



**Teton  
Conservation  
District  
Est. 1946**

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**Teton Conservation District (TCD) August 2023 Board Meeting**  
**August 16, 2023 at 1:00 p.m. | Location: 420 W. Pearl Ave., Jackson**

*TCD Board and the public are invited to join the meeting in-person at our office at 420 W. Pearl Ave. or online.*

**VIDEO CONFERENCE INVITATION**

**If joining the meeting by computer or tablet, go to: <https://us02web.zoom.us/j/89455197286>**

**If joining the meeting by phone, dial one of the following phone numbers: (669) 900-6833, (253) 215-8782**

**If calling by phone, you will be prompted to enter this Meeting ID: 894 5519 7286**

**MEETING MEMBERS:**

**TCD Board Members:** Cate Watsabaugh, Dave Adams, Roby Hurley, Nate Fuller, Bob Lucas

**TCD Associate Board Members:** Steve McDonald, Elizabeth Barczynski, Bob Weiss

**TCD Staff:** Robb Sgroi, Morgan Graham, Emily Smith, David Lee, Carlin Girard, Liz Collins, Holly Shuss

**Partners and Guests:** Todd Stiles (Bridger-Teton National Forest), Jonathan Schechter and Tanya Anderson (Town of Jackson Town Council), Luther Propst (Teton County Board of County Commissioners)

**AGENDA:**

<b>Agency Reports, Guests, and Public Comment</b>	20 minutes
<b>Minutes and Treasurer's Report</b>	10 minutes
<b>Board Reports</b>	10 minutes
<b>Staff Reports and Action Items</b>	60 minutes
Annual Base Funding Requirements	
<b>Old and New Business</b>	10 minutes
<b>Executive Session:</b>	None

*(Move to enter into executive session under Wyoming State Statute 15-1-1-5 and 16-4-405 for the purpose of discussing one or more of the following: legal consultation and matters, appointment and personnel matters, national security, licensing or examinations, real estate transactions, donations, or other information classified as confidential by law.)*



**Teton Conservation District (TCD) July 2023 Board Meeting Minutes**  
**July 19, 2023 | Alta Library, 50 Alta School Rd., Alta, WY**

**Attendees:**

TCD Board Supervisors: Dave Adams, Nate Fuller, Cate Watsabaugh

Associate Board Members: Bob Weiss, Steve McDonald

TCD Staff: Holly Shuss, Robb Sgroi, Morgan Graham, David Lee, Emily Smith, Liz Collins, Carlin Girard

Guests: Emily Hagedorn (Public), \*Tanya Anderson (Town of Jackson), Hayes Swinney (Mountain Roots Education), Anna Lindstet (Friends of the Teton River)

*\*Online or phone participant*

**Call to Order:** Dave called the meeting to order at 1:09 p.m.

**Guest Reports and Public Comment:**

Hayes Swinney – Mountain Roots Education (MRE) MRE now operates 5 school gardens. Alta Elementary School celebrated with a spring garden party. Adult education events have repeatedly sold out, with demand for more workshops – workshops have served 200 individuals this year, double that of last year. Popular workshops include Bee Keeping (new this year) and Wild Edibles (most popular). MRE will be actively hiring an educator to manage school programs.

Tanya Anderson – Town of Jackson (TOJ) Tanya shared an administrative update - any letters submitted to the TOJ must be received 1.5-2 weeks prior to Town Council meetings to be part of the public record. The TOJ installed bear resistant trash and recycling bins at local parks. The Town estimates 50% compliance with the bear resistant trash can ordinance. Bear resistant trash cans are currently on backorder until October 2023. Results from the lighting inventory will be published “soon.” The Pathways and Planning Department are moving forward with bike parking regulations, based on building type. More strict snow storage regulations have been implemented, which will pertain to new construction in Town. Karns Meadow update: Town Council voted to move forward with the current plan to rezone the park. TOJ is working to incorporate the Mercer Cabin (currently being illegally stored on Karns Meadows) into the plan, converting the cabin to a functional on-site building. Tanya made clarifying points in relation to the TOJ sewer system. Tanya shared that the biggest challenge with septic to sewer connections is limited staff time, not just the capacity of the system. Tanya suggested that if the County plans to move forward with increased septic to sewer connections, the County will need increased staff capacity as well. Nate asked about streamlining the process of connecting septic to sewer. Tanya encouraged any recommendations to be shared with the appropriate TOJ contacts.

Anna Lindstet – Friends of the Teton River (FTR) - Anna highlighted the importance of water quality monitoring on the Wyoming side of Teton County, Idaho rivers and streams. A Brown Trout population analysis is slated for this year. A 2025 tributary assessment is on the horizon in partnership with Wyoming Game and Fish (assessments began in 2005). Anna said that in the face of climate change and increasing recreation in the watershed, this tributary assessment is a high priority for FTR. FTR plans to gather Teton River macroinvertebrate counts. FTR is looking forward to working closely with Grand Teton Canal Company in the future. FTR is working to secure funding for further improvements to Teton Creek, including replacing the head gate. David asked about the logistics of the macroinvertebrate study, and Anna asked that David reach out to Brian.

**June 21, 2023 Meeting Minutes:** Cate moved to approve the June 21, 2023 Board Meeting Minutes. Nate seconded. The motion carried unanimously.

**June 2023 Treasurer's Report:** Dave reviewed the June 2023 Treasurer's Report:

- Checks numbering 21092- 21162 dated 6/7/2023 – 6/30/2023: \$445,616.03
- Credit card charges: \$3,756.42
- Net credits for the month: \$265,150.90
- Operating Reserves Account Balance: \$502,695.47
- Committed Funds Savings Account: \$327,182.91
- Reconciled General Fund Checking Balance: \$901,224.72

**Nate moved to approve the June 2023 Treasurer's Report. Cate seconded. The motion carried unanimously.**

**Board Reports:** None.

**Staff Reports:** *Please refer to the previous month's board packet to find information items included in written staff reports that were not discussed during the meeting.*

**Holly Shuss (Administrative Manager):** Information Items: Dave asked about a Wyoming Association of Conservation Districts (WACD) requirement note in Holly's staff report. Carlin clarified that WACD requires Districts to submit an annual list of exchanges between District employees and elected officials.

**Robb Sgroi (Land Resources Specialist):** Information Items: 1) Nate asked about the WDEQ public hearing regarding the potential permitted use of an air curtain burner at Wyoming State Lands on Highway 390. Robb shared that TCD did not submit any official comments, but Robb was present to hear public comments and provide individual feedback after the meeting, clarifying any misunderstandings that arose in the hearing. WDEQ will release their decision in the next couple of weeks. Dave suggested that TCD should be involved in this issue, in some support role. Robb shared that TCD is part of a larger air quality group and suggested that it makes the most sense for this group to serve in that role. Nate suggested TCD staff not spend time on it. Robb suggested that TCD plan a communication campaign, educating the public about the air quality monitoring station in Teton County: that it exists, how it works and how to access the data. 2) Carlin expressed that Robb represented TCD well on two recent multi-agency field trips studying rangeland plant communities. 3) Cate asked Robb to clarify what contractual issues arose in the Wyoming State Forestry Division wildfire mitigation work on North Fish Creek Road. Robb clarified that the issues were based on recent land ownership changes, and a question over ownership of timber products created from project work.

**Morgan Graham (GIS & Wildlife Specialist):** Information Items: 1) Morgan shared that it has been a great time to be in the field with landowners, monitoring native plant projects that TCD has supported. 2) Morgan shared an update on the new Teton County GIS system. Morgan shared that he has received several calls for help on how to utilize the new system. Bob expressed that the County's communication with the public on this project has been majorly lacking.

