



**Teton
Conservation
District
Est. 1946**

July 20, 2022 Board Meeting Table of Contents

**The July 20, 2022 board meeting will begin at 12:00 p.m. at the Alta Library
(50 Alta School Rd, Alta, WY).**

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Teton Conservation District (TCD) July 2022 Board Meeting
July 20, 2022 at 12:00 p.m. | Location: Alta Library, 50 Alta School Rd, Alta, WY

TCD Board and the public are invited to join the meeting in-person at the Alta Library or online.

VIDEO CONFERENCE INVITATION

If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/89455197286>

If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215-8782

If calling by phone, you will be prompted to enter this Meeting ID: 894 5519 7286

MEETING MEMBERS:

TCD Board Members: Steve McDonald, Dave Adams, Roby Hurley, Nate Fuller, Bob Lucas

TCD Associate Board Members: Tom Breen, Elizabeth Barczynski, Bob Weiss

TCD Staff: Emily Hagedorn, Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Phoebe Coburn, Carlin Girard

Partners and Guests: Todd Stiles (Bridger-Teton National Forest), Jonathan Schechter (Town of Jackson Town Council), Luther Propst (Teton County Board of County Commissioners), Adam Clark (Natural Resource Conservation Service), Boni Weskamp and/or Paul Von Gontard (Hereford-Bally Ranch)

AGENDA:

Agency Reports, Guests, and Public Comment	20 minutes
Todd Stiles (Bridger-Teton National Forest) Jonathan Schechter (Town of Jackson Town Council) Luther Propst (Teton County Board of County Commissioners) Adam Clark (Natural Resources Conservation Service)	
Minutes and Treasurer's Report	10 minutes
Board Reports	10 minutes
Staff Reports and Action Items	90 minutes
2022 Base Funding Requirement Forms Julie Nettere Small Water Project Program Agreement Hereford-Bally Ranch Line-Item Grant Application Agreement Between Teton Board of Realtors & TCD FY 2023 Annual Plan of Work	
Old and New Business	10 minutes
Executive Session:	10 minutes

(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)

Teton Conservation District (TCD) June 2022 Board Meeting Minutes
June 15, 2022 | 420 W. Pearl Ave., Jackson, WY

Attendees:

TCD Board Supervisors: Steve McDonald, Dave Adams, Roby Hurley, Bob Lucas

Associate Board Member: Liz Barczynski

TCD Staff: Emily Hagedorn-Wegher, Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Phoebe Coburn, Carlin Girard

Guests: Adam Clark* (Natural Resource Conservation Service), Todd Stiles (Bridger-Teton National Forest), Simeon Caskey* (Grand Teton National Park), Dr. Rachael Budowle* (University of Wyoming), Floren Poliseo* (Town of Jackson Public Works)

**Online or phone participant*

Call to Order: Steve called the meeting to order at 1:01 p.m. Steve announced an agenda modification: the board intends to do a field trip to visit the site of the recent failure of the South Park Supply Ditch at the end of the meeting.

Guest Reports and Public Comment:

Todd Stiles, Bridger-Teton National Forest (BTNF): 1) On June 12, 2022 there was microburst that hit the area from the Gros Ventre River Bridge to the Crystal Creek Campground. There was substantial damage with many trees down or broken. The road has reopened, but the campground has not. There were no injuries. 2) There's an upcoming public information sharing event on Snow King. 3) BTNF is submitting three project applications for infrastructure bill funding: i) repair to the Curtis canyon road and campground, ii) repair and education at Astoria Boat Ramp, and iii) rehabilitation of the Granite Falls parking area. 4) BTNF is making a significant hiring effort. Jackson District is hiring four recreation positions, a trail crew lead, a wild and scenic manager, a patroller, and a Gros Ventre wilderness ranger. Blackrock District is also hiring. 5) Carlin reported to Todd on a collaborative effort to increase water quality monitoring on the upper Snake River (above Palisades). University of Wyoming obtained an EPSCoR (Established Program to Stimulate Competitive Research) grant for monitoring as well. Carlin said the Forest Service may be asked to engage formally. There was discussion on additional opportunities to analyze infrastructure that may be impacting water quality. 6) Robb reported that TAWPC (Teton Area Wildfire Protection Coalition) recently visited Snow King to observe ongoing infrastructure work. They are planning to construct four water storage tanks at the top of the mountain. 7) David reported on a site visit to the Dog Creek culvert; Todd said the project is a priority.

FY 2023 Budget Hearing: Steve called the FY23 Budget Hearing to order at 1:30 p.m. Carlin introduced the draft budget based on 0.6 mill levy. Carlin noted some changes to the draft, including refined numbers for administration and wages, an added line item for septic system effluent, a small change to the FCWID (Flat Creek Water Improvement District) MOA (Memorandum of Agreement) request, and more. The budget excess is roughly \$63,000, which would increase the Partnering Funds line item to roughly \$100,000. Steve called for public comment on the budget. Liz noted that budgets for the Water, Wildlife, and Vegetation programs were reduced compared to FY 2022 and asked about the reductions. Carlin responded that the board requested that TCD reduce the mill levy to 0.6. The tightened budget prioritizes planned projects, leaving less funding for potential outside requests. Carlin also noted the Wyoming Water Development line item is the reason for the increase in the Land budget, which is a pass-through grant. **Dave moved to approve the TCD Final Draft FY 2023 Budget as presented, and with any changes made during the course of the budget discussion, and the resulting figures to be submitted to the Wyoming Department of Audit in their required budget format and prior to the deadline of July 31, 2022. Roby seconded.** Roby asked Carlin about an emergency fund of \$50,000. Carlin answered

it's on page 31 of the board packet. Roby asked about the Community Solar Feasibility Assessment line item. Carlin provided context on the Energy Conservation Works project. Roby commented on a shift in TCD's budgeting process with regard to carryover funds. Carlin commented that this is one of the tighter budgets TCD has ever had; the budget will likely be spent out, making TCD more reliant on the mill levy and less reliant on carryover funds. Dave commented it is the most well-defined budget TCD has ever had, supported by better tracking mechanisms such as grant tracking. **The motion carried unanimously with Dave, Steve, and Roby present.**

Guest Reports and Public Comment (continued):

Adam Clark, Natural Resources Conservation Services (NRCS): 1) Adam discussed a NRCS funding opportunity for big game migration, including fencing and invasive species work. 2) Adam was recently in Jackson looking at a stream project. 3) Adam visited the site of the South Park Supply Ditch failure. It did not qualify for Emergency Watershed Protection (EWP) funding. 4) Todd asked Adam for clarification on the NRCS wildlife migration funding; only private landowners may apply.

May 18, 2022 Meeting Minutes: Dave moved to approve the May 18, 2022 Board Meeting Minutes. Roby seconded. The motion carried unanimously with Steve, Roby and Dave present.

May 2022 Treasurer's Report: Dave reviewed the May 2022 Treasurer's Report:

- Checks numbering 20530-20573 dated May 1-31, 2022: \$199,862.79
- Credit card charges: \$4,817.32
- Net credits for the month: \$140,899.15
- Operating Reserves Account Balance: \$500,045.93
- Committed Funds Savings Account: \$518,367.35
- Reconciled General Fund Checking Balance: \$853,940.85

Dave asked a question about a check for \$80,000 for Trout Unlimited and asked if it was reflected in committed funds. Emily explained it was not a check paid out, but rather moved to committed funds to be paid out next fiscal year. Dave asked that committed funds are removed from the Treasurer's Report once they have been paid out. Emily and Carlin agreed to the change. **Roby moved to approve the May 2022 Treasurer's Report. Steve seconded. The motion carried unanimously with Steve, Roby and Dave present.**

Board Reports: 1) Bob joined the meeting at 1:56 p.m. Roby recognized and congratulated Bob Lucas for being entered into the Wyoming Cowboy Hall of Fame.

Staff Reports: *Please refer to the previous month's board packet to find information items included in written staff reports that were not discussed during the meeting.*

Emily Hagedorn-Wegher (Administrative Manager): Information Items: 1) The audit will begin August 1, 2022. This is the third year of the auditing contract. 2) Emily will ask the board to sign the mill levy request form. 3) Emily noted the July 20, 2022 meeting will be from 12:00 to 2:30 at the Alta Library. Steve suggested a field tour of a high tunnel construction project or a Friends of the Teton River project prior to the meeting.

Robb Sgroi (Land Resources Specialist): Information Items: 1) Wildfire risk reduction site visits are picking up. The Wildfire Research Center is visiting Jackson in person for presentations, including the People's Market on June 22, 2022. 2) Roby asked about the Alumbra Foundation, which Robb reported is Christy Walton's foundation. 3) Robb introduced Dr. Rachael Budowle with Haub School of Natural Resources at the University of Wyoming. She reported to the board on the Environmental Solutions

course that has worked with TCD on Trout Friendly Lawns and a Community Food System project. TCD recently provided a letter of support for a National Science foundation grant for the program. Rachael said there are more opportunities for student fellowships in the future.

Morgan Graham (GIS & Wildlife Specialist): Morgan introduced a Line-Item Request grant application from Grand Teton National Park. **Dave moved to award \$25,000 from the Fiscal Year 2022 Land Program, County Aerial Imagery Support line item to Grand Teton National Park in support of the 2022 QL1 Lidar Acquisition for GTNP and JDR Memorial Parkway. Roby seconded. The motion passed unanimously with Bob, Steve, Roby, and Dave present.**

Information Items: 1) Morgan thanked the board for their support for the pilot Perennial Pollinator Program, which was a success. All plants sold out two weeks before the deadline. 2) Steve purchased the Teton Reclamation Native Grass Seed Mix from Wilson Hardware.

Emily Smith (Natural Resources Technician): Information Items: 1) Emily delivered 50 Trout Friendly Lawn signs around the valley. 2) Emily visited Canewater Farms with Robb to help with high tunnel construction, which was funded through Slow Food in the Tetons' Teton Farmer Fund.

David Lee (Water Resources Specialist): David introduced a recommended action item regarding Wyoming Department of Agriculture (WDA) funds. **Dave authorized the Board Chair to sign the New Biennium (2023-2024) Intent to Use Lab Funds Statement, indicating the intent of TCD to claim \$3,882 from WDA for laboratory equipment, training, and monitoring supplies. Roby seconded. The motion passed unanimously with Dave, Roby, Bob, and Steve present.**

David introduced an action item to extend the dates of the formal agreement with USGS and dedicate additional funds to complete the publication. **Roby moved to authorize the Board Chair to sign the USGS Cost-share Agreement Modification # JFA 21RSJFA010, and thereby authorize the expenditure of \$15,000 from the USGS Partnership Flat Creek Sediment Line-Item of the FY23 Budget for the publication of the Flat Creek Sediment Study. Dave seconded. The motion passed unanimously with Dave, Roby, Bob, and Steve present.**

Information Items: 1) David submitted a decision matrix for the Town of Jackson Wastewater Treatment Plant. David scored the mechanical wastewater treatment plant alternative higher than TriHydro. 2) David participated in the Blackrock Field Camp and site visits to Dog Creek and Cabin Creek. 3) Carlin noted David's memo on the South Park Supply Ditch failure. The board discussed warm temperatures and rainfall on the day of the failure. Bob provided an update on activities to stabilize the area.

Phoebe Coburn (Communications Specialist): Information Items: 1) Phoebe provided the board with a status update on the Good Neighbor Handbook. A funding agreement with the Teton Board of Realtors will be before the TCD board at the July 2022 meeting. 2) There was brief discussion on Kelsey Ruehling's research; Carlin will share her thesis with board following her defense.

Carlin Girard (Executive Director): Information Items: 1) There was discussion on the South Park Supply Ditch. Bob provided geographic and historical context. Bob is a 1% water right holder. The ditch was built in the 1920s. In the 1960s it was put underground for approximately a .25 mile stretch before meeting Flat Creek due to erosion concerns. The ditch increases the flow of Flat Creek by about half. Bob expects a significant reduction in hay production on the Lockhart and Gill ranches this year due to the failure. South Park Ditch Company will be paying for the repair. Dave requested a representative of the Gill and/or Lockhart family come before the TCD board to discuss support options. Dave suggested a special meeting could be considered.

