, and the regular meeting resumed.

Dave moved to approve the TCD Final Draft FY 2024 Budget as presented, including the mill levy request at 0.6. Cate seconded. Roby asked for any other comments. None heard. The motion carried unanimously with Dave, Bob, Roby and Cate present.

Bob shared that he was interested in reducing the mill levy request to .04 or .05. Roby asked if there was an opportunity to decrease the mill levy during the year. Carlin and Dave agreed that there was not. Roby said he wanted to understand what a reduced mill levy would mean for the budget.

Dave motioned to reconsider the last motion. No second. Roby noted that the reconsideration failed.

Guest Reports and Public Comment (continued):

Phil Cameron (Energy Conservation Works (ECW)) Phil provided a presentation to the TCD Board. Phil's history working with TCD goes back to his time serving on and chairing the local Trout Unlimited Chapter, then working for Yellowstone-Teton Clean Cities, and now at Energy Conservation Works. Phil shared that ECW is a public joint powers board. Phil noted ECW was formally founded in 2014. He noted that they will help administer 2022 SPET funding which awarded ECW 5 million dollars for a shared solar project. ECW has 4 areas of work: residential, business, public and transportation departments. ECW has increased awareness in Lower Valley's Green Power program. Phil shared case studies of ECW's work. Phil closed offering four steps that anyone can take, "Actions for Today," to help with individual energy efficiency and then responded to questions. Roby inquired about solar opportunities, specifically for hot water heating, locally. Phil offered reasons why there hasn't been as much interest in

solar for hot water heating in the United States. Roby asked if heat pumps would work in our climate. Phil shared that the technology for heat pumps is rapidly increasing. Roby asked if a heat pump system works when the power is out, Phil said they would not. Phil offered ideas for lowering the likelihood of a power outage. Robb asked about political climate for individuals interested in net metering. Phil shared there is nothing currently disincentivizing net-metering. Roby asked a question about energy conservation on roadways, specifically raising concern with three stop signs recently placed in Town, and Phil said he was not inclined to comment on traffic. Roby asked about the Palisades Dam and the energy it provided during winter flows. Phil said that in the winter the focus is on bringing energy from out of town.

May 17, 2023 Meeting Minutes: Dave moved to approve the May 17, 2023 Board Meeting Minutes. Cate seconded. The motion carried unanimously with Bob, Cate, Dave and Roby present.

May 2023 Treasurer's Report: Dave reviewed the May 2023 Treasurer's Report:

- Checks numbering 21050-21087 dated May 9-31, 2023: \$107,239.24.
- Credit card charges: \$3,211.49.
- Net credits for the month: \$221,228.47.
- Operating Reserves Account Balance: \$502,447.69.
- Committed Funds Savings Account: \$648,795.57.
- Reconciled General Fund Checking Balance: \$765,854.08.

Cate moved to approve the May 2023 Treasurer's Report. Bob seconded. The motion carried unanimously with Bob, Cate, Dave and Roby present.

Board Reports:

Dave noted that he attended the Wyoming Association of Conservation Districts (WACD) meeting in May. The current executive director is resigning. The Area 5 meeting will take place this fall, likely in October, in-person for two days. Star Valley area was non-compliant with some of their grant reporting. Dave noted that the State could lose Districts in the future if Districts are out of compliance and if State Legislators decided to come down on the Districts. Dave explained that there are five Areas for Conservation Districts in the state of Wyoming. Dave explained that District Areas exist to bring forward resolutions, consolidate interests, and make comments for policy recommendations. He also shared that the WACD Executive Director spends time working with District staff and in the legislature.

Roby noted that he, Dave and Cate were able to attend the Fish Creek Watershed Management Plan stakeholder meeting. Cate commented that David's presentation was professional and well prepared.

Roby noted that he and Morgan attended a meeting with the Army Corps of Engineers and Wyoming Department of Environmental Quality for the Snake River Levee Ramp project because they are applying for a permit.

Staff Reports: *Please refer to the previous month's board packet to find information items included in written staff reports that were not discussed during the meeting.*

Carlin Girard (Executive Director): Information Items: None

Holly Shuss (Administration Specialist): Information Items: 1) Holly reminded everyone that July's board meeting will take place in Alta. Roby noted he will not be able to attend the July board meeting. Bob said he would not be able to attend either. Carlin suggested that staff remember not to bring action items to the July board meeting due to a lack of quorum.

Robb Sgroi (Land Resources Specialist): Information Items: 1) Robb opened discussion on the Small Water Project Program supplemental report. 2) Roby asked Robb if he had reached out to realtors about sharing the wildfire mitigation program. Robb shared that the County has been taking the lead on communicating with the public about wildfire mitigation efforts and planning. Dave noted that the fire mitigation efforts on Fish Creek have been extensive, saying he drives by the site often as it is close to his home. Dave noted the contractors could be a “little more careful.” Robb shared that the crew is smaller than desired and that the work is happening at a slower pace than desired. 3) Roby asked about the virtual fence demonstration. Robb shared that there has been positive feedback from stock owners utilizing the system particularly in Sublette County. The program is currently being subsidized. 4) Roby brought attention back to the Small Water Project Program Report, asking if other Districts have put together similar summary reports. Robb said he was unaware if local Districts had reporting systems but shared that the State does have reporting and mapping like this report. Robb walked through the report. Robb said the purpose of this report was to increase tracking and accountability of the program. Roby offered that graphics and visuals were easier to read than text. Dave said this would be a good report to share with the State.

Morgan Graham (GIS & Wildlife Specialist): Information Items: 1) Dave asked Morgan how the sage grouse population was doing, in relation to a recent news article. Morgan shared that the sage grouse population was increasing slightly and to refer to the numbers in his staff report. There was some further discussion on sage grouse.

LiDAR Presentation: Morgan shared that Teton County LiDAR data lives on a publicly accessible site called Entwine. Morgan described how LiDAR worked and that the entire state of Wyoming, minus one small section, has LiDAR data. Morgan said that USGS website has LiDAR data available, but it’s not as easy to utilize. Morgan shared that his policy for vendors asking for TCD’s help accessing LiDAR data has been to help the vendors download the entire LiDAR dataset for their area of interest. Morgan shared some examples of how to interact with the LiDAR data. Dave asked questions about what companies and agencies are reaching out, and in what frequency, for help on downloading and utilizing LiDAR data. According to Morgan, mainly contractors seek the data. Morgan offered that whether this data set is creating a culture shift is yet to be determined. The board encouraged staff to continue to share LiDAR with TCD partners, especially noting the Forest Service and Park Service could benefit from utilizing this data. Dave shared that this data has been well received throughout the rest of the State. Morgan suggested that University departments and other research groups could use the data and create useful derivatives.