**Emily Smith (Natural Resources Technician):** None.

**David Lee (Water Resources Specialist):** Information Items: 1) David highlighted TCD's involvement in the Fish Creek and Flat Creek E. coli study by Alder Environmental and Protect Our Water Jackson Hole. David is reviewing the data against data quality standards. Dave asked if there have been any red flags with the study. David shared that yes, there was a week in mid-June where lab protocol was not followed, yielding unusable data. Carlin expressed this error more broadly represents the difficulty in collecting data/ carrying out a study. 2) Dave asked about a TCD report that the National Elk Refuge referenced in

an ad in Jackson Hole News and Guide last week, which brought up discussion on misuse of data and falsely interpreting studies.

Liz Collins (Grants and Communications Specialist): None.

Carlin Girard (Executive Director): Information Items: 1) Carlin alerted the board that TCD will likely be requested to act as a pass-through for funds from United States Army Corps of Engineers on a future wetland mitigation project. 2) Nate asked Carlin for an update on the Elk Feedground Stakeholder Group. Carlin shared that the current draft plan includes reduced feeding and that each feedground will have an individual management plan. Carlin suggested that TCD will have a role to play in advocating for systems that support ranchers and private landowners who will have increased numbers of Elk on their land. 3) TCD will host the Area 5 Wyoming Association of Conservation District Meeting. TCD will send a save the date and agenda soon. 4) Carlin shared that the Teton County Water Quality Masterplan is an important project that staff continues to spend time on.

**Adjournment: Dave moved to adjourn the meeting at 3:09 p.m. Cate seconded. The motion carried unanimously.**

Submitted by: \_\_\_\_\_

Liz Collins

Date

Supervisor: \_\_\_\_\_

Date

Supervisor: \_\_\_\_\_

Date

Supervisor: \_\_\_\_\_

Date







Addition to the Treasurer's Report:		FY23 Spent to Date & Income	7/31/2023	8.34% of FY	
<b>Income:</b>	<b>Budgeted:</b>	<b>Income to Date:</b>	<b>Receivables:</b>	<b>Received %</b>	
<b>Regular Income:</b>					
Mill Levy	\$2,340,000.00	\$28,402.41	\$2,311,597.59	1.2%	
Interest Income	\$1,000.00	\$74.51	\$925.49	7.5%	
Well Test Kit Sales	\$7,800.00	\$499.02	\$7,300.98	6.4%	
WDA Base Funding + WACD WQ	\$8,823.50	\$0.00	\$8,823.50	0.0%	
Unanticipated Income/Reimb/Grants	\$7,500.00	\$350.00	\$7,150.00	4.7%	
<b>Project Grants &amp; Pass Thrus:</b>					
Gaging Station Reimbursements	\$40,406.00	\$0.00	\$40,406.00	0.0%	
WYDEQ 319: Fish Creek WS Plan	\$20,000.00	\$0.00	\$20,000.00	0.0%	
Good Neighbor Incoming Grants	\$0.00	\$0.00	\$0.00	0.0%	
Trout Friendly Lawns Reimb	\$0.00	\$0.00	\$0.00	0.0%	
WY Water Development SWPP	\$268,500.00	\$0.00	\$268,500.00	0.0%	
FEMA FCWID Grant	\$500,000.00	\$0.00	\$500,000.00	0.0%	
<b>Total</b>	<b>\$3,194,029.50</b>	<b>\$29,325.94</b>	<b>\$3,164,703.56</b>	<b>0.9%</b>	
<b>Operations/Program Expenses:</b>	<b>Budgeted:</b>	<b>Spent to Date:</b>	<b>Remaining:</b>	<b>Spent %</b>	
Land Ag. Assistance-Cropland	\$468,800.00	\$0.00	\$468,800.00	0.0%	
Land Ag. Assistance-Rangeland	\$40,000.00	\$0.00	\$40,000.00	0.0%	
MOA Partner Funding	\$57,100.00	\$0.00	\$57,100.00	0.0%	
Vegetation Program-Native Plants	\$45,000.00	\$0.00	\$45,000.00	0.0%	
JH Weed Management Area MOA	\$70,000.00	\$0.00	\$70,000.00	0.0%	
Wildfire Risk Reduction Program	\$142,000.00	\$0.00	\$142,000.00	0.0%	
Mapping Resources & GIS-TCD Projects	\$103,000.00	\$0.00	\$103,000.00	0.0%	
Sustainability Projects - Air Quality	\$10,500.00	\$0.00	\$10,500.00	0.0%	
Sustainability MoA Grants	\$81,000.00	\$0.00	\$81,000.00	0.0%	
PIC Grants and Partnering Funds				<i>*grant totals and remaining funds below</i>	
PIC Grant \$ Available in FY 2024	\$80,000.00	\$0.00	\$80,000.00	0.0%	
TCD Partnering \$ Available FY24	\$462,007.71	\$0.00	\$462,007.71	0.0%	
TCD Committed Funds Carryover	\$327,084.16	\$0.00	\$327,084.16	0.0%	
Water Quality Program-WQ Projects	\$749,500.00	\$4,480.00	\$745,020.00	0.6%	
Flat Crk Water Improvement Dist.	\$29,017.35	\$0.00	\$29,017.35	0.0%	
USGS Partnering Projects	\$132,849.00	\$0.00	\$132,849.00	0.0%	
MOA Partner Funding	\$97,901.00	\$0.00	\$97,901.00	0.0%	
Wildlife Projects - General Program Exp.	\$45,000.00	\$0.00	\$45,000.00	0.0%	
MOA Partner Funding	\$40,328.00	\$0.00	\$40,328.00	0.0%	
<b>Total</b>	<b>\$2,981,087.22</b>	<b>\$4,480.00</b>	<b>\$2,976,607.22</b>	<b>0.2%</b>	
TCD Partnering Funds Committed	\$327,084.16	\$0.00	\$327,084.16	0.0%	
PIC Grant Funds Committed	\$0.00	\$0.00	\$0.00	0.0%	
<b>Administrative Expenses:</b>	<b>Budgeted:</b>	<b>Spent to Date:</b>	<b>Remaining:</b>	<b>Spent %</b>	
Communications	\$63,000.00	\$1,424.20	\$61,575.80	2.3%	
General Office Expense	\$282,750.00	\$1,074.73	\$281,675.27	0.4%	
Professional Expenses	\$101,000.00	\$4,724.00	\$96,276.00	4.7%	
Payroll Expenses	\$989,100.00	\$75,143.78	\$913,956.22	7.6%	
Meeting Expenses	\$10,600.00	\$156.12	\$10,443.88	1.5%	
<b>Total</b>	<b>\$1,446,450.00</b>	<b>\$82,522.83</b>	<b>\$1,363,927.17</b>	<b>5.7%</b>	