Teton Conservation District - Monthly Treasurer's Report

June 30, 2022

Debits for the month:Checks written between

June 1 and 30, 2022	\$361,053.35
June credit card charges of	\$5,640.51

Credits for the month:regular income sources

Mill Levy from Teton County	\$283,695.62
General Fund Checking Interest from Wells Fargo Bank	\$9.27
Committed Funds Savings Interest - Wells Fargo Bank	\$2.92
Operating Reserve Account Income from First Interstate	\$4.11
Well Test Kit Sales (10 sales)	\$603.01

other income sources

Total Credits for June **\$284,314.93**

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	(\$265.62)	0.55%	\$499,734.38
total	\$500,000.00		total	\$499,734.38
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$518,367.35
Transfers in or out	Transfer Committed Funds In			\$0.00
	Transfer Committed Funds Out			\$518,367.35
Interest Income, prev\$+new%			0.03%	\$2.92
			total	\$2.92
Total Funds in Investments				\$499,737.30

Ending Summary and Following Month's Information to Date

as of 6/30/22

General Fund Checking Account Balance	0.01%	\$1,475,523.06
Outstanding Checks		\$208,041.57
Reconcilled QuickBooks Balance		\$1,267,535.61

Addition to the Treasurer's Report:		FY22 Spent to Date & Income	6/30/2022	100% of FY
<i>Income:</i>	<i>Budgeted:</i>	<i>Income to Date:</i>	<i>Receivables:</i>	<i>Received %</i>
Regular Income:				
Mill Levy	\$1,866,580.62	\$2,019,872.26	-\$153,291.64	108.2%
Interest Income	\$1,500.00	\$1,277.84	\$222.16	85.2%
Well Test Kit Sales	\$7,800.00	\$6,581.64	\$1,218.36	84.4%
WDA Base Funding + WACD WQ	\$12,823.50	\$13,374.50	-\$551.00	104.3%
Unanticipated Income	\$2,500.00	\$1,599.77	\$900.23	64.0%
Project Grants & Pass Thrus:				
FY21 GTNP Gaging Stations	\$18,620.00	\$0.00	\$18,620.00	0.0%
Wyoming Water Development Proj.	\$350,000.00	\$70,000.00	\$280,000.00	20.0%
Unanticipated Grants/Reimb.	\$5,000.00	\$31,349.72	-\$26,349.72	627.0%
Total	\$2,264,824.12	\$2,144,055.73	\$120,768.39	94.7%
Operations/Program Expenses:	Budgeted:	Spent to Date:	Remaining:	Spent %
<u>Land Ag. Assistance-Cropland</u>	\$468,300.00	\$92,654.50	\$375,645.50	19.8%
<u>Land Ag. Assistance-Rangeland</u>	\$37,385.00	\$11,608.00	\$25,777.00	31.0%
MOA Partner Funding	\$48,600.00	\$48,600.00	\$0.00	100.0%
Planning & Development	\$35,000.00	\$28,959.37	\$6,040.63	82.7%
<u>Vegetation Program</u>				
Vegetation Projects/MOA	\$117,500.00	\$62,145.22	\$55,354.78	52.9%
TAWPC/WUI Program	\$232,400.00	\$61,427.19	\$170,972.81	26.4%
<u>Mapping Resources & GIS</u>	\$227,000.00	\$191,114.30	\$35,885.70	84.2%
<u>Sustainability Projects</u>				
Air Quality	\$4,500.00	\$0.00	\$4,500.00	0.0%
MOA Partner Funding	\$77,000.00	\$65,000.00	\$12,000.00	84.4%
<u>PIC Grants and Partnering Funds</u>				
PIC Grant \$ Available in FY 2022	\$100,000.00	\$87,500.00	\$12,500.00	87.5%
PIC Grant Funds Committed	\$78,500.00	\$20,000.00	\$58,500.00	25.5%
TCD Partnering \$ Available FY22	\$9,977.18	\$500.00	\$9,477.18	5.0%
TCD Partnering Funds Committed	\$500.00	\$500.00	\$0.00	0.0%
Project Funds Carried Over from FY21	\$189,167.88	\$114,483.93	\$74,683.95	60.5%
<u>Water Quality Program</u>				
Water Quality Projects	\$534,000.00	\$261,809.54	\$272,190.46	49.0%
Flat Crk Water Improvement Dist.	\$28,500.00	\$14,289.70	\$14,210.30	50.1%
USGS Partnering Projects	\$91,585.00	\$89,285.00	\$2,300.00	97.5%
MOA Partner Funding	\$127,332.00	\$116,144.00	\$11,188.00	91.2%
<u>Wildlife Projects - General Program Exp.</u>	\$60,000.00	\$76.97	\$59,923.03	0.1%
MOA Partner Funding	\$54,325.00	\$54,325.00	\$0.00	100.0%
Total	\$2,521,072.06	\$1,320,422.72	\$1,201,149.34	52.4%
Administrative Expenses:	Budgeted:	Spent to Date:	Remaining:	Spent %
<u>General Office Expense</u>	\$157,750.00	\$100,526.79	\$57,223.21	63.7%
<u>Communications</u>	\$55,800.00	\$35,895.77	\$19,904.23	64.3%
<u>Professional Expenses</u>	\$82,200.00	\$61,019.26	\$21,180.74	74.2%
<u>Payroll Expenses</u>	\$851,500.00	\$787,108.04	\$64,391.96	92.4%
<u>Meeting Expenses</u>	\$19,100.00	\$9,964.49	\$9,135.51	52.2%
Total	\$1,166,350.00	\$994,514.35	\$171,835.65	85.3%

FY 2021- Budget Line Items		Committed Funds Savings Account Items				
Grant Description		Budgeted	Paid Out	Check #	Remaining	
Small Water Project Program Projects		FY Approved				
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00	
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00	
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00	
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00	
Spread Creek Project	FY20	\$5,000.00	\$0.00		\$5,000.00	
Mill Creek Irrigation Project - Phase II	FY21	\$5,000.00	\$0.00		\$5,000.00	
Owl Creek Subdivision - Fire Water Storage	FY21	\$5,000.00	\$0.00		\$5,000.00	
	subtotal	\$35,000.00	\$0.00		\$35,000.00	
Project & PIC Carryover: FY 21 Budget		Due				
<i>FY 2020 PIC Grants</i>						
Linn Ranch - Lily Lake Reservoir	FY20 9/22	\$2,500.00	\$0.00	extended	\$2,500.00	
	subtotal	\$2,500.00	\$0.00		\$2,500.00	
Budget Line Items for FY 2022 Budget						
GTNP - Canid Disease Genetic Testing	Jan 2/23	\$6,000.00	\$0.00		\$6,000.00	
Pinto/Elk Ranch - Irrigation Demo Project	Feb 2/23	\$26,960.00	\$0.00		\$26,960.00	
McMorrow/Teton Pines - Pollinator Project	Feb 2/23	\$6,595.71	\$0.00		\$6,595.71	
Biodiversity Institute - Loon Monitoring	PIC 2/23	\$6,300.00	\$0.00		\$6,300.00	
WY Game & Fish - Moose Movements	PIC 2/23	\$5,000.00	\$0.00		\$5,000.00	
Brian & Emily Hager - McCallister Pond Proj.	PIC 2/23	\$6,060.62	\$0.00		\$6,060.62	
Pea Hay Rotation - Tavner Wilson/Bar W Ag	Mar 3/23	\$3,386.00	\$0.00		\$3,386.00	
JH High School Native Plant Pilot Project	Mar 3/23	\$1,000.00	\$0.00		\$1,000.00	
Trout Unlimited - S. Flat Creek (LockhartProj)	May 5/23	\$20,000.00	\$0.00		\$20,000.00	
Hoback Clean Water Initiative (Lane Lamure)	May 5/23	\$60,000.00	\$0.00		\$60,000.00	
	subtotal	\$141,302.33	\$0.00		\$141,302.33	
PIC Grants (Now/ Reimbursed)		FY22				
K.M.Johnson Found - Flat Creek Stabilization	2/23	\$28,000.00	\$0.00		\$28,000.00	
JH Conservation Alliance - Wildlife Report	2/23	\$500.00	\$0.00		\$500.00	
WY Game & Fish - Big Horn Sheep Campaign	2/23	\$4,000.00	\$0.00		\$4,000.00	
Nature Conservancy - Fire on the Mountain	2/23	\$17,000.00	\$0.00		\$17,000.00	
Friends of Pathways - BTNF Trail Use Data	2/23	\$6,500.00	\$0.00		\$6,500.00	
Teton Bighorn Sheep Stewardship Campaign	3/23	\$9,000.00	\$0.00		\$9,000.00	
Zack Montes - Day in the life of a Jxn Moose	6/23	\$4,000.00	\$0.00		\$4,000.00	
	subtotal	\$69,000.00	\$0.00		\$69,000.00	
Partnering Funds Grants		FY23	Beginning Bal	Committed	Reallocated	Remaining
List to Date						
TCD FY 2023 Partnering Funds		\$0.00	\$0.00	\$0.00	\$0.00	
(Future Grants TBD)						
	subtotal	\$0.00	\$0.00		\$0.00	

PIC Grants (Now/ Reimbursed)		FY23			
TCD FY 2023 PIC Grant Funds		\$80,000.00	\$0.00	\$0.00	\$80,000.00
(Future Grants TBD)					
	<i>subtotal</i>	\$80,000.00	\$0.00		\$80,000.00
MoA Grant Partners		FY22			
Trout Unlimited	6/23	\$41,500.00	\$0.00		\$41,500.00
Friends of the Teton River	6/23	\$13,844.00	\$0.00		\$13,844.00
Flat Creek Watershed Improvement Dist.	6/23	\$14,000.00	\$0.00		\$14,000.00
Slow Food in the Tetons	6/23	\$39,000.00	\$0.00		\$39,000.00
Mountain Roots Education	6/23	\$5,600.00	\$0.00		\$5,600.00
Jackson Hole Weed Management Area	6/23	\$45,000.00	\$0.00		\$45,000.00
Grand Teton National Park Foundation	6/23	\$10,000.00	\$0.00		\$10,000.00
Jackson Hole Wildlife Foundation	6/23	\$26,600.00	\$0.00		\$26,600.00
Integrated Solid Waste & Recycling	6/23	\$29,000.00	\$0.00		\$29,000.00
Energy Conservation Works	6/23	\$25,000.00	\$0.00		\$25,000.00
Yellowstone Teton Clean Cites	6/23	\$28,000.00	\$0.00		\$28,000.00
Town of Jackson	6/23	\$200,000.00	\$0.00		\$200,000.00
	<i>subtotal</i>	\$477,544.00	\$0.00		\$477,544.00
Budget Line Items for FY 2023 Budget					
Leave Liability and Deductibles for FY23	tcd	\$10,000.00	\$0.00		\$10,000.00
(Future Grants TBD)					
	<i>subtotal</i>	\$10,000.00	\$0.00		\$10,000.00
Grand Total Funds in Committed Funds					\$815,346.33
Committed Funds End of Month Summary					6/30/2022
			Previous Balance		\$518,367.35
Transferred committed funds in			Transfer from checking - in		\$0.00
Transferred project funds paid out (purple)			Transfer to checking - out		\$518,367.35
			Ending Balance		\$0.00
			Previous Interest Accumulated		\$0.00
			New Interest from this month		\$2.92
Reconciled Monthly Balance			Actual Balance 6-30-22		\$2.92

Teton Conservation District

7/12/2022 2:13 PM

Register: Wells Fargo Checking
 From 06/01/2022 through 06/30/2022
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/07/2022			Well Test Kit Sales	Deposit		X	102.00	829,516.01
06/09/2022	AJE#45 FY22		Bank Service Charges		19.00	X		829,497.01
06/10/2022			Well Test Kit Sales	Deposit		X	50.00	829,547.01
06/13/2022			Mill Levy	Deposit		X	283,695.62	1,113,242.63
06/13/2022			-split-	Deposit		X	150.00	1,113,392.63
06/14/2022	20574	MasterCard		May Credit Card Cha...	4,817.32	X		1,108,575.31
06/14/2022	20575	Factory IT		4 Surface Pro Notebo...	4,995.96	X		1,103,579.35
06/14/2022	20576	Bantam LLC		Good Neighbor Hand...	6,250.00	X		1,097,329.35
06/14/2022	20577	Wyoming Retirement System		June Health Insuranc...	6,435.61	X		1,090,893.74
06/14/2022	20578	Toran Accounting, LLC		May Cash Reconcilia...	250.00	X		1,090,643.74
06/14/2022	20579	Treeline Strategies		Good Neighbor Hand...	2,500.00	X		1,088,143.74
06/14/2022	20580	AgTerra Technologies, Inc.		Annual Software Ren...	841.36	X		1,087,302.38
06/14/2022	20581	River Meadows Subdivision		Reissue of Wildfire ...	924.00	X		1,086,378.38
06/14/2022	20582	Wyoming Dept. of Agricultu...		20 Well Test Kits	2,040.00	X		1,084,338.38
06/14/2022	20583	Exposure Signs		Trout Friendly Decals	1,921.70	X		1,082,416.68
06/14/2022	20584	Yellow House Collective		32 Screen Printed Bags	318.88			1,082,097.80
06/14/2022	20585	Lower Valley Energy		CNG Fuel	27.12	X		1,082,070.68
06/14/2022	20586	Charles H. Butterfield		Agriculture Rangelan...	950.00	X		1,081,120.68
06/14/2022	20587	Nelson Engineering		Septic Effluent Proje...	7,105.50	X		1,074,015.18
06/14/2022	20588	AlphaGraphics		Plant Pocket Guides	2,633.14			1,071,382.04
06/14/2022	20589	Teton Media Works, Inc.		Meeting ads for	172.43			1,071,209.61
06/14/2022	20590	Piney Island Native Plants L...		Pollinator Program P ...	949.50			1,070,260.11
06/14/2022	20591	Steve McDonald		Mileage Reimbursemen...	261.14	X		1,069,998.97
06/14/2022	20592	Phoebe T Coburn		Mileage Reimbursemen...	18.63	X		1,069,980.34
06/14/2022	20593	Emily P Smith		Mileage Reimbursemen...	37.52			1,069,942.82
06/14/2022	20594	Veterinary Initiative for Enda...		Moose Investigation ...	5,000.00	X		1,064,942.82
06/14/2022	20595	Teton Soil Conservation Dist...		Sweet Hollow Farms	10,500.00			1,054,442.82
06/14/2022	20596	Energy Conservation Works		MoA Funding for FY...	14,000.00			1,040,442.82

