



**Teton
Conservation
District
Est. 1946**

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**Teton Conservation District (TCD) February 2021 Board Meeting
February 17, 2021 at 1:00 p.m. | Location: Zoom Video Conference**

Zoom Video Conference Invitation

Zoom Link: <https://us02web.zoom.us/j/82639448663>

Dial-in phone numbers: (669) 900-6833, (253) 215 8782, (929) 205-6099, (301) 715-8592

Meeting ID: 826 3944 8663

Meeting Members

Board Members: Steve McDonald, Dave Adams, Roby Hurley, Bob Lucas, and Nate Fuller

Associate Board Members: Tom Breen, Sarah Hegg, Elizabeth Barczynski, and Bob Weiss

Staff Members: Emily Hagedorn, Robb Sgroi, Morgan Graham, Emily Smith, Carlin Girard, Phoebe Coburn, and Tom Segerstrom

Partners & Guests: Luther Propst (Teton County Board of County Commissioners), Adam Clark (Natural Resource Conservation Service), Mary Moore (Bridger-Teton National Forest), and Partners in Conservation (PIC) Grant Applicants

TCD Meeting Agenda

Minutes and Treasurer's Reports	10 minutes
Agency Reports, Guests, and Public Comment	20 minutes
Board Reports	10 minutes
Partners in Conservation (PIC) Grant Decisions:	90 minutes
Staff Reports and Staff Action Items	60 minutes
U.S. Geological Survey Snowpack Chemistry Monitoring Joint Funding Agreement	
Old and New Business	10 minutes
Executive Session	10 minutes
<i>(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)</i>	

**Teton Conservation District (TCD) January 2021 Board Meeting Minutes
January 20, 2021 | Online Meeting**

Attendees:

TCD Board Supervisors: Steve McDonald, Roby Hurley, Dave Adams, Nate Fuller

TCD Associate Board Members: Bob Weiss, Sarah Hegg

TCD Staff: Tom Segerstrom, Carlin Girard, Emily Hagedorn, Robb Sgroi, Morgan Graham, Phoebe Coburn, Emily Smith

Guests: Adam Clark (Natural Resources Conservation Service), Mary Moore (Bridger-Teton National Forest), Amy and Jack Robinson (Robinson Cattle Company), Renee Seidler (Jackson Hole Wildlife Foundation), Hannah Bouline (Vertical Harvest), Carolyn Prescott (Public), Abigail Karin (Public), Cyrus Dowlatshahi (Public)

Due to COVID-19, all meeting attendees participated in the meeting via a computer or phone. Steve, Roby, and Tom joined by computer from the TCD boardroom.

Call to Order: Steve called the meeting to order at 1:04 p.m.

December 16, 2020 Meeting Minutes: Roby moved to approve the December 16, 2020 Board Meeting Minutes. Dave seconded. The motion carried.

December 2020 Treasurer's Report: Dave reviewed the December 2020 Treasurer's Report.

- Checks numbering 19775-19824 dated December 1-31, 2020: \$284,582.55
- Credit card charges: \$1,137.26
- Net credits for the month: \$386,513.95
- Operating Reserves Account Balance: \$501,059.34
- Committed Funds Savings Account: \$532,441.70
- Reconciled General Fund Checking Balance: \$876,573.21

Roby moved to approve the December 2020 Treasurer's Report. Nate seconded. The motion carried.

Guest Reports and Public Comment:

Adam Clark, Natural Resources Conservation Service (NRCS): 1) There was discussion on the Memorandum of Agreement between TCD and NRCS. TCD's signature is pending. Adam said he would need to confer with the state office regarding modifications. 2) Tom discussed concerns regarding the Open Records Act requests and the potential to unintentionally divulge landowner information. 3) NRCS is proposing that districts take a leadership role with Local Working Group (LWG) meetings. 4) High tunnels in Teton County, WY are subject to building codes. Adam confirmed that NRCS funding for such projects is contingent on compliance with local building codes, which Robb stated that he is working on.

Mary Moore, Bridger-Teton National Forest (BTNF): 1) BTNF has established a transition team to work to address changes made by the new federal administration. 2) BTNF released the Draft Record of Decision for Snow King Resort developments and are now working through the objection process before releasing the Final Record of Decision. 3) BTNF continues to work towards planning solutions for the Teton Pass Corridor. They are waiting to hear if the Federal

Land Access Program (FLAP) grant application is successful. 4) BTNF is considering needed resources for summer 2021, related to camping.

Hannah Bouline (Vertical Harvest): Hannah thanked the board for the opportunity to offer public comment. Hannah stated she is attending the meeting to learn more about TCD and to introduce herself; Vertical Harvest will be submitting a Partners in Conservation (PIC) grant request and is interested in exploring a partnership or MOA with TCD.

Board Reports: 1) Roby reported that he has been working with Tom and Jackson Hole Wildlife Foundation on two Land Development Regulation amendments regarding wildlife friendly fencing and wild animal feeding. The amendments will be presented to Teton County soon. 2) Roby is working with TOJ Community Development Director, Tyler Sinclair, on finalizing a request for assistance from TCD to help present the Infill and Sewer Capacity Analysis. 3) Dave had a conversation with Scott Prior regarding the Environmental Impact Study for the proposed Grand Targhee Resort expansion. Dave suggested that a geohydrologist with expertise in karst geology be hired.

Staff Reports: *Please refer to the previous month's board packet to find information items included in written staff reports that were not discussed during the meeting.*

Robb Sgroi (Land Resources Specialist): Robb introduced a grant request from Jack and Amy Robinson for labor and equipment rental on a fencing project on the northern boundary of the Upper Gros Ventre Grazing Allotment. Robb thanked stakeholders, including Bridger-Teton National Forest and Jackson Hole Wildlife Foundation. Amy thanked Robb and provided further information. **Dave moved to authorize the requested funding in the amount of \$10,743.82 for the application titled 'Upper Gros Ventre Allotment Fence Reconstruction Project' from the FY2021 budget in the Agriculture Program Area, and the line item 'Livestock Fencing Grant.'** Roby seconded. Robb noted a small error in the budget table of the request that will be corrected. **All were in favor.**

Robb introduced an action item regarding a letter of support for Jackson Hole Fire/EMS' proposed amendment to the Teton County Wildland Urban Interface (WUI) Building Code. The amendment would remove language allowing for fire-resistant wood shakes and shingles in the WUI. **Dave moved to authorize the Chairman to sign the letter stating TCD's support for the resolution proposing to amend the Wildland Urban Interface Code. Nate seconded.** There was discussion on how the amendment may not affect redevelopment because building permits are not required to replace existing roofs. Robb to investigate. Bob Weiss expressed support for the amendment. Bob added that incentives for homeowners to replace their roofs could be considered in the future. **All were in favor.**

Information Items: 1) Robb discussed a draft memorandum regarding fencing project funding guidelines. There was discussion on the degree to which TCD should promote wildlife friendly fencing to agricultural producers; Nate advocated strongly for wildlife friendlier fencing and Roby, Steve, and Sarah Hegg also spoke in support. Wildlife friendly fences cost 50% more on average than traditional fencing. Steve said there could be circumstances in which Jackson Hole Wildlife Foundation (JHWF) may not be a preferable option for a landowner, and therefore proposed that TCD remain flexible. Morgan offered support for flexibility. There was agreement that support for non-agricultural fencing is not an appropriate use of public funds. Roby discussed the possibility that TCD could see an increased number of applications for feeding

enclosures in the future. Enclosures prevent wildlife access to stored crops, but do not hinder wildlife movement. Robb said that TCD approached Wyoming Game & Fish Department (WGFD) to support their enclosure program. At that time, no support was needed but could be in the future. Bob Weiss asked about tax incentives for wildlife friendlier fencing. There was discussion with Renee on JHWF's financial capacity to support fencing projects. JHWF cannot cover the cost of every project; there could be opportunities for TCD to contribute additional funds. There was board agreement based on TCD's mission, wildlife friendly fencing should be encouraged. Tom suggested that written guidance would be helpful to staff. The board will continue to consider the memorandum and contact Tom with further feedback. A new draft of guidelines, may be presented to the board. 2) Steve asked Renee to comment on Robinson Cattle Company's project. Renee thanked the board and expressed JHWF is excited about the project and will help with volunteer efforts to remove fencing. 3) The Granite Creek diversion is a diversion off the Snake River in Grand Teton National Park that carries roughly 400 CFS to multiple water right holders. The project involves changing the tubes' elevation and grade to improve fish passage and reduce instream disturbance.

Emily Hagedorn-Wegher (Administrative Manager): Emily introduced an action item to reallocate unused grant funding within the Committed Funds Account. Jackson Hole Weed Management Association (JHWMA) indicated that \$15,000 of awarded grant funding will not be used. Flat Creek Watershed Improvement District (FCWID) indicated that \$6,000 of awarded grant funding will not be used. The funds will be made available for other uses, including uses unrelated to JHWMA and FCWID. **Dave moved to make the \$21,000 in funds that cannot currently be spent out for the original FY21 JHWMA Memorandum of Agreement and FY21 FCWID Memorandum of Agreement funding grants available for future projects. Nate seconded.** There was clarifying discussion that the funds would not be moved to Partnering Funds, but would remain in the original budget line item and would become available for other uses. The funds will be identified in the Committed Funds Report. **The motion carried.**

Information Items: The board decided the Partners in Conservation (PIC) presentation day will take place on February 11, 2021.