FY 2024 Budget (JULY 31, 2023)		Committed Funds Savings Account Items			
Grant Descripton		Budgeted	Paid Out	Check #	Remaining
<b>Small Water Project Program Projects</b>		<b>Final Report Due</b>			
Lower Snake R. Ranch Bank & Fish Imp.	10/23	\$5,000.00	\$0.00		\$5,000.00
Mill Creek Irrigation Project - Phase II	10/23	\$5,000.00	\$0.00		\$5,000.00
Owl Creek Subdivision - Fire Water Storage	10/23	\$5,000.00	\$0.00		\$5,000.00
Blue Mountain Bench SWPP Project	10/24	\$5,000.00	\$0.00		\$5,000.00
Surface Water Fire Pond - Julie Nettere	10/24	\$5,000.00	\$0.00		\$5,000.00
	<i>subtotal</i>	<b>\$25,000.00</b>	<b>\$0.00</b>		<b>\$25,000.00</b>
<b>FY22 Budget Line Items</b>					
WY Game & Fish - Moose Movements	2/24	\$5,000.00	\$0.00		\$5,000.00
Brian & Emily Hager - McCallister Pond Proj.	1/24	\$6,060.62	\$0.00		\$6,060.62
Hoback Clean Water Initiative (Lane Lamure)	6/24	\$60,000.00	\$0.00		\$60,000.00
	<i>subtotal</i>	<b>\$71,060.62</b>	<b>\$0.00</b>		<b>\$71,060.62</b>
<b>FY22 PIC Grants</b>					
Teton Bighorn Sheep Stewardship Campaign	6/24	\$9,000.00	\$0.00		\$9,000.00
	<i>subtotal</i>	<b>\$9,000.00</b>	<b>\$0.00</b>		<b>\$9,000.00</b>
<b>FY23 MOA Grants</b>					
Energy Conservation Works	6/24	\$24,000.00	\$0.00		\$24,000.00
Flat Creek Watershed Improvement Dist.	6/24	\$29,017.50	\$0.00		\$29,017.50
Friends of Teton River	6/24	\$17,401.00	\$0.00		\$17,401.00
Grand Teton National Park Foundation	6/24	\$10,000.00	\$0.00		\$10,000.00
Integrated Solid Waste & Recycling	6/24	\$29,000.00	\$0.00		\$29,000.00
JH Weed Mgmt Association	6/24	\$70,000.00	\$0.00		\$70,000.00
JH Wildlife Foundation	6/24	\$30,328.00	\$0.00		\$30,328.00
Mountain Roots Education	6/24	\$6,100.00	\$0.00		\$6,100.00
Slow Food in the Tetons	6/24	\$51,000.00	\$0.00		\$51,000.00
Town of Jackson	6/24	\$30,000.00	\$0.00		\$30,000.00
Trout Unlimited	6/24	\$50,500.00	\$0.00		\$50,500.00
Yellowstone-Teton Clean Cities	6/24	\$28,000.00	\$0.00		\$28,000.00
	<i>subtotal</i>	<b>\$375,346.50</b>	<b>\$0.00</b>		<b>\$375,346.50</b>
<b>FY23 Budget Line Items</b>					
Leave Liability and Deductibles for FY23	tcd	\$10,000.00	\$0.00		\$10,000.00
WY G&F South Flat Creek Restoration	2/24	\$15,000.00	\$0.00		\$15,000.00
TU GV Road Stabilization Project	6/24	\$15,000.00	\$0.00		\$15,000.00
Kauffman Pivot Irrigation Project	6/24	\$20,000.00	\$0.00		\$20,000.00
Teton Raptor Center - Native Plant Proj.	2/24	\$2,770.00	\$0.00		\$2,770.00
POW JH - Snake River Monitoring	2/24	\$10,000.00	\$0.00		\$10,000.00
National Park Service - Air Quality Project	6/24	\$2,088.00	\$0.00		\$2,088.00
	<i>subtotal</i>	<b>\$74,858.00</b>	<b>\$0.00</b>		<b>\$74,858.00</b>
<b>FY23 PIC Grants</b>					
Trout Unlimited - SRHWG Design	6/24	\$2,500.00	\$0.00		\$2,500.00
WY Wetland Society - Beaver Holding	2/24	\$10,000.00	\$0.00		\$10,000.00
Biodiversity Research Institute - Loon	2/24	\$10,000.00	\$0.00		\$10,000.00
Teton Raptor Center - Raptor Rehab	6/24	\$2,560.00	\$0.00		\$2,560.00
Northern Rockies Cons Coop - Symposium	2/24	\$2,000.00	\$0.00		\$2,000.00
Nature Conservancy - Phase 3 Fire Project	6/24	\$14,575.00	\$0.00		\$14,575.00
Astoria Park Conservancy - Camp Astoria	2/24	\$6,340.00	\$0.00		\$6,340.00
POW JH - E.Coli Bacteria Sampling	2/24	\$10,000.00	\$0.00		\$10,000.00
UW Fish & WL Coop - Moose Calf Project	6/24	\$20,000.00	\$0.00		\$20,000.00
	<i>subtotal</i>	<b>\$77,975.00</b>	<b>\$0.00</b>		<b>\$77,975.00</b>
<b>Grand Total Grant Project Funds</b>					<b>\$633,240.12</b>

**Teton Conservation District**  
**Wells Fargo Checking Account Register**  
**July 2023**

08/04/23

Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Well Test Kit Participants</b>							
General Journal	07/31/2023	073123	To clean up d...	Wells Fargo Checking	X	Well Test Kit S...	-100.00
Total Well Test Kit Participants							-100.00
<b>Brilliantly Done, Inc.</b>							
Check	07/10/2023	21170	Invoice #2574...	Wells Fargo Checking	X	Cleaning Contr...	-300.00
Total Brilliantly Done, Inc.							-300.00
<b>Buckrail</b>							
Check	07/07/2023	21189	Invoice #3345...	Wells Fargo Checking	X	Advertising & ...	-500.00
Check	07/07/2023	21168	Invoice #3329...	Wells Fargo Checking	X	Advertising & ...	-500.00
Total Buckrail							-1,000.00
<b>Electronic Federal Tax Payments Sys</b>							
Liability Check	07/14/2023	21180	83-0247879	Wells Fargo Checking	X	-SPLIT-	-6,992.18
Liability Check	07/31/2023	21199	83-0247879	Wells Fargo Checking	X	-SPLIT-	-6,992.00
Total Electronic Federal Tax Payments Sys							-13,984.18
<b>Empower Retirement 457(b)</b>							
Liability Check	07/14/2023	21181	Empower Reti...	Wells Fargo Checking	X	-SPLIT-	-1,050.00
Liability Check	07/31/2023	21200	Empower Reti...	Wells Fargo Checking		-SPLIT-	-1,050.00
Total Empower Retirement 457(b)							-2,100.00
<b>Integrated Solid Waste &amp; Recycling</b>							
Check	07/13/2023	21183	Invoice #8774	Wells Fargo Checking	X	Office Expenses	-40.37
Total Integrated Solid Waste & Recycling							-40.37
<b>Lower Valley Energy</b>							
Check	07/13/2023	21182	CNG Fuel Inv...	Wells Fargo Checking	X	Vehicle Expense	-108.63
Total Lower Valley Energy							-108.63
<b>National Indemnity</b>							
Check	07/14/2023	21187	Vehicle Policy...	Wells Fargo Checking		Liability Insura...	-2,362.00
Total National Indemnity							-2,362.00
<b>Teton County</b>							
Deposit	07/10/2023		Deposit	Wells Fargo Checking	X	Mill Levy	28,402.41
Total Teton County							28,402.41
<b>Teton Media Works, Inc.</b>							
Check	07/07/2023	21167	Invoice 354909	Wells Fargo Checking	X	Advertising & ...	-483.40
Check	07/13/2023	21185	Invoice #3551...	Wells Fargo Checking	X	-SPLIT-	-440.80
Total Teton Media Works, Inc.							-924.20
<b>Tim Morris</b>							
Check	07/07/2023	21166	TCD Ceiling F...	Wells Fargo Checking	X	Office Equipm...	-315.00
Total Tim Morris							-315.00
<b>Valley Office Systems</b>							
Check	07/13/2023	21186	Invoice AR11...	Wells Fargo Checking	X	General Office ...	-165.43
Total Valley Office Systems							-165.43
<b>WACD</b>							
Check	07/18/2023	21188	Invoice 6257 -...	Wells Fargo Checking	X	Employer Medi...	-434.60
Total WACD							-434.60