Emily Smith (Natural Resources Technician): Information Items: None

Liz Collins (Grants and Communications Specialist): Information Items: None

David Lee (Water Resources Specialist): Information Items: 1) David shared that he spent time attending and presenting at the Salt River Watershed group meeting. He shared information on pond development and water quality issues associated with pond development.

Dave moved to adjourn the regular meeting at 3:54 and enter executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing personnel matters. Bob seconded. The motion was carried unanimously with Cate, Bob, Roby and Dave present.

Dave Adams moved to adjourn the executive session at 4:40 p.m. and resume the regular meeting. Bob Lucas seconded. The motion carried unanimously (4-0).

Adjournment: Dave moved to adjourn the regular meeting at 4:40 p.m. and Bob seconded. The motion carried unanimously.

Submitted by: _____ July 6, 2023 _____

Liz Collins Date

Supervisor: _____ Date

Supervisor: _____ Date

Supervisor: _____ Date

DRAFT

Teton Conservation District - Monthly Treasurer's Report	June 30, 2023
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Debits for the month:	
<u>Checks written between</u>	
June 1 and 30, 2023	\$445,616.03
June credit card charges	\$3,756.42

Credits for the month:	
<u>regular income sources</u>	
Mill Levy from Teton County	\$263,523.36
General Fund Checking Interest from Wells Fargo Bank	\$85.93
Committed Funds Savings Interest - Wells Fargo Bank	\$38.34
Operating Reserve Account Income from First Interstate	\$247.78
Well Test Kit Sales (22 sales)	\$1,255.49
<u>other income sources</u>	
Total Credits for June	
\$265,150.90	

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$2,695.47	0.60%	\$502,695.47
total	\$500,000.00		total	\$502,695.47
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$648,795.57
Transfers in or out	Transfer Committed Funds In			\$0.00
	Transfer Committed Funds Out			\$321,651.00
Interest Income			0.03%	\$38.34
			total	\$327,182.91
Total Funds in Investments				\$829,878.38

Ending Summary and Following Month's Information to Date		as of 6/30/23
General Fund Checking Account Balance	0.01%	\$975,035.12
Outstanding Checks		\$73,810.40
Deposits in Transit		\$0.00
Reconciled QuickBooks Balance		\$901,224.72

Addition to the Treasurer's Report:		FY23 Spent to Date & Income		6/30/2023	100% of FY
<i>Income:</i>	<i>Budgeted:</i>	<i>Income to Date:</i>	<i>Receivables:</i>	<i>Received %</i>	
<u>Regular Income:</u>					
Mill Levy	\$1,860,000.00	\$2,040,279.33	-\$180,279.33	109.7%	
Interest Income	\$1,000.00	\$3,678.00	-\$2,678.00	367.8%	
Well Test Kit Sales	\$7,800.00	\$9,229.74	-\$1,429.74	118.3%	
WDA Base Funding + WACD WQ	\$8,823.50	\$8,823.50	\$0.00	100.0%	
Unanticipated Income/Reimb/Grants	\$7,500.00	\$1,375.85	\$6,124.15	18.3%	
<u>Project Grants & Pass Thrus:</u>					
Gaging Station Reimbursements	\$55,524.00	\$53,258.00	\$2,266.00	95.9%	
WYDEQ 319: Fish Creek WS Plan	\$20,000.00	\$0.00	\$20,000.00	0.0%	
Good Neighbor Incoming Grants	\$20,000.00	\$20,607.22	-\$607.22	103.0%	
Trout Friendly Lawns Reimb	\$4,000.00	\$6,345.35	-\$2,345.35	158.6%	
WY Water Development SWPP	\$408,490.38	\$105,000.00	\$303,490.38	25.7%	
Total	\$2,393,137.88	\$2,248,596.99	\$144,540.89	94.0%	
<i>Operations/Program Expenses:</i>	<i>Budgeted:</i>	<i>Spent to Date:</i>	<i>Remaining:</i>	<i>Spent %</i>	
<u>Land Ag. Assistance-Cropland</u>	\$616,790.38	\$143,003.51	\$473,786.87	23.2%	
<u>Land Ag. Assistance-Rangeland</u>	\$30,000.00	\$2,125.00	\$27,875.00	7.1%	
MOA Partner Funding	\$44,600.00	\$39,000.00	\$5,600.00	87.4%	
<u>Vegetation Program-Native Plants</u>	\$55,000.00	\$1,319.79	\$53,680.21	2.4%	
JH Weed Management Area MOA	\$45,000.00	\$45,000.00	\$0.00	100.0%	
TAWPC/WUI Program	\$215,400.00	\$112,616.25	\$102,783.75	52.3%	
<u>Mapping Resources & GIS-TCD Projects</u>	\$3,000.00	\$1,018.18	\$1,981.82	33.9%	
LiDAR & County Imagery Support	\$122,000.00	\$70,914.86	\$51,085.14	58.1%	
<u>Sustainability Projects - Air Quality</u>	\$10,000.00	\$2,088.00	\$7,912.00	20.9%	
Sustainability MoA Grants	\$82,000.00	\$78,950.00	\$3,050.00	96.3%	
<u>PIC Grants and Partnering Funds</u>				<i>*grant totals and remaining funds below</i>	
PIC Grant \$ Available in FY 2023	\$80,000.00	\$80,000.00	\$0.00	100.0%	
TCD Partnering \$ Available FY23	\$101,486.78	\$79,333.00	\$22,153.78	78.2%	
<u>Water Quality Program-WQ Projects</u>	\$245,500.00	\$129,392.60	\$116,107.40	52.7%	
Flat Crk Water Improvement Dist.	\$13,844.00	\$0.00	\$13,844.00	0.0%	
USGS Partnering Projects	\$107,800.00	\$102,955.00	\$4,845.00	95.5%	
MOA Partner Funding	\$255,500.00	\$164,369.00	\$91,131.00	64.3%	
<u>Wildlife Projects - General Program Exp.</u>	\$45,000.00	\$26,650.00	\$18,350.00	59.2%	
MOA Partner Funding	\$38,600.00	\$28,600.00	\$10,000.00	74.1%	
Total	\$2,032,188.16	\$1,107,335.19	\$986,852.97	54.5%	
TCD Partnering Funds Committed	\$79,333.00	\$62,000.00	\$17,333.00	78.2%	
Project Funds Carried Over from FY22	\$247,802.33	\$111,673.71	\$136,128.62	45.1%	
PIC Grant Funds Committed	\$80,000.00	\$6,500.00	\$73,500.00	0.0%	
<i>Administrative Expenses:</i>	<i>Budgeted:</i>	<i>Spent to Date:</i>	<i>Remaining:</i>	<i>Spent %</i>	
<u>Communications</u>	\$102,000.00	\$81,403.63	\$20,596.37	79.8%	
<u>General Office Expense</u>	\$177,750.00	\$115,512.38	\$62,237.62	65.0%	
<u>Professional Expenses</u>	\$98,000.00	\$59,918.39	\$38,081.61	61.1%	
<u>Payroll Expenses</u>	\$915,000.00	\$816,126.22	\$98,873.78	89.2%	
<u>Meeting Expenses</u>	\$8,600.00	\$5,326.09	\$3,273.91	61.9%	
Total	\$1,301,350.00	\$1,078,286.71	\$223,063.29	82.9%	