Morgan Graham (GIS & Wildlife Specialist): Information Items: 1) Morgan had conversations with some board members on the trajectory of the developing native plant program. Nate asked for Morgan's input on alfalfa seed mix sources. Morgan said he would provide recommendations to Nate by email. Morgan suggested sainfoin, it does not cause bloat, and alfalfa can sometimes require increased nitrogen inputs. 2) There was discussion on the map that Morgan created for the Teton Wilderness bear poles project that TCD funded. 3) The board discussed wild animal feeding. Attracting ungulates with feed has the potential to also attract corvids, bears, and other species. Phoebe said that Teton County intends to submit a Partners in Conservation (PIC) grant request for a stop wildlife feeding campaign. There was discussion on resources to landowners regarding vegetation species that may attract wildlife. Morgan said the native plant list that Frances Clark is compiling will include some information. Morgan said that the creation of a specific list could be explored in relation to Land Development Regulation (LDR) amendments.

Emily Smith (Natural Resources Technician): Information Items: No discussion

Carlin Girard (Water Resources Specialist and Associate Director): Carlin introduced an action item regarding the sampling regime for the Septic System Effluent monitoring project. **Dave moved to authorize the Board Chair to sign the Second Amendment to the Nelson Engineering Contract for the Septic System Effluent Monitoring Project, in order to fund the collection of 12 samples over the course of one-year, thereby increasing total project costs from \$157,465 to \$209,558, and reallocating \$15,000 from Partnering Funds to cover increased project costs. Roby seconded. The motion passed.**

Information items: 1) There was follow-up discussion on Teton County's leadership role in wastewater planning. 2) Carlin reported that TCD should be able to distribute well test kits soon. 3) Carlin said that a draft Teton County, Wyoming Drinking Water Quality Mapping Project narrative report and maps were provided to board members. Carlin has incorporated all feedback and some substantive changes were made. There was brief discussion on the public release strategy. Abigale Karin complimented Carlin on the product.

Phoebe Coburn (Communications Specialist): Phoebe introduced an action item regarding the creation of a whiteboard video about TCD. **Dave moved to authorize the Board Chair to sign the Scope of Work between Teton Conservation District and On Board Innovations and allocate a total amount (not to exceed) of \$4,000 from the FY21 budget to the project, with \$2,000.00 from Communications: Education & Outreach Efforts line item and \$2,000.00 from the Communications: Advertising line item. Roby seconded. The motion carried.**

Information Items: 1) Phoebe discussed dissemination of the upcoming Partners in Conservation (PIC) grant applications for the board. 2) Carlin showed the board TCD's 75th anniversary badge.

Tom Segerstrom (Executive Director): Information Items: 1) Tom reported that a donation was made to Wyoming Natural Resource Foundation, as approved at the December 2020 meeting. 2) Tom will be continuing to discuss environmental staffing with Luther Propst, and invited board members to join him for a phone call with Luther following the board meeting. 3) Tom is meeting with Memorandum of Agreement (MOA) partners to discuss FY2022 funding requests.

Adjournment: Roby moved to adjourn the regular TCD meeting at 2:56 p.m. Nate seconded. The motion carried.

Submitted by: _____
Phoebe Coburn Date

Supervisor: _____
Date

Supervisor: _____
Date

Supervisor: _____
Date

Teton Conservation District - Monthly Treasurer's Report

January 31, 2021

Debits for the month:Checks written between

January 1 and 31, 2021	\$202,207.07
January credit card charges of	\$1,556.38

Credits for the month:regular income sources

Mill Levy from Teton County	\$245,704.61
General Fund Checking Interest from Wells Fargo Bank	\$8.53
Committed Funds Savings Interest - Wells Fargo Bank	\$4.06
Operating Reserve Account Income from First Interstate	\$3.98
Well Test Kit Sales (1 sale)	\$49.65

other income sources

Credit Card Test Run for Website	\$0.67
State of Wyoming - SWPP	\$28,328.70
Sinclair Buckstaff - Boulder Sale	\$900.00
Lower Valley Energy Rebate	\$177.37
Internal Revenue Service Refund	\$82.65

Total Credits for January **\$275,260.22**

Investments and Maturity Dates	Initial Invested	% Income	% Return	
<u>Operating Reserves Account @ First Interstate Bank</u>				
Cash	\$0.00			\$0.00
Money Market	\$500,000.00	\$1,063.32	0.55%	\$501,063.32
total	\$500,000.00		total	\$501,063.32
<u>Committed Funds Saving Account @ Wells Fargo Bank</u>				
Previous Committed Balance				\$532,441.70
Transfers in or out	Transfer Committed Funds In			\$8,027.67
	Transfer Committed Funds Out			\$131,458.74
Interest Income, prev\$+new%			0.03%	\$4.06
			total	\$409,014.69
Total Funds in Investments				\$910,078.01

Ending Summary and Following Month's Information to Date as of 1/31/21

General Fund Checking Account Balance	0.01%	\$1,003,680.70
Outstanding Checks		\$45,776.12
Reconciled QuickBooks Balance		\$957,904.58
Mill Levy to be collected in February		\$68,859.61
Checks written so far for the month of February		\$57,096.51

Addition to the Treasurer's Report:	FY20 Spent to Date & Income	2/9/2021	60% of FY
Income:	Budgeted:	Income to Date:	Receivables: Received %
Regular Income:			
Mill Levy	\$1,599,200.00	\$1,448,274.19	\$150,925.81 90.6%
Interest Income	\$2,500.00	\$91.56	\$2,408.44 3.7%
Well Test Kit Sales	\$5,000.00	\$2,029.20	\$2,970.80 40.6%
WDA Base Funding + WACD WQ	\$8,823.50	\$8,823.50	\$0.00 100.0%
Unanticipated Income	\$2,500.00	\$2,411.20	\$88.80 96.4%
Project Grants & Pass Thrus:			
FY20 GTNP Gaging Stations	\$18,350.00	\$0.00	\$18,350.00 0.0%
Rangeland Health Assessment	\$20,000.00	\$0.00	\$20,000.00 0.0%
Wyoming Water Development Proj.	\$373,200.00	\$28,328.70	\$344,871.30 7.6%
Unanticipated Grants/Reimb.	\$5,000.00	\$6,245.53	-\$1,245.53 124.9%
Total	\$2,034,573.50	\$1,496,203.88	\$538,369.62 73.5%
Program Expenses:			
Agriculture Assistance-Cropland	\$561,000.00	\$39,543.70	\$521,456.30 7.0%
Agriculture Assistance-Rangeland	\$62,310.00	\$40,020.00	\$22,290.00 64.2%
JHWMA Cooperative Project	\$65,000.00	\$50,000.00	\$15,000.00 76.9%
Mapping Resources & GIS	\$2,000.00	\$7.15	\$1,992.85 0.4%
Sustainability Projects			
Air Quality	\$2,000.00	\$0.00	\$2,000.00 0.0%
TAWPC/WUI Program	\$129,400.00	\$90,622.41	\$38,777.59 70.0%
MOA Partner Funding	\$91,084.00	\$23,000.00	\$68,084.00 25.3%
PIC Grants and Partnering Funds			
PIC Grant \$ Available in FY 2021	\$100,000.00	\$0.00	\$100,000.00 0.0%
PIC Grant Funds Committed	\$0.00	\$0.00	\$0.00 0.0%
TCD Partnering \$ Available FY21	\$81,645.51	\$69,593.67	\$12,051.84 85.2%
TCD Partnering Funds Committed	\$69,593.67	\$15,005.00	\$54,588.67 21.6%
Project Funds Carried Over from FY20	\$218,980.21	\$67,348.73	\$151,631.48 30.8%
Communications & Outreach	\$42,500.00	\$14,410.44	\$28,089.56 33.9%
Water Quality Program			
Water Quality Projects	\$398,250.00	\$98,506.03	\$299,743.97 24.7%
Flat Crk Water Improvement Dist.	\$25,000.00	\$19,000.00	\$6,000.00 76.0%
USGS Partnering Projects	\$85,960.00	\$59,855.00	\$26,105.00 69.6%
MOA Partner Funding	\$85,111.00	\$27,750.50	\$57,360.50 32.6%
Wildlife Projects - General Program Exp.	\$82,000.00	\$39.75	\$81,960.25 0.0%
MOA Partner Funding	\$35,000.00	\$14,620.32	\$20,379.68 41.8%
Total	\$2,067,240.72	\$629,322.70	\$1,983,026.73 30.4%
Operation Expenses:			
General Office Expense	\$81,600.00	\$40,819.46	\$40,780.54 50.0%
Supplies & Equipment	\$49,000.00	\$14,492.85	\$34,507.15 29.6%
Communications & Travel	\$18,750.00	\$3,587.16	\$15,162.84 19.1%
Professional Expenses	\$78,400.00	\$42,492.18	\$35,907.82 54.2%
Payroll Expenses	\$813,650.00	\$433,679.99	\$379,970.01 53.3%
Meeting Expenses	\$8,600.00	\$3,784.21	\$4,815.79 44.0%
Total	\$1,050,000.00	\$538,855.85	\$511,144.15 51.3%