**Teton Conservation District**  
**Wells Fargo Checking Account Register**  
**July 2023**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Worker's Compensation Employer Services</b>							
Check	07/25/2023	21190	2nd Quarter 2...	Wells Fargo Checking	X	Worker's Com...	-2,015.33
Total Worker's Compensation Employer Services							-2,015.33
<b>Wyoming Dept. of Agriculture Lab</b>							
Check	07/10/2023	21169	Invoice 12190...	Wells Fargo Checking		Well Test Kits f...	-2,240.00
Check	07/13/2023	21184	Invoice 12193...	Wells Fargo Checking		Well Test Kits f...	-2,240.00
Total Wyoming Dept. of Agriculture Lab							-4,480.00
<b>Wyoming Educators' Benefit Trust</b>							
Check	07/07/2023	21165	August 2023 I...	Wells Fargo Checking	X	Employer Medi...	-9,250.14
Total Wyoming Educators' Benefit Trust							-9,250.14
<b>Wyoming Retirement System</b>							
Liability Check	07/12/2023	21179	61	Wells Fargo Checking	X	WRS Retireme...	-6,435.92
Total Wyoming Retirement System							-6,435.92
<b>Carlin E Girard</b>							
Paycheck	07/14/2023	21177		Wells Fargo Checking	X	-SPLIT-	-3,877.06
Paycheck	07/31/2023	21198		Wells Fargo Checking	X	-SPLIT-	-3,877.07
Total Carlin E Girard							-7,754.13
<b>David Lee</b>							
Paycheck	07/14/2023	21171		Wells Fargo Checking	X	-SPLIT-	-2,824.15
Paycheck	07/31/2023	21191		Wells Fargo Checking	X	-SPLIT-	-2,824.20
Total David Lee							-5,648.35
<b>Elizabeth A Collins</b>							
Paycheck	07/14/2023	21172		Wells Fargo Checking	X	-SPLIT-	-2,807.48
Paycheck	07/31/2023	21192		Wells Fargo Checking	X	-SPLIT-	-2,807.48
Total Elizabeth A Collins							-5,614.96
<b>Emily E Hagedorn</b>							
Paycheck	07/14/2023	21173		Wells Fargo Checking	X	-SPLIT-	-432.20
Paycheck	07/31/2023	21193		Wells Fargo Checking	X	-SPLIT-	-432.20
Total Emily E Hagedorn							-864.40
<b>Emily P Smith</b>							
Paycheck	07/14/2023	21174		Wells Fargo Checking	X	-SPLIT-	-2,421.06
Paycheck	07/31/2023	21194		Wells Fargo Checking	X	-SPLIT-	-2,421.06
Total Emily P Smith							-4,842.12
<b>Holly Shuss</b>							
Paycheck	07/14/2023	21178		Wells Fargo Checking	X	-SPLIT-	-3,027.92
Paycheck	07/31/2023	21195		Wells Fargo Checking	X	-SPLIT-	-3,027.92
Total Holly Shuss							-6,055.84
<b>Morgan W Graham</b>							
Paycheck	07/14/2023	21175		Wells Fargo Checking	X	-SPLIT-	-2,366.00
Paycheck	07/31/2023	21196		Wells Fargo Checking	X	-SPLIT-	-2,366.00
Total Morgan W Graham							-4,732.00
<b>Robert M Sgroi</b>							
Paycheck	07/14/2023	21176		Wells Fargo Checking	X	-SPLIT-	-3,231.61
Paycheck	07/31/2023	21197		Wells Fargo Checking	X	-SPLIT-	-3,231.61
Total Robert M Sgroi							-6,463.22

## Teton Conservation District Wells Fargo Checking Account Register July 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>No name</b>							
Deposit	07/11/2023		Deposit	Wells Fargo Checking	X	Well Test Kit S...	50.00
General Journal	07/11/2023	FY24...	July direct de...	Wells Fargo Checking	X	Bank Service ...	-17.50
General Journal	07/14/2023	FY23...		Wells Fargo Checking	X	HSA EmployE...	-181.25
Deposit	07/14/2023		Deposit	Wells Fargo Checking	X	-SPLIT-	9,473.50
General Journal	07/14/2023	FY24...	FY24 HSA Co...	Wells Fargo Checking	X	HSA Employer...	-3,500.00
Deposit	07/18/2023		Deposit	Wells Fargo Checking	X	Well Test Kit S...	99.02
Deposit	07/21/2023		Wells Fargo ...	Wells Fargo Checking	X	Miscellaneous ...	67.00
Deposit	07/24/2023		Deposit	Wells Fargo Checking	X	-SPLIT-	450.00
Transfer	07/28/2023		FY24 MOA F...	Wells Fargo Checking	X	Wells Fargo S...	-375,346.50
General Journal	07/28/2023	FY23...	Adjust JH Wil...	Wells Fargo Checking	X	Wells Fargo S...	-2,000.00
General Journal	07/28/2023	FY24...	True-up FY23...	Wells Fargo Checking	X	Wells Fargo S...	71,289.29
Deposit	07/28/2023		Deposit	Wells Fargo Checking	X	Well Test Kit S...	50.00
General Journal	07/28/2023	FY23...	Morgan & Emi...	Wells Fargo Checking	X	HSA EmployE...	-181.25
Deposit	07/31/2023		Deposit	Wells Fargo Checking	X	Well Test Kit S...	50.00
Deposit	07/31/2023		Deposit	Wells Fargo Checking	X	Interest Income	74.51
Total no name							-299,623.18
<b>TOTAL</b>							<b>-357,211.59</b>