Teton Conservation District

7/12/2022 2:13 PM

Register: Wells Fargo Checking

From 06/01/2022 through 06/30/2022

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/14/2022	20597	Yellowstone-Teton Clean En...	Project/Program Expenses:MO...	MoA Funding for FY...	22,000.00			1,018,442.82
06/14/2022	20598	Integrated Solid Waste & Re...	Project/Program Expenses:MO...	MoA Funding for FY...	5,720.00			1,012,722.82
06/14/2022	20599	Mountain Roots Education	Project/Program Expenses:MO...	MoA Alta School/W...	5,600.00			1,007,122.82
06/14/2022	20600	JH Wildlife Foundation	Project/Program Expenses:MO...	MoA payment 2/2 F...	36,903.94	X		970,218.88
06/14/2022	20601	Jackson Hole Trout Unlimited	Project/Program Expenses:MO...	VOID: MoA Grant F...		X		970,218.88
06/14/2022	20602	Flat Creek Watershed Impro...	Project/Program Expenses:MO...	MoA Funding for FY...	14,289.70	X		955,929.18
06/14/2022	AJE#48 FY22		Wells Fargo Savings [split]			X	19,000.00	974,929.18
06/14/2022	AJE#48 FY22		Wells Fargo Savings [split]			X	33,320.00	1,008,249.18
06/14/2022	AJE#48 FY22		Wells Fargo Savings [split]			X	143,095.64	1,151,344.82
06/14/2022	AJE#48 FY22		Wells Fargo Savings			X	60,416.25	1,211,761.07
06/14/2022	AJE#49 FY22		Wells Fargo Savings			X	1,476.50	1,213,237.57
06/14/2022	AJE#47 FY22		Payroll Expenses:HSA Employo...		231.25	X		1,213,006.32
06/15/2022	20603	Carlin E Girard	-split-		3,441.14	X		1,209,565.18
06/15/2022	20604	David Lee	-split-		2,401.06	X		1,207,164.12
06/15/2022	20605	Emily E Hagedorn	-split-		2,661.60	X		1,204,502.52
06/15/2022	20606	Emily P Smith	-split-		2,122.00	X		1,202,380.52
06/15/2022	20607	Morgan W Graham	-split-		2,124.52	X		1,200,256.00
06/15/2022	20608	Phoebe T Coburn	-split-		2,298.36	X		1,197,957.64
06/15/2022	20609	Robert M Sgroi	-split-		2,698.08	X		1,195,259.56
06/15/2022	20611	Empower Retirement 457(b)	-split-		1,150.00	X		1,194,109.56
06/15/2022	20621	Town of Jackson	Project/Program Expenses:MO...	MoA Funding for FY...	19,104.38			1,175,005.18
06/15/2022			Well Test Kit Sales	Deposit		X	50.00	1,175,055.18
06/16/2022	20610	Electronic Federal Tax Paym...	-split-	83-0247879	5,970.21	X		1,169,084.97
06/16/2022			Well Test Kit Sales	Deposit		X	101.01	1,169,185.98
06/16/2022	20622	Wyoming Educators' Benefit ...	Payroll Expenses:Employer Me...	July Insurance Premi...	7,742.23	X		1,161,443.75
06/22/2022	AJE#48 FY22		Payroll Expenses:HSA Employo...	Annual FY22 HSA C...	500.00	X		1,160,943.75
06/22/2022			Well Test Kit Sales	Deposit		X	50.00	1,160,993.75
06/23/2022			Well Test Kit Sales	Deposit		X	50.00	1,161,043.75

Teton Conservation District

7/12/2022 2:13 PM

Register: Wells Fargo Checking
 From 06/01/2022 through 06/30/2022
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/29/2022	AJE#49 FY22		Wells Fargo Savings			X	261,058.96	1,422,102.71
06/29/2022	20623	Matt Hare	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	2,600.00			1,419,502.71
06/29/2022	20624	CNA Surety	Liability Insurance & Bonds	Sgroi and Smith Bonds	700.00			1,418,802.71
06/29/2022	20632	MasterCard	Credit Card Charges - Raw	June Credit Card Cha...	5,640.51			1,413,162.20
06/29/2022	20626	Teton Media Works, Inc.	Project/Program Expenses:Adv...	Board Meeting and B...	172.43	X		1,412,989.77
06/29/2022	20627	Brilliantly Done, Inc.	Cleaning Contract & Supplies	May Office Cleaning	300.00			1,412,689.77
06/29/2022	20628	E R Office Express	Office Supplies	Office Paper	253.48			1,412,436.29
06/29/2022	20629	First Interstate Bank	Project/Program Expenses:Trai...	VOID: Operating Re...		X		1,412,436.29
06/29/2022	20630	Jackson Hole Trout Unlimited	Project/Program Expenses:MO...	MoA Funding for FY...	91,092.00			1,321,344.29
06/29/2022	20631	Grand Teton National Park ...	Project/Program Expenses:Proj...	2022 QL1 LiDAR A...	25,000.00			1,296,344.29
06/29/2022	20625	Void Check for Records	Uncashed Aged or Voided Che...	VOID:				1,296,344.29
06/29/2022	20633	Teton Conservation District	Project/Program Expenses:Trai...	MG Training / Leveli...	269.73			1,296,074.56
06/30/2022	AJE#47 FY22		Payroll Expenses:HSA Employ...		231.25	X		1,295,843.31
06/30/2022	20612	Carlin E Girard	-split-		3,441.14	X		1,292,402.17
06/30/2022	20613	David Lee	-split-		2,401.06	X		1,290,001.11
06/30/2022	20614	Emily E Hagedorn	-split-		2,661.60	X		1,287,339.51
06/30/2022	20615	Emily P Smith	-split-		2,122.00	X		1,285,217.51
06/30/2022	20616	Morgan W Graham	-split-		2,124.52	X		1,283,092.99
06/30/2022	20617	Phoebe T Coburn	-split-		2,298.36	X		1,280,794.63
06/30/2022	20618	Robert M Sgroi	-split-		2,698.08	X		1,278,096.55
06/30/2022	20619	Electronic Federal Tax Paym...	-split-	83-0247879	5,970.21	X		1,272,126.34
06/30/2022	20620	Empower Retirement 457(b)	-split-		1,150.00			1,270,976.34
06/30/2022		Well Test Kit Sales	Well Test Kit Sales	Deposit			50.00	1,271,026.34
06/30/2022		Interest Income	Interest Income	Deposit		X	9.27	1,271,035.61

\$ 361,053.35

Teton Conservation District
Deposit Detail
 June 2022

Type	Num	Date	Name	Account	Amount
Deposit		06/07/2022		Wells Fargo Ch...	102.00
			Well Test Kit Pa...	Well Test Kit Sa...	-102.00
TOTAL					-102.00
Deposit		06/10/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		06/13/2022		Wells Fargo Ch...	283,695.62
			Teton County	Mill Levy	-283,695.62
TOTAL					-283,695.62
Deposit		06/13/2022		Wells Fargo Ch...	150.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-150.00
Deposit		06/15/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		06/16/2022		Wells Fargo Ch...	101.01
			Well Test Kit Pa...	Well Test Kit Sa...	-101.01
TOTAL					-101.01
Deposit		06/22/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Deposit		06/23/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00
Check	20625	06/29/2022	Void Check for ...	Wells Fargo Ch...	0.00
TOTAL					0.00
Deposit		06/30/2022		Wells Fargo Ch...	50.00
			Well Test Kit Pa...	Well Test Kit Sa...	-50.00
TOTAL					-50.00

Teton Conservation District
Deposit Detail
 June 2022

07/12/22

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		06/30/2022		Wells Fargo Ch...	9.27
			Wells Fargo Bank	Interest Income	-9.27
TOTAL					-9.27
Deposit		06/30/2022		First Interstate ...	4.11
			First Interstate ...	Interest Income	-4.11
TOTAL					-4.11
Deposit		06/30/2022		Wells Fargo Sa...	2.92
			Wells Fargo Bank	Interest Income	-2.92
TOTAL					-2.92

Credit Card Record Sheet for the month of ¹⁸ June 2022
pg 1

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	date	item	vendor	project	ref#	\$
	5.24	meeting food	Silver Dollar	sp. mtng	5576	24.46
	5.24	monthly IT	Factory IT	Computers	9597	1412.00
	6.01	garbage service	Westbank	Sanitation	5812	44.07
	6.11	monthly IT	Factory IT	Computers	9594	1412.00
	6.13	door knob	ACE Hardware	office supply	5600	21.29
	6.20	to telephone	Silver Star	Landline	3526	267.98
	6.20	electricity	Lower Valley E	office E	6420	57.46
	5.26	postage	USPS	post+ship	9994	8.70
	5.26	meeting food	Albertsons	Board Mtg	2018	5.49
	5.26	meeting food	Albertsons	Board Mtg	4125	31.23
	5.27	postage	USPS	post+ship	0156	2.96
	5.31	storage	Google	computer sup	4934	1.99
	5.31	Buchrail ad	Teton Digital	Communication	4798	475.00
	5.31	advertising	Facebook	Communication	6821	21.60
	6.02	advertising	Facebook	Communication	7422	2.00
	6.09	sticker	Alpha Graphics	Communication	4530	509.41
	6.15	meeting food	Albertsons	Board Meeting	3116	38.64
	6.18	promo items	Slow Food T	Communication	6007	135.00
MG	5.24	fuel - CNG	Lower Valley E	vehicle exp.	6478	18.59

Credit Card Record Sheet for the month of June 2022

pg. 2

	date	item	vendor	project	ref#	\$
	6.03	imagery storage	Amazon web	GIS Mapping	9172	0.74
	6.03	food	Mack's Market	training M6	7659	26.37
	6.05	food	Smith's Fuel	training M6	8950	87.55
	6.03	food	Buffalo Brewing	training M6	6232	16.82
	6.08	meeting food	Cookville Mkt	special topic	1282	24.38
	6.08	fuel - CNG	Lower Valley E	vehicle exp	6427	22.22
	6.11	software	Adobe Cloud	Computer	5709	56.17
	6.13	software	Adobe Inc	Computer	7342	15.89
	6.15	postage	UPS store	post+ship	8223	24.63
DL ↓	5.27	fuel	Smith-Fuel	vehicle exp	1112	109.81
	6.06	WQ Supplies	Albertsons	WQ supplies	5053	4.99
	6.06	H ₂ O + Batteries	albertsons	WQ supplies	2103	13.47
	6.14	Dry erase bd	Staples	office supplies	8499	34.97
	6.16	fuel - CNG	Lower Valley E	vehicle exp	6736	10.64
KS ↓	5.26	fuel	Shell Oil	vehicle exp	1321	111.57
	6.01	meeting food	Snack R. Brew	TAWPC/WIRE	6108	100.00
	6.08	registration	NECIST	training RS	3185	15.00
	6.09	supplies	Forestry Supply	TAWPC	5660	73.06
	6.15	design + prints	Shively Graphics	TAWPC	7118	352.72
	6.20	meeting food	Smith's Food	TAWPC/WIRE	1004	49.64

\$5,640.51

BANK RECONCILIATION

Name of Client:	Teton Conservation District	Statement Date:	6.30.2022	RW
Bank:	Wells Fargo Bank	Account No:	000-0337175	6.30.2022

Checks Outstanding - Continued		
Number	Amount	Name
20626	172.43	
20620	1,150.00	

Checks Outstanding - Continued		
Number	Amount	Name
page 2 Total: \$ <u>1,322.43</u>		

Emily Hagedorn-Wegher, Administrative Manager

Action Items:

Operations Area: Administration

WACD / WDA Annual Requirements: I'm organizing and compiling records to be submitted prior to the August 31, 2022 deadline base funding requirements deadline. There are several forms that will need to be signed by Chairman Steve this month: Proof of Bonding, Risk Management Practices, Pursuing Local Funding and Education Functions for Elected Officials. They do require a motion to be recorded in the minutes authorizing Steve to sign these forms. By submitting the items necessary to complete our base funding requirements, we receive \$8823.50 annually, plus additional Water Quality funding biannually from the Wyoming Department of Agriculture, and we also ensure that we remain eligible for mill levy funding.

Recommended Motion: *Move to approve the TCD Chairman to sign the required base funding forms; the Proof of Bonding, Risk Management Practices, Pursuing Local Funding and Education Functions for Elected Officials forms to satisfy the 2022 base funding requirements.*

Information Items:

Operations Area: Administration

- **Fiscal Year 2022 Audit:** Our Annual TCD Required Audit process has begun! We are working with representatives from Jones Simkins out of Logan, UT, and I have started submitting information to the team. The official audit starts Aug. 1, and we will be working on the required testing components for several months, with an anticipated completion date of about November 15, 2022 for the final financial statements.
- **Fiscal Year 2023 Budget:** I will be submitting the Department of Audit's required budget reporting form by the July 31, 2022, deadline. Due to a delay with the SAM.gov payment system, we weren't able to receive the reimbursement funding from Grant Teton National Park before the end of the FY22 fiscal year. The income amount in the line item noting the gaging station reimbursement for FY23 will be increased to show the new amount that is anticipated for the new fiscal year. A copy of the final TCD FY23 Budget will be posted on the TCD website, and submitted to all of the required organizations.
- **Alta TCD Board Meeting July 20, 2022:** We will be doing a tour of the Sweet Hollow Farm outside of Victor, ID beginning at 10am. We will be carpooling from TCD at 9am. Following the tour, we will meet at the Alta Library lawn for a sack lunch and beverages outside until the Library opens at 12pm. Please RSVP so we have a lunch available for you. The TCD meeting will be a hard 12-2:30 timeframe, so plan on being at the Library by 11:45 so we can start at 12pm sharp. If you are traveling from Jackson, I would suggest planning on at least 1 hour of travel time to get to Victor for the tour, or 1 hour and 20 minutes to get to Alta from Jackson for the Board Meeting.

Upcoming 2022 TCD Calendar of Events:

July 20	TCD Regular Board Meeting at Alta, WY Library	12-2:30pm – via Zoom/Alta Public Library
August 17	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office
September	Quarterly Joint TCD/FCWID Meeting at TCD	12pm – via Zoom/Office
	TCD Regular Board Meeting at TCD at 1:00pm	

Robb Sgroi, Land Resources Specialist

Action Items:

Program Area: Land

Small Water Project Program (SWPP): An agreement between TCD and Wyoming Water Development Commission (WWDC) was executed for the project titled ‘Surface Water Pond for Fire Suppression Project’. The next step is for a separate agreement to be executed between TCD and the proponent for the project, Julie Nettare (see Supplemental Materials).

Suggested Motion: *Move to approve the Chairman’s signature to the agreement titled ‘Teton Conservation District / Julie Nettare Small Water Project Program Agreement Project No. 2022-01’.*

Small Agriculture: The Hereford-Bally Ranch is developing a stockwater source for cattle that graze on federal, state, and private lands in the Squaw Creek area. The ranch is requesting financial support for all aspects of project development.