FY 2023 Budget (JUNE 30, 2023)		Committed Funds Savings Account Items			
Grant Descripton		Budgeted	Paid Out	Check #	Remaining
Small Water Project Program Projects		Final Report Due			
Lower Snake R. Ranch Bank & Fish Imp.	10/23	\$5,000.00	\$0.00		\$5,000.00
Mill Creek Irrigation Project - Phase II	10/23	\$5,000.00	\$0.00		\$5,000.00
Owl Creek Subdivision - Fire Water Storage	10/23	\$5,000.00	\$0.00		\$5,000.00
Blue Mountain Bench SWPP Project	10/24	\$5,000.00	\$0.00		\$5,000.00
Surface Water Fire Pond - Julie Nettere	10/24	\$5,000.00	\$0.00		\$5,000.00
	<i>subtotal</i>	\$25,000.00	\$0.00		\$25,000.00
FY22 Budget Line Items					
WY Game & Fish - Moose Movements	2/24	\$5,000.00	\$0.00		\$5,000.00
Brian & Emily Hager - McCallister Pond Proj.	1/24	\$6,060.62	\$0.00		\$6,060.62
JH High School Native Plant Pilot Project	3/23	\$1,000.00	\$682.00	20986	\$318.00
Hoback Clean Water Initiative (Lane Lamure)	6/24	\$60,000.00	\$0.00		\$60,000.00
	<i>subtotal</i>	\$72,060.62	\$682.00		\$71,378.62
FY22 PIC Grants					
Teton Bighorn Sheep Stewardship Campaign	6/24	\$9,000.00	\$0.00		\$9,000.00
	<i>subtotal</i>	\$9,000.00	\$0.00		\$9,000.00
FY23 MOA Grants					
Flat Creek Watershed Improvement Dist.	6/23	\$14,000.00	\$0.00		\$14,000.00
Integrated Solid Waste & Recycling	6/23	\$29,000.00	\$28,000.00	21024	\$1,000.00
Energy Conservation Works	6/23	\$25,000.00	\$22,950.00	21115	\$2,050.00
Town of Jackson	6/23	\$200,000.00	\$150,525.00	21109	\$49,475.00
	<i>subtotal</i>	\$268,000.00	\$201,475.00		\$66,525.00
FY23 Budget Line Items					
Leave Liability and Deductibles for FY23	tcd	\$10,000.00	\$0.00		\$10,000.00
WY G&F South Flat Creek Restoration	2/24	\$15,000.00	\$0.00		\$15,000.00
TU GV Road Stabilization Project	6/24	\$15,000.00	\$0.00		\$15,000.00
Kauffman Pivot Irrigation Project	6/24	\$20,000.00	\$0.00		\$20,000.00
Teton Raptor Center - Native Plant Proj.	2/24	\$2,770.00	\$0.00		\$2,770.00
POW JH - Snake River Monitoring	2/24	\$10,000.00	\$0.00		\$10,000.00
National Park Service - Air Quality Project	6/24	\$2,088.00	\$0.00		\$2,088.00
	<i>subtotal</i>	\$74,858.00	\$0.00		\$72,770.00
FY23 PIC Grants					
Trout Unlimited - SRHWG Design	6/24	\$2,500.00	\$0.00		\$2,500.00
WY Wetland Society - Beaver Holding	2/24	\$10,000.00	\$0.00		\$10,000.00
Biodiversity Research Institute - Loon	2/24	\$10,000.00	\$0.00		\$10,000.00
Teton Raptor Center - Raptor Rehab	6/24	\$2,560.00	\$0.00		\$2,560.00
Northern Rockies Cons Coop - Symposium	2/24	\$2,000.00	\$0.00		\$2,000.00
Nature Conservancy - Phase 3 Fire Project	6/24	\$14,575.00	\$0.00		\$14,575.00
Astoria Park Conservancy - Camp Astoria	2/24	\$6,340.00	\$0.00		\$6,340.00
POW JH - E.Coli Bacteria Sampling	2/24	\$10,000.00	\$0.00		\$10,000.00
UW Fish & WL Coop - Moose Calf Project	6/24	\$20,000.00	\$0.00		\$20,000.00
	<i>subtotal</i>	\$77,975.00	\$0.00		\$77,975.00
Incorrectly allocated funds to be removed		\$4,000.00	\$0.00		\$4,000.00
		Grand Total Project Funds in Committed Funds			\$326,648.62