Teton Conservation District  
Register QuickReport  
July 2023

	Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Brilliantly Done, Inc.</b>	Check	07/10/2023	21170	Invoice #25744 - June Office Cleaning	Wells Fargo Checking	✓	Cleaning Contract & Supplies	-300.00
Total Brilliantly Done, Inc.								-300.00
<b>Buckrail</b>	Check	07/07/2023	21189	Invoice #3345 - Advertising	Wells Fargo Checking	✓	Advertising & Social Media	-500.00
	Check	07/07/2023	21168	Invoice #3329 - Trout Friendly Lawn Ad	Wells Fargo Checking	✓	Advertising & Social Media	-500.00
Total Buckrail								-1,000.00
<b>Electronic Federal Tax Payments Sys</b>	Liability Check	07/14/2023	21180	83-0247879	Wells Fargo Checking	✓	-SPLIT-	-6,992.18
	Liability Check	07/31/2023	21199	83-0247879	Wells Fargo Checking	✓	-SPLIT-	-6,992.00
Total Electronic Federal Tax Payments Sys								-13,984.18
<b>Empower Retirement 457(b)</b>	Liability Check	07/14/2023	21181	Empower Retirement 7/1-7/15/23	Wells Fargo Checking	✓	-SPLIT-	-1,050.00
	Liability Check	07/31/2023	21200	Empower Retirement Plans 7/16 - 7/31/23	Wells Fargo Checking		-SPLIT-	-1,050.00
Total Empower Retirement 457(b)								-2,100.00
<b>Integrated Solid Waste &amp; Recycling</b>	Check	07/13/2023	21183	Invoice #8774	Wells Fargo Checking	✓	Office Expenses	-40.37
Total Integrated Solid Waste & Recycling								-40.37
<b>Lower Valley Energy</b>	Check	07/13/2023	21182	CNG Fuel Invoice #26474	Wells Fargo Checking	✓	Vehicle Expense	-108.63
Total Lower Valley Energy								-108.63
<b>National Indemnity</b>	Check	07/14/2023	21187	Vehicle Policy Renewal 8/22/23-8/22/24	Wells Fargo Checking		Liability Insurance & Bonds	-2,362.00
Total National Indemnity								-2,362.00
<b>Teton Media Works, Inc.</b>	Check	07/07/2023	21167	Invoice 354909	Wells Fargo Checking	✓	Advertising & Social Media	-483.40
	Check	07/13/2023	21185	Invoice #355103, 355104, 355105	Wells Fargo Checking	✓	-SPLIT-	-440.80
Total Teton Media Works, Inc.								-924.20
<b>Tim Morris</b>	Check	07/07/2023	21166	TCD Ceiling Fan	Wells Fargo Checking	✓	Office Equipment	-315.00
Total Tim Morris								-315.00
<b>Valley Office Systems</b>	Check	07/13/2023	21186	Invoice AR1189344 - Copier Toner	Wells Fargo Checking	✓	General Office Supplies	-165.43
Total Valley Office Systems								-165.43
<b>WACD</b>	Check	07/18/2023	21188	Invoice 6257 - Dental Insurance July 23	Wells Fargo Checking	✓	Employer Medical Insurance	-434.60
Total WACD								-434.60
<b>Worker's Compensation Employer Services</b>	Check	07/25/2023	21190	2nd Quarter 2023 Worker's Comp	Wells Fargo Checking	✓	Worker's Compensation	-2,015.33
Total Worker's Compensation Employer Services								-2,015.33
<b>Wyoming Dept. of Agriculture Lab</b>	Check	07/10/2023	21169	Invoice 121908 - 20 Well Test Kits	Wells Fargo Checking		Well Test Kits for Resale	-2,240.00
	Check	07/13/2023	21184	Invoice 121937 - 20 Well Test Kits	Wells Fargo Checking		Well Test Kits for Resale	-2,240.00
Total Wyoming Dept. of Agriculture Lab								-4,480.00
<b>Wyoming Educators' Benefit Trust</b>	Check	07/07/2023	21165	August 2023 Invoice ID 247711	Wells Fargo Checking	✓	Employer Medical Insurance	-9,250.14
Total Wyoming Educators' Benefit Trust								-9,250.14
<b>Wyoming Retirement System</b>	Liability Check	07/12/2023	21179	61	Wells Fargo Checking	✓	WRS Retirement Liability	-6,435.92
Total Wyoming Retirement System								-6,435.92
<b>Carlin E Girard</b>	Paycheck	07/14/2023	21177		Wells Fargo Checking	✓	-SPLIT-	-3,877.06
	Paycheck	07/31/2023	21198		Wells Fargo Checking	✓	-SPLIT-	-3,877.07
Total Carlin E Girard								-7,754.13
<b>David Lee</b>	Paycheck	07/14/2023	21171		Wells Fargo Checking	✓	-SPLIT-	-2,824.15
	Paycheck	07/31/2023	21191		Wells Fargo Checking	✓	-SPLIT-	-2,824.20
Total David Lee								-5,648.35
<b>Elizabeth A Collins</b>	Paycheck	07/14/2023	21172		Wells Fargo Checking	✓	-SPLIT-	-2,807.48
	Paycheck	07/31/2023	21192		Wells Fargo Checking	✓	-SPLIT-	-2,807.48
Total Elizabeth A Collins								-5,614.96
<b>Emily E Hagedorn</b>	Paycheck	07/14/2023	21173		Wells Fargo Checking	✓	-SPLIT-	-432.20
	Paycheck	07/31/2023	21193		Wells Fargo Checking	✓	-SPLIT-	-432.20
Total Emily E Hagedorn								-864.40
<b>Emily P Smith</b>	Paycheck	07/14/2023	21174		Wells Fargo Checking	✓	-SPLIT-	-2,421.06
	Paycheck	07/31/2023	21194		Wells Fargo Checking	✓	-SPLIT-	-2,421.06
Total Emily P Smith								-4,842.12
<b>Holly Shuss</b>	Paycheck	07/14/2023	21178		Wells Fargo Checking	✓	-SPLIT-	-3,027.92
	Paycheck	07/31/2023	21195		Wells Fargo Checking	✓	-SPLIT-	-3,027.92
Total Holly Shuss								-6,055.84
<b>Morgan W Graham</b>	Paycheck	07/14/2023	21175		Wells Fargo Checking	✓	-SPLIT-	-2,366.00
	Paycheck	07/31/2023	21196		Wells Fargo Checking	✓	-SPLIT-	-2,366.00
Total Morgan W Graham								-4,732.00
<b>Robert M Sgroi</b>	Paycheck	07/14/2023	21176		Wells Fargo Checking	✓	-SPLIT-	-3,231.61
	Paycheck	07/31/2023	21197		Wells Fargo Checking	✓	-SPLIT-	-3,231.61
Total Robert M Sgroi								-6,463.22
<b>TOTAL</b>								<u>-85,890.82</u>

**Teton Conservation District**  
**Deposit Detail**  
 July 2023

Type	Num	Date	Name	Account	Amount
Deposit		07/10/2023	Teton County	Wells Fargo Chec...	28,402.41
			Teton County	Mill Levy	-28,402.41
TOTAL					-28,402.41
Deposit		07/11/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00
Deposit		07/14/2023		Wells Fargo Chec...	9,473.50
			State of Wyoming	Cooperative Project	-8,823.50
			Teton Media Works...	Advertising & Social...	-500.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
			Well Test Kit Partici...	Well Test Kit Sales	-100.00
TOTAL					-9,473.50
Deposit		07/18/2023		Wells Fargo Chec...	99.02
			Well Test Kit Partici...	Well Test Kit Sales	-99.02
TOTAL					-99.02
Deposit		07/21/2023		Wells Fargo Chec...	67.00
			Wells Fargo Bank	Miscellaneous Expe...	-67.00
TOTAL					-67.00
Deposit		07/24/2023		Wells Fargo Chec...	450.00
			Carlin E Girard	Unanticipated/Spon...	-350.00
			Well Test Kit Partici...	Well Test Kit Sales	-100.00
TOTAL					-450.00
Deposit		07/28/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00
General Journal	FY24...	07/28/2023		Wells Fargo Chec...	71,289.29
				Wells Fargo Savings	-71,289.29
TOTAL					-71,289.29
Deposit		07/31/2023		Wells Fargo Savin...	31.15
				Interest Income	-31.15
TOTAL					-31.15



# Teton Conservation District Deposit Detail July 2023

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<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		07/31/2023		Wells Fargo Chec...	50.00
			Well Test Kit Partici...	Well Test Kit Sales	-50.00
TOTAL					-50.00
Deposit		07/31/2023		Wells Fargo Chec...	74.51
			Wells Fargo Bank	Interest Income	-74.51
TOTAL					-74.51