Suggested Motion: *Move to approve the Hereford-Bally Ranch’s grant application, in support of their stockwater development project. The award shall not exceed \$22,103, with the reimbursement amount to be a 1:1 match based on actual costs.*

Information Items:

Program Area: Land

- **Small Agriculture:** Grant resources were vetted that could support reconstruction of the breach to the South Park Supply Ditch. Sources included Wyoming Water Development Office, Natural Resources Conservation Service, Wyoming Office of Homeland Security/FEMA, and Farm Service Agency (FSA). Results are FSA is working directly with irrigators to determine eligibility, and FEMA could potentially support a future project if the conveyance was reconstructed to a more resilient standard. The other sources are ineligible.
- **Small Water Project Program (SWPP):** 1) Snow King Resort plans to install buried water tanks at the summit area. The primary use will be for fire suppression, a secondary use will be for potable water, with a new pressurized line being the primary potable water source. The Board’s guidance is sought whether TCD should encourage SWPP grant application(s) to be submitted. 2) The current focus of SWPP is recruitment of new grant applications from within the forthcoming Hoback Level I Watershed Study area. 3) Ongoing work includes administering a grant reimbursement for a completed project, and aggregating information (e.g. permits) to acquire approval for implementation.

Program Area: Vegetation

- **TCD Wildfire Risk Reduction Program (WRRP):** 1) I’ve conducted approximately 17 Wildfire Risk Overviews (WRO) for landowners since the June regular meeting. It was particularly meaningful to work with Broken Arrow Ranch, which hosts the City Kids Wilderness Project, a camp for Washington D.C. based students. 2) The Wildfire Research Center (WiRe) presented to Jackson Hole Conservation Alliance, People’s Market, Breakfast Rotary Club, TAWPC and wildfire ambassadors. Constituents, elected officials and government staff heard findings. A key message is the discrepancy between the wildfire mitigation work homeowners believe they have completed, and what practitioners observe on those properties. This two year project was completed with little

cost to TCD and partners. WiRe's next step is publication of their results. 3) Four researchers from Portland State University joined the WiRe visit. They are researching interpersonal interaction levels among wildfire managers in northwest Wyoming. 3) I supported subdivision scale wildfire planning including road corridor vegetation management in Indian Paintbrush Subdivision, overall planning at Gros Ventre North Subdivision and Teton Cascades, and review of private sector planning at Lost Creek Ranches. 5) Brady Hansen, Chief, JHFEMS, will retire October 2022.

Program Area: Sustainability

- **Air Quality:** The Greater Yellowstone Coordinating Committee- Clean Air Partnership's quarterly meeting included a presentation by Patrick Wright on his study 'Assessing Impacts to Air Quality from Vehicle Emissions in Teton County, WY'. The group ranks grant proposals, with the top two being: A) 'Linking air pollution and climate effects to invasives and algal blooms', and B) 'Creating smoke and fire ready communities'.

**TETON CONSERVATION DISTRICT / JULIE NETTERE
SMALL WATER PROJECT PROGRAM AGREEMENT
PROJECT NO. 2022-01**

THIS AGREEMENT REGARDING THE SMALL WATER PROJECT PROGRAM (the “Agreement”) is made and entered into between the Teton Conservation District, a duly organized Wyoming Conservation District (the “District”), located at 420 W. Pearl Avenue, P.O. Box 1070, Jackson, WY 83001, and Julie Nettere, the “Landowner”, mailing address 3465 N Pines Way Ste 104-16, Wilson, WY 83014-9127. The purpose of this Agreement is to set forth the District’s and the Landowner’s respective obligations and responsibilities for a water development project partially funded by the Wyoming Water Development Commission (the “Commission”) and sponsored by the District. The District and the Landowner may be collectively referred to as the “Parties.”

WHEREAS the District has been selected and approved by the Commission as a Sponsor for eligible Small Water Project Program projects, and has entered into a separate agreement with the Commission delineating its responsibilities and obligations as a Sponsor, a copy of which is attached hereto as Exhibit A (the “Commission Agreement”); and

WHEREAS the Landowner has applied to the District for funding for a Small Water Project Program project (the “Project”) on land located at 7000 West Gill Huff Road, Wilson, Wyoming (PIDN 22-41-17-28-3-00-038), Teton County, Wyoming; and

WHEREAS the infrastructure that is the subject of the Project is owned by __Julie Nettere__ (the “Infrastructure Owner,” as further defined in Paragraph 3 (f) below), and the Infrastructure Owner has granted permission for the Landowner to undertake and complete the Project; and

WHEREAS the title of the Project is Surface Water Pond for Fire Suppression, Project Number: __2022-01__; the details of which are attached as Exhibit B.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the Parties agree as follows:

1. Term of Agreement and Required Approvals. This Agreement becomes effective upon execution by the Parties. The term of this Agreement is from July 20, 2022 through October 10, 2024 (the “Term”). All construction and reporting required by this Agreement, and by the terms of the Commission Agreement, shall be completed during the Term.

2. Payment.

- a. Per the terms of the Commission Agreement, the District will receive payment for the Project in its capacity as Sponsor. Upon receipt of funds from the Commission, the District shall reimburse the Landowner a maximum of \$35,000, or 50% of the total actual Project budget, whichever is less.
- b. In addition to the funds received from the Commission, the District shall reimburse the Landowner with District funding of \$5,000.00, or 10% of actual costs, whichever is less.
- c. Payment of funds from the District to the Landowner shall be made following receipt by the District of proper documentation of expenditures, and within thirty (30) days of the District's receipt of funds from the Commission, as more particularly set forth in Paragraph 2.f below.
- d. Nothing in this Agreement obligates the District to make payments to the Landowner if the District does not receive allocated funds from the Commission.
- e. No payment shall be made for work performed or materials purchased before both:
 - (i) The District provides the Landowner with a copy of the "Notice to Proceed" letter from the Wyoming Water Development Office; and
 - (ii) The date upon which the last required signature is affixed to this Agreement, unless written approval for such expenditures was issued in advance.
- f. Prior to final payment by the District, Landowner shall provide the District with the following items:
 - i. A final inspection and certification of completion by Landowner's Professional Engineer or Professional Geologist.
 - ii. Before, during, and after photographs of the Project.

- iii. A copy of an operation and maintenance plan for the Project, which shall be developed in accordance with accepted engineering practices.
- iv. Signed contractor invoices.
- v. Any applicable finalized State Engineer's Office paperwork.
- vi. As built drawings.

3. Responsibilities of Landowner. Landowner agrees to:

- a. Use grant funds only for the activities specified in this Agreement. No other use is authorized.
- b. If applicable, provide a copy of the agreement between the Infrastructure Owner and the Landowner demonstrating that the Infrastructure Owner has approved the Project.
- c. Acquire and submit to the District for approval all public access agreements, permits, plans and specifications, funding participation agreements, and construction budgets requested by the District.
- d. Acquire or otherwise meet a series of prerequisites, which may include but not necessarily be limited to:
 - i. Substantiation of the public benefit that will be derived from the Project;
 - ii. Certification by an appropriate land management or resource management entity that the Project will meet expectations and that appropriate engineering standards, as approved by the District, will be adhered to;
 - iii. Right-of-way, public access agreements and option agreements.
 - iv. Easements on public lands, if required.
 - v. Environmental assessments.
 - vi. Section 401, Clean Water Act, Certification.
 - vii. Section 404, Clean Water Act, Permit.

- viii. DEQ Permit to Construct.
 - ix. Final Plans and Specifications approved by the District.
 - x. Incidental work required to prepare the Project for construction.
 - xi. Approval by the District of final plans specifications and construction budgets, which shall include revisions, deletions, or mitigation resulting from meeting items (i) through (x) above.
- e. The Landowner shall not initiate implementation of or commence construction on the Project prior to receipt of the written approval of the District.
 - f. The Landowner shall complete the Project no later than __October 10, 2024__ and shall have submitted its request for all funds for which it is requesting reimbursement by this date. No funds will be paid by the District for expenditures made after the end-date specified, and the Landowner shall be solely responsible for payment of any expenses incurred or claims received after the end-date.
 - g. The Landowner shall ensure the continued operation and maintenance of the Project via a plan with the Landowner and/or Infrastructure Owner or otherwise, which plan shall delineate responsibilities for all costs, including labor, for all operation, maintenance and repairs.
 - h. The Landowner shall maintain adequate accounting records that properly disclose the source and application of grant funds for the Project. The District and its representatives shall have access to any books, documents, papers, and records of the Landowner related to this Agreement or the Project for the term of this Agreement. The Landowner shall retain said records for a period of five (5) years from the termination date of this Agreement.
 - i. In the event of any dispute between the District and the Commission, the Landowner shall provide all information requested by the District as it may pertain to the dispute.
4. Responsibilities of the District. The District shall:
- a. Abide by the terms of the Commission Agreement;

- b. Promptly remit payments it receives from the Commission to the Landowner per the terms of this Agreement and the Commission Agreement; and
 - c. Review materials, permits, documents, and other materials submitted to it by the Landowner in a timely manner.
5. Refund of Funds. Any unused portion of funds will be returned from the Landowner to the District no later than ninety (90) days after this Agreement expires or the project is complete, whichever is earlier. In addition, the Landowner specifically agrees that in the event it fails to complete the Project under the terms of this Agreement, the Landowner will refund all monies received for the Project from the District. All refunded monies received by the District that were obtained from the Commission will be returned to the Commission.
6. General Provisions.
- a. Amendments. Any changes, modifications, revisions or amendments to this Agreement must be mutually agreed upon by the Parties and made in writing. No oral amendments are allowed.
 - b. Compliance with Laws. The parties will comply with all applicable federal, state and local laws in the performance of this Agreement.
 - c. Applicable Law/Venue. The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms “hereof,” “hereunder,” “herein,” and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be the Ninth Judicial District, Teton County, Wyoming.
 - d. Non-Assignment/Agreement Not Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Agreement without the prior written consent of the other party. The Landowner shall not use this Agreement, or any portion thereof, as collateral for any financial obligation, without the prior written permission of the District.

- e. Assumption of Risk. The Landowner shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Landowner's failure to comply with state, local or federal requirements. The District shall notify the Landowner of any state, local, or federal determination of noncompliance.
- f. Availability of Funds. Each payment obligation of the District is conditioned upon the availability and payment of funds from the Commission, as appropriated or allocated for the payment of this obligation. If funds from the Commission are not allocated and available for the Project, or if funds from the Commission are otherwise discontinued, the Agreement may be terminated by the District at the end of the period for which the funds are available. The District shall notify the Landowner at the earliest possible date if funds are not going to be available, and of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the District in the event this provision is exercised, and the District shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the District to terminate this Agreement in order to provide similar services to another party or landowner.
- g. Extensions. Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement must be agreed to by the District and the Landowner, and shall be effective only after it is reduced to writing and executed by all Parties. Any agreement to extend this Agreement shall include, but not necessarily be limited to: an unambiguous identification of the Agreement being extended; the term of the extension; the amount of any payment to be made during the extension, or a statement that no payment will be made during the extension; a statement that all terms and conditions of the original Agreement shall, unless explicitly delineated in the exception, remain as they were in the original Agreement; and, if the duties of either party will be different during the extension than they were under the original Agreement, and a detailed description of those duties.
- h. Force Majeure. Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control, and without the fault or negligence, of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public

enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform notifies the other party of the extent and nature of the problem as soon as is reasonably practical, limits any delay in performance to the delay required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

- i. Indemnification. The Landowner shall indemnify, defend, and hold harmless the District and its officers, agents, employees, successors and assigns from any and all claims, lawsuits, losses and liability arising out of the Landowner's failure to perform any of its duties and obligations hereunder or in connection with the negligent performance of the Landowner's duties or obligations.
- j. Independent Contractor. The Landowner shall assume sole responsibility for any debts or liabilities that may be incurred in fulfilling the terms of this Agreement, and shall be solely responsible for the payment of all federal, state and local taxes, which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Landowner or its agents and/or employees to act as an agent or representative for or on behalf of the District, or to incur any obligation of any kind on the behalf of the District.
- k. Notices. All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail, facsimile, e-mail, or delivery in person at the following addresses:

Teton Conservation District
Teton Conservation District
P.O. Box 1070
420 W. Pearl
Jackson, WY 83001

Landowner
Julie Nettere
3465 N Pines Way Ste 104-16
Wilson, WY 83014-9127

- l. Ownership of Documents/Work Product. All documents, reports, records, field notes, materials, and data of any kind resulting from performance of this Agreement must, at all times, be made available to the District and a copy may be maintained by the District at the District's discretion.
- m. Governmental Immunity. Pursuant to Wyo. Stat. § 1-39-104(a), the District expressly reserves governmental immunity by entering into this Agreement, and specifically retains all immunities and defenses available to it. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity shall be construed in favor of governmental immunity.
- n. Termination of Agreement. In the event the Landowner fails to perform in accordance with the terms and conditions of this Agreement, the District may terminate this Agreement for cause. In such an instance, the District shall provide the Landowner with thirty (30) days written notice of its intent to terminate and provide the Landowner with the opportunity to cure its deficient performance during this time period. Whether the Landowner successfully cures its failure to perform within this thirty (30) day period shall be at the sole discretion of the District. Should the Landowner fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Landowner performs its duties and responsibilities. In addition, the Agreement may be terminated as described in paragraph 6.g if the Commission fails to provide funding to the District.
- o. Third Party Beneficiary Rights. The rights, duties and obligations contained in this Agreement shall operate only between the Parties, and shall inure solely to the benefit of the Parties. The provisions of this Agreement are intended only to assist the Parties in determining and performing their obligations under this Agreement. The Parties intend and expressly agree that only the Parties' to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

- p. Counterparts. This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantor of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Landowner.
- q. Entirety of Agreement. This Agreement, consisting of 9 pages, and Exhibit A, Commission Agreement, consisting of 7 pages, and Exhibit B, Surface Water Pond for Fire Suppression Project Application, consisting of 7 pages; represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- r. Signatures. In witness thereof, the Parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the days and dates set forth below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The effective date of this Agreement is the date of the signature last affixed to this page.