Teton Conservation District

Register: Wells Fargo Checking
From 06/01/2023 through 06/30/2023
Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/01/2023			-split-	Deposit		X	152.00	760,957.97
06/02/2023			Well Test Kit Sales	Deposit		X	50.00	761,007.97
06/05/2023			Well Test Kit Sales	Deposit		X	50.00	761,057.97
06/07/2023			-split-	Deposit		X	202.00	761,259.97
06/07/2023	21092	Paul Cluskey	Rent	July, August & Sept. ...	20,250.00	X		741,009.97
06/07/2023	21093	MasterCard	-split-	May Credit Card Cha...	3,211.49	X		737,798.48
06/07/2023	21094	Wyoming Educators' Benefit ...	Payroll Expenses:Employer Me...	July Health Insuranc...	7,379.21	X		730,419.27
06/07/2023	21095	Carlin E Girard	Project/Program Expenses:Travel	Employee Mileage R...	36.88	X		730,382.39
06/07/2023	21096	Emily P Smith	Project/Program Expenses:Travel	mileage reimbursement	79.58			730,302.81
06/07/2023	21097	Roby Hurley	Meetings:Special Meetings	Meeting Expense Rei...	77.72	X		730,225.09
06/07/2023	21098	CNA Surety	Liability Insurance & Bonds	Executive Director B...	350.00	X		729,875.09
06/07/2023	21099	Lower Valley Energy	Vehicle Expense	CNG Fuel	42.13	X		729,832.96
06/07/2023	21100	Jim's Trophy Room	Project/Program Expenses:Distr...	Name Tags & Plates	90.50	X		729,742.46
06/07/2023	21101	WACD	-split-	PMC dues & Trainin...	155.00	X		729,587.46
06/07/2023	21102	Buckrail	Project/Program Expenses:Adv...	Trout Friendly Adver...	500.00	X		729,087.46
06/07/2023	21103	Hess D'Amours & Krieger, L...	Legal & Accounting Services	Legal Consulting	442.50	X		728,644.96
06/07/2023	21104	Teton Media Works, Inc.	Project/Program Expenses:Adv...	Ad for Monthly Boar...	99.00			728,545.96
06/07/2023	21105	Exposure Signs	Project/Program Expenses:Distr...	Trout Friendly Signs	2,078.85	X		726,467.11
06/07/2023	21106	Erme Catino	Project/Program Expenses:Proj...	Conservation Planting	500.00	X		725,967.11
06/07/2023	21107	GT Halpin Family Holdings	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	2,000.00			723,967.11
06/07/2023	21108	USDA Forest Service	Project/Program Expenses:Con...	Bill #3004426747	10,000.00	X		713,967.11
06/07/2023	21109	Town of Jackson	Project/Program Expenses:MO...	MoA Grant for FY2...	150,525.00	X		563,442.11
06/07/2023	21110	Karl M. Johnson Foundation	-split-	Flat Creek Bank Stab...	33,750.00	X		529,692.11
06/07/2023	21111	Grand Teton National Park ...	Project/Program Expenses:Proj...	MoA for FY23	10,000.00	X		519,692.11
06/07/2023	21112	Orijin	Project/Program Expenses:Proj...	Day in the Life of a ...	4,000.00	X		515,692.11
06/07/2023	21113	Jackson Hole Trout Unlimited	Project/Program Expenses:MO...	MoA Grant FY23	41,500.00			474,192.11
06/07/2023	21114	Mountain Roots Education	Project/Program Expenses:MO...		5,600.00	X		468,592.11
06/07/2023	21115	Energy Conservation Works	Project/Program Expenses:MO...	MoA For FY23 (part...	22,950.00	X		445,642.11

Teton Conservation District

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/07/2023	21116	Yellowstone-Teton Clean Cit...	Project/Program Expenses:MO...	FY23 MoA Payment ...	18,000.00	X		427,642.11
06/07/2023	21117	JH Wildlife Foundation	Project/Program Expenses:MO...	FY23 MoA payment ...	10,600.00	X		417,042.11
06/08/2023	FY23AGE#49		Bank Service Charges	VOID:		X		417,042.11
06/08/2023			Well Test Kit Sales	Deposit		X	49.49	417,091.60
06/09/2023			Well Test Kit Sales	Deposit		X	102.00	417,193.60
06/12/2023			Mill Levy	Deposit		X	263,523.36	680,716.96
06/12/2023	FY23AGE#53		Bank Service Charges	June direct deposit fees	18.50	X		680,698.46
06/12/2023			Well Test Kit Sales	Deposit		X	50.00	680,748.46
06/12/2023	21135	Wyoming Retirement System	WRS Retirement Liability	VOID: 61		X		680,748.46
06/14/2023	21127	Void Check for Records	Uncashed Aged or Voided Che...	VOID:		X		680,748.46
06/14/2023	21129	AlphaGraphics	Office Supplies:General Office ...	Invoice JX-320816	91.00	X		680,657.46
06/14/2023	21130	Emily P Smith	Project/Program Expenses:Travel	VOID: Employee Mi...		X		680,657.46
06/14/2023	21131	CNA Surety	Liability Insurance & Bonds	Bond #65177231	350.00	X		680,307.46
06/14/2023	21132	Jackson Hole Trout Unlimited	Project/Program Expenses:MO...	Flat Creek South Fen...	20,000.00			660,307.46
06/14/2023	21133	City Kids to Wilderness Proj...	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	2,987.50			657,319.96
06/14/2023	21134	Alder Environmental	Project/Program Expenses:Con...	Fish Creek Watershe...	9,250.00	X		648,069.96
06/14/2023	FY23AGE#58		Wells Fargo Savings [split]	FoTR \$4726 TOJ \$1...		X	189,001.00	837,070.96
06/14/2023	FY23AGE#58		Wells Fargo Savings [split]	GTNP \$10K, Orijin ...		X	55,500.00	892,570.96
06/14/2023	FY23AGE#58		Wells Fargo Savings [split]	MRE \$560, ECW \$2...		X	46,550.00	939,120.96
06/14/2023	FY23AGE#58		Wells Fargo Savings [split]	JHWF \$10,600, and ...		X	30,600.00	969,720.96
06/14/2023	FY23AGE#59	Emily P Smith	Project/Program Expenses:Travel	For CHK 21130 void...	79.58	X		969,641.38
06/14/2023			Well Test Kit Sales	Deposit		X	50.00	969,691.38
06/14/2023	FY23AGE#44		Wells Fargo Savings	Transfer Error		X	1,890.01	971,581.39
06/14/2023	FY23AGE#45		Wells Fargo Savings	Transfer error correct...	1,890.01	X		969,691.38
06/15/2023	21118	Emily E Hagedorn	-split-		432.20	X		969,259.18
06/15/2023	FY23AGE#56		Payroll Expenses:HSA Employo...		181.25	X		969,077.93
06/15/2023	21119	Carlin E Girard	-split-		3,736.15	X		965,341.78
06/15/2023	21121	David Lee	-split-		2,593.04	X		962,748.74