Credit Card Reporting for July 2023						
TCD Staff	Date	Item	Vendor	project	Ref#	Amount
Holly	6/25/2023	Annual Payroll Software	Intuit QuickBooks	Computer Software	5170	\$ 650.00
Holly	7/5/2023	FY24 Binders & Tabs	Staples	Office Supplies	7251	\$ 82.45
Holly	7/6/2023	Monthly Sanitation	Westbank Sanitation	Office Utilities	9154	\$ 45.81
Holly	7/6/2023	bathroom supplies	Target	Office Supplies	5045	\$ 25.44
Holly	7/7/2023	Annual Vehicle Insurance	National Indemnity Insurance	Vehicle Expense	933	\$ 2,362.00
Holly	7/10/2023	Monthly IT	Factory IT	Computer Expense	9050	\$ 1,720.00
Holly	7/20/2023	Monthly Electric	Lower Valley Energy	Office Utilities	6367	\$ 78.48
Holly	7/20/2023	kitchen supplies	Target	Office Supplies	7819	\$ 7.93
Holly	7/19/2023	Meeting Food	Smith's	Board meeting	9439	\$ 132.03
<b>Holly Total</b>						<b>\$ 5,104.14</b>
Emily	7/20/2023	Monthly landline	SilverStar	Phone System	7673	\$ 272.06
<b>Emily Total</b>						<b>\$ 272.06</b>
Carlin	6/23/2023	Meeting Food	Albertson's	Board meeting	5520	\$ 64.32
<b>Carlin Total</b>						<b>\$ 64.32</b>
Liz	6/23/2023	Special meeting	Snake River Roasting	Special meeting	6557	\$ 22.41
Liz	6/26/2023	Mtn Neighbor Handbook	Squarespace	Communications	6716	\$ 20.00
Liz	7/13/2023	Special meeting	Snake River Roasting	Special meeting	6584	\$ 13.43
Liz	7/12/2023	Office Supplies	Staples	Office Supplies	543	\$ 36.91
Liz	7/13/2023	Subscription	Canva	Communications	8485	\$ 12.99
Liz	7/14/2023	Office Supplies	Staples	Office Supplies	3800	\$ 80.52
Liz	7/14/2023	Return phone cable	Staples return	Office Supplies	2643	\$ (18.01)
Liz	7/19/2023	Board Meeting	Smith's	Board meeting	7252	\$ 55.96
<b>Liz Total</b>						<b>\$ 224.21</b>
Morgan	7/2/2023	Imagery Storage	Amazon	GIS/Map	474	\$ 0.74
Morgan	7/10/2023	Creative Cloud	Adobe	Computer Syst. Maint.	6512	\$ 58.29
Morgan	7/13/2023	Software	Adobe	Communications	843	\$ 21.19
<b>Morgan Total</b>						<b>\$ 80.22</b>
David	6/22/2023	Lab equip	Fisher Scientific	WQ Supplies	6881	\$ 308.83
David	6/26/2023	Lab equip	Ace Hardware	WQ Supplies	434	\$ 7.29
David	6/28/2023	Lab equip	Fisher Scientific	WQ Supplies	8034	\$ 113.50
<b>David Total</b>						<b>\$ 429.62</b>
Robb	7/5/2023	Office Supplies	Staples	Office Supplies	6808	\$ 29.45
Robb	7/19/2023	Truck Fuel	Shell Oil	Vehicle Expense	8974	\$ 91.32
<b>Robb Total</b>						<b>\$ 120.77</b>
<b>TOTAL</b>						<b>\$ 6,295.34</b>

### BANK RECONCILIATION

Name of Client: Teton Conservation District	Statement Date: 7.31.23	HS
Bank: Wells Fargo Bank	Account No: 000-0337175	8.3.23

Prior Month Reconciled Balance	\$ 975,035.12	Bank Statement Balance As of July 31, 2023	\$ 554,183.71
Add Credits	\$ 110,005.73	Add Deposits in Transit:	\$ -
Total Debits	\$ 110,005.73	Total Deposits	\$ -
Sub-Total	\$ 1,085,040.85	Sub-Total	\$ 554,183.71
Less Debits		Less Checks Outstanding:	
	530,857.14	(See List Below)	\$ 9,971.58
Total Credits	\$ 530,857.14	Bank Balance - Per Reconciliation	\$ 544,212.13
Bank Balance - Per General Ledger	\$ 554,183.71		

Checks Outstanding		
Number	Amount	Name
21096	\$79.58	ES (Mileage Reimbursement)
21107	\$2,000.00	GT Halpin Family (Wildfire Program)
21169	\$2,240.00	WYDOA (Well Test Kits)
21184	\$2,240.00	WYDOA (Well Test Kits)
21187	\$2,362.00	National Indemnity (truck insurance)
21200	\$1,050.00	Empower Retirement (7/31 payroll)
	\$ 9,971.58	

QuickBooks Reconciliation	
\$ 544,212.13	Month End QB Register Balance
Adjustments to be posted in QuickBooks:	
\$ 544,212.13	Adjusted QB Register Balance
\$ 544,212.13	Reconciled Balance
\$ -	Difference



## Holly Shuss, Administrative Manager

### Action Items:

#### **Operations Area:** Administration

**Annual Base Funding Requirements:** I'm organizing and compiling records to be submitted to the Wyoming Association of Conservation Districts (WACD) and Wyoming Department of Agriculture (WDA) prior to the August 30, 2023 base funding requirements deadline. There are several forms that will need to be signed by Chairman Hurley this month and a motion needs to be recorded in the TCD minutes providing authorization for his signature. By submitting the items necessary to complete our base funding requirements, we receive \$8,823.50 annually, plus additional Water Quality funding biannually from the Wyoming Department of Agriculture. This also ensures we remain eligible for mill levy funding.

**Recommended Motion:** *Move to authorize the TCD Chairman to review and sign the required base funding forms; the Proof of Bonding, Risk Management Practices, Pursuing Local Funding and Education Functions for Elected Officials forms to satisfy the Fiscal Year 2023 base funding requirements.*

### Information Items:

#### **Operations Area:** Administration

- **Final Fiscal Year (FY) 2024 Budget:** The final TCD FY 2024 Budget was submitted to the Wyoming Department of Audit, the Teton County Commissioners, WDA, and WACD. Final copies of the FY 2024 TCD and Flat Creek Watershed Improvement District Budgets will be posted on our TCD website.
- **Annual TCD Required Audit:** The official audit started on August 1. I have completed the walkthrough with the auditors and we will continue correspondence with them over the next couple of weeks, with anticipated completion in mid-September. Jones Simkins representatives will be attending the October 18<sup>th</sup>, 2023 board meeting to answer questions regarding the audit and related financial statements.
- **General Bookkeeping:** I have been working closely with Annie Goodman, our contracted accountant, to enter outstanding adjusting entries from the FY22 audit and making sure the accounts are accurately reconciled as of FY23 year-end. She has also been helping me optimize payroll in QuickBooks as I hope to begin running payroll through QuickBooks to streamline the bimonthly payment process.
- **Annual Leave:** I've taken 5 days of Annual leave from Aug. 7-11.

### Upcoming 2023 TCD Calendar of Events:

August 16	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office
September 20	Quarterly Flat Creek WID Meeting	12pm- via Zoom/Office
September 20	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office
October 18	TCD Regular Board Meeting at TCD Office	1pm – via Zoom/Office



## Robb Sgroi, Land Resources Specialist

Action Items: None

Information Items:

**Program Area:** Vegetation

- **Teton Area Wildfire Protection Coalition (TAWPC):** 1) Jackson Hole Fire/EMS is administering the Western States Wildland Urban Interface grant that is funding the contracted revision of the Community Wildfire Protection Plan (CWPP). My time is supporting the grant's administration, including recording hours dedicated to CWPP revision, and documenting dollars spent by landowners and TCD for wildfire risk reduction projects. These figures serve as cost share that TCD committed to the grant. 2) A paper I wrote on recommendations to Teton County and Town of Jackson for developing and implementing a plan to manage vegetation in road corridors for wildfire risk, was submitted to the contractor revising the CWPP.
- **Wildfire Risk Reduction Program:** 1) I conducted six Wildfire Risk Overviews (WRO) and presented at Jackson Hole Golf & Tennis Club Estates' annual meeting. 2) Jackson Hole Fire/EMS has conducted zero WROs in June and July 2023 due to no requests for service. 3) I conducted WROs for residential cabins on former TCD Board Supervisor Kate Mead's property in the Gros Ventre. The interaction was constructive and initially revolved around post-tornado forest management. Conversation splintered into potential for flooding of a cabin on Miners Creek, avenues of support for an adjacent landowner's ditch damaged from the tornado, utilization of virtual fencing, support for headgate improvements, and other.