FY 2021- Budget Line Items		Committed Funds Savings Account Items			as of 01/31/21
Line Item Description		Budgeted Amt	Paid Out	Check #	Remaining
Small Water Project Program Projects					
Munger Mountain Project	FY17	\$5,000.00	\$0.00		\$5,000.00
Central Pipeline Irrigation	FY18	\$5,000.00	\$5,000.00	19813	\$0.00
Game Creek Irrigation System Improve.	FY19	\$5,000.00	\$0.00		\$5,000.00
Jensen Canyon Headgate Rehabilitation	FY19	\$5,000.00	\$0.00		\$5,000.00
7 Mile Ranch Project	FY20	\$5,000.00	\$0.00		\$5,000.00
Blackrock Creek Irrigation Improvement	FY20	\$5,000.00	\$0.00		\$5,000.00
Granite Creek Supp. Ditch Headgate	FY20	\$5,000.00	\$0.00		\$5,000.00
Horse Creek Fish & Irrigation Improve.	FY20	\$5,000.00	\$0.00		\$5,000.00
Lower Snake R. Ranch Bank & Fish Imp.	FY20	\$5,000.00	\$0.00		\$5,000.00
S. Prk Wildlife Area & Wildlife Enhance.	FY20	\$5,000.00	\$0.00		\$5,000.00
Mill Creek Irrigation Project - Phase II	FY21	\$5,000.00	\$0.00		\$5,000.00
Owl Creek Subdivision - Fire Water Storage	FY21	\$5,000.00	\$0.00		\$5,000.00
South Flat Creek Water Project - Phase II	FY21	\$0.00	\$0.00		\$0.00
South Flat Creek Irrigation & Fish Passage	FY21	\$0.00	\$0.00		\$0.00
	<i>subtotal</i>	\$60,000.00	\$5,000.00		\$55,000.00
Project, MOA & PIC Carryover from FY 20 Budget					
Backyards & Barnyards	FY20	\$750.00	\$0.00		\$750.00
Star Valley CD/Haderlie Farm	FY20	\$0.00	\$0.00	canceled	\$0.00
Yellowstone-Teton Clean Cities - FY20 MOA	FY20	\$7,784.00	\$0.00		\$7,784.00
Trout Unlimited - FY20 MOA	FY20	\$24,870.00	\$24,870.00	19629 & 19807	\$0.00
<i>FY 2020 PIC Grants</i>					
Huidekoper Ranch - Lockwood Ditch	FY20	\$3,080.00	\$3,080.00	19543	\$0.00
Linn Ranch - Lily Lake Reservoir	FY20	\$2,500.00	\$0.00		\$2,500.00
University of WY-Great Grey Owl Population	FY20	\$7,859.99	\$0.00		\$7,859.99
Vet Initiative - Moose Herd Investigation	FY20	\$5,000.00	\$0.00		\$5,000.00
WY Wildlife Advocates - Watch for Wildlife	FY20	\$2,000.00	\$0.00		\$2,000.00
Huidekoper Ranch - Vegetation Production	FY20	\$1,739.00	\$0.00		\$1,739.00
UW Haub School - Bighorn Sheep Disease	FY20	\$10,000.00	\$0.00		\$10,000.00
GTNP Foundation - Kelly Hayfields Project	FY20	\$10,000.00	\$0.00		\$10,000.00
Origin Media-Backcountry Conservation Film	FY20	\$10,000.00	\$0.00		\$10,000.00
Natn'l Museum of WL Art-Native Plnt Grdn	FY20	\$3,000.00	\$3,000.00	19833	\$0.00
J-W Subdivision - Nitrate Treatment Proj.	FY20	\$8,618.73	\$8,618.73	19544	\$0.00
Montana State University - Butterflies	FY20	\$5,000.00	\$0.00		\$5,000.00
Teton Plants - Native Plant List	FY20	\$2,870.00	\$0.00		\$2,870.00
	<i>Reallocated Funds for Projects</i>	\$3,000.00			\$3,000.00
	<i>subtotal</i>	\$108,071.72	\$39,568.73		\$65,502.99
Reimbursable Grants Carried Over FY20					
Bar W Agriculture - Soil Regeneration	FY20	\$4,622.00	\$0.00		\$4,622.00
Slow Food in the Tetons - Farmer's Market	FY20	\$8,000.00	\$8,000.00	19752	\$0.00
Jim Wilson - Gated Pipe Irrigation Project	FY20	\$19,030.00	\$19,030.00	19555	\$0.00
Elk Ranch - Headgate Project	FY20	\$9,469.07	\$0.00		\$9,469.07

Slow Food in the Tetons-Community Garden	FY20	\$0.00	\$0.00	cancelled	\$0.00
River Meadows Subdivision - Fire Mitigation	FY20	\$924.00	\$0.00		\$924.00
<i>Reallocated Funds for Projects</i>		\$8,395.50	\$0.00		\$8,395.50
subtotal		\$50,440.57	\$27,030.00		\$23,410.57
Budget Line Items for FY 2021 Budget					
Leave Liability and Deductibles for FY21	FY21	\$10,000.00	\$0.00		\$10,000.00
Futher Claims and Fees Remaining	FY21	\$467.92	\$467.92	19771	\$0.00
Energy Conservation Works	FY21	\$17,500.00	\$0.00		\$17,500.00
Yellowstone-Teton Clean Cities	FY21	\$15,584.00	\$0.00		\$15,584.00
JHWMA Request + \$20K from FY20 MOA	FY21	\$50,000.00	\$50,000.00	19784	\$0.00
Jackson Hole Wildlife Foundation	FY21	\$25,000.00	\$4,620.32	19782	\$20,379.68
Town of Jackson	FY21	\$89,250.00	\$0.00		\$89,250.00
Integrated Solid Waste & Recycling	FY21	\$27,000.00	\$23,000.00	19748	\$4,000.00
Flat Creek Watershed Improvement District	FY21	\$19,000.00	\$0.00		\$19,000.00
Trout Unlimited	FY21	\$52,250.00	\$0.00		\$52,250.00
Friends of the Teton River	FY21	\$32,831.00	\$27,750.50	19719	\$5,080.50
Grand Teton National Park Foundation	FY21	\$10,000.00	\$0.00		\$10,000.00
<i>Reallocated Funds for Projects</i>		\$21,000.00	\$0.00		\$21,000.00
subtotal		\$369,882.92	\$105,838.74		\$264,044.18
Partnering Funds Grants	FY21	Beginning Bal.	Committed	Reallocated	Remaining
List to Date		\$81,641.51	\$69,573.67	\$32,395.50	\$44,463.34
WACD Additional Dues	July	\$12,500.00	\$12,500.00	19551	\$0.00
Fish Creek Gaging Station	July	\$1,680.00	\$0.00		\$1,680.00
Airport Drinking Water Project Grant	Aug.	\$30,000.00	\$0.00		\$30,000.00
Wildfire Risk Reduction Program	Oct.	\$10,393.67	\$0.00		\$10,393.67
Septic Effluent Contract Addn'l Monitoring	Jan.	\$15,000.00	pending		pending
subtotal		\$69,573.67			\$42,073.67
Line Item & PIC Grants (Now/ Reimbursed)	FY21				
Slow Food in the Tetons Kid's Camps	July	\$6,000.00	\$0.00		\$6,000.00
Slow Food Sweet Hollow High Tunnel	Sept.	\$6,100.00	\$6,100.00	19753	\$0.00
UW Red Fox Research in GTNP	Oct.	\$10,000.00	\$0.00		\$10,000.00
Mill Creek Pipeline Irrigation Project	Dec.	\$1,954.00	\$0.00		\$1,954.00
Buffalo Bill Center of the West - WL Project	Dec.	\$10,000.00	\$0.00		\$10,000.00
Robinson Wildlife Friendly Fencing Project	Jan.	\$10,743.82	pending		pending
subtotal		\$44,797.82			\$27,954.00
Account Reconciliation					
					\$532,441.70
<i>Transferred budgeted committed funds in</i>		Transfer from checking - in			\$80,027.67
<i>Transferred accumulated interest or funds out</i>		Transfer to checking - out			\$131,458.74
					\$0.00
					\$481,010.63
		Previous Interest Accumulated			\$20.70
		New Interest from this month			\$4.06
Reconciled Monthly Balance		Actual Balance 01-31-20			\$481,014.69