TETON CONSERVATION DISTRICT

 Steve McDonald, Chair, Board of Supervisors
 Teton Conservation District

Date: _____

LANDOWNER


 Date: June 20, 2022
 Julie Nettere

Date: _____

Julie Nettere



**Teton
Conservation
District
Est. 1946**

Teton Conservation District Grant Application Narrative

APPLICANT INFORMATION (Section 1 of 4)

1. Applicant Representative: *The name of the person responsible for the grant application, and final reporting if successfully awarded funds.*

2. Applicant Entity: *The name of the nonprofit, business, individual/landowner, government agency, university/school, or other entity on behalf of which the Applicant Representative is applying for the grant. The Applicant Entity may be the same as the Applicant Representative.*

3. Type of Applicant: *Please select one or specify.*

Individual/Landowner

Government Agency

Nonprofit

Business

University/School

Other (specify):

4. Phone Number:

5. Email:

PROJECT INFORMATION (Section 2 of 4)

6. Project Title: *Please enter a brief project title.*

7. Total Project Budget (\$):

8. Grant Funding Requested from TCD (\$):

9. Anticipated Project Start Date:

10. Anticipated Project End Date:

11. Requested Funding Schedule: *If your grant application is approved, grant funding can be distributed as a reimbursement after project completion (TCD's preference) or in-advance of your project start date. Please circle your preferred funding schedule.*

Reimbursement

In Advance

12. Requested Final Report Deadline: *If your grant application is approved, please select an appropriate deadline for grant completion and final reporting. You may only be given one option below. Your Final Report deadline will be confirmed in your grant award letter.*

February 1, 2023

June 1, 2023

13. Grant Category: *Which Teton Conservation District grant category does your proposed project primarily support? [Click here to read about the grant categories.](#) Please select one.*

Water

Land

Education

Wildlife

Sustainability

Geographic Information Systems (GIS)

Vegetation

NARRATIVE (Section 3 of 4)

1. Provide a project overview and describe the overarching goals of your project.

2. Please list (in numbered form) and describe the project deliverables that will be accomplished within the proposed grant time frame. Please describe the project deliverables in measurable terms that directly correspond to the project deliverables listed in the Project Budget. Note that when submitting a Final Grant Report, grantees will need to speak to the degree each project deliverable was completed and report on funds expended for each deliverable.

3. How does your project support Teton Conservation District's mission and [2020-2025 Strategic & Long-Range Plans](#)? Provide specific references to the section(s) of the plan(s) that your project supports.

4. Please consider or describe any opportunities for energy conservation while implementing this project.

5. How will you evaluate if your project reached its goals and accomplished its deliverables?

6. Please list your partners and briefly describe the role they play in your project.

7. Additional information (Optional, 100 words max). Note that you may also attach supplemental materials (technical information, photos, maps, diagrams, letters of support, etc.).

CERTIFICATION AND SIGNATURE (Section 4 of 4)

By checking the boxes and signing below, I certify the following:

- I agree that I am authorized Applicant Representative of the Applicant Entity applying for this grant and that the information contained in this application is true to the best of my knowledge.
- I understand that information submitted as part of this Grant Application is public information subject to public requests for information; it is my responsibility to ensure compliance with the Wyoming Public Records Act.
- I understand that if grant funds are awarded, it is my responsibility to identify any permits that are needed to complete this project and I commit to obtaining all necessary permits prior to project implementation.
- I understand that if grant funds are awarded, further stipulations may be identified in the TCD Award Letter and must be adhered to in order to receive funding.
- I will submit an electronic copy of this Grant Application and the following required materials and optional materials as necessary by email to Phoebe Coburn, Communications Specialist, phoebe@tetonconservation.org. I will save a copy of all these materials for my own records.
1. **Grant Application Cover Page & Narrative:** *Required.*
 2. **Application Budget:** *Required.*
 3. **Landowner Letter of Authorization:** *Required only if your project is taking place on private land and the landowner is not the applicant. If this applies to your project, include a signed letter from the landowner(s) authorizing the Applicant Representative to apply for a grant for work to be conducted on their land.*
 4. **Supplemental Materials:** *Optional.* You may attach supplemental materials such as additional technical or scientific information, photos, maps, diagrams, letters of support, or anything else that supports your application. Please compile your supplemental materials into *one* document if possible. Note that your supplemental materials will be printed multiple times; please consider the number of pages you attach.

Signature:



Date:



Teton Conservation District (TCD) Grant Application Budget

Applicant Entity: **Hereford-Bally Ranch LLC, Paul von Gontard**
 Project Name: **Squaw Creek Well Development**

Date: **07.08.2022**
 Application ID: **[Leave Blank]**

Project Deliverables	Requested TCD Grant Funds (\$)	Applicant (\$)	Applicant (In-Kind)	[Partner 1] Match (\$ or In-Kind)	[Partner 2] Match (\$ or In-Kind)	Total
Acquire BTNF permit for access to well	\$ -	\$ -	\$ -			
SEO water right permit. Legal costs	\$ 1,750.00	\$ 1,750.00				\$ 3,500.00
Test flow of existing well	\$ 1,000.00	\$ 1,000.00				\$ 2,000.00
Project design, engineering	\$ 2,800.00	\$ 2,800.00				\$ 5,600.00
Materials, installation, excavation	\$ 13,670.00	\$ 13,670.00				\$ 27,340.00
Contingency at 15%	\$ 2,883.00	\$ 2,883.00		-	-	\$ 5,766.00
TOTAL	\$ 22,103.00	\$ 22,103.00	\$ -	\$ -	\$ -	\$ 44,206.00

Authorization ID: JAC803202 Contact Name: PAUL VON GONTARD Expiration Date: 12/31/2031 Use Code: 915	FS-2700-4 (VER. 03/17) OMB 0596-0082
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U.S. DEPARTMENT OF AGRICULTURE
FOREST SERVICE

SPECIAL USE PERMIT

Authority: FEDERAL LAND POLICY AND MGMT ACT, AS AMENDED October 21, 1976

PAUL VON GONTARD of PO BOX 949, JACKSON, WY 83001, (hereinafter "the holder") is authorized to use or occupy National Forest System lands in the BRIDGER-TETON NATIONAL FOREST or Jackson Ranger District unit of the National Forest System, subject to the terms and conditions of this special use permit (the permit).

This permit covers 0.02 acres in the SE1/4 NE1/4 Sec. 2, T. 39 N., R. 116 W., 6TH PRINCIPAL MERIDIAN, ("the permit area"), as shown on the map attached as Appendix A. This and any other appendices to this permit are hereby incorporated into this permit.

This permit issued for the purpose of:

Installation, operation, and maintenance of a submerged solar pump and buried 1" pipeline for stock water use from Hereford-Bally Stock Well No. 1 (WY Permit 215170) to private property approximately 100 feet northwest of the well site. The ROW is 100 ft. in length x 10 ft. in width. See Appendix B for project design.

There shall be no permitted motorized or pedestrian access to the pump or pipeline from December 1st to May 1st each year per Special Order 04-03-333 (Appendix C).

TERMS AND CONDITIONS

I. GENERAL TERMS

A. AUTHORITY. This permit is issued pursuant to the FEDERAL LAND POLICY AND MGMT ACT, AS AMENDED October 21, 1976 and 36 CFR Part 251, Subpart B, as amended, and is subject to their provisions.

B. AUTHORIZED OFFICER. The authorized officer is the Forest or Grassland Supervisor or a subordinate officer with delegated authority.

C. TERM. This permit shall expire at midnight on 12/31/2031, approximately 9.5 years from the date of issuance.

D. CONTINUATION OF USE AND OCCUPANCY. This permit is not renewable. Prior to expiration of this permit, the holder may apply for a new permit for the use and occupancy authorized by this permit. Applications for a new permit must be submitted at least 6 months prior to expiration of this permit. Issuance of a new permit is at the sole discretion of the authorized officer. At a minimum, before issuing a new permit, the authorized officer shall ensure that (1) the use and occupancy to be authorized by the new permit is consistent with the standards and guidelines in the applicable land management plan; (2) the type of use and occupancy to be authorized by the new permit is the same as the type of use and occupancy authorized by this permit; and (3) the holder is in compliance with all the terms of this permit. The authorized officer may prescribe new terms and conditions when a new permit is issued.

E. AMENDMENT. This permit may be amended in whole or in part by the Forest Service when, at the discretion of the authorized officer, such action is deemed necessary or desirable to incorporate new terms that may be required by law, regulation, directive, the applicable forest land and resource management plan, or projects and activities implementing a land management plan pursuant to 36 CFR Part 215.

F. COMPLIANCE WITH LAWS, REGULATIONS, AND OTHER LEGAL REQUIREMENTS. In exercising the rights and privileges granted by this permit, the holder shall comply with all present and future federal laws and regulations and all present and future state, county, and municipal laws, regulations, and other legal requirements that apply to the permit area, to the extent they do not conflict with federal law, regulation, or policy. The Forest Service assumes no responsibility for enforcing laws, regulations, and other legal requirements that fall under the jurisdiction of other governmental entities.

wall) all ground where the soil has been exposed as a result of the holder's construction, maintenance, operation, or termination of the authorized use.

H. Water Facilities and Water Rights (D-25).

This permit does not confer any water rights on the holder. Any necessary water rights must be acquired by the holder in accordance with State law. Any expenses for acquiring water rights shall be the responsibility of the holder. The United States reserves the right to place any conditions on installation, operation, maintenance, and removal of facilities to pump, divert, store, or convey water on National Forest System lands covered by this permit that are necessary to protect public property, public safety, and natural resources on National Forest System lands in compliance with applicable law. The holder waives any claims against the United States for compensation in connection with imposition of any conditions on installation, operation, maintenance, and removal of water facilities under this permit.

I. Improvement Relocation (X-33).

This authorization is granted with the express understanding that should future location of United States Government-owned improvements or road rights-of-way require the relocation of the holder's improvements, such relocation will be done by, and at the expense of, the holder within a reasonable time as specified by the Authorized Officer.

THIS PERMIT IS ACCEPTED SUBJECT TO ALL ITS TERMS AND CONDITIONS.

BEFORE ANY PERMIT IS ISSUED TO AN ENTITY, DOCUMENTATION MUST BE PROVIDED TO THE AUTHORIZED OFFICER OF THE AUTHORITY OF THE SIGNATORY FOR THE ENTITY TO BIND IT TO THE TERMS AND CONDITIONS OF THE PERMIT.

ACCEPTED:

 6/15/22

PAUL VON GONTARD SIGNATURE DATE

APPROVED:

PATRICIA O CONNOR Digitally signed by PATRICIA O CONNOR Date: 2022.06.29 07:48:05 -06'00'

PATRICIA M. O'CONNOR, Forest Supervisor SIGNATURE DATE

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average one hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and, where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require



State Engineer's Office

HERSCHLER BUILDING, 2-W
CHEYENNE, WYOMING 82002
(307) 777-6163

MARK GORDON
GOVERNOR

GREG LANNING
STATE ENGINEER

August 9, 2021

Paul Von Gontard/Hereford-Bally Ranch LLC
PO Box 949
Jackson, Wyoming 83001

Dear Applicant:

You are advised that the State Engineer approved the following application to appropriate ground water for Domestic-- Ground Water, Stock Watering on August 5, 2021. A copy of the permit is enclosed. Also enclosed are forms and instructions for submitting data to the State Engineer relating to the completion of the well and the beneficial use of the water, as required by law.

PERMIT NUMBER - WELL NAME

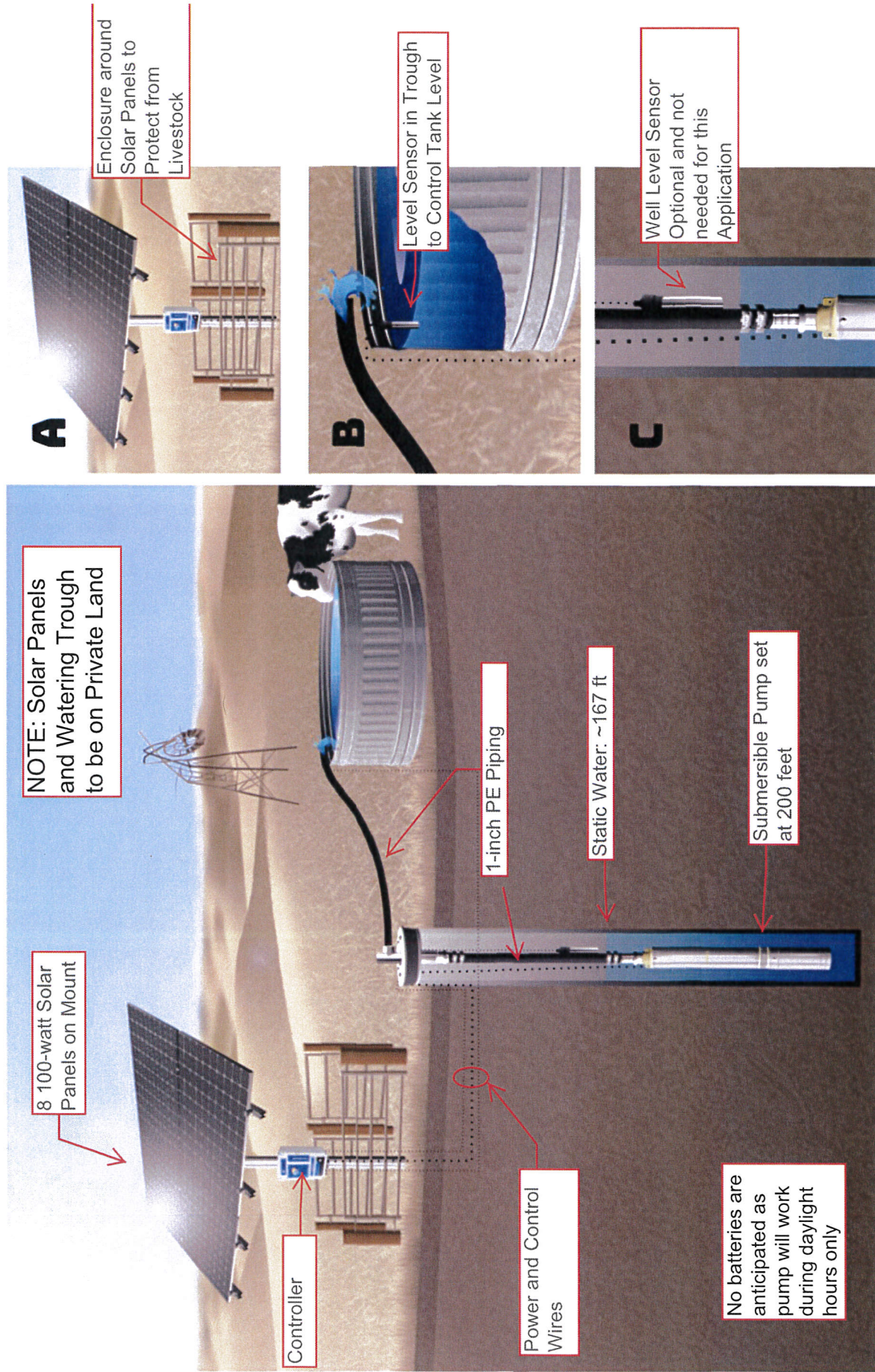
Permit No. **U.W. P215170.0W - HEREFORD-BALLY STOCK WELL NO 1**
WELL LOCATION - SE1/4NE1/4 02-039N-116W

By Statute the water must be beneficially utilized by December 31, 2023. ***IF THE REQUIRED NOTICES ARE NOT RETURNED TO THIS OFFICE WITHIN THE STATUTORY TIME LIMITS SET FORTH, THE PERMIT WILL BE SUBJECT TO CANCELLATION, WHICH ACTS AS A FORFEITURE OF THE WATER RIGHT GRANTED BY THIS PERMIT.***

An extension of time may be requested for completion of work when good reason is provided. A request for such extension must be received in the State Engineers Office prior to the expiration date shown on the permit. Requests for extension of time must indicate due diligence on the part of the applicant to comply with the time limits imposed by this permit. ***(PLEASE NOTE: The conditions and limitations of your permit may NOT allow an extension of time.)***

Sincerely,

Lisa Lindemann, Administrator
Ground Water Division
xc: DIV 4 (16)



Schematic of Submersible Pump, Solar Panels and Watering Trough.