**Program Area:** Land

- **Agriculture:** Karen Clause, Rangeland Management Specialist, NRCS, is producing a grazing plan for agricultural lands in the Boyles Hill area. The content will reflect a soil survey and analysis of productivity. Typical language of these plans includes "...developed in cooperation with XX Conservation District". Staff will review the plan prior to that language being included. The landowner is communicating with the Teton County Assessor, who stated the landowner is not running enough cattle for the assessed productivity. The grazing plan could be an objective tool for that conversation.
- **Small Water Project Program (SWPP):** 1) A SWPP application was submitted by TCD staff to Wyoming Water Development Office (WWDO), well ahead of the November 15, 2023, timeline for grant submission. This project, titled Hidden Hills Ranches Subdivision Fire Suppression Cisterns, was approved for submission in calendar year 2022, but was not submitted on time to WWDO due to my error. The project's construction timeline fit with grant submission this year. The project will realize implementation of an element (installation of two cisterns) of the subdivision scale plan to increase water sources. 2) I reached out to landowners, for new SWPP grant recruitment, including those that participated in the Hoback Level I Watershed Study, as well as people TCD has discussed project concepts with over a long timeframe. However, I'm only expecting a single additional grant request, from Trout Unlimited, for improvements to Lava Creek. 3) JHFEMS verbally affirmed intent to serve as a SWPP Sponsor, specifically taking responsibility for the area of Rural Community Fire Suppression, leaving TCD to continue in the Sponsor role for all other resource areas.

Chief Jellie's interest is to complete the transition after the Community Wildfire Protection Plan (CWPP) is delivered, summer 2024. Fire Marshal Lane and I discussed timelines and strategy to conduct this transition. The CWPP will list water deficient areas, which JHFEMS will use as a basis for eligible SWPP grants.

- **Range Management & Monitoring:** I supported two days of range monitoring in the Ramshorn Peak and Cream Puff Peak areas. Sublette County Conservation District is leading this months-long collaborative field data collection. The goal is to collect data to inform the development of Ecological Site Descriptions (ESD), in tall forb plant communities dominated by the forb fernleaf licorice root. ESDs provide information including suitability for uses, capability to respond to management activities and disturbance, and ability to sustain productivity over time. ESDs will serve as decision making tools for Forest Service grazing allotments. Data collection included soils characterization, production data, and basal cover/ground cover/ bare ground data.



- **Other:** I fielded a call from a builder who was disturbed to see erosion across construction sites on Snow King. Chairman Hurley took up the subject with Snow King Resort and the Bridger-Teton National Forest. The resolution was erosion control practices will be implemented August/September 2023.



## Morgan Graham, GIS & Wildlife Habitat Specialist

Action Items: None

Information Items:

**Program Area:** Wildlife

- **Breeding Bird Survey:** I completed my sixth year surveying the United States Geological Survey's Moose, WY Breeding Bird Survey Route. I detected 63 species and 472 individual birds. All time high/low species counts were recorded in 1992 (65) and 1980 (43). Total birds tallied has ranged from 808 in 1992 to 270 in 1977.

**Program Area:** Vegetation

- **Mechanical Weed Control:** I've participated in mechanical removal of musk thistle, bull thistle, houndstongue, Canada thistle, spotted knapweed, and Dalmatian toadflax over the past month. TCD Staff and Supervisors removed a total of 350 lbs. of musk thistle flowers from the South Park Supply Ditch reclamation over the course of two mornings. Camp Jackson participants removed 60 lbs. of houndstongue and common mullein seed from Astoria Park. Volunteers removed 220 lbs. of musk thistle flowers, 30 lbs. of houndstongue seed, and 100 lbs. of spotted knapweed from Game Creek over two mornings. I also advised members of the Jackson paragliding community working to remove musk thistle and houndstongue from Curtis Canyon.
- **Parking Restoration:** Carlin and I attended a site tour led by Bridger-Teton National Forest (BTNF) Jackson District Ranger Todd Stiles. We walked a soon to be reclaimed section of road and parking area surrounding Granite Falls. Following a discussion at the July 2023 regular Board Meeting, we delivered a reclamation prescription to BTNF staff.
- **Trail Restoration:** I accompanied staff from Teton County, Wyoming State Forestry, and Hershberger Design Landscape Architecture on a site visit to reclaim a section of trail constructed on slopes over 30 degrees. Material from adjacent fuels mitigation work will be used for stabilization. A landowner representative committed to collecting and sowing seed from the intact native plant community.
- **Native Plant Gardens:** The Teton Raptor Center's Native Plant Garden was featured in their weekly newsletter. "In our garden, you'll discover over 20 thoughtfully selected (and labeled!) native plant species, showcasing the beauty and diversity of our surroundings. We are looking forward to watching the plants grow and flourish on campus this summer, while conserving water and attracting pollinators... We extend heartfelt gratitude to the Teton Conservation District for their invaluable support in bringing this project to life." Additionally, Sage Living Pollinator Garden won second place at the Teton County Fair in the Cut Stem Arrangements Division
- **Residential Conservation Planting Program (RCPP):** I advised 9 homeowners on weed control, native plant selection, and establishment.

**Program Area:** Geographic Information Systems/Information Technology

- **Teton County GIS Hub:** Carlin and I attended the first Teton County GIS Policy Committee Meeting since their shift to a new contractor. County staff responsible for the transition relayed that they are continuing to restore functionality of the historical platform.



## **Emily Smith, Natural Resources Technician**

### Information Items:

#### **Program Area:** Water Resources

- **Flat Creek Monitoring:** On June 25<sup>th</sup>, David and I deployed temperature loggers at four locations on Flat Creek between the South Park Wildlife Habitat Management Area and the northern edge of Jackson. The temperature loggers record the water temperatures of Flat Creek every hour. The purpose of deploying these loggers is to capture the warmest temperatures of the year. Prior to deployment, I calibrated the loggers using a Wyoming Department of Environmental Quality protocol.
- **Fish Creek Watershed Management Plan:** As David and I continue to work with the Fish Creek data for the management plan, I am working on creating drafts of the plan's maps, which will illustrate the Fish Creek watershed's land use, precipitation, elevation, climate, geology, and other metrics.

#### **Program Area:** Vegetation

- **South Park Supply Ditch Weed Mitigation:** I spent two days pulling invasives at the location of the South Park Supply Ditch failure with TCD staff and board members. With the focus on removing musk and bull thistle from the far bank of the ditch, a few hundred pounds of thistle heads were removed.