3:55 PM

02/08/21

Teton Conservation District
Deposit Detail
January 2021

Type	Num	Date	Name	Account	Amount
Deposit		01/04/2021		Wells Fargo Ch...	29,406.07
			State of Wyoming	Cooperative Pro...	-28,328.70
			Sinclair Bucksta...	Miscellaneous I...	-900.00
			Lower Valley En...	Miscellaneous I...	-177.37
TOTAL					-29,406.07
Deposit		01/11/2021		Wells Fargo Ch...	245,704.61
			Teton County	Mill Levy	-245,704.61
TOTAL					-245,704.61
Deposit		01/21/2021		Wells Fargo Ch...	82.65
			United States Tr...	Miscellaneous I...	-82.65
TOTAL					-82.65
Deposit		01/27/2021		Wells Fargo Ch...	0.65
			Well Test Kit Pa...	Well Test Kit Sa...	-0.35
			Teton Conserva...	Miscellaneous I...	-0.30
TOTAL					-0.65
Deposit		01/27/2021		Wells Fargo Ch...	49.65
			Well Test Kit Pa...	Well Test Kit Sa...	-49.65
TOTAL					-49.65
Deposit		01/29/2021		Wells Fargo Ch...	8.53
			Wells Fargo Bank	Interest Income	-8.53
TOTAL					-8.53
Deposit		01/29/2021		Wells Fargo Sa...	4.06
			Wells Fargo Bank	Interest Income	-4.06
TOTAL					-4.06
Deposit		01/29/2021		First Interstate ...	3.98
			First Interstate ...	Interest Income	-3.98
TOTAL					-3.98

Teton Conservation District

2/8/2021 3:53 PM

Register: Wells Fargo Checking
 From 01/01/2021 through 01/31/2021
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/04/2021			-split-	Deposit	*	29,406.07	782,788.80
01/05/2021	19825	Wyoming Retirement System	WRS Retirement Liability	61	*	6,349.92	776,438.88
01/05/2021	19826	WACD	Payroll Expenses:Employer Me...	Jan/Feb Dental Premi...	*	664.10	775,774.78
01/05/2021	19827	Teton Media Works, Inc.	Project/Program Expenses:Adv...	December Mtng Ad	*	186.00	775,588.78
01/05/2021	19828	Booksmart Bookkeeping LLC	Legal & Accounting Services	Accounting Support	*	211.25	775,377.53
01/05/2021	19829	Nelson Engineering	Project/Program Expenses:Con...	Septic System Project	*	10,115.81	765,261.72
01/05/2021	19830	AlphaGraphics	Project/Program Expenses:Rep...	Wildfire Research Su...	*	2,124.25	763,137.47
01/05/2021	19832	Town of Jackson	Project/Program Expenses:Con...	Sale of 18 Rocks @ ...	*	450.00	762,687.47
01/05/2021	19831	Void Check for Records	Uncashed Aged or Voided Che...	VOID:	X		762,687.47
01/05/2021	19833	National Museum of Wildlife...	Project/Program Expenses:PIC ...	TCD Grant GYBT (P ...	*	3,000.00	759,687.47
01/05/2021	19834	MasterCard	-split-	December Credit Car...	*	1,137.26	758,550.21
01/05/2021	19835	Wyoming Dept. of Agricultu...	Project/Program Expenses:Well...	20 Well Test Kits	*	2,040.00	756,510.21
01/05/2021	AJE#22 FY21		Wells Fargo Savings	\$467.92 Further, \$46...	*	80,708.74	837,218.95
01/05/2021	AJE#23 FY21		Wells Fargo Savings		*	50,000.00	887,218.95
01/11/2021			Mill Levy	Deposit	*	245,704.61	1,132,923.56
01/11/2021	AJE#31 FY21		Bank Service Charges	January Bank Fees fo...	*	22.00	1,132,901.56
01/12/2021	AJE#29 FY21		Wells Fargo Savings [split]		*		1,133,651.56
01/12/2021	AJE#29 FY21		Wells Fargo Savings [split]	\$1680 USGS Fish Cr...	*	42,073.67	1,091,577.89
01/12/2021	AJE#29 FY21		Wells Fargo Savings [split]	\$6K Slow Food Cam...	*	27,954.00	1,063,623.89
01/12/2021	AJE#30 FY21		Wells Fargo Savings	\$5K Mill Creek Irrig...	*	10,000.00	1,053,623.89
01/15/2021	19836	Carlin E Girard	-split-		*	2,918.07	1,050,705.82
01/15/2021	19837	Emily E Hagedorn	-split-		*	2,509.83	1,048,195.99
01/15/2021	19838	Emily P Smith	-split-		*	1,985.75	1,046,210.24
01/15/2021	19839	Morgan W Graham	-split-		*	1,976.68	1,044,233.56
01/15/2021	19840	Phoebe T Coburn	-split-		*	2,348.93	1,041,884.63
01/15/2021	19841	Robert M Sgroi	-split-		*	2,532.56	1,039,352.07
01/15/2021	19842	Tom Segerstrom	-split-		*	3,133.07	1,036,219.00
01/15/2021	19843	Electronic Federal Tax Paym...	-split-	83-0247879	*	5,524.48	1,030,694.52

6

Teton Conservation District

2/8/2021 3:53 PM

Register: Wells Fargo Checking
 From 01/01/2021 through 01/31/2021
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/15/2021	19844	Empower Retirement 457(b)	-split-		890.00 *		1,029,804.52
01/15/2021	19845	Blue Cross Blue Shield of W...	Payroll Expenses:Employer Me...	February Health Pre...	5,786.00		1,024,018.52
01/15/2021	19846	VSP of Wyoming	Payroll Expenses:Employer Me...	February Vision Pre...	51.32 *		1,023,967.20
01/20/2021	19847	Annie Goodman	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	635.70		1,023,331.50
01/20/2021	19848	Wes McAllister	Project/Program Expenses:Proj...	Wildfire Risk Reduct...	2,000.00		1,021,331.50
01/20/2021	19849	Teton Media Works, Inc.	-split-	PIC Grant and Board...	389.20		1,020,942.30
01/20/2021	19850	United States Geological Sur...	Project/Program Expenses:Con...	Bill #90870887	10,175.00		1,010,767.30
01/20/2021	19851	Toran Accounting, LLC	Legal & Accounting Services	December Cash Rec	195.00		1,010,572.30
01/20/2021	19852	Flat Creek Watershed Impro...	Project/Program Expenses:MO...	FY 21 MoA Funding	19,000.00		991,572.30
01/20/2021	19853	University of Wyoming - S...	-split-	FY20 & FY21 Coord...	1,500.00		990,072.30
01/20/2021	19854	E R Office Express	Office Supplies	Office Paper	179.78		989,892.52
01/20/2021	19855	Factory IT	Office Supplies:Computer Tech...	VOID: Laptop for M...		X	989,892.52
01/20/2021	19856	Hess D'Amours & Krieger, L...	Legal & Accounting Services	Legal Services	1,200.00		988,692.52
01/20/2021	19857	Brilliantly Done, Inc.	Cleaning Contract & Supplies	December Office Cle...	250.00		988,442.52
01/20/2021	19858	Paul Cluskey	Rent	February Office Rent	4,697.19		983,745.33
01/21/2021			Miscellaneous Income	Deposit		82.65	983,827.98
01/27/2021			-split-	Deposit		0.65	983,828.63
01/27/2021			Well Test Kit Sales	Deposit		49.65	983,878.28
01/29/2021			Interest Income	Deposit		8.53	983,886.81
01/29/2021	19859	Wyoming Dept. of Workforc...	Payroll Expenses:Worker's Co...	4th Quarter Worker's ...	2,180.88		981,705.93
01/29/2021	19860	Carlin E Girard	-split-		2,918.07		978,787.86
01/29/2021	19861	Emily E Hagedorn	-split-		2,509.83		976,278.03
01/29/2021	19862	Emily P Smith	-split-		1,985.75		974,292.28
01/29/2021	19863	Morgan W Graham	-split-		1,976.68		972,315.60
01/29/2021	19867	Phoebe T Coburn	-split-		2,348.93		969,966.67
01/29/2021	19865	Robert M Sgroi	-split-		2,532.56		967,434.11
01/29/2021	19866	Tom Segerstrom	-split-		3,133.07		964,301.04
01/29/2021	19868	Electronic Federal Tax Paym...	-split-	83-0247879	5,524.48		958,776.56

Teton Conservation District

2/8/2021 3:53 PM

Register: Wells Fargo Checking
 From 01/01/2021 through 01/31/2021
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/29/2021	19869	Empower Retirement 457(b)	-split-		890.00		957,886.56

\$202,207.07

8

BANK RECONCILIATION

Name of Client: Teton Conservation District Statement Date: January 31, 2021 DA
 Bank: Wells Fargo Bank Account No: 000-0337175 2/9/2021

Prior Month Reconciled Balance \$ 753,382.73 Bank Statement Balance As of 1/31/2021 \$ 1,003,680.70

Add Debits:

29,406.07
80,708.74
295,704.61
882.97
8.53
\$ 406,710.92

Total Debits Sub-Total \$ 1,160,093.65

Add Deposits in Transit:

\$ -

Total Deposits Sub-Total \$ 1,003,680.70

Less Credits:

279,603.43
\$ 279,603.43

Total Credits \$ 279,603.43
 Bank Balance - Per General Ledger \$ 880,490.22

Less Checks Outstanding:
 (See List Below) \$ 45,776.12
 Bank Balance - Per Reconciliation \$ 957,904.58

Checks Outstanding		
Number	Amount	Name
19677	200.00	
19808	2,340.00	
19830	2,124.25	
19847	635.70	
19848	2,000.00	
19849	389.20	
19850	10,175.00	
19851	195.00	
19852	19,000.00	
19853	1,500.00	
19854	179.78	
19856	1,200.00	
19857	250.00	
19858	4,697.19	
19869	890.00	
page 2 total	-	
page 3 total	-	
\$ 45,776.12		