Weber Water & Well
 PO Box 7673
 Jackson Wyoming 83002
 (307) 413-0419
 roy@weberwaterwell.com

Paul Von Gontard
 PO Box 949
 Jackson, Wyoming 83001

Invoice

Invoice Number: 33
 Invoice Date: 06/26/2022

SITE ADDRESS: South Ricks Road, South Park, WY 83001

WORK COMPLETED: Ordered all the components for a new solar system for stock watering system. Waiting on response from Forest Service.

This invoice does not include labor and additional fittings for installation.

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
6SQF-3 6gpm Pump 1 Npt Disc SQ Flex Solar	1	\$3,910.08	\$3,910.08
Cu200 Ctrl Unit Use W/ Level Switch	1	\$796.58	\$796.58
lo 50 Interface Boxes	1	\$124.40	\$124.40
330W Peimar Solar Panel 36V. **TRINA PANELS**	1	\$1,737.17	\$1,737.17
Solar Wire Kit 30' M/F Connections	1	\$98.15	\$98.15
4 Panel Top of Pole Rack Kit Requires 4" x 12.5' SCH40 STEEL PIPE	1	\$712.49	\$712.49
2 Panel Top of Pole Rack Kit Requires Contractor 4" X 7' SCH40 STEEL PIPE	1	\$507.25	\$507.25
Level Float Switch Red-Cu200	1	\$212.26	\$212.26
10/2 Flat Jacket 500' w/ Ground	1	\$959.43	\$959.43

SUBTOTAL: \$9,057.81
 WY-Teton: \$543.48
 TOTAL: \$9,601.29
 PAID: \$0.00

How to Pay

Invoice Number: 33
 \$9,601.29 due by 3rd July 2022

We accept payment by: Check, Card or Cash, add 3.5 % if using credit card

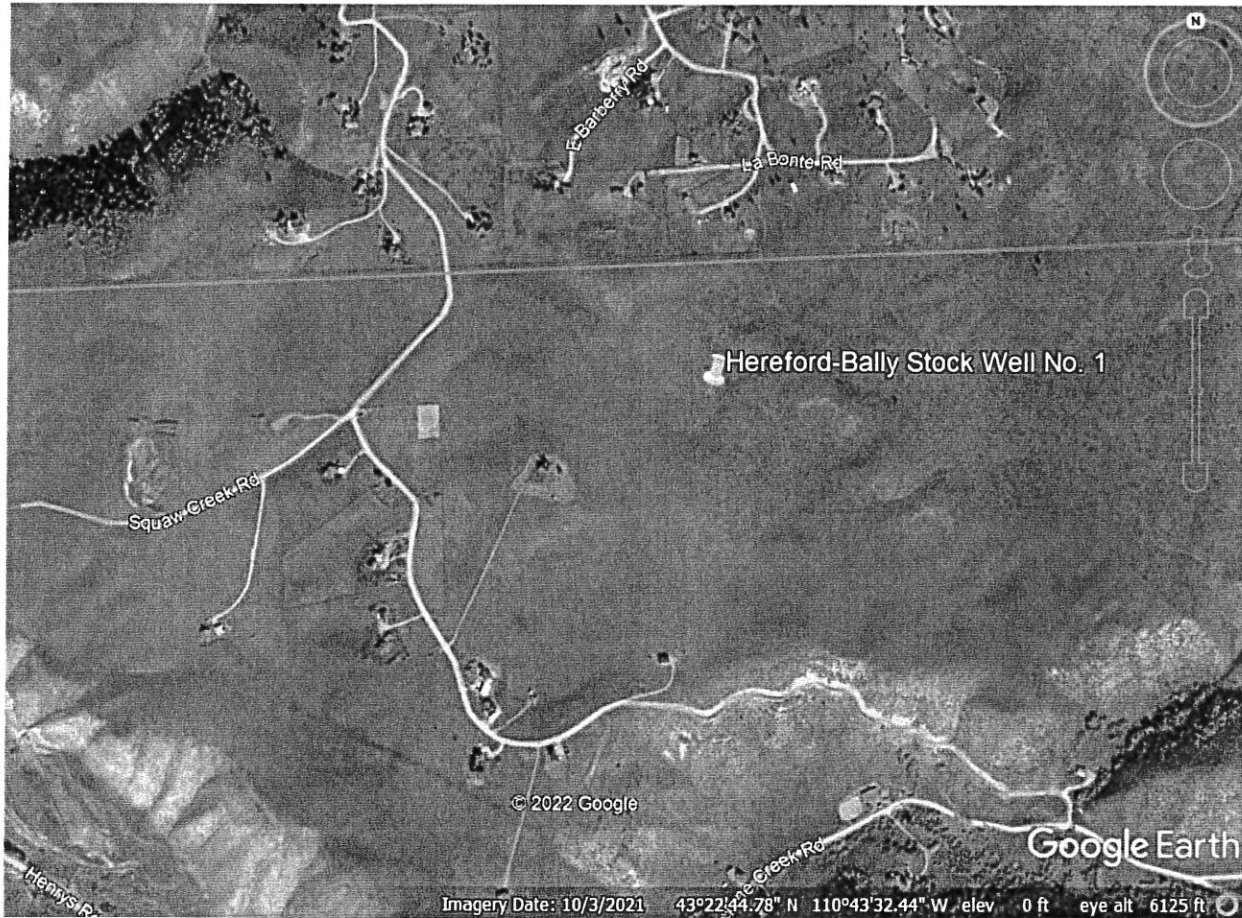
Check PO Box 7673,
 Jackson Wyoming
 83002

Online payment Visit this link to pay your invoice online: <https://sm8.link/kk979mv>

Our terms are strictly COD or 7 Day

Appendix A

JAC803202
VON GONTARD, PAUL
915 - WATER TRANS PIPELINE < 12" D



USDA Forest Service
Jackson Ranger District, Bridger-Teton National Forest
Teton County, Wyoming
SE ¼, NE ¼ Section 2, T39N, R116W, Sixth Principal Meridian



Photo 1. Pump Test Setup on US Forest Land with Generator and Submersible Pump in Well. Discharge Line Running across the Land about 100 feet to Livestock Troughs on Private Land.



Photo 2. Livestock Troughs Lined up Along East Boundary of Private Land.



Photo 3. Picture Taken at Beginning of Pump Test. Flow Measured at 10 gpm with Bucket and Stopwatch.



Photo 4. Water Quality Suitable for Livestock

Morgan Graham, GIS & Wildlife Specialist

Information Items:

Program Area: Wildlife

- **Breeding Bird Survey:** I completed the United States Geological Survey's annual Breeding Bird Survey Moose, WY Route. I detected 53 species and 394 total birds across 50 three-minute survey locations. The route has been surveyed 38 times since 1976. The highest species diversity (65 species) was recorded in 1992. The highest bird abundance (814 birds) was detected in 1993.
- **Wildlife Levee Ramps:** Jackson Hole Wildlife Foundation received communication from the US Army Corps of Engineers and Wyoming Department of Environmental Quality that construction of eight wildlife levee ramps south of the Highway 22 bridge can proceed.

Program Area: Vegetation

- **Perennial Pollinator Program (PPP):** PPP participants have consistently reported success establishing their plants. They've also expressed strong interest in participating in the future.
- **Jackson Hole High School:** Sophie Lamb prepped her garden site and planted pollinator plugs from Piney Island Native Plants and native grass plugs from Vertical Harvest. We worked with the school district's irrigation contractor to ensure the planting is receiving adequate water for establishment.
- **Wyoming Native Plant Society:** I represented TCD at Wyoming Native Plant Society's annual meeting in Thermopolis June 3rd – 5th.
- **Vegetation Reclamation:** I assisted ten separate landowners with native vegetation reclamation recommendations.

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Flat Creek Monitoring:** I assisted David with collection of sediment and turbidity data, as well as deployment of temperature loggers on Flat Creek.
- **Snake River Ramp Down Analysis:** The final stage of the digitization for the Snake River Ramp Down project has been started, which entails measuring the length of each channel on each day. The length will be used in conjunction with the area of the channel to determine its average width.

Program Area: Communications

- **People's Market:** I worked the Teton Conservation District tent at the June 29th People's Market with Phoebe and our new intern, Sophie. We discussed who we and Teton Conservation District are as well as the many programs that Teton Conservation District has, helps with or participates in with the public who visited our tent. For the families that stopped by, we had the Grasterpiece activity. This activity allows for the decoration of a small container before planting native grass seed in it. The seed would likely germinate within a couple weeks and be able to be transplanted into a yard at about a month. While this activity was engaging for kids, it helped educate the parents about the benefits and necessity of native plants.

David Lee, Water Resources Specialist

Information Items:

Program Area: Water

- **Wyoming Watersheds Conference:** I traveled to Riverton to participate in the 2022 Wyoming Watersheds Conference, hosted Wyoming Association of Conservation Districts and the Wyoming Rural Water Association. I gave a presentation on TCD's current water quality outreach and marketing programs, including the Well Test Kit Program, Trout Friendly Lawns, DroughtReach, and other related programs. Following this meeting, I have coordinated with Wyoming Rural Water on their interest in mapping water quality throughout the state.
- **Flat Creek Temperature Loggers:** Emily and I installed temperature loggers in Flat Creek as part of our Sampling and Analysis Plan. These loggers record temperature at 1-hour intervals at four locations on Flat Creek between peak runoff and November.
- **Flat Creek Sediment Sampling:** Emily and I performed the second set of samples for turbidity and suspended sediment concentration in Flat Creek as part of our Sampling and Analysis Plan. Turbidity and suspended sediment concentration was highest at our most downstream site, the South Park Wildlife Habitat Management Area.
- **This is Our Town:** I was featured on This is Our Town on Jackson Hole Radio with Del Ray on July 13th. I was invited to participate to discuss the current and future water quantity conditions in Teton County and to provide opportunities to conserve water.
- **Social Ecology of Rivers Project Interview:** I was interviewed by Bailey Holdaway, a graduate student from Utah State University, for a social ecology project that addresses water-based organizations in the western US and their ability to address the health of watersheds and the wellbeing of watershed communities. I provided information on TCD's partnering strategy and the success of projects that have been completed in the past. [This link](#) provides information on the project.
- **Army Corps of Engineers – Data Request:** I submitted a Freedom of Information Act (FOIA) request for data related to geomorphology surveys on the Snake River within the Jackson Levee System. I received the data on July 11.
- **Lane LaMure - Hoback Clean Water:** Lane LaMure has accepted the line-item grant funds from TCD for funding a Level II Study in Hoback Junction. This acceptance occurred after coordination with TCD to ensure that a Level II Study will be performed concurrently with Hoback special district formation.

Phoebe Coburn, Communications Specialist

Action Items:

Operations Area: Communications

- **The Mountain Neighbor Handbook:** The Teton Board of Realtors are contributing \$10,000 to The Mountain Neighbor Handbook (formerly known as the Good Neighbor Handbook). See the agreement in Supplemental Materials.
***Suggested Motion:** Move to authorize the Board Chair to sign the agreement titled “Contribution Agreement Between Teton Board of Realtors & Teton Conservation District for Mountain Neighbor Handbook Funding” (formerly called the “Good Neighbor Handbook.”)*

Information Items:

Operations Area: Communications

- **The Mountain Neighbor Handbook:** 1) The Good Neighbor Handbook has been renamed *The Mountain Neighbor Handbook: A Local’s Guide to Stewardship in the Tetons*. We purchased the domain www.mountainneighbor.org. 2) Teton County formally committed \$10,000 to the project at their FY23 budget hearing on June 17, 2022. 3) To get you excited about how the project is coming along, I’ve included the “Style Board” in Supplemental Materials. 4) We’ll be releasing a Request for Proposals for printing of The Mountain Neighbor Handbook sometime in August.
- **Elections Communications:** 1) Carlin and I developed a working communications plan for the November 2022 election. As part of that plan, we are sending out a press release announcing the mill levy reduction, the boundary change, and the board candidate application filing period. 2) We created an election informational page for the public: www.tetonconservation.org/election (not quite live yet as of 7/13, but will be very soon). 3) **If you are running for re-election, please send me a brief bio and a photo of yourself so I can put it on the TCD website.**
- **Grants Map:** I’ve been working with Emily Smith and Morgan on a “grants map”—a map of projects TCD has funded. My goal is to get it up on the website this summer.
- **Voices JH:** I worked with Voices JH and Teton County Emergency Management to produce an informational post describing the “Ready, Set, Go!” system for evacuation in the case of natural disaster or other emergency.
- **Intern:** We’re taking Sophie Lamb, a high school senior, on as a part-time summer intern.

