



**Teton  
Conservation  
District  
Est. 1946**

# Teton Conservation District

*February & August 1 Deadline*

## Technical Assistance/Cost Share Grants

The Teton Conservation District (TCD) is announcing an opportunity for Technical Assistance Cost Share Grants (TAC). More information and an application can be found at [www.tetonconservation.org](http://www.tetonconservation.org). Applications for natural resource grant funding may be submitted for consideration in one or more of the following categories:

- Agriculture
- Mapping Resources & Geographic Information Systems (GIS)
- Restoration & Sustainability
- Teton County Planning & Development Regulations
- Water Resources
- Wildlife

TAC applications should directly address specific goals, strategies and tasks of the TCD Strategic Plan which can be found at [www.tetonconservation.org](http://www.tetonconservation.org). TAC grant funds are open to all applicants and require a minimum 50% match from the applicant, and may include direct dollars and/or in-kind contributions. Please contact the TCD Executive Director Tom Segerstrom at [tom@tetonconservation.org](mailto:tom@tetonconservation.org) or at 307-733-2110 prior to final submission of your application so that a TCD staff member can be assigned to work with you. Final applicants will have the opportunity for a 15 minute presentation and question and answer session with the TCD Board regarding their project proposal.

Please provide concise information regarding how the application directly addresses the TCD strategic plan components, citing the plan numbers and associated text. Attaching additional information as may be appropriate with your application. Submit a single pdf file electronically via email to [Tom@tetonconservation.org](mailto:Tom@tetonconservation.org) as well as 10 hardcopies mailed to Teton Conservation District, P.O. Box 1070, Jackson, WY 83001, or drop off applications to TCD at 420 West Pearl Ave. in Jackson. This grant application must be received by TCD no later than 3:00 pm MST on the day of the deadline. TCD typically does not fund other agency or organization staff time, grant administration overhead or indirect costs. ***Please note: errors in the application's budget, whether numerical or textual, will disqualify your application – double check and review carefully.***

# Frequently Asked Questions:

**How much can I ask for?** While there technically isn't a ceiling on how much can be requested in a grant, the determinations of how much total funding is available per grant cycle is made by the Teton Conservation District Board. Typical requests range from \$2,000 - \$10,000. If the full requested grant amount isn't available or appropriate, TCD may provide partial funding or select the most appropriate parts for TCD to fund.

**When will I get the funding if I'm successful?** Once a grant is approved (generally at a monthly TCD Board Meeting following the applicant presentations), an award letter is generated listing any stipulations set by the Board and sent to the applicant. If the applicant agrees to the terms of the grant, they sign the letter and send it back to TCD. We will then will then generate a check (this process has about a 1-2 week turnaround timeframe).

**What is required for the grant presentation to the Teton Conservation District Board?** These presentations are very short (15 minutes). The main objective is to give a brief overview, and leave as much time as possible for questions from the TCD board members and staff. They will have reviewed your application prior, so focus primarily on the intent of the project and/or any additional information not in the application.

**What are the reporting requirements for grants?** We request a report on the project summarizing the goals accomplished, funds expended, and photos (with captions and credits) for use in the TCD annual Report. For example, projects funded within the 2017 Fiscal Year (July 1, 2016 – June 30, 2017) would have a report deadline of August 1, 2017. If the project is in progress at that time, the report will reflect that status, and a final report will be required when the project is completed and the funds expended (prior to Aug. 1 of the next year).

**What types of projects have been funded in the past?** TCD has funded a broad spectrum of projects within its boundaries. Note: TCD is not likely to fund staff time, grant administration overhead, indirect costs and/or capital equipment purchases with a life time beyond the project timeframe. Capital expenses for the project duration are acceptable.

**When will you have grant funding available again?** We anticipate having 2 grant cycles annually with deadlines of August 1 & February 1.

**Any tips?** Check your budget numbers! Errors or inconsistencies in the budget table and/or associated text or mathematical errors or numbers that don't match the corresponding information in other parts of the application will invalidate the application.



# Teton Conservation District

*February & August 1, 2016 Deadline*

## Technical Assistance/Cost Share (TAC) Application Form

Project Title: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Project Start Date: \_\_\_\_\_

Applicant Entity/Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Authorized Applicant Representative (Print Name): \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The TCD Strategic Plan can be found at [www.tetonconservation.org](http://www.tetonconservation.org)

Check which TCD Strategic Plan Program category(s) that the proposed project addresses:

- Agriculture (Strategic Plan pages 6-11)
- Mapping Resources & GIS (Strategic Plan pages 12-14)
- Restoration & Sustainability (Strategic Plan pages 14-17)
- Teton County Planning and Development: LDR's (Strategic Plan pages 18-23)
- Water Resources (Strategic Plan pages 24-34)
- Wildlife (Strategic Plan pages 35-38)

**Part 1 – Project Summary:** Briefly describe, in measurable terms, the natural resource public benefit of the project. You must also show how the project addresses specific TCD Strategic Plan Goals and associated Strategies, and Tasks . Below each, state the Project’s Objectives & Tasks w/measurable attributes using the following format example and denote responsible entities:

TCD Strategic Plan Goal \_\_\_\_\_, Strategy \_\_\_\_\_, Task \_\_\_\_\_

**Project Objective 1.0**

**Task 1.1**

**Task 1.2**

TCD Strategic Plan Goal \_\_\_\_\_, Strategy \_\_\_\_\_, Task \_\_\_\_\_

**Project Objective 2.0**

**Task 2.1**

**Task 2.2**

**Part 2 - Budget Spreadsheet (use the following spreadsheet format example):** Build a table using the one below, adding columns for additional partners or match type to illustrate how the project funding is distributed between the applicant, TCD and any other partners. Failure to use the format below will invalidate the application.

<b>Objective Task</b>	<b>Applicant \$</b>	<b>Partners \$</b>	<b>TCD \$ requested</b>	<b>Task Total</b>
<b>Task 1.1</b>				
<b>Task 1.2</b>				
<b>Task 1.3</b>				
<b>Task 2.1</b>				
<b>Task 2.2</b>				
<b>Task 2.3</b>				
<b>Etc.</b>				
<b>Total</b>				

**Part 3 – Budget Narrative:** Describe the relationship between the tasks and amounts in the budget spreadsheet by providing explanations of estimates, equipment costs, other details, etc. Numerical inconsistencies with the budget table will invalidate the application.

**You may include additional supporting information for the project (maps or diagrams, letters of support, etc.), that will provide a better understanding of the project.**