QuickBooks Reconciliation	
\$ 957,904.58	Month End QB Register Balance
Adjustments to be posted in QuickBooks:	
\$ 957,904.58	Adjusted QB Register Balance
\$ 957,904.58	Reconciled Balance
\$ -	Difference

Emily Hagedorn-Wegher, Administrative Manager

Information Items:

Operations Area: Administration

- **Accounting:** In keeping with TCD's ongoing effort to remain fiscally efficient, Tom recommended reducing the number of phone lines from 4 to 3. This request was made to Silver Star Communications and it will save TCD \$33.87 per month.
- I discussed with Tom the option of paying our office rent quarterly. It would save doing 8 checks a year, and we would have one less monthly deadline to worry about meeting. Tom made arrangements with our new building owner, and we will start paying quarterly as of April 1, 2021. That date is also the first day of the last year of our present lease contract for our space in the building.
- I was able to complete employee W2 and 1095C forms by the January 31, 2021 deadline. Larry Lewis of Booksmart Bookkeeping reviewed the forms, and helped ensure that the complicated Health Savings Account reporting was correct on those forms. The necessary W3 form and copies of the W2 forms were sent to the Social Security Administration prior to the deadline.
- We had just a couple of 1099 forms for contractors, and those, along with the IRS 1096 form, were completed and sent out prior to the reporting deadline.
- Our additional year end reporting requirements were completing with the submission of the IRS 4th Quarter Reporting, and the Worker's Compensation/Unemployment Insurance Quarterly Reports. Those reports were completed by the January 31, 2021 deadline.

Upcoming 2021 TCD Calendar of Events:

February 11	Partners in Conservation Grant Presentations (11:00-4:00) Zoom	
February 15	TCD Office Closed for President's Day observance	
February 17	Regular TCD Board Meeting	1pm via Zoom
March 17	Quarterly Joint TCD/FCWID Meeting	12pm via Zoom
March 17	Regular TCD Board Meeting	1pm via Zoom

Robb Sgroi, Land Resources Specialist

Action Items:

Program Area: Sustainability and Water

- **Air Quality and Water:** The U.S. Geological Survey (USGS) provided a Joint Funding Agreement, 2021 Work Plan, cover letter, and budget and staffing request letter, for annual snowpack chemistry monitoring in Teton County, WY. The agreement requests financial support for two sites. The cost covers analysis and shipping of equipment to TCD. Due to the pandemic, USGS staff will not monitoring any sites in Teton County, WY. Outside of the contract, USGS also verbally requested TCD staff to conduct the snowpack sampling and snow stratigraphy work at those sites. **Recommended Motion:** *Move to authorize the Chairman to sign the Joint Funding Agreement, Agreement Number 21REJFACO 049, between Teton Conservation District and the U.S. Geological Survey, committing to \$2,300.00 to support snowpack chemistry monitoring and staff to conduct the sampling.*

Information Items:

Program Area: Agriculture

- **Small Water Project Programs (SWPP):** Agreements between proponents and TCD are being drafted for four of the five projects approved in spring 2020. Reimbursement requests and public noticing is in progress for the Game Creek Irrigation System Improvement Project (Grantor Project No. 2020-01) and Horse Creek Fish Passage and Irrigation Improvement Project (Grantor Project No. 2020-03).
- **Ag Rangeland Projects:** I have completed review (quality control) of Y2 Consultants' range monitoring data and monitoring site selection reports. Y2 has subsequently completed the requested edits of deliverables from calendar year 2020. Chuck Butterfield retired this month from Y2. His expertise, and ability to work effectively with stakeholders, set him apart.

I have been supporting an undergraduate student, and Wilson native, Daniel Tisi, in his pursuit of career exposure to range science. Daniel supported Y2 Consultants in transcribing field data and was connected with NRCS to support snowcourse monitoring. After ~5 years of discussion with the Bridger-Teton National Forest (BTNF) and stakeholders, there is a path forward for migrating BTNF range data into a spatial data system called VGS, software that allows for recording, managing and using vegetation and other ecosystem related data. There is \$8,000 in the FY2021 budget, line item 'Range Data Management', for implementation of this project. The discussion is to utilize a two-person student and mentor team to implement prioritized sequential phases of this project. Direction is appreciated on staff's ability to fund participants.

- **Small Agriculture:** I supported Tom in discussions with both Slow Food in the Tetons, and Full Circle Education, on our vision for long-term partnering. TCD has provided a draft Memorandum of Agreement to Slow Foods in the Tetons and is working on a draft MOA for Full Circle Education.

Program Area: Planning and Development

- **Development Reviews:** TCD received one request for review of development from Teton County Planning. The proponent's application was a Zoning Compliance Verification (ZCV) for environmental standards. A ZCV is submitted when a

development is exempt from the requirement to prepare an Environmental Analysis, but the project still must be compliant with environmental standards in the Land Development Regulations. This project involves two adjacent parcels on Green Circle Drive and Prairie Lane, where the landowner envisions redevelopment of the residence, and expansion of a pond. Written comments were submitted, generally recommending limiting disturbance to existing wetlands, and using caution if any alterations to ditches or encroachment into the 15-foot ditch setback are planned.

Program Area: Vegetation

- **TCD Wildfire Risk Reduction (WRRP):** A goal of the WRRP is to transition from hard copy to digital records. That has been an ongoing task and is nearly complete. The WRRP has operated for eight years. A recent goal was to design a system to record participant information, which would allow for development of spatial (GIS) information, and for general reporting (see Supplemental Items). Enormous thanks to Emily Smith for enhancing the spreadsheet that records participant information, revising GIS layers, and developing the report.

The Wildfire Research (WiRe) survey, sent to over 600 landowners, resulted in a 24% response rate. Our goal is to receive responses from 30-40% of recipients. A second mailing of surveys will take place to potentially realize that goal.

Teton Area Wildfire Protection Coalition (TAWPC) business and meetings are running well. TAWPC is awaiting the results of a Western States Wildland Urban Interface Grant of \$200,000, which would fund a consultant's leadership of revising the Community Wildfire Protection Plan. A subcommittee is collecting resources to inform how a Wildland Urban Interface Coordinator position could be created. Jackson Hole Fire/EMS is the logical landing spot for a position, and they are working with elected officials, town and county administrators, and human resources, to discuss need and feasibility of a position. TCD's WRRP report (Supplemental Items) and Google Earth spatial data were requested to inform those discussions.

Form 9-1366
(May 2018)

**U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR WATER RESOURCES INVESTIGATIONS**

**Customer No: 600000863
Agreement No: 21REJFACO 049
Project No: RE009Y6
TIN #: 830247879**

Fixed Cost
Agreement

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	-----	--------------------------	----

THIS AGREEMENT is entered into as of the **1st of January 2021** by the U.S. GEOLOGICAL SURVEY, Colorado Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the **Teton Conservation District**, party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations, **annual snow chemistry monitoring**, herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43 USC 50b.
2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) includes In-Kind Services in the amount of **\$0.00**.
 - (a) **\$1,238** by the party of the first part during the period **January 1, 2021 to December 31, 2021**
 - (b) **\$2,300** by the party of the second part during the period **January 1, 2021 to December 31, 2021**
 - (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of:

\$0 Description of USGS regional/national program: **NA**
 - (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
 - (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.
3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.
4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.
5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.
6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.
7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.
8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the scope of work are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).
9. Billing for this agreement will be rendered **annually in September 2021**. Invoices not paid within 60 days from date of bill will bear Interest, Penalties, and Administrative costs as the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. 3717) established by the U.S. Treasury.

Form 9-1366
(May 2018)

**U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR WATER RESOURCES INVESTIGATIONS**

**Customer No: 600000863
Agreement No: 21REJFACO 049
Project No: RE009Y6
TIN #: 830247879**
Fixed Cost Agreement Yes No

USGS Technical Point of Contact

Name: Graham Sexstone
Title: Research Hydrologist
Address: Denver Federal Center, PO Box 25046, MS415
City/State/Zip: Denver, CO 80225
Telephone: 303-236-6878
Fax: 303-236-4912
Email: sexstone@usgs.gov

Customer Technical Point of Contact

Name: Robb Sgroi
Title: Teton Conservation District
Address: PO Box 1070
City/State/Zip: Jackson, WY 83001
Telephone: 307-733-2110
Fax:
Email: robb@tetonconservation.org

USGS Billing Point of Contact

Name: Meghan Patterson
Title: Budget Analyst
Address: Denver Federal Center, PO Box 25046, MS415
City/State/Zip: Denver, CO 80225
Telephone: 303-236-1450
Fax: 303-236-4912
Email: mpatterson@usgs.gov

Customer Billing Point of Contact

Name: Emily Hagedorn-Wegher
Title: Teton Conservation District
Address: PO Box 1070
City/State/Zip: Jackson, WY 83001
Telephone: 307-733-2110
Fax:
Email: info@tetonconservation.org

U.S. Geological Survey
United States
Department of Interior

Teton Conservation District

SIGNATURE

SIGNATURES

By: _____ Date: _____
Name: David Mau
Title: Director, CWSC/USGS

By: _____ Date: _____
Name:
Title:

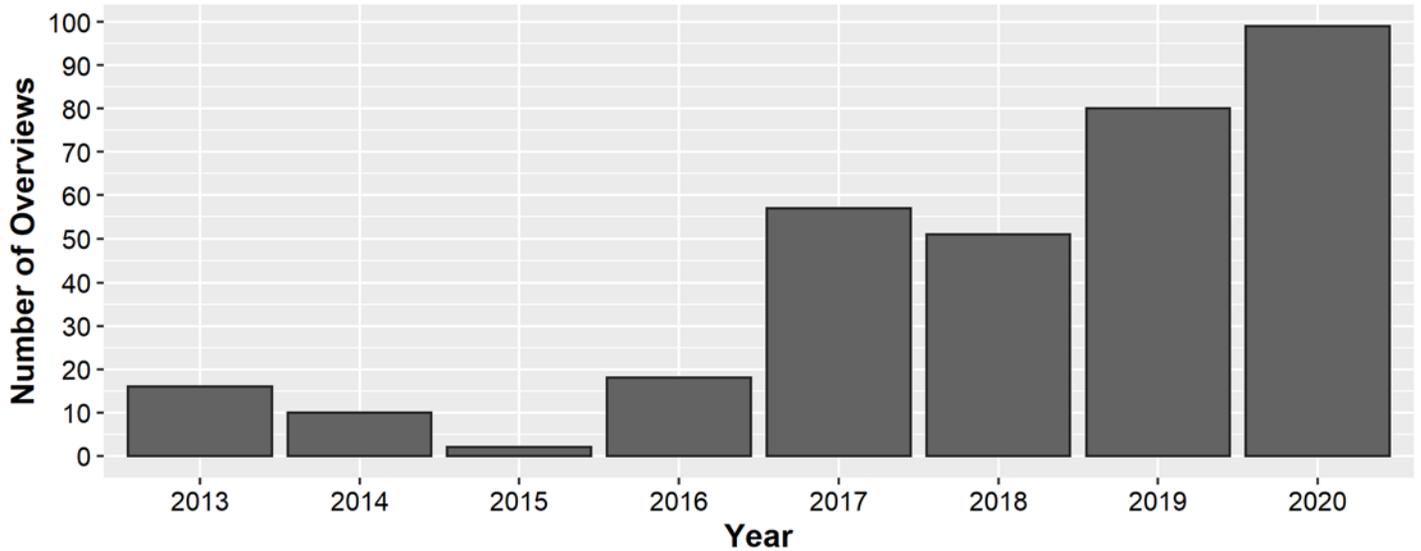
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Name:
Title:

By: _____ Date: _____
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Title:

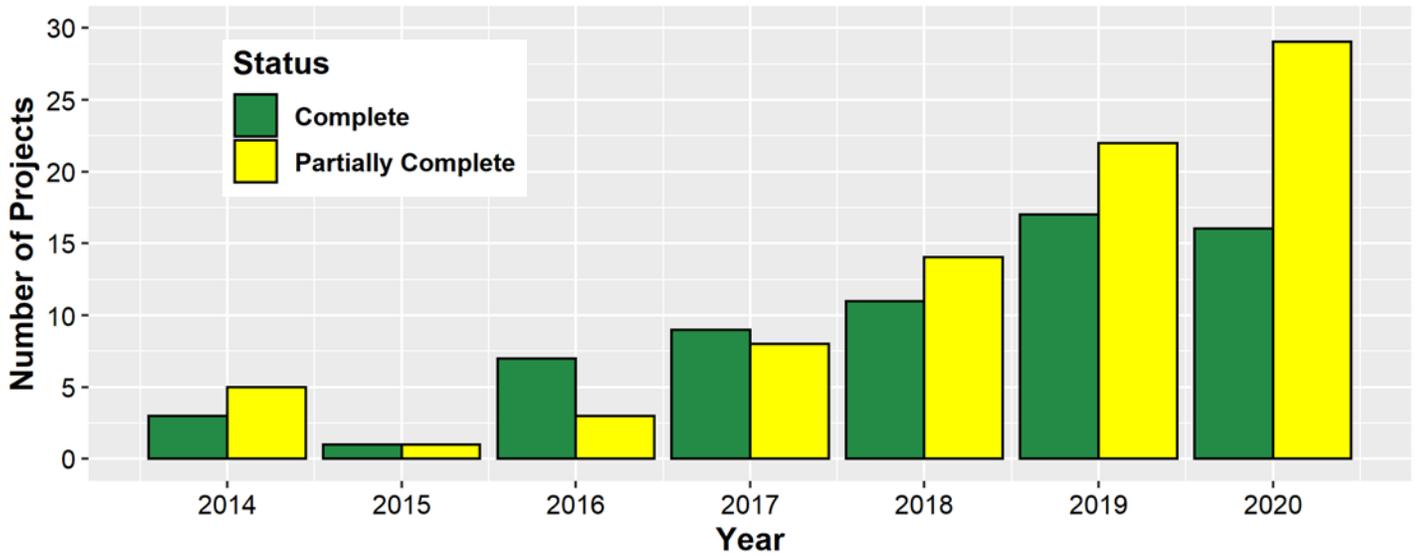


Wildfire Risk Reduction Program

Wildfire Risk Overviews Completed Annually



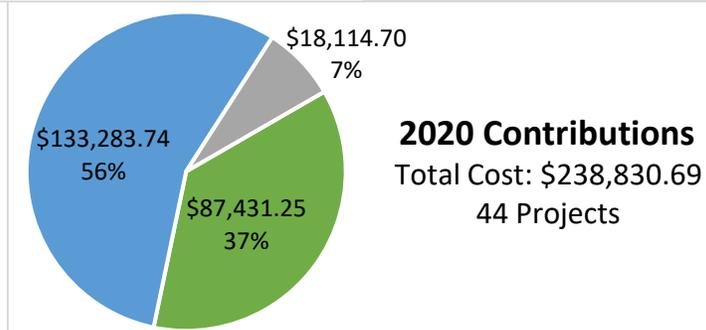
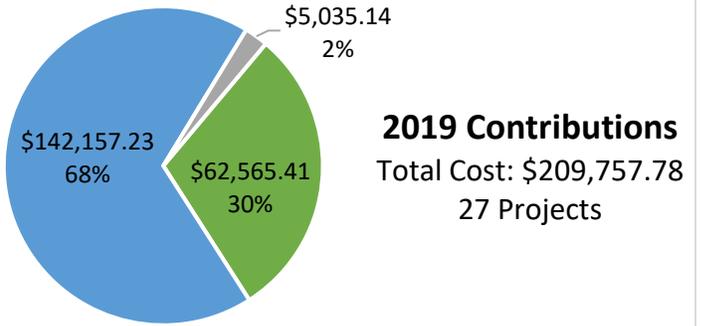
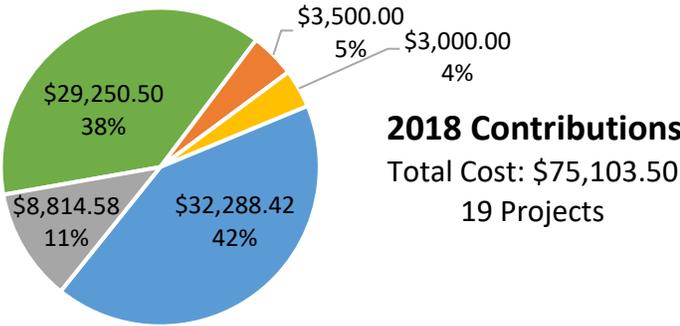
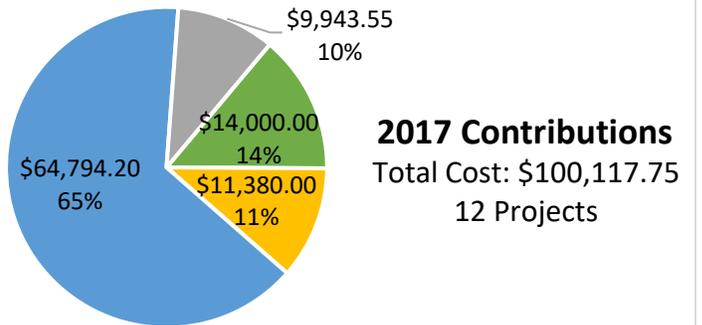
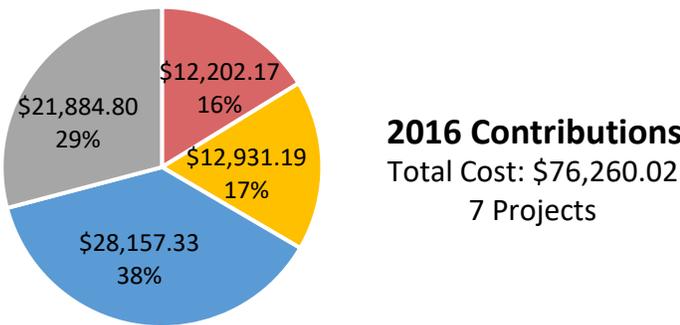
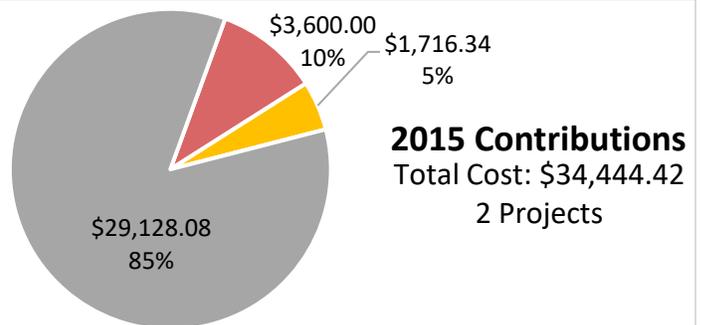
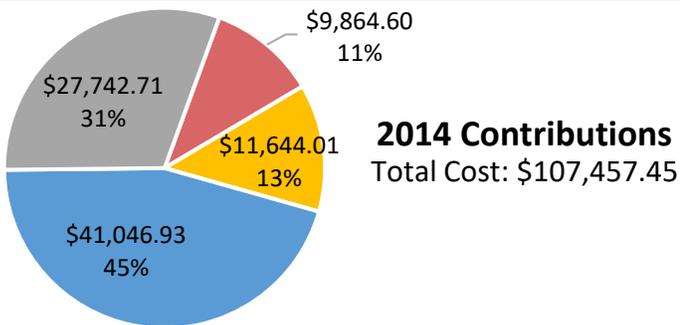
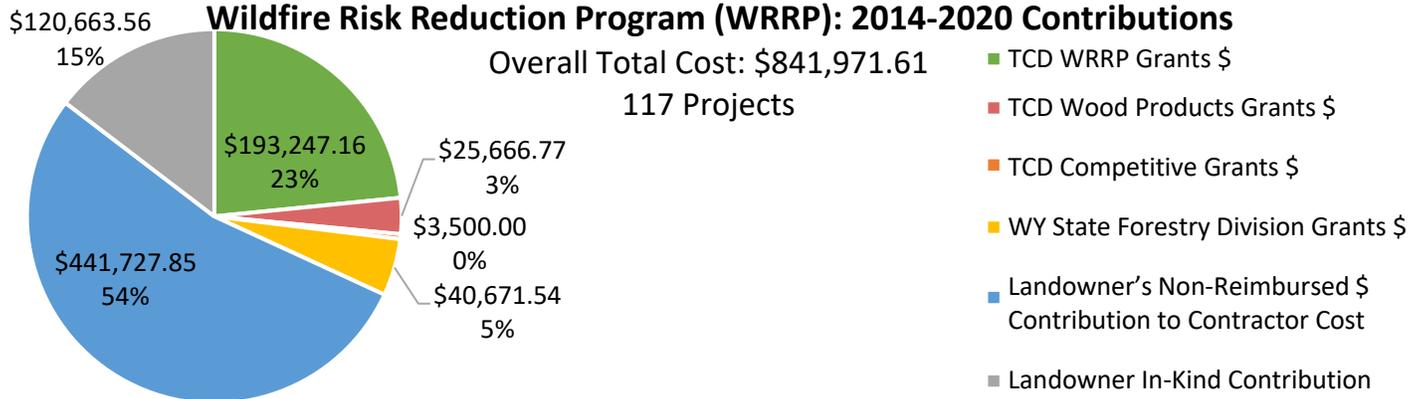
Wildfire Risk Reduction Projects Completed