Operations Area: Grants

- **MOA Award Letters:** I completed drafting all the FY23 MOA Award Letters. Staff are currently reviewing and approving before they will be sent out to MOA partners.

Program Area: Water

- **Jackson Hole Clean Water Coalition:** 1) The 810 West HOA is certified Trout Friendly. 2) Ads ran in the JH News&Guide and a sponsored post in Buckrail announcing the 2022 Trout Friendly Landscapers.

**CONTRIBUTION AGREEMENT BETWEEN
TETON BOARD OF REALTORS & TETON CONSERVATION DISTRICT
FOR MOUNTAIN NEIGHBOR HANDBOOK FUNDING**

1. Parties

This Contribution Agreement (the “CA”) is made and entered into this ____ day of _____, 2022 (the “Effective Date”) by and between the Teton Conservation District, a duly organized Wyoming Conservation District (“TCD”), whose address is P.O. Box 1070, Jackson, Wyoming 83001; and Teton Board of Realtors (“TBR”), a is a professional trade association, whose address is P.O. Box 3736 Jackson, WY 83001 (hereinafter referred to individually as a “Party” and collectively as the “Parties”).

2. Project Background

- a. TCD is a conservation district of the State of Wyoming. TCD’s mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment. TBR is a professional trade association whose mission is to enhance the ability of its members to conduct business successfully, competently and ethically.
- b. TCD is leading a project titled *The Mountain Neighbor Handbook: A local’s guide to stewardship in the Tetons* (referred to as the “Project”), a printed and digital media resource that seeks to foster environmental stewardship values in the Jackson Hole community.
- c. The Project is underway and is expected to cost \$66,500.
- d. The Project is expected to be launched in September 2022. Primary promotion of the project will take place in September-December 2022, with continued promotion and project expansion intended into the future.

3. Contribution by TBR

- a. The purpose of this CA is to document the agreement of TBR to contribute the sum of \$10,000 to be used by TCD to pay the Project costs **including marketing and advertising** (the “TBR Contribution”).
- b. TCD will invoice TBR for the TBR Contribution in TCD’s Fiscal Year 2023.
- c. TBR will pay the TBR Contribution to TCD within 30 days of receiving the invoice from TCD.

4. Entirety of Agreement

This CA represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral. Where any portion of this CA is in conflict with state statute, state statute shall govern.

5. Amendments

This CA can only be amended by written agreement signed by both Parties. Any changes, modifications, revisions, or amendments to this CA which are mutually agreed upon by the parties shall be incorporated by written instrument, executed and signed by all parties of this CA. No verbal amendments are permitted.

6. Indemnification

Each party shall assume the risk of any liability arising from its own actions or omissions or the actions or omissions of its employees, volunteers, and agents at all times. Each Party shall, to the extent allowed by law, defend, indemnify and hold harmless the other from and against any and all claims, losses, causes of action, judgments, damages and expenses to the extent caused by the

negligent actions or omissions of the indemnifying party, its employees, officers, contractors or agents for which the indemnifying Party would be liable in law or equity.

7. Applicable Law

The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this CA. The courts of the State of Wyoming shall have jurisdiction over any action arising out of the CA, and over the parties, and the venue shall be the Ninth Judicial District, Teton County, Wyoming.

8. Severability

Should any portion of this CA be judicially determined to be illegal or unenforceable, the remainder of the CA shall continue in full force and effect, and either party may re-negotiate the terms affected by the severance.

9. Governmental Claims

TCD does not waive its governmental immunity or rights under the Wyoming Governmental Claims Act by entering into this CA, and each party fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this CA.

10. Notices

Notices related to this CA shall be in writing and given to the parties at the address provided under this CA, either by regular mail, delivery in person, or email.

Teton Conservation District
P.O. Box 1070
Jackson, WY 83001
Carlin Girard, Executive Director (carlin@tetonconservation.org)

Teton Board of Realtors
P.O. Box 3736
Jackson, WY 83001
Desmond Jennings, President (desmond.jennings@gmail.com)

Emails to the TCD shall be sent to the then-current Executive Director of TCD. Emails to TBR shall be sent to the then-current President of TBR.

IN WITNESS WHEREOF, the parties hereto have executed this CA to be effective as of the Effective Date first set forth above.

Teton Board of Realtors

A Professional Trade Association

By: _____ Date: _____
Desmond Jennings, Board President

Teton Conservation District

A Wyoming Conservation District

By: _____ Date: _____
Steve McDonald, Board Chair

HEADLINE TYPEFACE

Lumiere
Sparing Use



TETON COUNTY GOOD NEIGHBOR HANDBOOK

HEADLINE TYPEFACE

TT Firs Neue
Sparing Use



COLOR PALETTE

Sunny, Warm + Natural



The GYE is home to the largest concentration of wildlife in the lower 48 states.

© MARK GOCKE

SPOT ILLUSTRATION STYLE

Clean, colorful badges to introduce sections and coordinate with eventual sticker.



Encompassing 22 million acres across Wyoming, Montana, and Idaho, the Greater Yellowstone Ecosystem (GYE) is one of the largest nearly-intact temperate ecosystems on earth.

Some of the most remote lands in the contiguous U.S. exist within the boundaries of the GYE, and three of our nation’s most iconic river systems, the Colorado, Mississippi, and Columbia, begin their journeys as headwater streams among the mountains and high plateaus in this area. It is a place of inspiration and reverence.

The GYE is home to the largest concentration of wildlife in the lower 48 states. Elk, bears, bison, moose, wolverine, lynx, cutthroat trout, and other wildlife flourish in its abundant habitat. Many of these species undertake migrations from alpine summer ranges to low-elevation winter ranges. Ancestral homelands for numerous Tribes, two national parks, three wilderness areas, and thousands of acres of undeveloped federal lands provide refuge for these iconic species to thrive.

Teton County is situated in the heart of this ecosystem. Over the past century, development and growth have expanded into habitat, forcing wildlife into residential areas as they seek food and traditional migration routes.

We’re privileged to live in a wild place, but this comes with the responsibility to educate ourselves—and our neighbors—about how to coexist with wildlife.

BODY TYPEFACE
Decimal
Various Sizes + Weights
Colors May Alternate



100

Bears, wolves, other large carnivores, and large nesting birds need at least 100 yards of space.

25

Give all other animals, including bison, elk, and moose, at least 25 yards of space.

SUPPORTING ILLUSTRATION STYLE
May include a mix of photographic, illustrative, and typographic elements.

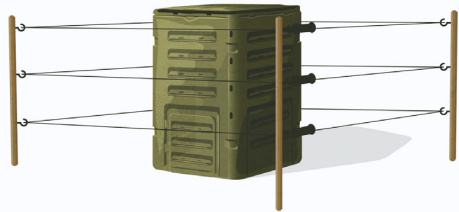
FEATURE ILLUSTRATION STYLE

Partially colored artwork shows proposed style when applied to both human-constructed and landscape elements.



SKETCHING PHASE

All feature illustrations will have a sketching phase for content and layout approval prior to artwork development.



Carlin Girard, Executive Director

Action Items:

Operations Area: Administration

Annual Plan of Work Approval: Prior to budget creation, TCD staff created our draft Annual Plan of Work for Fiscal Year 2023 (see Supplemental Materials). I am bringing it before the Board for your approval prior to submission to the Wyoming Department of Agriculture.

Suggested Motion: *Move to approve the Fiscal Year 2023 Annual Plan of Work and direct staff to submit it to the Wyoming Department of Agriculture.*

Information Items:

Operations Area: Administration

- **National Association of State Conservation Agencies (NASCA) 2024 Conference:** Justin Caudill from Wyoming Department of Agriculture reached out to see if TCD would be interested in helping host the NASCA annual conference if it were to be sited in Jackson next year. This is the State Agency version of National Association of Conservation Districts (NACD) and responsibilities would be like what we did for the NACD conference last year. Would the TCD Board of Supervisors be interested in TCD playing a role supporting this event?
- **TCD FY23 Budget:** Emily has completed final touches to FY23 budget, without any major changes being required.
- **Boundary Adjustment:** I believe that TCD and Cody Conservation District have completed the final step of the boundary adjustment, which was sending a map and written description of the boundary to the Wyoming Department of Revenue. They have not yet signed off on it, but I anticipate they will shortly.
- **2023 Building Lease Agreement:** I will be providing you with our landlord's proposed lease agreement in Executive Session.
- **Town of Jackson Ecosystem Stewardship Coordinator:** I met with Tanya Anderson, the new Ecosystem Stewardship Coordinator with the Town of Jackson. Focal points included Flat Creek Rock Structures and Karns Meadow.
- **Staff Evaluations:** I completed written and verbal staff evaluations.

Program Area: Land

- **Fish Creek Road Planned Residential Development (PRD):** TCD staff submitted comment to Teton County for the use of a PRD for sub-division for a lot on Fish Creek Road. It has received a fair amount of attention both because if awarded the PRD would allow increased development density at the site, and because permitted development that is underway has required visible dirt work on a timbered hillside.

Program Area: Water

- **Septic System Effluent Monitoring Project:** According to Nelson Engineering a draft final report will be available August 1, 2022. I plan to set up an internal presentation of the findings. Board member involvement is welcome.
- **National Association of Conservation District's (NACD) Webinar:** I presented on the Trout Friendly Lawns Program and the Karns Meadow Stormwater Wetland at the Urban Community Conservation Webinar. Phoebe and David were otherwise committed. Farmstead Cider also presentation during the webinar.

Teton Conservation District

Fiscal Year 2023 Plan of Work



INTRODUCTION:

The Teton Conservation District (TCD) Plan of Work builds upon the TCD 2020-2025 Strategic and Long-Range Plans. As authorized by Wyoming State Statute, TCD will work towards our established vision and mission through Board administration, staff time, and funding allocation.

Statutes: TCD operates under the authority and requirements of “Wyoming Conservation Districts Law” recorded in Title 11 - Chapter 16 – Sections 101 – 135 of the Wyoming State Statutes.

Vision: Teton Conservation District envisions a forward-looking community practicing natural resource stewardship.

Mission: Teton Conservation District is a local government entity whose mission is to work with the community in the conservation of natural resources for the health and benefit of people and the environment.

TCD Program Areas: TCD’s natural resource work is categorized into six Program Areas: Water, Land, Vegetation, Wildlife, Geographic Information Systems, and Sustainability.

TCD Operation Areas: Three overarching Operation Areas permeate all of TCD’s programmatic work: Administration, Communications, and Grants.

The TCD Plan of Work is structured to include each of our Program and Operation Areas and serves to guide Staff activities for the Fiscal Year (FY) 2023. Subheadings are used to further breakout components within a Program Area.

PROGRAM AREA: Water

OVERVIEW: Water will remain a primary focus in FY2023, with emphasis on Snake River monitoring, and collaborative planning efforts in Fish Creek and with Town and County. Outreach and education for completed water quality projects and drought messaging will persist through FY2023.

Water Quality Monitoring

NEW:

- Over the course of the year, support expansion and coordination of Snake River mainstem monitoring, including a pilot study to assess macroinvertebrate and algae.
- Fish Creek Sampling and Analysis Plan will be revised for submission to Wyoming Department of Environmental Quality by March 1, 2023.
- TCD staff and Board will be discussing the addition of *E. coli* sampling in surface water.

ONGOING:

- Flat Creek water quality sampling will be completed by TCD staff.
- Support USGS Partnership for stream gage operation and maintenance on the Snake River and its tributaries.
- Financially support monitoring efforts of Friends of Teton River on the west slope of the Tetons.

COMPLETED:

- Data collection, analysis, and reporting will be completed for the septic system effluent monitoring study in early FY2023.
- USGS sediment and turbidity monitoring in Flat Creek is complete. Report will be published in FY2023.
- E. coli Source Tracking Study completed through University of Wyoming.

Water Planning and Management

NEW:

- After receiving funding from the Environmental Protection Agency (EPA), complete contractor selection and stakeholder facilitation in support of development of the Fish Creek Watershed Plan. This task will occur throughout FY2023, with finalization in FY2024.

ONGOING:

- Support data acquisition and technical review of projects associated with the Teton County Water Quality Master Plan.
- Participate in and contribute to the WDEQ investigation of nitrate contamination in Hoback Junction.
- Encourage the formation of a Hoback Water District by participating in outreach campaigns and public meetings as recommended by the Hoback Drinking Water Stakeholder Group.

Watershed Protection

ONGOING:

- Provide continued support to Wyoming Game and Fish Department's (WGFD) Flat Creek South Channel Restoration Implementation.
- Provide continued support of Trout Unlimited project on Sewell Ranch.
- Support the expansion of snow storage outreach, planning, and removal projects to mitigate delivery of sediment to Flat Creek, Fish Creek, and Edmiston Spring.

- Expand the outreach campaign to promote the Trout Friendly Lawns Program and other programs with shared interest from TCD and the broader Jackson Hole Clean Water Coalition (JHCWC).
- Continue to respond in an appropriate fashion during emergency natural resource issues, including but not limited to flooding, stormwater and wastewater issues, and fisheries impacts.
- Provide relevant data summaries to partners and the public regarding drought and other public water advisories.
- Lead and assist with classroom and field activities to educate youth about water quality issues in Teton County. Partner with agencies that support this endeavor, including the US Forest Service, WGFD, Trout Unlimited, and Grand Teton National Park.

PROGRAM AREA: Land

OVERVIEW: In FY2023, TCD will increase pathways for agricultural success in Teton County. This will take place in partnership with public land managers, private landowners, local government, and other stakeholders. A combination of advocacy, education, field work, and grant and agreement support will be utilized. Public land monitoring and improvements will increase understanding and efficiency of operations. Opportunities will be sought to increase private land agricultural production, ranging from regulatory frameworks to land sharing agreements.