Teton Conservation District

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/15/2023	21120	Elizabeth A Collins	-split-		2,718.39	X		960,030.35
06/15/2023	21122	Emily P Smith	-split-		2,264.90	X		957,765.45
06/15/2023	21123	Holly Shuss	-split-		872.19	X		956,893.26
06/15/2023	21124	Morgan W Graham	-split-		2,177.01	X		954,716.25
06/15/2023	21125	Robert M Sgroi	-split-		2,932.15	X		951,784.10
06/15/2023	21126	Electronic Federal Tax Paym...	-split-	83-0247879	5,903.82	X		945,880.28
06/15/2023	21128	Empower Retirement 457(b)	-split-		1,050.00	X		944,830.28
06/15/2023	21136	Casey Morton	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	1,200.00	X		943,630.28
06/15/2023	FY23AGE#5...	Emily P Smith	Project/Program Expenses:Travel	Reverse of GJE FY2...		X	79.58	943,709.86
06/16/2023	21137	Wyoming Retirement System	WRS Retirement Liability	61	5,238.50	X		938,471.36
06/16/2023	21138	Brilliantly Done, Inc.	Cleaning Contract & Supplies	Invoice #25685 - Ma...	300.00	X		938,171.36
06/16/2023	21139	Teton Media Works, Inc.	-split-	Invoice#354105 & In...	170.50	X		938,000.86
06/16/2023			Well Test Kit Sales	Deposit		X	100.00	938,100.86
06/19/2023	21140	Robert M Sgroi	Project/Program Expenses:Trai...	VOID: Employee Tra...		X		938,100.86
06/19/2023	21141	Sophie Lamb	Project/Program Expenses:Distr...	Conservation Vision...	500.00			937,600.86
06/20/2023	21142	CNA Surety	Liability Insurance & Bonds	Bond #15030902	350.00	X		937,250.86
06/20/2023	21143	Ryan Caspar	Project/Program Expenses:Soil ...	Soil Sampling & Ana...	27.50			937,223.36
06/20/2023	21144	Kate Field	Project/Program Expenses:Proj...	Residential Conserva...	244.86	X		936,978.50
06/20/2023			Well Test Kit Sales	Deposit		X	200.00	937,178.50
06/20/2023	21145	WACD	Payroll Expenses:Employer Me...	Dental Insurance for ...	434.60	X		936,743.90
06/21/2023	21146	Wisconsin State Laboratory ...	Project/Program Expenses:Line...	Atmospheric Ammon...	2,088.00	X		934,655.90
06/26/2023	21157	Slow Food in the Tetons	Project/Program Expenses:Distr...	Invoice #1279 for Gi...	500.00			934,155.90
06/26/2023			Well Test Kit Sales	Deposit		X	150.00	934,305.90
06/28/2023	AJE#48 FY23		Payroll Expenses:HSA Employ...	FY23 HSA Contribut...	1,000.00			933,305.90
06/28/2023			-split-	Deposit		X	100.00	933,405.90
06/28/2023	21158	Carlin E Girard	Meetings:Special Meetings	Reimbursement for I...	43.68			933,362.22
06/28/2023	21159	Toolson Telephone	Office Supplies	Invoice #9319	153.00			933,209.22
06/29/2023	21160	Toolson Telephone	Office Supplies	Invoice #9322	98.00			933,111.22

Teton Conservation District

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/30/2023	FY23AGE#57		Payroll Expenses:HSA Employ...		181.25	X		932,929.97
06/30/2023	21147	Carlin E Girard	-split-		3,736.15	X		929,193.82
06/30/2023	21148	David Lee	-split-		2,593.04	X		926,600.78
06/30/2023	21149	Elizabeth A Collins	-split-		2,718.39	X		923,882.39
06/30/2023	21150	Emily E Hagedorn	-split-		864.40	X		923,017.99
06/30/2023	21151	Emily P Smith	-split-		2,264.90	X		920,753.09
06/30/2023	21152	Morgan W Graham	-split-		2,177.01	X		918,576.08
06/30/2023	21153	Robert M Sgroi	-split-		2,932.15	X		915,643.93
06/30/2023	21154	Holly Shuss	-split-		2,925.83	X		912,718.10
06/30/2023	21156	Electronic Federal Tax Paym...	-split-	83-0247879	6,657.17	X		906,060.93
06/30/2023	21155	Empower Retirement 457(b)	-split-		1,050.00			905,010.93
06/30/2023	21161	Carlin E Girard	Meetings:Special Meetings	Interagency Breakfas...	15.72			904,995.21
06/30/2023	21162	MasterCard	-split-	June Credit Card Cha...	3,756.42			901,238.79
06/30/2023			Interest Income	Deposit		X	85.93	901,324.72

Teton Conservation District Deposit Detail June 2023

Type	Num	Date	Name	Account	Amount
Deposit		06/01/2023		Wells Fargo Chec...	152.00
			Well Test Kit Partici...	Well Test Kit Sales	-102.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-152.00
Deposit		06/02/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00
Deposit		06/05/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00
Deposit		06/07/2023		Wells Fargo Chec...	202.00
			Well Test Kit Partici...	Well Test Kit Sales	-102.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-202.00
Deposit		06/08/2023		Wells Fargo Chec...	49.49
			Well Test Kit Partici...	Well Test Kit Sales	-49.49
TOTAL					-49.49
Deposit		06/09/2023		Wells Fargo Chec...	102.00
			Well Test Kit Partici...	Well Test Kit Sales	-102.00
TOTAL					-102.00
Deposit		06/12/2023		Wells Fargo Chec...	263,523.36
			Teton County	Mill Levy	-263,523.36
TOTAL					-263,523.36
Deposit		06/12/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00
Deposit		06/14/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00

Teton Conservation District
Deposit Detail
June 2023

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
General Journal	FY23...	06/15/2023	Emily P Smith	Wells Fargo Chec...	79.58
				Travel	-79.58
TOTAL					-79.58
Deposit		06/16/2023		Wells Fargo Chec...	100.00
			Well Test Kit Partici...	Well Test Kit Sales	-100.00
TOTAL					-100.00
Deposit		06/20/2023		Wells Fargo Chec...	200.00
			Well Test Kit Partici...	Well Test Kit Sales	-200.00
TOTAL					-200.00
Deposit		06/26/2023		Wells Fargo Chec...	150.00
			Well Test Kit Partici...	Well Test Kit Sales	-150.00
TOTAL					-150.00
Deposit		06/28/2023		Wells Fargo Chec...	100.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-100.00
Deposit		06/30/2023		Wells Fargo Savin...	38.34
			Wells Fargo Bank	Interest Income	-38.34
TOTAL					-38.34
Deposit		06/30/2023		Wells Fargo Chec...	85.93
			Wells Fargo Bank	Interest Income	-85.93
TOTAL					-85.93
Deposit		06/30/2023		First Interstate Bank	247.78
			First Interstate Bank	Interest Income	-247.78
TOTAL					-247.78