<u>Year</u>	<u>Wildfire Risk Overviews Completed</u>	<u>Wildfire Risk Reduction Projects Partially Completed</u>	<u>Wildfire Risk Reduction Projects Completed</u>
2013	16	0	0
2014	10	5	3
2015	2	1	1
2016	18	3	7
2017	57	8	9
2018	51	14	11
2019	80	22	17
2020	99	29	16
Total	333	82	64



Wildfire Risk Reduction Program (WRRP): 2014-2020 Contributions



Morgan Graham, GIS Wildlife Specialist

Information Items:

Operations Area: Grants

- **Partners in Conservation (PIC):** Significant time spent reviewing FY20 PIC Final Reports and reviewing FY21 PIC applications.
- **Memorandums of Agreement (MOA):** Completed preliminary MOA planning/budgeting discussions with Grand Teton National Park Foundation, Jackson Hole Weed Management Association, and Jackson Hole Wildlife Foundation.

Program Area: Geographic Information Systems

- **Winter Wildlife Closures:** Completed a publicly available Interagency Winter Wildlife Closure layer in Google Earth format. Worked with Phoebe to create [page](#) on TCD website to host layer. Displayed product as part of interagency panel hosted by Jackson Hole Conservation Alliance. Data compliments and expands accessibility of Don't Poach the Powder campaign.
- **Blackrock Food Storage Poles:** Created revised map and Google Earth layer available for public download on TCD website.
- **Wildlife Feeding** Created draft animation of mule deer accessing supplemental feed for review and use by Teton County Public Works' Wildlife Feeding Campaign.
- **Lidar:** Responded to three data requests. The entirety of Teton County is scheduled to be flown in summer 2021.
- **Wyoming Department of Enterprise Technology Service:** Contributed to an Agency Enterprise GIS request for comment on the Wyoming statewide data architecture plan. Responses will be reviewed by members of the state Chief Information Officer's GIS Advisory Board and Technical Advisory Workgroup.

Operations Area: Communications

- **Whiteboard Video – What is TCD:** Assisting Phoebe with project scope and script.

Program Area: Wildlife

- **Teton County Public Works (TCPW)- Wildlife Silhouettes:** Advised county staff on location of [elk silhouettes](#).

Program Area: Vegetation

- **Invasive Species Survey:** Contributed to Greater Yellowstone Coordinating Committee survey assessing and prioritizing invasive species control efforts.
- **Barnyards and Backyards:** Attended several virtual sessions of the 2021 Ag & Hort Conference. Extensive list of useful presentations available [here](#).
- **Native Plant Society - Native Plant List Revision:** Assisting the review committee with multi-user editing of final product.
- **Native Plant Program:** As directed at the last board meeting, the Tom and I are continuing to flesh out and refine the programs that can expand and fortify the Vegetation Program Area regarding Native Plants.

Emily Smith, Natural Resources Technician

Information Items:

Program Area: Water Resources

- **Water Quality Mapping Project:** Carlin and I worked diligently to finalize the Water Quality Mapping Project maps and narrative. 8 maps were created, each analyzing and illustrating the water quality data we had for each of the 8 parameters: chloride, fluoride, nitrate, pH, sodium, sulfate, total dissolved solids and total hardness. Phoebe helped us to create the website page that is being used to share the narrative and maps with the public. Additional handout versions of the fluoride and nitrate maps were created to share with dentists (fluoride) and obstetricians and pediatricians (nitrate) in Teton County. These maps will allow the doctors and dentists to inform their patients about areas at risk for higher fluoride or nitrate levels as well as have a map that they can give to their patients.

Program Area: Wildfire

- **Wildfire Risk Reduction Program (WRRP):** I assisted Robb in updating the excel spreadsheet outlining all the properties participating in WRRP as of the end of 2020. The spreadsheet includes project, financial and location data. Created a corresponding ArcMap shapefile and Google Earth kmz file with the updated property and project information. The information was also used to create bar charts illustrating the number of overviews conducted each year from 2013 through 2020 as well as the number of projects partially and fully completed each year. The financial information from projects partially and fully completed were compiled and analyzed in pie chart form for each year and overall. The bar charts and pie charts were then assembled into a handout for external use.

Carlin Girard, Water Resource Specialist and Associate Director

Information Items:

Program Area: Water Resources

- **Water Quality Mapping:** The Drinking Water Quality Mapping Project has been finalized and distributed to relevant partners. Excerpts were created and provided to dental and medical professionals. We have received positive feedback, and a request to present the final product to the Teton County Board of County Commissioners.
- **Hoback District Formation:** Stakeholders from Hoback Junction have been outlining a plan and researching options for District formation. TCD maintains an unspent line item to assist with Hoback water issues, and a request for cost-share may be forthcoming.
- **Well Test Kit Distribution:** Well test kits are once again be sold. A new system of distribution, which includes online payment has been established. I want to thank Phoebe for her help moving this forward.
- **Septic Effluent Monitoring Study:** 1) The cost-share agreements between TCD, Teton County, and Protect Out Water Jackson Hole for this study have been signed. I will be moving forward with reimbursement requests shortly. 2) Sampling is ongoing.
- **Flat Creek Watershed Management Plan (FCWMP):** The FCWMP was submitted by the Wyoming Department of Environmental Quality (WDEQ) to the Environmental Protection Agency (EPA) in lieu of the establishment of a Total Maximum Daily Load (TMDL). A TMDL is a regulatory threshold for a given contaminant in surface water, and is the typical way stream impairments are regulated. The FCWMP was the first plan from Wyoming that was accepted by EPA for this purpose, thus avoiding strict oversight.
- **Teton District Board of Health:** The Board of Health has opted to not promulgate new rules relating to the oversight of public water systems and nitrate.
- **Grant Targhee Expansion NEPA:** I was contacted by an environmental consultant completing NEPA analysis for the Grand Targhee proposed expansion. The focus was specifically relating to water quality. It sounds like hydrogeology will be covered by different people.