At the request of Teton County, the Town of Jackson, and other regional land management agencies, TCD will respond to requests for natural resource review of proposed changes.

Agriculture

NEW:

- Sponsor a UW Haub School project to develop an agricultural landshare program, by May 2023.
- Advance a proposal to Teton County Jackson Parks & Recreation to create a community garden at the Munger View Park, by March 2023.
- Join and support the Food Policy Council (FPC). Align TCD's goal of improving the community food system with FPC's nascent vision. Identify and solve issues in the regulatory framework.
- Enhance TCD's messaging of Memorandum of Agreement (MOA) partner events—specifically Slow Food in the Tetons and Mountain Roots Education.
- Administer the Conservation Planting program.
- Support planning and implementation of best management practices planning at the Elk Ranch, Grand Teton National Park.

ONGOING:

- Support development of range data management protocols for VGS software, then finalize entry of North Zone Bridger-Teton National Forest range data into VGS.
- Administer 12 existing Small Water Project Program (SWPP) grants. Submit up to 8 new SWPP grants by November 2022.

- Support and complement NRCS programs, grants, and activities.
- Complete range monitoring trend site establishment in Gros Ventre drainage by August 2022.
- Support Teton Water Users Association’s expansion of the aquifer recharge program.
- Support activities that improve the local community food system, including access to meat processing facilities, encouraging regenerative agriculture.
- Support internal and external mechanisms for sampling and analyzing soils.
- Develop a component to the Surface Water Inventory, showing agricultural pipelines.

COMPLETED:

- Completed UW Haub School project- ‘Empowering Alternative and Small-Scale Agriculture in Teton County, Wyoming, Through Land Use Planning and Regulatory Frameworks’.
- Amended County Building Codes Resolution to allow high tunnels.
- Completed multiyear contract to finish establishment of trend monitoring sites on Forest Service grazing allotments.
- Support for Hoback Level I Watershed Study contributions is generally complete.

Planning and Development

NEW:

- Work with County and Town staff to develop natural resources metrics for the Comprehensive Plan Indicator Report.
- Explore opportunities for vegetation classification update and comparison.

ONGOING:

- TCD staff will make a strong effort to be available upon request and respond to formal PRC review of development applications.
- TCD staff will be available for informal requests for feedback regarding planning and zoning proposals and changes.
- Upon request, TCD will also assist the Town of Jackson, and Teton County, in updating their Natural Resource Protection Land Development Regulations.

COMPLETED:

- TCD worked with Teton County to craft portions of the Wildlife Feeding and Fencing Land Development Regulations.

PROGRAM AREA: Vegetation

OVERVIEW: Staff will continue to promote the management of invasive vegetation as well as the availability and use of native plants in public and residential landscaped settings. Staff time will be allocated towards supporting education and outreach to private landowners via informal plant identification services. TCD will also support additional education and outreach opportunities offered by volunteer, not-for-profit, and agency partners.

Opportunities abound to support informed decision making on public and private lands, relative to wildfire risk reduction. TCD, using recent research, will deliver evidence-based programs to

effectively support private landowner wildfire risk reduction needs. In addition, emphasis will be placed on funding and revising a community plan to better prioritize risk reduction actions, subsequently opening up grant opportunities.

Plants

NEW:

- Conservation Planting Program discovery, design, and the implementation of a two year pilot residential program to incentivize low-input, pollinator-friendly landscaping alternatives, and crab apple tree replacement. Outreach to landscaping professionals.
- Recruit and train Weed Warrior ambassadors to implement effective mechanical control of biennial thistles, houndstongue, etc. Efforts will occur in the Spring and Fall.
- Assist on planning, planting, and maintenance of native plant demonstration gardens (Teton Pines, Sage Assisted Living, Jackson Hole High School, Museum of Wildlife Art).

ONGOING:

- Develop request for proposals for a distribution market to expand availability of native shrubs, forbs, and grasses to participants of the Conservation Planting Program and Teton County residents at large.
- Administer MOA between TCD and Jackson Hole Weed Management Association (JHWMA). The GIS & Wildlife Specialist (GISWS) will serve as the JHWMA Secretary in FY23, including two annual meetings and light grant admin year-round.
- Document and mechanically remove invasive species in mid-late summer from Game Creek and Schwabacher's Landing for the third consecutive season.
- Generate public facing native plant lists and web resources (lists by habitat/soil type) for availability in spring of FY2023.
- Over the course of the growing season, offer plant identification and recommendation services to private landowners as requested.
- Work with TCD Communications Specialist to author seasonally relevant posts and videos highlighting what landowners can do to control invasive species and improve habitat.

COMPLETED:

- Responded to 20 landowner requests for vegetation expertise.
- Native plant programming for 75 Munger Mountain Elementary 5th graders.
- Edited and reprinted the Native Plant Pocket Guide.

Wildfire

NEW:

- Review Wildfire Research Center findings; integrate into the Teton Area Wildfire Protection Coalition (TAWPC) and the Wildfire Risk Reduction Program (WRRP).
- Investigate use of the Quantitative Wildfire Risk Analysis for SWPP grant decision making.
- Disseminate limited messaging for the WRRP- 1) at BTNF fuels reduction project areas (Munger Mountain, Shadow Mountain), and 2) Homeowners' Association meetings.

- Seek funding to revise the Community Wildfire Protection Plan (CWPP). Contribute to contractor's revision process and project, through June 2025.
- Administer a program to cost-share Wildfire Risk Overviews (WROs) developed by the private sector.
- Serve in a wildland firefighter role for incidents (wildfire events) and activities.

ONGOING:

- Serve in a TAWPC leadership role through May 2024.
- Administer the WRRP. Provide Not to Exceed (NTE) 60 parcel scale WRO, and NTE five neighborhood scale overviews.

COMPLETED:

- Updated TAWPC's organizational structure and revised bylaws.

PROGRAM AREA: Wildlife

OVERVIEW: TCD will partner with state and federal agencies, non-profits, universities, and private landowners to support wildlife research that informs land management decisions. TCD will consider a broad range of projects including those that focus on nongame species, migration, disease, connectivity, and human impacts.

ONGOING:

- Assist local agencies with avian monitoring projects: Sage-grouse, United States Geological Survey's Breeding Bird Survey, harlequin ducks, etc.
- Serve as Chairman of the Upper Snake River Basin Sage-grouse Local Working Group. Coordinate communications between local group members and Wyoming Game and Fish Department and the State Sage-grouse Implementation Team.
- Administer MOA between TCD and Jackson Hole Wildlife Foundation (JHWF). Provide GIS and monitoring support for Snake River wildlife levee ramps and wildlife-vehicle collision database.
- Work with TCD Communications Specialist to author seasonally relevant social media posts and videos.

COMPLETED:

- Yellow-billed cuckoos: Completed three years (15 surveys) of yellow-billed cuckoo monitoring in Ditch Creek and Schwabacher's Landing.

PROGRAM AREA: Geographic Information Systems (GIS)

OVERVIEW: The GIS & Wildlife Specialist will maintain, update, and interpret the TCD internal spatial data repository for use by TCD staff. Will assist locally convened natural resource themed stakeholder efforts with hard copy and digital mapping requests.

NEW:

- This winter, develop publicly accessible maps and spatial data for landowners to understand soil suitability rankings currently residing within the United States Department of Agriculture Web Soil Survey.

ONGOING:

- This winter, generate contours and digital surface models in house or via contractor. Respond to data requests and questions (~8 per year).
- Assist TCD Executive Director in representing TCD interest during Teton County GIS Policy Committee meetings (aerial imagery acquisition/distribution and planning for update of vegetation mapping).
- This winter, interpret, distribute, and update of the TCD Surface Water Inventory.

PROGRAM AREA: Sustainability

OVERVIEW: The TCD air quality monitoring programming provides credible data for short and long term management and decision making. Through financial and personnel support, this monitoring provides the public with real time air quality information, especially during wildfires. Additional data collected will focus on atmospheric chemical deposition rates. Bases on existing monitoring, human and environmental health concerns from air quality in our district are somewhat limited to wildfire smoke.

The majority of TCD's upcoming Waste, Recycling, and Compost assistance will be done in direct partnership with Teton County Integrated Solid Waste and Recycling (ISWR). Our MOA's with Energy Conservation Works (ECW) and Yellowstone Teton Clean Cities (YTCC) will be leveraged for energy efficiency

Air Quality and Emissions**NEW:**

- Review Wyoming Department of Environmental Quality's final report for the mobile air quality monitoring station, strategize action based on the report's content.
- Financially support maintenance of existing ozone and visibility monitoring instrument in Kelly, WY.

ONGOING:

- Provide financial and staff support to USGS's snowpack chemistry monitoring study, by March 2023.
- Serve as emergency site operator at Wyoming Department of Environmental Quality's State and Local Air Monitoring Station.
- Serve as a member in the Greater Yellowstone Coordinating Committee's Clean Air Partnership.
- Maintain existing levels of support for ECW and YTCC through our MOA's.

COMPLETED:

- Supported the Teton Climate Action Process, by describing programs and practices that can support carbon sequestration and reduction of fossil fuel emissions.

Waste, Recycling, and Compost

NEW:

- TCD will support ISWR's expansion of composting to include commercial and residential food waste with MOA funding.

ONGOING:

- Through our MOA with ISWR, TCD will financially support the collection of electronic and Household Hazardous Waste.

COMPLETE:

- Through multiple avenues, TCD has contributed to the establishment of a comprehensive food waste composting program at ISWR.

OPERATIONS AREA: Administration

OVERVIEW: TCD's Administration Operations Area is rooted in Wyoming State Law governing Conservation Districts. The TCD Board of Supervisors provides administrative and financial guidance, which is seen through by TCD's staff. It is TCD's goal to be fiscally responsible and transparent and provide opportunity for public input and engagement.

NEW:

- TCD Executive Director will administer a contracted wage assessment for TCD positions.
- TCD will update its five-year pass-through reimbursement agreement with GTNP for FY2023. TCD works in partnership with Grand Teton National Park (GTNP) and United States Geological Survey (USGS) to make Snake River gaging station data available to the public in GTNP.
- The Administrative Manager will create a calendar for reoccurring administrative duties.
- The Administrative Manager will assess opportunities to formally track expenses from the Committed Funds Account.

Ongoing:

- TCD will meet its legal requirements for practices and reports required by the IRS, Worker's Compensation, Unemployment Insurance, the Wyoming Department of Audit, Wyoming Association of Conservation Districts and The Wyoming Department of Agriculture.
- TCD produces the necessary payroll reports and maintains a liability fund for paid leave. TCD will review each employee's performance annually to determine salary increase/COLA level, it provides employee benefits and produces the necessary wage reports.
- TCD receives income from water quality test kit sales, various grants, reimbursements related to cooperative projects, monthly income from a mill levy tax on property and motor vehicle registrations, and annually receives funding from the Wyoming Department of Agriculture through base funding and Water Quality Grant Funds.

OPERATIONS AREA: Communications

OVERVIEW: Priorities for FY2023 will be the Mountain Neighbor Handbook (MNH), Grants Map, and community presence (online and in person) leading up to the November 2022 election.

NEW:

- While not a new activity, extra emphasis will be placed on outreach activities including social media (25 posts prior to the 2022 election), newsletter, blog, pitching stories to media, and events leading up to the election.
- With record low SWE, opportunities for drought messaging will be important in summer 2022. During budgeting, explore opportunities to contract out a DroughtFire short film for release in mid-summer.
- Produce a Well Test Kit Instructional Video with the Water Resources Specialist by fall 2022. Spanish subtitles by VoicesJH.
- Provide outreach and marketing materials for the Conservation Planting Program as assigned by the Executive Director.

ONGOING:

- Workload for the MNH will center on wrapping up production, continuing to obtain outside funding, printing, and enacting the marketing plan for the project. Product launch is anticipated for July/August 2022. Continued promotion for many years to come.
- Time will be spent directing the creation of the Grants Map, but the bulk of the work will fall to the technician. June/July 2022 anticipated completion with regular updates on a roughly twice-yearly basis.
- Attend Farm to Fork Festival, Wildlife Expo, EcoFair, Rendezvous River Days, People's Market, and other unanticipated events.
- Continuation of the educational video series, Morgan's Nature Notebook: 4-5 episodes.
- Continue outreach through our Voices JH partnership.
- Continuation of management of residential and business Trout Friendly Lawns (TFL) programs at a similar level as the past year.
- Working to make the Annual Report less list/bulleted in nature this year. Project timeline is July-October 2022. Consider moving the timeline forward slightly, ex. staff draft content due July 1 or July 15 instead of August 1.
- Meeting minutes and board packet production monthly. Submit to regular meetings ads to legal/public notices monthly and submit a display ad once a year in December. Submit special meeting ads as necessary.
- Management of nominations and promotion of the Teton Conservation Vision Award.

COMPLETED:

- Project and grant reporting completed for the Karns Meadow Sign & Wyoming Department of Agriculture Grant.
- Major components of the MNH that will be finished before FY2023 include the RFQ and contract negotiation, text edits, and large portion (if not all) of the graphic design work and marketing plan development.

- National Association of Conservation Districts Meeting completed.
- Flat Creek Watershed Improvement District Election completed. Next election November 2023 (FY2024); initial planning should begin in late spring 2023.
- By FY2023, the workload for the Wildlife Feeding Campaign should be greatly reduced and future involvement will intentionally not be prioritized.

OPERATIONS AREA: Grants

OVERVIEW: The goal for FY2023 is to maintain the grant system at a similar level that is functioning now; there are no plans for big changes this year. Minor improvements will be addresses as needed.

NEW:

- Consider if/how to provide the board with improved tools for grant decision making.
- Consider if/how to improve internal and external grant guidelines.

ONGOING:

- Maintain PICLIR and MOA grant tracking systems.
- Update templates, guidelines, etc. for the Partners in Conservation Grant as needed, create social media content and submit newspaper ads.

COMPLETED:

- A significant amount of time was spent in FY2022 building out the MOA grant system (tracking, forms, etc.); this has been completed.