Credit Card Reporting for June 2023						
	Date	Item	Vendor	project	Ref#	Amount
Carlin	5/25/2023	Office Supplies	Albertsons	Office Supplies	8354	\$ 26.49
	5/30/2023	HS & LC Business Cards	Alphagraphics	Office Supplies	1921	\$ 182.00
Emily H	5/22/2023	Landline	SilverStar	Phone System	8131	\$ 272.06
	6/1/2023	Sanitation	Westbank Sanitation	Office Garbage	4534	\$ 45.94
	6/9/2023	Monthly IT	Factory IT	Computer	8397	\$ 1,639.59
	6/21/2023	Landline	SilverStar	Phone System	5998	\$ 272.06
Holly	6/13/2023	Office Keys	Ace Hardware	Office Supplies	3180	\$ 14.95
	6/21/2023	Electric	Lower Valley Energy	Utilities	1246	\$ 68.83
Morgan	6/4/2023	Imagery Storage	Amazon	GIS / Map	1339	\$ 0.75
	6/11/2023	Creative Cloud	Adobe	Computer Syst. Maint.	5169	\$ 58.29
	6/14/2023	Software	Adobe	Communications	5377	\$ 21.19
Robb	6/5/2023	Tree Risk Asses Course	ISA Rocky Mtn. Chapter	Staff Training	2372	\$ 900.00
David	6/19/2023	Software	Adobe	Communications	6641	\$ 254.27
TOTAL						\$ 3,756.42

BANK RECONCILIATION

Name of Client: Teton Conservation District Statement Date: 6.30.23 HS
 Bank: Wells Fargo Bank Account No: 000-0337175 7.10.23

Prior Month Reconciled Balance	\$ 796,475.27	Bank Statement Balance As of	June 30, 2023	\$ 975,035.12
Add Credits	\$ 588,405.79	Add Deposits in Transit:		
			\$ -	
Total Debits	\$ 588,405.79	Total Deposits	\$ -	
Sub-Total	\$ 1,384,881.06	Sub-Total	\$ 975,035.12	
Less Debits		Less Checks Outstanding:		
	409,845.94	(See List Below)	\$ 73,810.40	
Total Credits	\$ 409,845.94	Bank Balance - Per Reconciliation	\$ 901,224.72	
Bank Balance - Per General Ledger	\$ 975,035.12			

Checks Outstanding		
Number	Amount	Name
21096	\$79.58	ES Mileage Reimbursement
21104	\$99.00	Teton Media Works
21107	\$2,000.00	GT Halpin Family (Wildfire Program)
21113	\$41,500.00	Trout Unlimited (MoA FY23)
21132	\$20,000.00	Trout Unlimited (Fence Pass Thru)
21133	\$2,987.50	City Kids (Wildfire Program)
21141	\$500.00	Sophie Lamb (Award)
21143	\$27.50	Ryan Caspar (Soil Sampling)
21155	\$1,050.00	Empower Retirement
21157	\$500.00	Slow Food (Award Gift Certificate)
21158	\$43.68	Carlin (Reimbursement)
21159	\$153.00	Toolson Telephone
21160	\$98.00	Toolson Telephone
21161	\$15.72	Carlin (Reimbursement)
21162	3,756.42	Mastercard
Journal Entry	1,000.00	HS & LC FY23 HAS Contribution
	<u>\$ 73,810.40</u>	

QuickBooks Reconciliation		
\$ 901,324.72	Month End QB Register Balance	
Adjustments to be posted in QuickBooks:		
\$ (50.00)	Well test kit sale	
\$ (50.00)	Well test kit sale	
<u>\$ 901,224.72</u>	Adjusted QB Register Balance	
<u>\$ 901,224.72</u>	Reconciled Balance	
<u>\$ -</u>	Difference	

Holly Shuss, Administrative Manager

Action Items: None

Information Items:

Operations Area: Administration

- **Alta, WY TCD Board Meeting, July 19, 2023:** Prior to the July 19, 2023 Board meeting there will be a site tour of the Teton River Corridor Project with Friends of the Teton River. We will meet at 11:30am at the trailhead parking lot, located at the intersection of N1000E and E250N, just past the Driggs Cemetery. The TCD Board meeting will be from 1:00-3:30pm at the Alta Library. Lunch will be provided. Car pooling in TCD vehicles is recommended, and we will be leaving town at 10:20am. There will not be a TCD quorum. The Alta Community Picnic will be held in the evening following the meeting, which is another great opportunity to engage with the community. Please reach out with questions.
- **Fiscal Year 2024 (FY24) Budget:** The FY24 budget has been finalized and I will submit it to the Department of Audit by the July 31, 2023 deadline. I will ask Liz Collins to post the budget on the TCD website and will submit it to all required organizations.
- **Fiscal Year 2023 (FY23) Audit:** We are working with Jones Simkins out of Logan, UT to complete the FY23 audit and have begun submitting necessary documents to the team. The official audit starts on August 1st. The goal is to complete the audit and for Jones Simkins to present to the board by October 18th, 2023.
- **Annual Reporting Requirements:** I am compiling records for the Wyoming Department of Agriculture base funding requirements to be submitted prior to the August 30, 2023 deadline. At the August board meeting I will have an action item for Chairman Hurley to sign the forms for Educational Function for Elected Officials, Proof of Bonding, Risk Management Practices, and Pursuing Local Funding. There will be a required motion in the minutes, authorizing the Chairman to sign these forms.
- **Accounting:** Following the cessation of our previous accounting contract, staff began reaching out to other accountants, and found few opportunities available. Luckily, Annie Goodman expressed interest and will be assisting with accounting on an hourly as-needed basis. She is an independent contractor but was our previous contact at Toran Accounting circa 2018 and is familiar with our accounts. Carlin and I will draft a contract for these accounting services.

Upcoming 2023 TCD Calendar of Events:

July 19	Teton River Corridor Project Tour Alta, WY	11:30-12:30pm
July 19	TCD Regular Board Meeting at Alta, WY	1-3:30pm – via Zoom/Alta Public Library
August 16	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office
September 20	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office

Robb Sgroi, Land Resources Specialist

Action Items: None

Information Items:

Program Area: Vegetation

- **Teton Area Wildfire Protection Coalition (TAWPC):** At the request of Jackson Hole Fire/EMS, I facilitated the monthly site review, which took place at Snake River Sporting Club. It was an opportunity to look at the typical subjects including access, water sources, fuel types and fire behavior. I introduced subjects that are not typically discussed at these meetings, including the Surface Water Inventory, Cogan's cover type map, and zoning. Most participants had little familiarity with the overall site, the level of development completed in recent years, and few had been on Johnny Counts Road. Thanks to Emily and Morgan for their 11th hour support in building and printing maps.
- **Wildfire Risk Reduction Program (WRRP):** 1) I conducted Wildfire Risk Overviews (WRO) for several landowners. Landowners who were initially contacted as far back as four years ago have circled back with requests for support on their projects. WROs continue to be an opportunity to discuss natural resource management topics such as noxious weed control, and resources offered by TCD, such as well test kits. 2) Wyoming State Forestry Division (WSFD) is reevaluating wildfire risk reduction project costs and will accordingly adjust their cost share rates. I submitted figures to WSFD summarizing cost from calendar year 2021 and 2022 in the WRRP. Fully completed vegetation management projects averaged \$7,175, and partially completed projects averaged \$3,600. 3) I provided comment to the Natural Resources Conservation Service state office on draft standards for windbreak and shelterbelt establishment, and separately on tree pruning. Comments offered were to align with typical arboricultural pruning recommendations (reducing the level of crown removal) and providing more detail on raise pruning (removing lower limbs) of trees. 4) I joined WSFD in reviewing progress on the North Fish Creek Road wildfire project. Most large timber has been felled and removed. Smaller diameter fuels are now being chipped and dispersed, as well as piled for future burning. Contractual issues arose with individual landowners, and WSFD is managing these unanticipated situations.

Program Area: Land

- **Agriculture:** I supported Town of Jackson's land ecosystem indicators focus group. The interest is in determining measurable annual indicators related to land resources. I brought up subjects including vegetation composition and density, bare ground, farmland soil health, impervious surfaces, and noxious weeds. I provided written comment and input at the meeting.

Program Area: Sustainability

- **Air Quality Monitoring:** 1) Wyoming Department of Environmental Quality (WDEQ) solicited comments on their 2023 Ambient Air Monitoring Network Plan. Content looked accurate. I submitted comment asking the value of placing the mobile air quality station in Alta, with an eye towards influences from the upwind Snake River Plain. The response was that Alta is not currently being considered for siting the mobile station. 2) WDEQ hosted a public hearing regarding their potential permitted use of an air curtain burner at Wyoming State Lands on Highway 390. Arbor Works Tree Care has an existing special

use permit for use of the site, and WDEQ is analyzing whether emissions from the air curtain burner will exceed air quality standards. The meeting format was generally an open mic and lacked a WDEQ led presentation. TCD was inaccurately cited as having brought forth potential use of biochar to withdraw pollutants from Fish Creek. General comment heard during and before the meeting was a better vision for that parcel, and waste management, should take place.

Morgan Graham, GIS & Wildlife Habitat Specialist

Action Items: None

Information Items:

Program Area: Wildlife

- **Ecosystem Health Indicators:** I participated in the Wildlife Indicators Focus Group convened by Town of Jackson Ecosystem Stewardship Administrator Tanya Anderson.
- **Outreach:** I accompanied National Elk Refuge (NER) Education and Outreach Coordinator Kari Cieszkiewicz on an evening birdwalk hosted by NER and Jackson Hole Pride.

Program Area: Vegetation

- **Native Plantings:** I assisted staff of The Nature Conservancy, members of Teton Botanical Garden, and community volunteers with planting Wyoming big sagebrush and rubber rabbitbrush plugs along the sculpture walk at the National Museum of Wildlife Art.
- **Residential Conservation Planting Program (RCPP):** I advised 11 homeowners on native plant selection and establishment.
- **Mechanical Weed Control:** 1) Grand Teton National Park Lead Biological Science Technician Molly Murphy and I spent a morning reconning and removing musk thistle rosettes at Schwabacher Landing. 2) I supported a volunteer group of 15, convened by Jackson Hole Wildlife Foundation and Bridger-Teton National Forest in removing 500+ houndstongue plants from Coburn Meadow Campground. 3) We assisted Astoria Park Conservancy staff with a weed removal service project surrounding their western reservoirs. All work this summer is being compiled in a Volunteer Work Log maintained via the Jackson Hole Weed Management Association.
- **South Park Supply Ditch:** Carlin and I surveyed the reconstructed slope of the South Park Supply Ditch. The site was hydroseeded and stabilized with erosion control matting. Revegetation on the slope is impressive. Flatter areas adjacent to the ditch are also revegetating, but at a slower rate. Canada and musk thistle are present and in some cases in dense concentrations. We are coordinating with the National Elk Refuge and Teton County Weed and Pest to remove musk thistle seed this summer and treat Canada thistle in the fall.

Program Area: Geographic Information Systems/Information Technology

- **Teton County Map Server:** Teton County unveiled its new public-facing GIS platform on June 30th, 2023. I've responded to questions from both Teton County's new GIS consultant, Dewberry, as well as members of the public.
- **Wildlife Crossings:** I assisted Teton County staff with identifying the approximate age and location of the National Elk Refuge fence. Wildlife Crossing Design contractors are proposing fence modifications to increase efficacy and use of elk jumps on the western boundary.

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Flat Creek Monitoring:** On June 28th, David, Liz, and I collected suspended sediment samples and turbidity at three locations on Flat Creek. The suspended sediment samples were processed in the lab, revealing Suspended Sediment Concentrations (SSC) ranging from 10.50 mg/L at the Wyoming Game & Fish Feedgrounds in South Park to 3.61 mg/L on the northern edge of Jackson. This illustrates a decrease from the samples collected on May 16th which ranged from 29.62 mg/L in South Park to 4.32 mg/L at the northern edge. In comparison, in samples collected on June 16th, 2022, the SCC ranged from 16.19 mg/L in South Park to 3.86 at the northern edge.

Program Area: Fire

- **Wildland Urban Interface (WUI):** I created five maps illustrating Snake River Sporting Club and the surrounding area for a WUI site visit for Robb. The five maps show the roads and parcel boundaries, the surface water, the zoning, the vegetation classifications, and 2022 aerial imagery for the area.

Program Area: Land

- **Range Management and Monitoring:** Robb and I spent a day at Blackrock Ranger Station to continue scanning historical range datasheets. These digital datasheets will be cataloged and accessible for current and future projects.

Program Area: Vegetation

- **Residential Conservation Planting Program (RCPP):** I worked with Morgan to create a grant tracking spreadsheet for the Residential portion of the Conservation Planting Program which will track projects within this grant program.