Administration: Grants

- **Partners in Conservation (PIC) Grants:** I have been working with grant applicants on development and refinement of grants.
- **Friends of the Teton River (FTR) Memorandum of Agreement (MOA):** Tom and I met with Friends of the Teton River to discuss our MOA. They remain a strong and well-organized partner. We and anticipate their request will be comparable to previous years.

Phoebe Coburn, Communications Specialist

Information Items:

Operations Area: Grants

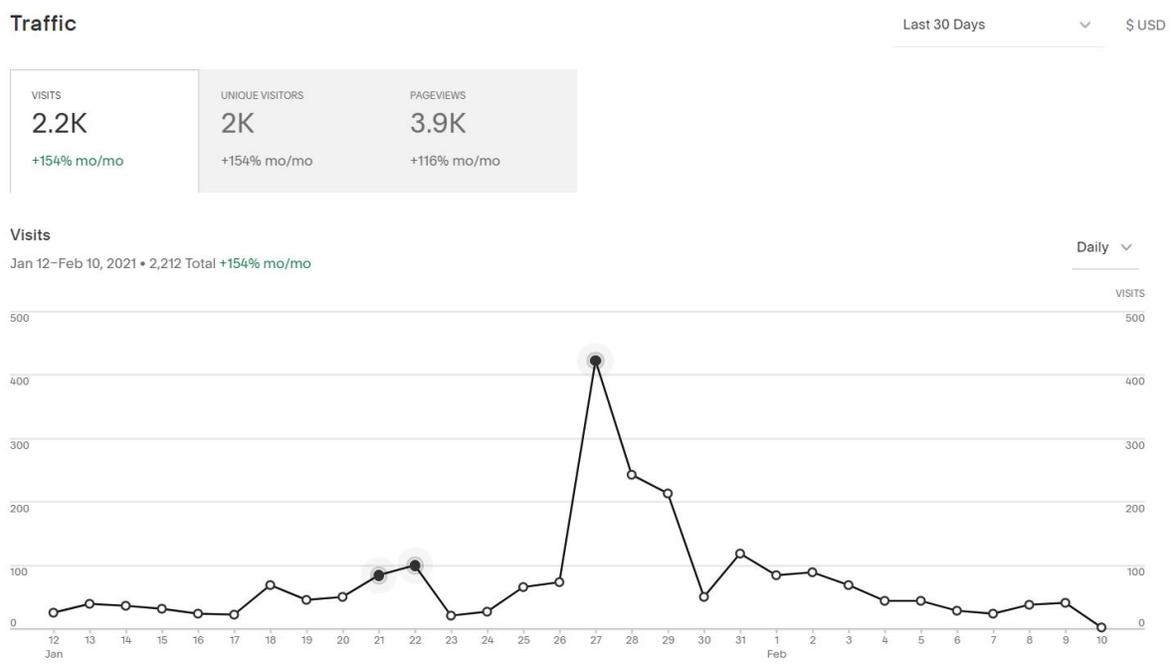
- **Partners in Conservation (PIC) Grants:** My main focus this month was managing incoming PIC applications and last year's PIC Final Reports, due February 1, 2021.
- **MOA Partner Grants:** I attended a few Zoom meetings with MOA partners to discuss their FY 2022 funding requests. Next month, I hope to dive into building out a tracking and standardized form submission system for MOA grants, similar to what we have in place for PIC grants.
- **Grant Memo:** Please consider the draft Grant Guidelines included in Supplemental Materials.

Operations Area: Communications

- **Conservation Currents:** You can find our winter newsletter at: tetonconservation.org/conservationcurrents.
- Whiteboard Video:** I worked with Cal Brackin and other TCD staff to finalize the script for the "What is Teton Conservation District?" whiteboard video. The next steps are storyboarding and then final illustrations and animation.

Program Area: Water

- **Drinking Water Quality Mapping Project:** Carlin deserves congratulations for all the attention the Drinking Water Quality Map has been receiving. Below is an image of our website analytics for the past 30 days. As of February 10, 2021, the Drinking Water Quality Mapping Project webpage has been viewed 1,031 times. Interestingly, much of the traffic came from the [article in Buckrail](#). There was also an [article in the Jackson Hole Daily](#). We also promoted the project on social media, in our newsletter, and sent it directly to health care professionals.



- **Jackson Hole Clean Water Coalition (JHCWC):** 1) A longtime Rafter J resident, Gina Lipp, reached out to me with concerns about the amount of dog poop that is not being picked up in the neighborhood, especially on paths along Flat Creek. She specifically asked if TCD could be of assistance in creating signage. Coincidentally, TCD does have funding set aside in the FY 2021 Communications budget for dog waste signage. We had originally intended to use these funds in partnership with PAWS for signage at trailheads. That hasn't yet come to fruition. I have spoken with PAWS and they don't generally fund signage in private neighborhoods, only on public lands, but they are supportive of the idea. I proposed that the concept be presented to the JHCWC at the February 12, 2021 meeting. For a few reasons, I think this project would be best under the umbrella of the JHCWC. PAWS agrees and they are a partner of the JHCWC. Gina Lipp said that Rafter J HOA may also have some funding to contribute to the project. 2) We received a call from Melissa Early, Weber River Watershed Coordinator for the State of Utah, who is in the process of launching a Trout Friendly Lawns program in Park City, inspired by JHCWC's Trout Friendly Program. In fall 2020, we were also contacted by a graduate student, Michelle Pham, with Ohio State University's Ag-Urban Landscape Ecology Lab. She is writing a review article (scheduled to be published in April 2021) on sustainable yard certification programs and is using JHCWC's Trout Friendly Lawns program as a case study.
- **Well Test Kits:** I helped Carlin get an online payment system set up for well test kit purchases. This enables us to sell well test kits with minimal or no contact with customers while COVID-19 cases are high.

Program Area: Wildlife

- **Wildlife Closures Map:** I helped Morgan launch the wildlife winter closure webpage. I plan to work to promote this more in the coming weeks.



**Teton
Conservation
District
Est. 1946**

MEMORANDUM

TO: Tom Segerstrom, Executive Director & Teton Conservation District Board of Supervisors
FROM: Phoebe Coburn
DATE: 02/08/2021
SUBJECT: Grant Guidelines

The purpose of this memo is to outline a few draft guidelines for staff in administering Teton Conservation District (TCD) grants. These guidelines are intended to remain circumstantially flexible.

1. **Final Report Deadline Grace Period:** Partners in Conservation (PIC), Memorandum of Agreement (MOA), and Line Item Requests (LIR) grantees will be offered a grace period of one month after their assigned Final Report Deadline to submit a Final Report. If an entity submits a Final Report late, it may be noted in the staff review of future grant requests.
2. **Extension Requests:**
 - a. PIC and LIR grantees will be allowed one Extension Request per grant. If a second Extension is needed, awarded funds will be returned or revoked and the grant shall close. The grantee may be encouraged to apply again.
 - b. MOA grantees will not be allowed Extension Requests. Rather, if the work is delayed, they may apply for funding again through the next year's funding proposal.
3. **Grant Timelines:**
 - a. **Multi-Year Projects:** For projects that span multiple years, TCD prefers to fund a portion of the project that falls within an approximately one-year timeframe. The goal of this guideline is to limit the administrative burden required by multi-year projects. For example, academic research projects often take multiple years to complete. TCD will encourage such applicants to apply for a finite portion of their project by defining grant deliverables that can be completed within approximately one year (or two years if there is an Extension Request). Following the completion of grant deliverables, the Final Grant Report will be submitted and the grant will be considered closed, regardless if the research has yet to be completed. TCD staff will be responsible for following up with these grantees to provide final research results upon completion.
 - b. **Final Report Deadline Dates:** For PIC and LIR grant requests, the preferred Final Report deadline is February 1 of each year. The alternate deadline, based on the project timeline or other factors, is June 1 of each year. Other exceptions can be made, but are not preferred. This means that most, but not all, grants will have a timeline of 10 to 16 months, without an Extension Request.
4. **Budget Adjustments:** All TCD grants shall adhere to the Wyoming Department of Agriculture grant policy that if more than 15% of the total project amount is being moved from one budget line item to another, written permission by TCD is required. For adjustments of less than 15% from one budget line item to another, permission from TCD is not required, though open communication is appreciated. There is a limit of one adjustment per project.

Tom Segerstrom, Executive Director

Information Items:

Operations Area: Administration

- **FY 2022 Initial Draft Budget:** Developing the Initial Budget Draft is underway. Individual staff members are using the 2020-2025 Strategic and Long-Range Plans to develop Program Area budgets and meetings with Memorandum of Agreement Partners have been talking place to verify the reporting for last year's grants and formulate their requested support from TCD in the coming fiscal year.

Program Area: Water

- **Flat Creek Watershed Improvement District (FCWID):** Winter has reached the turning point in the season during which Flat Creek is less likely to see flooding.

Program Area: Planning and Development

- **Town and County Environmental Staffing:** Town and County elected officials continue to discuss Environmental staffing. Both Town and County elected officials have recently reached out to acknowledge TCD's stated support and discuss the structure of a potential Environmental Department.