## David Lee, Water Resources Specialist

### Action Items:

### Information Items:

#### **Program Area:** Water

- **Snake River Rampdown Report:** I have released a report summarizing the effects of the 2021 rampdown of releases of Jackson Lake on riverine habitat. The findings from the report were presented to agency partners, including the Bureau of Reclamation, in May 2023. A summary of findings and a link to the full report [can be found here](#). A Jackson Hole News & Guide article was published in the Weekly on July 26, and [can be found here](#). This study builds upon the foundational understanding of habitat loss during large magnitude and short duration rampdowns. Further studies on this topic are set to begin soon by Idaho State University and Wyoming Game and Fish Department.
- **Snake River Flow Management Meeting:** I attended a meeting hosted by Grand Teton National Park and attended by the Deputy Secretary of the Department of the Interior (DOI), the Commissioner of the Bureau of Reclamation (BOR), and the Regional Director of the Columbia Northwest Region of the BOR. This meeting was held to gather feedback from local, county, state, and federal officials on the proposed 50 cubic feet per second (cfs) release from Jackson Lake Dam that was brought forward in Spring 2023. The DOI and BOR representatives were generally receptive to the comments delivered at this meeting, but it was unclear what the next steps from this meeting will entail.
- **Tap Into Science Presentation:** I gave a presentation on August 7 on the U.S. Drought Monitor, Teton County water resources conditions, and a future outlook at the monthly “Tap Into Science” event at Snake River Brewing.
- **Protect Our Water JH (POWJH) Meetings:** Carlin and I attended two meetings that were requested by POWJH Board Members to hear their input regarding the Water Quality Master Plan.
- **Nowlin Creek:** I conducted a site visit with Wyoming Game and Fish staff to discuss Nowlin Creek, located on the National Elk Refuge. This stream has historically been diverted using several irrigation ditches, and there is interest by WGFD to survey these diversions and propose potential fish passage improvement projects to National Elk Refuge staff. Potential connectivity of Nowlin Creek to Sheep and Twin Creek could pose problems due to the presence of Brook Trout in the tributaries.
- **Jackson Hole Airport:** The Jackson Hole Airport received Federal Aviation Administration (FAA) funding to expand their current stormwater detention and filtration system, which was originally supported by TCD grant funds in 2018. The expansion would drain all paved surfaces at the airport to the stormwater filtration system and be able to treat water from a 100-year storm. The airport expressed interest in applying for additional grant funds from TCD, and staff support the possibility of the application. Carlin and I have discussed TCD’s ability to provide potential grant funds for the expansion project in Fiscal Year 2024, and it appears we could use funds from our Partnering Funds line-item. The grant application may be for consideration during the January 2024 TCD Board Meeting.
- **Bridger-Teton National Forest Fuels:** I have been coordinating with the Bridger Teton National Forest to source woody material for the Lower Snake River Ranch restoration project, slated to start construction this fall.



## Liz Collins, Grants & Communications Specialist

### Information Items:

#### **Operations Area: Grants**

- Fiscal Year 2024 Award Letters have been sent to our 12 MOA partners. We have received 9 of 12 signed Award Letters. We have granted one extension for signature. We are waiting for the remaining 2 letters to be signed and returned.

#### **Operations Area: Communications**

- **Jackson Hole Wildlife Symposium:** I submitted an abstract for a Quick Talk at the 2023 Jackson Hole Wildlife Symposium, presenting on the Mountain Neighbor Handbook as a case study for fostering community stewardship through communications. The symposium is at the Center for the Arts, hosted by Northern Rockies Conservation Cooperative, on October 26<sup>th</sup>, 2023.
- **Conservation Currents:** I have been working on the Summer 2023 Conservation Currents newsletter. It is drafted, to be emailed out within the next week.
- **Flat Creek Watershed Improvement District (FCWID) Election:** I have received 250 election ballots from the County Clerk's office, costing \$100. I am working with Christina Shepherd McGuire, FCWID admin, to compile the qualified elector (property owners) list. There have been delays with the new GIS system. The next step in the election process is to mail out the authorization form to all entities by the end of August.
- **Social Media:** Thistles have been the theme of recent social media posts: how to identify, how to eradicate, etc. This topic has garnered a high interaction with our followers.
- **Annual Report:** The Fiscal Year 2023 Annual Report is being actively worked on by myself and staff. The final draft will be presented to the board at the September board meeting.
- **TCD Attire:** We'd like to open the opportunity to all staff and board members to submit an order for a vest, to be embroidered with the TCD logo. Please see attached supplemental page for details. Please let me know your order, verbally or via email: [lizc@tetonconservation.org](mailto:lizc@tetonconservation.org)





## TCD Attire: KUIU Sweater Vest

- To be embroidered with TCD logo. Cost covered by TCD.
- Please submit your order to Liz Collins, including color and size.

Men's: [Click here to link to website](#)

**Colors:** (in order seen below) Ash, Black, Charcoal, Navy, Light Tan **Sizes:** M – XXXL



SIZE	CHEST	WAIST
S	34 - 36	27 - 29
M	38 - 40	31 - 33
L	42 - 44	35 - 37
XL	46 - 48	39 - 41
2XL	50 - 52	43 - 45
3XL	54 - 56	47 - 49
4XL	58 - 60	51 - 53

Women's: [Click here to link to website](#)

**Colors:** Black, Charcoal, Heather Grey, Merlot **Sizes:** XS-XL



SIZE	CHEST	WAIST	HIP
XS	32 - 33	25 - 26	35 - 36
S	34 - 35	27 - 28	37 - 38
M	36 - 37.5	28.5 - 30	38.5 - 40
L	38.5 - 40.5	31.5 - 33	41.5 - 43
XL	42 - 44	35 - 37	44 - 46
2XL	46 - 48	39 - 41	48 - 50



## Carlin Girard, Executive Director

Action Items: None

Information Items:

### **Operations Area:** Administration

- **TCD Fiscal Year (FY) 2024 Final Budget:** 1) The Wyoming Department of Audit has accepted TCD's FY24 Budget. It has been submitted to the Teton County Commissioners and the Clerk. 2) While setting up the July Treasurer's Report, I identified a \$5,000 discrepancy between the Budgeted Income on Page 1, and the more detailed tally of Income on Page 2. Page 2 shows \$5,000 less income. While I don't foresee this causing any real issue, I did want to acknowledge it and seek direction from the Board.
- **Wyoming Association of Conservation District (WACD) Area V Meeting:** 1) I have sent a save the date email out to the Area V members to help them plan their trip to Jackson. 2) It is customary to have invited guest speakers for the Area V Meeting. After coordinating with Dave Adams, we are considering the following presentation ideas: Bridger Teton National Forest does a Welcome Address and discusses Forest Planning, Wyoming Game and Fish Department discusses Elk Feedground Management Planning, the Sublette County Conservation District discusses the cooperative tall forb monitoring project, and Teton Raptor provides a site tour and raptor demonstration. Suggestions are welcome.
- **Annual Report:** I am working with Liz and other staff to develop the Annual Report, which will be presented for your review, edits, and approval at the September 2023 Board meeting.
- **Annual Plan of Work:** Staff have generated their sections for the Annual Plan of Work, and I will be compiling and formatting it to be presented in the September meeting for your review, edits, and approval.

### **Operations Area:** Grants

- **Grants:** I reviewed all Memorandum of Agreement Award letters for the 2024 Fiscal Year prior to them being sent out for signature.

### **Program Area:** Water

- **Flat Creek Bank Stabilization Project:** David and I attended a site visit to Franz Camenzind's property with Sandy Buckstaff of the Flat Creek Watershed Improvement District. His house is very close to Flat Creek and is losing bank, which he would like to have armored. We are trying to encourage approaches that also provide habitat elements to the stream and riparian area, while also achieving his goal.
- **South Park Supply Ditch:** I have been coordinating with the National Elk Refuge and Robert Gill, so that TCD staff and Board could assist in thistle removal from the disturbed area of the South Park Supply Ditch. A big thanks to everyone has contributed to a better long-term outcome at this disturbed site.
- **Water Quality Master Planning:** We are in the final stages of this planning effort, with only a tenth of the budget remaining. The project team has been meeting to coordinate the final areas of emphasis and where this energy is best spent. Of note, how this plan is adopted and implemented is now strong focal point.
- **Teton County Water Resources Specialist:** Teton County has apparently budgeted to hire a staff member focused on water resources.