David Lee, Water Resources Specialist

Action Items: None

Information Items:

Program Area: Water

- ***E. coli* data:** I have reviewed *E. coli* data collected in Fish Creek and Flat Creek by Alder Environmental and Protect Our Water Jackson Hole to support the Wyoming Credible Data standards provided by Wyoming Department of Environmental Quality. The first sampling event occurred on May 24, 2023, and data have been collected roughly every 12 days between then and now. The process of review involves checking for transcription errors, evaluating Quality Assurance / Quality Control forms provided by Alder Environmental, and other standard practices. After data is reviewed and validated by Wyoming Department of Environmental Quality, it will be able to be discussed publicly.
- **Army Corps Proposed General Permit:** The US Army Corps of Engineers submitted a proposal to issue a Regional General Permit that authorizes discharges of dredged or fill material into jurisdictional irrigation ditches that have “minimal individual or cumulative adverse effects on the aquatic environment...”. It is presumed that this will replace the issuance of individual permits for discharge of dredged or fill material into irrigation ditches. More information on the proposed general permit [can be found here](#). TCD staff did not submit a formal comment before the June 21 deadline.
- **Aspens Pond Visit:** I performed a site visit with two homeowners in the Aspens who were concerned about water quality in the pond. I discussed opportunities to reduce fertilizer use on the properties surrounding the pond, establish willow on site near the pond to shade the water and filter contaminants, and eliminate wildlife feeding. This is one instance of many ponds on the West Bank that have anecdotally observed increased temperatures and more algal growth in recent years.
- **Water Quality Master Plan:** I continue to provide aid to the Teton County Water Quality Master Plan process as a member of the project team. We meet with the project team biweekly and with additional meetings as needed to incorporate edits and comments for the Water Resources Assessment, a series of volumes that summarize wastewater, nonpoint source pollution, recreation/wildlife, and drinking water resources. I have provided comments on the pending Mitigation Measures, a list of recommended strategies and projects that Teton County should pursue to improve water quality. The documents were produced by the consultant for this effort, Trihydro Corporation.
- **Camp Astoria:** I met with Bari Bucholz, Manager of Educational Programming at Astoria Park Conservancy, to discuss curriculum for Camp Astoria, a summerlong educational program for kids hosted at Astoria Park. I aided in setup of a program to help kids wrap landscaped aspen trees in the Astoria Park parking lot to protect them from being taken down by beavers. Wrapping was initiated because beavers have taken down many cottonwoods within the park. I will spend another day at Camp Astoria later this month to discuss water quality sampling.
- **Snake River Headwaters Watershed Group:** I attended the third design meeting for the Snake River Headwaters Watershed Group on June 22. This meeting gathered feedback on group structure and organization, purpose statement, and goals. The temporary task force assigned to facilitate the formation of this group will soon be dissolved, and the structure of the group will be formally proposed in the fall.

Liz Collins, Grants & Communications Specialist

Action Items: None

Information Items:

Operations Area: Grants

- **Final Grant Reports:** We approved the Final Report from Grand Teton National Park's 2022 QL1 LiDAR Acquisition for Grand Teton (GTNP) and John D. Rockefeller Jr., Memorial Parkway (JODR) grant. The last outstanding Final Report is for Jackson Hole Fire/ EMS's Wildfire Prevention Specialist Position grant.
- **Memorandum of Agreement (MOA) Award Letters:** I am drafting all the Fiscal Year 2024 MOA Award Letters. Carlin will review them and they will be sent to partners the week of July 10th.

Operations Area: Communications

- **Conservation Vision Award:** Staff met with Sophie Lamb and Sam Jewison to present the 2023 Conservation Vision Awards. A press release for Buckrail and a TCD blog post will be published shortly.

Operations Area: Administration

- **Flat Creek Watershed Improvement District (FCWID):** TCD administers FCWID elections, and this is an election year for FCWID. Voters will elect 2 board members to serve 4-year terms. One board member is running for re-election, and Sandy Buckstaff is working to recruit a candidate for this second open seat. I have completed a timeline to follow and keep on track with tasks and communications.

Program Area: Water

- **Jackson Hole Clean Water Coalition:** 1) David and I published a sponsored post with Buckrail announcing [2023 Trout Friendly Businesses](#). 2) We also met with Friends of the Teton River, who are exploring ways to expand their Trout Friendly Business program.

Carlin Girard, Executive Director

Action Items: None

Information Items:

Operations Area: Administration

- **Wyoming Association of Conservation District (WACD) Area V Meeting:** The WACD Area V meeting will be held in Jackson this September 25th and 26th. The first day will consist of a Board Supervisors training at the TCD office, held by the Wyoming Department of Agriculture, which will meet the new State of Wyoming Board Training Requirements. The second day will include the formal Area V meeting, with agency updates and resolution discussions. I have reserved the Teton Raptor Center for this portion of the meeting and have begun reaching out to potential presenters.
- **Sublette County Conservation District (SCCD) Meeting:** Holly and I went over to Pinedale to meet with SCCD employees Mike Henn and Traci Berg. We discussed and sought input on a few different administrative details, including greater utilization of QuickBooks. A big thank you to SCCD for their time and advice.
- **Vacation:** I will be on Annual Leave from July 27th through August 4th, 2023.

Operations Area: Grants

- **Grants:** TCD staff are dispersing Memorandum of Agreement (MOA) award letters now that our Fiscal Year 2024 Budget is approved.

Operations Area: Communications

- **Vision Award:** I worked with Liz and other staff to present the Teton Conservation Vision award to the recipients, and craft letters and a press release.
- **Karns Meadow Field Tour:** I led a site tour to Karns Meadow to discuss water quality programs with University of Michigan students attending a Camp Davis summer course.

Program Area: Water

- **South Park Supply Ditch:** Morgan and I completed a site visit to the South Park Supply Ditch. The irrigators used TCD's recommendations for implementing the revegetation reclamation for the site, and TCD plans to assist in weed management. Things are looking good. It is my understanding that the irrigator may submit a second cost-share request at a later date.
- **US Army Corps of Engineers (USACE) Wetland Mitigation:** The USACE of has a self-imposed mitigation requirement for wetlands lost during levy construction in the early 2000's. TCD staff have helped identify potential sites for this project. Astoria Park Conservancy has good potential, and they are working in conjunction with Ducks Unlimited. TCD will likely be requested to act as a pass-through for these funds from USACE to the local not-for-profit partners.
- **Teton County Water Quality Master Plan:** David and I both continue to work on different aspects of the plan, including directing and reviewing the consultant's work. We also met with Protect Our Water JH to discuss some concerns they had regarding technical aspects included in the draft plan.

Program Area: Wildlife

- **Elk Feedground Stakeholder Group:** I attended a Stakeholder Meeting where Wyoming Game and Fish Department presented the release of the Draft Elk Feedground Management Plan, which is now open for public and agency review.